



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
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Meeting of the Full Council	15 th April 2025
TO MEMBERS OF THE COUNCIL: Councillors: R Rotchell (Mayor), C Hewlett (Deputy Mayor), M Coombes, S Bond, A Burgis, S Elford, M Ginger, E Grigg, A Scawn, A Shaw, J Thomson. Dear Members I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on 15th April 2025 at Town Hall, Camelford at 7pm All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder. Yours sincerely, <i>Laura Murphy</i> Laura Murphy, Town Clerk. Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.	
1. To note Councillors present	
2. To receive Apologies for absence with reasons	
3. To receive Declarations of Interest & Approve Dispensations	
4. Public question time (15 minutes allowed for this)	
5. To receive and approve the Minutes of: Ordinary meeting 18 th March 2025	
6. To receive Clerk's report: Bridge, Ev charger	

7. Planning		
A. To Resolve	PA25/02320	
Proposal: Erection of new swimming pool complex , 15 no holiday units, conservatory extension to rear of existing hotel and 4 no tennis courts without compliance with Condition 2 of decision notice E1/90/1559 dated 22.10.1990.		
Location: Lanteglos Hotel Lanteglos Camelford Cornwall		
B. To Note	PA25/00260/PRE	Closed - advice given
Location:- South Side Of Victoria Road Camelford Cornwall		
Proposal: Request for new Tree Preservation Order for hedgerow and trees are within the Camelford Conservation Area. Various trees including Ash, Elm and Oak		
C. To Note	PA25/01489	APPROVED
Location: Timberlines Dark Lane Camelford Cornwall PL32 9UQ		
Proposal: Proposed side and first floor extensions with replacement garage in different position		

8. Portfolio Reports
a. Mayor's report – Cllr Rotchell.

9. Correspondence	A. To note correspondence from Podpoint regarding changes to the way invoices are processed.
	B. To resolve on correspondence from community link officer regarding BT phone box removal.

10. Agenda Items	A. To confirm no conflict of Interest with BDO LLP
	B. To discuss potential AHF Grant Application.
	C. To resolve on Bullying and Harassment policy 2025
	D.To resolve to transfer funds surplus to the precept to High Interest account.
	E.To resolve on website redesign quote.

11a. February Accounts	To note balances as of 8 th April 2025		
Current Account	£266226.22		
Tracker Account	£103441.81		
CCLA Property Fund	£80,000.00		
CCLA Deposit Account	£50,500.48		
b. Payments	To resolve to authorise the payments of Accounts Outstanding for February:		
Staff	Mar/Apr Wages & expenses	BACS	£9725.74
HMRC	Mar/Apr Tax & NI	BACS	£3069.42
Cornwall Pensions	Feb/March Underpayments Pension	BACS	£222.58
Cornwall Pensions	March/April Contributions	BACS	£3070.92
OCM	Skate Instructor & Community worker	BACS	£1045.00
Barclays	Bank Charges	DD	£9.73
Seadog IT	Website Hosting	DD	£34.95
Voipfone	Office Telephone system	DD	£11.40
Camelford Town Trust	Town Hall Rent	DD	£550.04
Cornwall Council	Enfield Park Store	DD	£48.29
Cornwall Council	Churchfield Car Park	DD	£523.50
Cornwall Council	Cleaze Road Car Park	DD	£273.60

Camelford Town Trust	Nominal rent	SO	£20.00
Cornwall Council	Town Hall/Library	DD	£273.60
British Gas	Town Hall Electricity	DD	£180.76
British Gas	OCM Electric	DD	£88.07
Octopus	Electricity – Public conveniences	DD	£133.16
Octopus	Electricity – Clease Road CP	DD	£199.69
Everflow	Market Place	DD	£-10.16
BT	Internet	DD	£41.94
EE	Maintenance Phone	DD	£21.60
Mailchimp	CTC Website Emailing	DD	£12.00
Peninsula	HR & Health & Safety March	DD	£376.72
Cornwall Council	SLA Patrols & Enforcement Feb	BACS	£224.01
Amazon	OCM Supplies	BACS	£72.28
Jason Ryan	Window Cleaning	BACS	£25.00
JM Brewer	Charge for fixing broken WC	BACS	£150.79
Sleeps	Maintenance Supplies	BACS	£84.22
Steve Heard Butchers	Senior Citizens Turkeys 2023&24	Debit	£262.40
Amazon	St Piran's & Easter Event Supplies	Debit	£49.87
Amazon	Projector Screen & Tripod	Debit	£48.99
Amazon	Laptop Power Cord 2m	Debit	£11.59
Amazon	Paint Brush Set	Debit	£7.15
Jordan Jameson Electrical	Callout charge - Clease EV chargers	BACS	£72.00
Fleur Tempest	Camelford Pasty Workshop	BACS	£38.82
Nigel Hicks	Seat Timbers(bench repair)	BACS	£194.40
CALC	Election Training	BACS	£42.00
Camelford Hardware	Maintenance supplies	BACS	£98.08
Jag Signs	St Piran's Winning Flag	BACS	£134.90
Highfield Motors	New tyre on CTC van	BACS	£100.94
Viking	Office Supplies	BACS	£117.83
Bunzl	Public Toilets Supplies	BACS	£98.29
Bunzl	Public Toilets Supplies	Debit	£143.31
Raptor Supplies	Public Toilet Padlocks x 2	Debit	£114.64
Ikea	Cabinet for Library (Mayors Allowance)	Debit	£122.00
Eagle Plant	Concrete Mixer – Petrol	Debit	£41.40
Wayfair	Gazebo	Debit	£54.98
Co-op	Annual Parish Meeting drinks etc	Debit	£32.80
Podpoint	Admin Fees	BACS	£2.59
Camelot	Fuel for Van	BACS	£60.04
Lanteglos Church	Grant for maintenance of churchyard	BACS	£1000.00
1 st Camelford Guide & Ranger Unit	Grant for camp equipment	BACS	£190.00
Camelford & district bowling Club	Grant for all year bowls mat	BACS	£500.00
Western Supply	Maintenance supplies	BACS	£93.30
Nigel Hicks	Hardwood Seat rail	BACS	£31.20
JM Brewer LTD	Install a water heater	BACS	£679.27
Total:			£24539.14
c. To note Income:			
Cornwall Council	CLUP Grant	Credit	£37,385.61
Cornwall Council	Precept	Credit	£189251.75
CCLA	CCLA Account Interest	Credit	£193.00
Post Office	Churchfield Permits	Credit	£990.00
Post Office	Cleaze Permits	Credit	£60.00
Post Office	Library Printing	Credit	£170.00
Post Office	Library Coffee	Credit	£150.00
Post Office	St Piran's Donations	Credit	£95.00
Post Office	BT Openreach Refund	Credit	£11.18
Birtles	Bandstand vendor	Credit	£5.00

Churchfield Car Park	Car Park permit	Credit	£150.00
Total:		£228461.56	

12 Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:

- Memorial Tree Enfield Park

Items for next meeting:

Meeting closed: