



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
Town Hall
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Camelford
Cornwall
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Meeting of the Full Council	17 th June 2025
TO MEMBERS OF THE COUNCIL: Councillors: S Bond (Mayor), M Coombes, J Gilbert, M Ginger, E Grigg, M Robins, R Rotchell, A Scawn, A Shaw, K Smeeth, J Thomson. Dear Members I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on 17th June 2025 at Town Hall, Camelford at 7pm All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder. Yours sincerely, <i>Laura Murphy</i> Laura Murphy, Town Clerk. Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.	
1. To note Councillors present	
2. To receive Apologies for absence with reasons	
3. To receive Declarations of Interest & Approve Dispensations	Cllr Rotchell – Vice Chair of CALC
4. Public question time (15 minutes allowed for this)	Q&A with Davina Pritchard and Alan Mason- Cornwall Council Planning Department.
5. To receive and approve the Minutes of: Ordinary meeting 13 th May 2025	
6. To receive Clerk's report:	
Buzz pay online payment system live in Churchfield and Clease road Car Parks- working well. Delivery of New ticket machine for Clease Rd expected in the next two weeks. Resin resurfacing completed on bandstand, Contacted Highways regarding ongoing parking issues at Clease Rd- Had demo of new CTC	

website- more user friendly- due to go live shortly. Speed Radar sign installed on Victoria Rd, working well.

7. Planning

A. To Note	PA25/03986	
Proposal Works to a tree in a Conservation Area for Sycamore - removal. The tree is approx. 10+ metres high and is causing damage to property and drains, with branches falling in winds. Location 3 Victoria Road Camelford Cornwall <i>As this application is for works to trees in a Conservation Area, it will be decided under delegated authority.</i>		
B. To Note	PA25/00311/PRE	Closed - advice given
Location:- Stonefield Estate Ltd 20 Fore Street Camelford Cornwall PL32 9PG Proposal Pre-application advice for the change of use of shop to a separate dwelling or use in conjunction with an upper floor flat.		
C. To Note	PA25/00372/PRE	Closed - advice given
Location:- Land Between High Street and Treclago View Camelford Cornwall Proposal Request for a Tree preservation order to protect 5+ mature Beech trees.		

8. Portfolio Reports

a. Mayor's report – Cllr Bond

9. Correspondence

	A. To resolve on correspondence regarding footpath linking Camelford 9 and Camelford 24.
	B.To Discuss letter received regarding Cobbles.
	C.To Discuss correspondence regarding Cornwall Council comments on Bypass

10. Agenda Items

	A- To resolve on request for Commemorative Tree with Plaque
	B- To discuss and resolve on Fuel card for Maintenance Van.

11a. February Accounts

	To note balances as of 10 th June 2025		
Current Account	165562.85		
Tracker Account	156875.38		
CCLA Property Fund	£80,000.00		
CCLA Deposit Account	£50,500.48		
b. Payments	To resolve to authorise the payments of Accounts Outstanding for February:		
Staff	May/Jun wages	BACS	£10133.79
HMRC	May/Jun NI/TAX	BACS	£3258.80
Pension	May/Jun	BACS	£3202.52

OCM	COW&Skate Coach	BACS	£1921.22
Barclays	Bank Charges	DD	£12.97
Cornwall Council	Enfield Park Store	DD	£51.00
Cornwall Council	Churchfield Car Park	DD	£524.00
Cornwall Council	Cleaze Road Car Park	DD	£269.00
Cornwall Council	Town Hall/Library	DD	£269.00
Camelford Town Trust	Town Hall/Library rent	DD	£550.04
British Gas	Town Hall Electricity	DD	£ 205.75
British Gas	Town Hall Electricity	DD	£167.94
British Gas	OCM Electricity	DD	£72.83
Octopus	Electricity- Public Conveniences	DD	£97.16
Octopus	Electricity- Cleaze Road CP	DD	£155.28
Seadog IT	Website Hosting	DD	£34.95
Voipfone	Office Telephone	DD	£11.40
Everflow	Market Place	DD	£146.32
BT	Internet	DD	£44.63
EE	Maintenance Phone	DD	£22.98
Peninsula	HR & Health and Safety	DD	£376.72
Mailchimp	CTC Website Emailing	DD	£11.84
Jason Ryan	Window Cleaning	BACS	£25.00
Robert Love	VE Day 80 th Anniversary Music	BACS	£250.00
Voipfone	Auto top up	DD	£50.00
Initial	Public toilet supplies	BACS	£92.53
Camelot garage	Fuel for council van	BACS	£183.94
R.Sleep Ltd	Maintenance supplies - April	BACS	£278.14
Moor View Alpacas Ltd	Alpaca trekking for four days of fun.	BACS	£550.00
Spar	Office Supplies	Debit	£9.61
Skate Warehouse	OCM Event Prizes	Debit	£304.60
Trophystore	OCM Event Medals	Debit	£29.40
Jackson's Art	OCM Supplies	Debit	£16.70
Safetec	Foam Uncorded Ear Plugs – Grounds PPE	Debit	£25.94
Spar	Offices supplies	BACS	£9.61
Camelford hall	Hire of Camelford hall for Pasty making	BACS	£141.00
Amazon	Security lock	Debit	£5.78
Amazon	A4 printer paper	Debit	£19.78
Amazon	Haribo mini bags	Debit	£3.60
Amazon	Garden broom	Debit	£17.99
Amazon	Epson printer (for office)	Debit	£281.99
Amazon	Blank printer ink	Debit	£16.98
Amazon	Stairgate	Debit	£35.99
RBL	Poppy wreaths x2	BACS	£55.00
Western supplies	Maintenance supplies	BACS	£133.18
Hudson accounting	2024/25 year end audit	BACS	£325.00
Metric	Car park machine	BACS	£2517.00
J Thomson	IT Sessions	BACS	£120.00
PWL	Loan repayment	DD	£4534.20
BES ltd	Replacement flapper	Debit	£76.68
Cornish cobbler	Medal and ribbons	BACS	£175.00
Bunzl	Toilet descaler	Debit	£71.00
Just Gloves	Powder free gloves	Debit	£14.72
N Trewin	Allotment overpayment refund	BACS	£2.00
Jayne Mann	Mini bus for OCM	BACS	£50.00
Cornish Cobbler	Plaque engraving	BACS	£12.50
Hotch Potch	Circus skills for the Four days of fun	BACS	£240.00
Budget trophy	Medals and ribbons for OCM - four days of fun	BACS	£15.65
Screech Owl Sanctuary	Visit of Owls and animals for the Four days of fun	BACS	£240.00
Camelot garage	Fuel for the van	BACS	£71.31

Camelot garage	Fuel for the mower	Debit	£28.86
R.Sleep Ltd	Maintenance supplies - May	BACS	£285.74
St Breward mini bus	OCM trip	BACS	£207.00
Cornwall council	SLA patrols	BACS	£77.25
Cormac	Installation of posts for speed radar	BACS	£664.40
Amazon	Padlocks and wrench set	Debit	£30.96
Amazon	A4 lever arch files	Debit	£10.69
Camelford Hardware	Maintenance supplies	BACS	£103.82
Wild Science	Four Days of Fun Event	BACS	£442.80
Peggy Ellison	Afternoon Tea with the Councillors	BACS	£37.55
Piran Services	CTC bridge repair	BACS	£10050.00
Camelot garage	Diesel for the van	Debit	£36.05
Camelot garage	Diesel for lawn mower	Debit	£27.29
Southwest water	Water bill	DD	£88.66
CALC	Election training	BACS	£42.00
Clear councils	Town hall insurance	BACS	£1901.30
Bruallen	Thank you flowers	Debit	£32.50
Total:		£48497.90	
c. To note Income:			
Raptor supplies ltd	Refund	BACS	£114.64
CCLA	CCLA investment	BACS	£185.22
CTC	Sink sale	CASH	£100.00
Car Parks	Tickets	CASH	£470.00
Car Parks	Car park permits	CASH	£20.00
Library	Coffee, printing etc...	CASH	£95.00
Barry Jordan	Crackington Marquee hire	Counter credit	£200.00
CCLA	CCLA investment	Counter credit	£185.78
Allotments	Allotment rent	CASH	£450.00
Allotments	Allotment rent	BACS	£175.00
Total:		£1995.64	

12 Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:

- Camelford Medical Centre

Items for next meeting:

Meeting closed: