



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy

Town Hall
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Camelford
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TO MEMBERS OF THE COUNCIL:

Councillors: R Rotchell (Mayor), M Coombes (Deputy Mayor), S Bond, A Burgis, S Elford, M Ginger, E Grigg, C Hewlett, A Scawn, A Shaw, J Thomson.

Dear Members,

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on **16th April 2024 at Town Hall, Camelford at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Laura Murphy

Laura Murphy, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

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- 1. To note Councillors present**
 - 2. To receive Apologies for absence with reasons**
 - 3. To receive Declarations of Interest & Approve Dispensations**
 - 4. Public question time** (15 minutes allowed for this)
 - 5. To receive and approve the Minutes of:**
Ordinary Meeting 19th March 2024- **Noting** the highlighted amendments.

6. To receive Clerk's report

Damage to toilets and abuse towards Cornwall council worker- reported to police- obtaining cctv footage as required. Allotment renewals underway. Cover has been arranged to temporarily cover Maintenance sickness. Awaiting revised town hall rent increase from Town Trust. Ticket platform for Music in the Park launched and doing very well- over 200 tickets sold in the first day. End of year report (AGAR) is underway.

7. Planning

To note:

PA24/02745 Closed - advice given

Applicant: - Mollie Mai Higgins Location: - Moorgate Advent Camelford Cornwall - Proposal Th

e Electronic Communications Code (Conditions and restrictions) (Amendment) Regulations 2017 - BARR Engineering Services LTD intends to install electronic communications apparatus 1 (No.) x telegraph pole. Camelford And Boscastle Parish: ADVENT

PA24/02757 Closed - advice given

Applicant: - Mollie Mai Higgins Location: - Clapper Bridge Advent Camelford Cornwall - Proposal The Electronic Communications Code (Conditions and restrictions)(Amendment) Regulations 2017 - BARR Engineering Services LTD intends to install electronic communications apparatus 1 (No.) x telegraph pole. Camelford And Boscastle Parish: ADVENT

PA24/02387 S52/S106 and discharge of condition apps Applicant:- Mr Horne Location:- Trewint Advent Camelford Cornwall PL32 9QR Proposal Submission of details to Discharge Conditions. 3, 4 and 5 in respect of Decision Notice PA23/00658 dated 17th March 2023. Camelford And Boscastle Parish: ADVENT

PA24/02458 S52/S106 and discharge of condition apps Applicant:- Mr Horne Location:- Trewint Advent Camelford Cornwall PL32 9QR Proposal Submission of details to Discharge Condition 7 in respect of Decision Notice PA23/00658 dated 17th March 2023 Ward: Camelford And Boscastle Parish: ADVENT

PA24/02347 Proposal Resubmission of PA23/07530 to add dormer to north-west elevation Location Beech House Victoria Road Camelford Cornwall Applicant Mr Taylor Grid Ref 211174 / 83960

8. Portfolio Reports

- a. Mayor's report – Cllr Rotchell.

9. Correspondence

- a. To **Resolve** on email received from Boris Mackey to add link to Rehab 4 Addiction to our resources page on website.
- b. To **Note** email received from Ian regarding Camelford Bypass
- c. To **Note** email received from Simon regarding Camelford Hardware

10. Agenda Items

- a. To **note** Everflow tariff changes (Water & Waste for Enfield Park, OCM & Market Place)
- b. To **Resolve** on Confidential waste contract with Biffa.
- c. To **Note** Successful funding application from Feast
- d. To **Resolve** on grant application from Camelford Christmas Lights Committee
- e. To **Note** Insurance renewal MS Amlin for Maintenance van and lawn mower
- f. To **Resolve** on new phone contract for Maintenance phone with EE
- g. To **Resolve** on fireworks, quote from Celebration Pyrotechnics
- h. To **Resolve** on quote from All in 1 – OCM fence, Enfield Park toilets
- i. To **Note** annual PWLB balance statement
- j. To **Resolve** on internet and Phone contract for town hall

11. Accounts

- a. To **note** Balances at 11th April 2024

Current Account	£236658.13
Tracker Account	£45030.54
CCLA	£80,000.00
CCLA	£50,000.00
- b. To **resolve** to authorise the payments of Accounts Outstanding

Staff	February Wages & expenses	BACS	£9366.96
HMRC	February Tax & NI	BACS	£2541.25
Cornwall Pensions	February Pension contributions	BACS	£2715.89
Cllr Rotchell	Mileage & Expenses Easter Prizes	BACS	£45.39
Cllr Shaw	Expenses Bench repair & Service	BACS	£42.79
Ness	Community Outreach work	BACS	£1038.05
Octopus Energy	Electricity (Cleese RD CP)	DD	£186.60
Octopus Energy	Electricity Public Conveniences	DD	£174.62
PWL	Loan Repayment	DD	£4862.42
Barclays	Account Fee	DD	£9.61

3 (Mobile)	Maintenance Phone Bill	DD	£60.00
Mailchimp	Subscription	DD	£12.44
Plusnet	Internet Town Hall	DD	£39.36
Camelford Town Trust	Town Hall Rent	DD	£528.12
Cornwall Council	Council tax town hall	DD	£273.60
Cornwall Council	Council tax Clease Road Car Park	DD	£273.60
Cornwall Council	Council tax Churchfield Car Park	DD	£512.48
Cornwall Council	Council tax Enfield Park	DD	£48.29
Positive Energy	Town Hall Electricity – February	DD	£294.06
Positive Energy	Electricity – February	DD	£119.74
British Gas	Electricity – OCM	DD	£113.45
Seadog IT	domain support services	DD	£29.95
Voipfone	Office phone system	DD	£11.40
Voipfone	Auto top up	DD	£50.00
Newton Flags	D-day flags	BACS	£34.80
Podpoint	Cleaze road EV chargers Admin fee	BACS	£9.65
Vistaprint	OCM Flyers	Debit	£40.18
CALC	Annual Membership	BACS	£1094.47
Nisbets	Rubbermaids Refill	BACS	£68.50
Post Office	Post	Debit	£3.05
Camelot Garage	Diesel- work van	Debit	£45.25
Bunzl	Cleaning supplies Toilets	BACS	£114.87
Trophystore	Medals OCM	Debit	£42.75
JRB	Dog waste bags & Gloves	BACS	£77.22
Camelford Hardware	Supplies	Debit	£27.99
Amazon	Easter Prizes	Debit	£31.86
CALC	Staff training	BACS	£36.00
Jason Ryan	Window Cleaning	BACS	£25.00
Cornwall Council	Car Park Patrols	BACS	£138.00
Spa	Office supplies	Debit	£12.98
Rsleep	Maintenance supplies	BACS	£189.97

Missed off last agenda:

Huoping Fun	Office supplies- desk lamp	BACS	£17.99
Plusnet	March bill	DD	£39.36
Vandem	OCM equipment	BACS	£179.95
Skatehut	OCM equipment	BACS	£56.34
Everflow	Enfield Park	DD	£678.79
Camelford Hardware	3 x keys	Debit	£15.00

TOTAL £26330.04

b. To note Income

Cornwall Council	Town Hall hire	AC	£100.00
Zapper	Old Library stock	AC	£5.89
Cornwall Council	Precept	AC	£172049.50
Podpoint	Cleaze Road EV Chargers	AC	£482.70
Music Magpie	Old library stock	AC	£6.03
Cornwall Council	CIL Neighbourhood	AC	£223.27
CTC	Car Park	AC	£320.80
CTC	Library & Printing	AC	£171.10
CTC	Coffee	AC	£69.50

TOTAL £173428.79

Carp

12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Staffing.

a. To **Note** zero hours contract for Rob Botten.

13. To note items for 21stth May 2024 Agenda.