



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CILCA
Town Hall
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Camelford
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Ordinary Council Meeting – 7 October 2021

Minutes of the Ordinary Meeting of the Council, held at St. Thomas Church.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 8 other Councillors present: Cllrs Bond, Burgis, Elford, Hewlett, Coombes, Shaw, Ackroyd-Johnson 21/441

2. To receive Apologies for absence with reasons

It was **resolved** to accept the apologies for Cllr Grigg (business)

Proposed: Cllr Bond **Seconded: Cllr Elford** **unan** **21/442**
Cllr Scawn – none received

3. To receive Declarations of Interest & Approve Dispensations

Deputy Clerk has approved Cllr Shaw's request for dispensation - 10e (Cleese Car Park) discussions only.

21/443

4. Public question time (15 minutes allowed for this)

Member of public would like CTC to approach Highways to investigate box junction by Cleese Road Car park/Cleese Road. Also concerning car parking Tregoodwell. High percentage holiday homes. One in particular sleeps 8 but parking for 2. Fire hydrant obscured and post box. Responsibility of Fire Services and SW Water to allow access to fire hydrant. Would like minutes to record any progress on the bypass. Would like MP to step up to the plate and lobby for the bypass.

Member of public responsible for painting bridge would like to rectify the situation. Enquired about poetry workshops. Council will communicate with him directly.

PC Lee Skinner reported low percentage of crime. Mainly incidents are within family homes. Wider picture, publicly remain very low in relation to ongoing incidents of crime. Cllr Bond – would like policing on a Friday night to deal with parking on yellow lines outside takeaways by Market Place. PC Skinner more than happy to do so.

21/444

**** Cllr Ackroyd arrived 7.10pm.**

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the Extra Ordinary Meeting 21st September 2021
Page 3 query on seconder (proposer and seconder Cllr Bond). Page 5 – reason why question mark Bond/Rotchell (b). Confirmed no question mark on official copy.

Proposed: Cllr Elford **Seconded: Cllr Bond** **6-0 (2abs)** **21/445**

Chair's Signature.....

1

Dated.. 8/10/21

6. To receive Clerk's report

Matters arising from the Minutes. Wasps nest on footpath 507/11/1; CC won't act on it as private land. Diary note – Meeting with Camelford Town Trust 25 October 7.30pm Methodist Chapel. Update OCM: works now not starting on 11 October due to workforce issues. Expect an update by the end of the week from Freestyle. Possible delay to NDP December/January due to 2 unexpected by-elections in North Cornwall and clash with resurfacing works. Have requested 3 quotations for drainage works in Enfield Park – waiting for responses. Request made to solicitors regarding allotment extension. Waiting for a response from the landowner via the solicitors. Jonathan Holt (Old Bank) agreed to fund (from unspent Old Camelford and District Youth Club) a room for the Youth Worker to run youth club over the Winter. Bracken cut being done Friday 8 October. AP Doors will confirm installation date within next week.

21/446

7. Planning

PA21/09338. 6 Daws Meadow. J Sharp. Works to trees subject to Tree Preservation Order. Fell Ash tree because of Ash die back and replace with anything other than Ash.

It was **resolved** to reply with No Objection

Proposed: Cllr Shaw

Seconded: Cllr Coombes

unan

21/447

PA21/09169. 22 Green Meadows. Claire Manning. Proposed extension

It was **resolved** to reply to object on grounds of over development.

Proposed: Cllr Shaw

Seconded: Cllr Bond

7-1 (Cllr Burgis)

21/448

For Information

PA21/07282. Tregath. Mr Smeeth. Access to site. **Approved**

21/449

PA21/07653. Works to trees. Land S of Beech House. Mr S Taylor. **Approved**

21/450

PA21/09367. Land N of Jacksons Barn. Mr S Brown. Nursing home and 55 houses.

Withdrawn

21/451

8. Portfolio Reports

a. Mayor's Report – Cllr Rotchell 22nd undertook Council appraisals. Staffing Committee on 1st. 5th inducted on cleaning toilets and fogging due to staff holiday and staff absence. Attended Music @ the Bandstand events. Bootlaces on 9th very good. Unfortunately not one this week, but last one of season 22nd October until Spring next year. CTC do not get a regular update from CC regarding bypass unless there is new information. On Wednesday contacted by CC to have a conversation with businesses in town to get a feel from them regarding benefits or detriment resulting from a successful bypass case. Reason – is considered that all other components are robust except commercial case. Responded to request Friday afternoon. Businesses mainly supportive and indeed thought their business would flourish by having a bypass. Response from CC positive. Element of confidence. Anticipate decision Autumn Statement (November). Original timetable the same – conclusion by end of 2024. Received correspondence from Cllr Chandler resigning. Will be on next agenda as to way forward. Resurfacing of Clease Car Park starts 22 November. Lease with CC legal department. Email North Cornwall Hunt requesting permission to hold meet in Camelford. CTC neither support nor oppose. Potential issue with safety. CTC will put barriers across the spaces between library and Darlington. Cllr Rotchell requested notes from Camelford Network Panel

Resolved to provide safety the car park off so the pedestrians are kept safe.

Proposed: Cllr Shaw

Seconded: Cllr Coombes 5- 1 (Cllr Hewlett) (2 abs)

21/452

9. Correspondence

None.

10. Agenda Items

a. The minutes from the Estates and Properties Working Group were **noted**. **21/453**

i. It was **resolved** to write to Peckish regarding them sponsoring a wheelie bin.

Proposed: Cllr Bond

Seconded: Cllr Elford

unan

21/454

ii. It was **resolved** to book tree inspections. Cllr Rotchell would like to include trees at Clease Car Park in the report. Clerk to investigate which trees would be owned by CTC as lack of clarity.

Proposed: Cllr Bond

Seconded: Cllr Coombes

unan

21/455

Chair's Signature.....

Dated 18/10/21

iii. It was **resolved** to write to individual setting out reparation of Broadwood Bridge. CTC would like it returned to original state (stained wood not paint). Work to be done under supervision.

Proposed: Cllr Coombes **Seconded: Cllr bond** **unan** **21/456**

iv. It was **resolved** to allow resident to remove and keep basket swing and make good surface, for a small donation.

Proposed: Cllr Elford **Seconded: Cllr Coombes** **unan** **21/457**

b. It was **resolved** to purchase 2 wreaths for Remembrance from RBL at a cost of £80.

Proposed: Cllr Elford **Seconded: Cllr Bond** **unan** **21/458**

c. It was **resolved** to remove overdue charges entirely.

Proposed: Cllr Ackroyd-Johnson **Seconded: Cllr Bond** **unan** **21/459**

d. It was **resolved** to instruct Pickle to do the design and order 1200 from Branded Cups at a cost of £960 plus VAT Cllr Hewlett would like confirmation that measures for spirits included in cup.

Proposed: Cllr Hewlett **Seconded: Cllr Bond** **unan** **21/460**

e. Cllr Shaw read out a statement regarding Clease Car Park. In summary, gave history of car park. Not in favour of charging and taking away the choice to park. Costs not clear. Costs for time to empty machine and enforcement. Groups will be forced to park on highway. Should be no change. No charges. Should be no pay and display. No zones or coloured bays or designated spaces. If issues, can introduce some form of control. Free to the user. CTC here to protect and help residents and not make their lives more difficult.

Cllr Elford questioned the surfacing costs. Cllr Elford advised should last more than 10 years. At least 20-25 years. Should be free. Will cause issues in Chapel St, High Street and Clease Meadows. Cllr Hewlett agrees. No point in permits if not charging.

Cllr Coombes in favour of not charging due to effect on parking on roads.

Cllr Burgis. Clerk sent note on draft consultation. Provided a wish list. Would like to include question - If Town Council decide to put parking machine in Clease should it be the same as Churchfield Car Park? Need to make enough money to pay for resurfacing/expenses. Tickets pay some. Does alleviate from tax point of view. Should operate same as Churchfield. 1st 2 hrs free and car park permits issued to those who want them.

Cllr Rotchell – not deciding on future of car park tonight. Discussion to frame questions for referendum. No single answer. Not enough car parking. Discussion for another day. Not CTC responsibility to provide free car parking for all residents. Have responsibility to manage assets. There are similarities and differences between 2 car parks. Churchfield – shopping car parking. No such thing as free car parking. Will have to provide a parking order e.g. No HGVs. Need to consider needs local residents and hall users. Permit holders who purchased permits for Churchfield would be aggrieved. Need to treat both users of Clease and Churchfield the same. Purpose to resolve to go out to consult with residents. What questions would residents like to see?

Cllr Hewlett – Why 2 consultations why not one parish-wide consultation? Deputy Clerk said returns of last questionnaire low and therefore needs to be repeated. Cllr Elford said many did not receive the questionnaire. Clerk sent options in paperwork. Questions need to be carefully considered.

It was **resolved** to go to local consultation after Council have agreed questions

Proposed: Cllr Coombes **Seconded: Cllr Bond** **unan** **21/461**

It was **resolved** to hold an EO Meeting next week to agree questions for local consultation

Proposed: Cllr Coombes **Seconded: Cllr Shaw** **unan** **21/462**

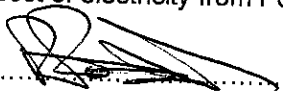
f. It was **resolved** to purchase 3 x bundles of 25 trees. Hornbeam x 25, Field Maple x 25, Half Alder and half Crab apple? Clerk to ask question. Cllr Rotchell to speak to Grounds Manager regarding collection of trees.

Proposed: Cllr Shaw **Seconded: Cllr Hewlett** **unan** **21/463**

g. It was **resolved** that Cllr Ackroyd (if evening) and Cllr Hewlett will represent CTC at the 20mph focus group.

Proposed: Cllr Coombes **Seconded: Cllr Bond** **unan** **21/464**

h. The increased cost of electricity from Positive Energy was **noted**. **21/465**

Chair's Signature.....

11. Accounts

a. Balances at 28th September 2021 were **noted**

Current Account	£251,365.25
Tracker Account	£51,425.52
NS&I	£42,483.49
CCLA	£80,000.00

21/466

d. It was **resolved** to authorise the payments of Accounts Outstanding

SWW	Water allotments	DD	£111.19
Positive Electricity	Town Hall Electricity	DD	£125.59
Cormac Solutions	2 nd cut bracken – cemetery	BACS	£624.00
Glasdon	Buffer bollard sleeves x 2	BACS	£605.88
Barclays	Account charges	BACS	£16.84
Cormac Solutions	Gully cleansing - Churchfield	BACS	£1659.86
Cornwall ALC	Chairmanship training – CH	BACS	£24.00
Tesco Mobile	MGM mobile	DD	£7.50
Camelford Town Trust	Town Hall Rent	DD	£488.28
Amazon	Photo Album – Mayors	DD	£22.99
Proposed: Cllr Bond	Seconded: Cllr Ackroyd-Johnson	TOTAL	£3,686.13
		unan	21/467

Income was **noted**

Car parking permits/tickets	residents and businesses	cash	£325.00
Car parking permits	residents and businesses	AC	£250.00
Winter festival	stall hire	AC	£40.00
		TOTAL	£615.00

21/468

12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Contract

Proposed: Cllr Bond **Seconded: Cllr Coombes** **unan** 21/469

a. It was **resolved** to appoint Rise Associates to carry out engagement and consultation on the place-shaping Vision document.

Proposed: Cllr Ackroyd-Johnson **Seconded: Cllr Elford** **unan** 21/470

13. To note items for 19th October 2021 Agenda.

Discuss options following resignation of Cllr Chandler

Budget

To note minutes of Camelford Network Area – Cllr Bond

The Mayor closed the meeting at 8.10pm

Chair's Signature.....



Dated... 18/10/21