



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy

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TO MEMBERS OF THE COUNCIL:

Councillors: R Rotchell (Mayor), C Hewlett (Deputy Mayor), M Coombes, S Bond, A Burgis, S Elford, M Ginger, E Grigg, A Scawn, A Shaw, J Thomson.

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on 15th October **2024** at **Town Hall, Camelford at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Laura Murphy

Laura Murphy, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

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- 1. To note Councillors present**
 - 2. To receive Apologies for absence with reasons**
 - 3. To receive Declarations of Interest & Approve Dispensations**
 - 4. Public question time** (15 minutes allowed for this)
 - 5. To receive and approve the Minutes of:**
Ordinary meeting 10th Sep 2024
 - 6. To receive Clerk's report**
Matters arising from the Minutes. Update on Churchfield car park- EV chargers, ticket machine, Enfield Park Bridge, Vandalism at Camelford Hall.
 - 7. Planning**
 - a. To **note** PA24/00922/PRE **Closed** - advice given: Location:- Land To The East Of Trestephen Helstone Camelford Cornwall PL32 9RL Proposal Request for a Tree Preservation Order to protect large Hazel and Sycamore in 8th of an acre next to Trestephen.
 - b. To **note** PA24/05242 **APPROVED** Location:- Land East Of Tremarden Hendra Camelford Cornwall PL32 9UT- Proposal: Erection of replacement storage building following demolition of existing storage building.
 - c. To **resolve** on Application PA24/06610 Proposal First floor extension and new porch Location 66 Beechwood Drive Camelford Cornwall PL32 9NB

d. To **resolve** on Application - PA24/07187 Proposal: Conversion of barn into C3 dwellinghouse without complying with condition 2 of decision PA18/02986 dated 18/05/2018 Location The Granary Adjacent Mutley 8 Trevia Lane Camelford PL32 9UX

8. Portfolio Reports

a. Mayor's report – Cllr Rotchell.

9. Correspondence

a. To **note** thanks from St Julitta Church Flower festival organisers for participation.

10. Agenda Items

- a. **Resolve** to accept Financial regulations 2024
- b. **Resolve** to accept Code of conduct 2024
- c. **Review** and accept Emergency plan
- d. **Resolve** to transfer any funds above the precept amount into the high interest savings account.
- e. **Review** Churchfield Permit policy and proposed amendments.
- f. **Resolve** on quote for Tree Survey Enfield Park.
- g. To **note** interest rate drop on Barclays savings account (reduced by 0.10%)
- h. To **note**- Surveys required to help secure CLUP funding- 10 per councillor

11. August Accounts

a. To **note** Balances at

Current Account	£214361.05
Tracker Account	£100922.29
CCLA Property Fund	£80,000
CCLA Deposit account	£50500.48

b. To **resolve** to authorise the payments of Accounts Outstanding

August:

Staff	Sep/Oct Wages & expenses	BACS	£9790.09
HMRC	Sep/Oct Tax & NI	BACS	£2684.75
Cornwall Pensions	Sep/Oct Pension contributions	BACS	£386.48
Barclays	Bank Charges	DD	£5.50
Mileage	Cllr Mileage for Training	BACS	£40.50
OCM	Skate Instructor & Community worker	BACS	£TBC
Everflow	Water	DD	£36.63
3 for business	CTC mobiles Aug	DD	£12.54
3 for business	CTC mobiles Sep	DD	£12.54
Seadog IT	Website Hosting	DD	£34.95
Voipfone	Office Telephone system	DD	£11.40
Camelford Town Trust	Town Hall Rent	DD	£550.04
Cornwall Council	Rates – Churchfield CP	DD	£513.00
Cornwall Council	Rates – Town Hall/Library	DD	£269.00
Cornwall Council	Rates – Clease CP	DD	£269.00
Cornwall Council	Rates – Enfield Park Store	DD	£51.00
Positive Energy	Town Hall Electricity – Aug- final bill	DD	£52.01
Positive Energy	Town Hall Electricity- Aug- final bill	DD	£69.87
British Gas	Town Hall Electricity sep/oct	DD	£323.26
British Gas	Town hall Electricity Aug/sep	DD	£318.33
British Gas	Electricity – OCM Aug/Sep	DD	£458.65
Octopus	Electricity – Public conveniences Sep	Debit	£85.25
Octopus	Electricity –Cleas Road CP Sep	Debit	£152.03
Octopus	Electricity- Cleas Road Aug	DD	£155.17
BT	Internet	DD	£41.94
EE	Maintenance Phone	DD	£21.60
Western Supply	Maintenance supplies	BACS	£11.70
R Sleeps	Maintenance Supplies	BACS	£552.33
SW Hygiene	Public toilet bin services	BACS	£134.19
Cornwall council	SLA patrols	BACS	£43.81
Back on nights	Music on the bandstand	BACS	£170.00

Camelot Garage	Fuel for CTC van Aug	BACS	£172.53
Camelot Garage	Fuel for CTC van Sep	BACS	£87.53
British Gas	Electricity – OCM Aug/Sep	DD	£458.65
Mail chimp	CTC website emailing	Debit	£11.92
Big Bertha original	Bean bag chairs -Library	Debit	£124.70
Jag Signs	No Smoking/vaping signs OCM	BACS	£63.54
Viking	Office Heater (replace old)	BACS	£23.39
Viking	Office supplies	BACS	£102.52
Community Grant	Friends of Lanteglos	BACS	£500.00
CSG	Interceptor clearance	BACS	£1470.00
TOTAL			£20272.34

c. To **note** Income

Cornwall Council	September precept	BACS	£172049.50
Danio's Café	Partial rent payment	CC	£75.00
Cash	Cash from library	CC	£274.00
Car Park permits	Churchfield & Clease	PO	£2080.00
B.Grills	Xmas fayre stall	BACS	£5.00
Total:			£174483.50

13. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:

13. To note items for 19th Nov 2024 Agenda.