



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy

Town Hall
Market Place
Camelford
PL32 9PD

01840 212880

clerk@camelford-tc.gov.uk

www.camelford-tc.gov.uk

Published on 12th December 2024

TO MEMBERS OF THE COUNCIL:

Councillors: R Rotchell (Mayor), C Hewlett (Deputy Mayor), M Coombes, S Bond, A Burgis, S Elford, M Ginger, E Grigg, A Scawn, A Shaw, J Thomson.

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on **17th December 2024 at Town Hall, Camelford at 6.30pm - the meeting will be open to the public from 7pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Laura Murphy

Laura Murphy, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1. To note Councillors present
2. To receive Apologies for absence with reasons
3. To receive Declarations of Interest & Approve Dispensations
4. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:

- a. To **resolve** on HR/H&S contract
- b. To **discuss**- Boxing Day Hunt Meet

5. Public question time (15 minutes allowed for this)

6. To receive and approve the Minutes of:
Ordinary meeting 19th November 2024

7. To receive Clerk's report:

8. Planning

- a. To **note** 20/11/2024 **PA24/07907 Decided not to make a TPO (TCA apps)**
Location:- 16 Mill Lane Camelford Cornwall PL32 9UF
Proposal Notification of works to Trees in a Conservation Area namely: Tree 1 Oak - needs crown reduced by 20% to let light in and help other trees. Fell T2, T3, T4, T5, T6 (mountain ash) Fell T7, T9, T10, T11, T13, T14, T16 (Ash) Fell T8, T12, T15 (Cherry)
- b. To **note** 29/11/2024 PA24/07187 **APPROVED**
Location:- The Granary Adjacent Mutley 8 Trevia Lane Camelford PL32 9UX
Proposal Conversion of barn into C3 dwellinghouse without complying with condition 2 of decision PA18/02986 dated 18/05/2018

9. Portfolio Reports

- a. Mayor's report – Cllr Rotchell.

10. Correspondence

- a. To note complaint regarding Dr's Surgery.

11. Agenda Items

- a. To **resolve on** 2025/2026 Budget
- b. To **resolve** on ending Lavazza service agreement in favour of one off call out charge £165 + vat
- c. To **discuss** government update regarding online council meetings.
- d. To **note** Interim Audit report.
- e. To **note** boxing day hunt correspondence and Police response.

12. December Accounts

- a. To **note** Balances on 11th December 2024
- | | |
|----------------------|-------------|
| Current Account | £137,824.23 |
| Tracker Account | £127,989.11 |
| CCLA Property Fund | £80,000.00 |
| CCLA Deposit account | £50,500.48 |

- b. To **resolve** to authorise the payments of Accounts Outstanding for November:

Staff	Nov/Dec Wages & expenses	BACS	£10,019.27
HMRC	Nov/Dec Tax & NI	BACS	£2,824.65
Cornwall Pensions	Nov/Dec Pension contributions	BACS	£3,156.75
Barclays	Bank Charges	DD	£16.95
Expenses	Cllr Expenses for Events	BACS	£58.99
P. Ellison	Senior Citizens Lunch Expenses	BACS	£118.05
K.Ferguson	Mince Pies Senior Citizens Lunch	BACS	£40.00
J.Thomson	IT sessions (3 hours)	BACS	£60.00
OCM	Skate Instructor & Community worker	BACS	£1,496.95
Everflow	Water	DD	£96.23
Everflow	Water various	DD	£107.07
3 for business	CTC mobiles Nov	DD	£12.54
Seadog IT	Website Hosting	DD	£34.95
Voipfone	Office Telephone system	DD	£11.40
Camelford Town Trust	Town Hall Rent	DD	£550.04
Cornwall Council	Rates – Churchfield CP	DD	£513.00
Cornwall Council	Rates – Town Hall/Library	DD	£269.00
Cornwall Council	Rates – Clease CP	DD	£269.00
Cornwall Council	Rates – Enfield Park Store	DD	£51.00
British Gas	Town Hall Electricity Nov/Dec	DD	£350.87
British Gas	OCM Electric Oct-Nove	DD	£191.77
British Gas	OCM Electric Nov	DD	£199.61
Octopus	Electricity – Public conveniences Nov	DD	£121.73
Octopus	Electricity – Clease Road CP	DD	£199.24
BT	Internet	DD	£41.94

EE	Maintenance Phone	DD	£21.60
Mailchimp	CTC Website Emailing	DD	£12.44
South West Water	Allotments (May-Aug)	DD	£65.74
South West Water	Allotments (Aug-Nov)	DD	£67.34
Tudor Environmental	10 x Steel tree guard	Debit	£239.40
Camelford Leisure Centre	OCM Swim	BACS	£90.00
Eagle Plant	Cut off Saw Hire	DEBIT	£61.86
CALC	CILCA training	BACS	£480.00
Devon & Cornwall Exterior	Window Cleaning (Aug-Nov)	BACS	£100.00
British Legion	Poppy Wreath x 2	BACS	£50.00
Celebration Pyrotechnics	Fireworks- Winter Festival	BACS	£1,980.00
Cornwall Council	SLA Patrols (Sep)	BACS	£79.85
Cornwall Council	SLA Patrols (Oct)	BACS	£87.63
Cornwall Council	Temporary Events Notice	BACS	£21.00
Hudson Accounting	Interim Audit	BACS	£325.00
Sleeps	Maintenance Supplies	BACS	£626.63
Bodmin Town Band	Winter Festival	BACS	£250.00
Western Supply	Maintenance supplies	BACS	£92.95
Glasdon	Buffer Bollards x 3	BACS	£1,047.06
Scaffolding Supplies	Scaffold for football goals	BACS	£139.30
Cornwall Air Ambulance	Donation from Fun Week	BACS	£200.00
Camelot	Fuel for van	BACS	£134.06
Spar	Office supplies	BACS	£5.27
Highfield	CTC van brakes	BACS	£286.95
Pickle design	Christmas Cards	BACS	£116.40
Scrapstore	OCM membership	BACS	£45.00
Camelford Hardware	Maintenance Supplies	BACS	£79.39
Kitty Crocker	Winter festival	BACS	£100.00
Jordan Jameson	Library/Bandstand works/OCM	BACS	£305.16
	TOTAL		£27,921.03

CLUP FUNDED PAYMENTS:

Spectra	Digital information screen	BACS	£1,127.48
LITE	Bandstand lighting upgrade – materials	BACS	£25,267.96
ARLO Solutions	Bandstand lighting upgrade – install	BACS	£16,416.00
	TOTAL:		£42,811.44

c.	To note Income:		
Churchfield Car Park	Ticket Machine	Credit	£615.00
Churchfield Car Park	Ticket Machine Credit	Credit	£155.00
Senior Citizens Lunch	Tickets & Raffle	Credit	£215.00
Light in the box	Refund – Santa suit	Credit	£19.85
CCLA	Interest	Credit	£211.90
Fun Week Donations	Collection for Air Ambulance (Donated)	Credit	£200.00
	TOTAL:		£1,416.75

Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:

- a. To discuss- Boxing Day Hunt Meet

14. To note items for 14th Jan 2025 Agenda.