



# CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy

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## TO MEMBERS OF THE COUNCIL:

Councillors: R Rotchell (Mayor), C Hewlett (Deputy Mayor), M Coombes, S Bond, A Burgis, S Elford, M Ginger, E Grigg, A Scawn, A Shaw, J Thomson.

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on 16<sup>th</sup> July **2024 at Town Hall, Camelford at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

*Laura Murphy*

Laura Murphy, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

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### 1. To note Councillors present

### 2. To receive Apologies for absence with reasons

### 3. To receive Declarations of Interest & Approve Dispensations

### 4. Public question time (15 minutes allowed for this)

### 5. To receive and approve the Minutes of:

Ordinary meeting 18<sup>th</sup> June 2024

### 6. To receive Clerk's report

Matters arising from the Minutes.

### 7. Planning

- a. To **Note**- Planning application PA24/04774- non-material amendment to decision PA23/07597 dated 08.02.2024 to amend the pitch of the approved car port. **Location** Highermead House College Road Camelford  
To **Resolve** on Planning application PA24/03989 Proposal to extend current parking bays by adding a hard standing ground and a plastic storage shed. **Location** 65 Treclago View Camelford Cornwall PL32 9AE  
To **Resolve** on Planning application PA24/03959 Demolish commercial building and replace with dwelling and update neighbour's sewer system. **Location** An Skyber Helstone Camelford Cornwall

### 8. Portfolio Reports

- a. Mayor's report – Cllr Rotchell.

## 9. Correspondence

- a. To **Note** email received regarding Tree overhanging path behind Dr Surgery- Cornwall Council attended on 28/07/2024 to inspect.
- b. To **Note** email received regarding incident in Enfield Park resulting in damage to the Play Equipment.

## 10. Agenda Items

- a. To **note** Price increase for website management from £29.99 to £34.95 per month.
- b. To **note** changes to fees and chargers for Barclays Business Account.
- c. To **Resolve** on providing a CTC Float for the Carnival

## 11. Accounts

- a. To **note** Balances at 13<sup>th</sup> August 2024

|                      |            |
|----------------------|------------|
| Current Account      | £116501.59 |
| Tracker Account      | £100546.28 |
| CCLA Property Fund   | £80,000    |
| CCLA Deposit account | £50,000    |

- b. To **resolve** to authorise the payments of Accounts Outstanding

|                            |                                     |       |          |
|----------------------------|-------------------------------------|-------|----------|
| Staff                      | June Wages & expenses               | BACS  | £9753.41 |
| HMRC                       | June Tax & NI                       | BACS  | £2626.76 |
| Cornwall Pensions          | June Pension contributions          | BACS  | £3021.72 |
| Barclays                   | Bank Charges                        | DD    | £22.78   |
| OCM                        | Skate Instructor & Community worker | BACS  | £1307.85 |
| Staff Expenses             | Milage & Key cutting                | BACS  | £48.99   |
| Staff Expenses             | Mileage                             | BACS  | £63.00   |
| Positive Energy            | Churchfield Electricity – June      | DD    | £56.40   |
| Positive Energy            | Town Hall Electricity – June        | DD    | £19.65   |
| Positive Energy            | Town Hall Electricity- June         | DD    | £98.23   |
| Everflow                   | Water                               | DD    | £139.57  |
| 3 for business             | CTC mobiles                         | DD    | £37.08   |
| Seadog IT                  | Website Hosting                     | DD    | £34.95   |
| Jason Ryan                 | Town Hall – window cleaning May     | BACS  | £25.00   |
| Voiphone                   | Office Telephone system             | DD    | £50.00   |
| Camelford Town Trust       | Town Hall Rent                      | DD    | £550.04  |
| Cornwall Council           | Rates – Churchfield CP              | DD    | £513     |
| Cornwall Council           | Rates – Town Hall/Library           | DD    | £269     |
| Cornwall Council           | Rates – Clease CP                   | DD    | £269     |
| Cornwall Council           | Rates – Enfield Park Store          | DD    | £51      |
| British Gas                | OCM Electricity                     | DD    | £246.48  |
| Octopus                    | Electricity – Public conveniences   | Debit | £66.85   |
| Octopus                    | Electricity –Cleas Road CP          | Debit | £154.90  |
| BT                         | Internet                            | DD    | £41.94   |
| EE                         | Maintenance Phone                   | DD    | £21.60   |
| Camelford Town Trust       | Back dated rent                     | BACS  | £43.64   |
| Celebrations Pyrotechnics  | Deposit for xmas Lights celebration | BACS  | £660.00  |
| Callum Flew                | Music for D-Day                     | BACS  | £200.00  |
| Matilda Jones              | Blue Orion- music in the Park       | BACS  | £350.00  |
| Arrow lifts Ltd            | Service and repair                  | BACS  | £465.60  |
| Clear-Flow                 | Plunged/ Jetted blockage            | BACS  | £168.00  |
| Cornwall Council           | SLA Patrols                         | BACS  | £185.15  |
| Green Flag                 | Breakdown Cover                     | BACS  | £97.50   |
| Amazon                     | Supplies for OCM                    | BACS  | £58.22   |
| Jordan James Electrical    | Emergency call out for OCM          | BACS  | £60.00   |
| Christmas lights committee | Christmas light grant               | BACS  | £1000.00 |
| Viking                     | Stationary order                    | BACS  | £94.99   |
| Metric                     | Camelford Churchfield machine       | BACS  | £561.89  |
| SLCC                       | Staff qualification fee             | BACS  | £450.00  |
| Western supply             | maintenance supplies                | BACS  | £79.82   |
| Seadog IT                  | Out of hours support.               | BACS  | £32.50   |
| R.Sleep                    | Maintenance supplies                | BACS  | £120.99  |
| ASPLI                      | Spill Kill Powder                   | BACS  | £33.72   |

|                       |                                |      |                  |
|-----------------------|--------------------------------|------|------------------|
| Duchy Defibrillators  | Annual Monitoring Camelf Hall  | BACS | £228             |
| Spar                  | Office Supplies                | BACS | £5.06            |
| Elan City             | 2 X Speed Radar Signs          | BACS | £5014.78         |
| Amazon                | Bee protective wear            | BACS | £32.98           |
| Torch Fire Protection | Fire Extinguisher annual check | BACS | £211.04          |
| Camelot Garage        | Diesel work van                | BACS | £60.10           |
|                       | <b>TOTAL</b>                   |      | <b>£25132.87</b> |

c. To **note** Income

|                        |                                  |      |          |
|------------------------|----------------------------------|------|----------|
| Cornwall Council       | Top up grant from Vitality Towns | BACS | £6250.00 |
| OCM café               | Partial rent payment             | BACS | £150.00  |
| OCM café               | Partial rent payment             | BACS | £85.00   |
| Library income         | Printing, coffee, book sales     | BACS | £195.75  |
| Barclays High interest | Interest payment                 | BACS | £225.58  |
| Camelford Scout Group  |                                  | BACS | £524.55  |

**TOTAL £7430.13**

**12. Public Bodies (Admission to Meetings) Act 1960.**

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:

Town Investment

**13. To note items for 20<sup>th</sup> August 2024 Agenda.**