



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk
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Meeting of the Full Council	18 th February 2025
TO MEMBERS OF THE COUNCIL: Councillors: R Rotchell (Mayor), C Hewlett (Deputy Mayor), M Coombes, S Bond, A Burgis, S Elford, M Ginger, E Grigg, A Scawn, A Shaw, J Thomson. Dear Members I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on 18th February 2025 at Town Hall, Camelford at 7pm All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder. Yours sincerely, <i>Laura Murphy</i> Laura Murphy, Town Clerk. Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.	
1. To note Councillors present	
2. To receive Apologies for absence with reasons	
3. To receive Declarations of Interest & Approve Dispensations	
4. Public question time (15 minutes allowed for this)	
5. To receive and approve the Minutes of: Ordinary meeting 21 st January 2024	
6. To receive Clerk's report:	
Escalated complaint with POGO charge due to lack of updates and delays in completing the works to enable activation of the EV chargers in Churchfield Car Park. Update regarding SPF funding- CTC were	

hopeful this funding could be used to carry out the necessary works to replace the footbridge in Enfield Park, however unfortunately the project does not meet the criteria.			
7. Planning			
A. To resolve on:		PA25/00228	
Proposal: Construction of a single storey rear extension to the annexe			
Location: Avonbrae 3 Fenteroon Road Valley Truckle Camelford			
B. To note:		PA24/09297	
		S52/S106 and discharge of condition apps	
Treforda Farm Trewalder Delabole Cornwall PL33 9EY			
Proposal Submission of details to discharge Condition number 4 in respect of Decision Notice PA24/06702 dated 18/10/24			
To Note:		PA24/06068	
		Decided	
Applicant:- c/o Agent			
Location:- Land To The East Of Higher Cross Lane Camelford Cornwall PL32 9PU			
Proposal Submission of details to discharge conditions 7, 11 and 14 in relation to Decision notice PA17/04617 dated 20.04.2018			
C. To resolve		Hanger Management	
Application to trade from a White Mercedes Sprinter – YJ13 MVK (photographs attached)			
Where the vehicle, stall or container will be stored when not in use:- Home Address			
Proposed Trading months – from Grant of any Consent to 31 December 2025			
Proposed trading days of the week – Monday - Sunday			
Proposed trading times – 07:00 – 16:00			
8. Portfolio Reports			
a. Mayor’s report – Cllr Rotchell.			
9. Correspondence		a. To resolve on correspondence from Cllr Jordan regarding Support for our Schools.	
		b. To note confirmed closure of Adult Education Centre.	
		c. To review correspondence from Redruth Town Council Re- Second home council tax	
10. Agenda Items		a. To review and resolve on updated grants policy 2025.	
		b. To review and resolve on training and development policy 2025	
		c. To resolve on response to consultation regarding improving standards and sanctions.	
		d. To note Cloudy IT annual renewal quote.	
		e. To resolve on off street SLA 2025/2026	
11. February Accounts		To note balances as of 11/02/2025	
Current Account		£67,645.50	
Tracker Account		£127,989.11	
CCLA Property Fund		£80,000.00	
CCLA Deposit Account		£50,500.48	
b. To resolve to authorise the payments of Accounts Outstanding for February:			
Staff	Dec/Jan Wages & expenses	BACS	£9,828.58
HMRC	Dec/Jan Tax & NI	BACS	£2,709.67 (-2143.85 overpayment)
Cornwall Pensions	Dec/Jan Pension contributions	BACS	£3,075.42
Barclays	Bank Charges	DD	£11.80
Cllr Expenses	IT Sessions	BACS	£60.00
OCM	Skate Instructor & Community worker	BACS	£1,152.77

Sleeps	January Invoice	BACS	£1,563.66
Sleeps	Outstanding Invoice	BACS	£302.40
Sleeps	Caulk gun & Silicone	BACS	£6.70
Jason Ryan	Window Cleaning	BACS	£25.00
Highfield Motors	Van MOT	BACS	£54.85
Celebration Pyrotechnics	Winter Festival Fireworks Deposit	BACS	£660.00
Celebration Pyrotechnics	Remembrance for 2024 & 2025	BACS	£120.00
Camelot Garage	Fuel for CTC Vehicles	BACS	£133.52
3 for business	CTC mobiles Dec	DD	£12.54
Seadog IT	Website Hosting	DD	£34.95
Seadog IT	Security services renewal	DD	£155.00
Voipfone	Office Telephone system	DD	£11.40
Camelford Town Trust	Town Hall Rent	DD	£550.04
Cornwall Council	Rates – Churchfield CP	DD	£513.00
Cornwall Council	Rates – Town Hall/Library	DD	£269.00
Cornwall Council	Rates – Clease CP	DD	£269.00
Cornwall Council	Rates – Enfield Park Store	DD	£51.00
British Gas	Town Hall Electricity Jan/Feb	DD	£217.60
British Gas	Town Hall Electricity Jan/Feb	DD	£386.52
British Gas	Town Hall Electricity Dec Missed off Agenda	DD	£404.54
British Gas	OCM Electric Dec/Jan	DD	£100.84
Octopus	Electricity – Public conveniences Dec	DD	£146.90
Octopus	Electricity – Clease Road CP	DD	£226.71
BT	Internet	DD	£41.94
EE	Maintenance Phone	DD	£21.60
Mailchimp	CTC Website Emailing	DD	£12.66
Peninsula	HR & Health & Safety Jan	DD	£376.72
Peninsula	HR & Health & Safety Feb	DD	£376.72
Fix the Bog	Flapper Valve – Public Toilets	Debit	£34.47
Spar	Office Supplies (milk, etc.)	Debit	£12.90
CALC	Budget Training - Clerk	BACS	£36.00
CALC	Planning Training- Clerk	BACS	£36.00
Mole Valley	Mole deterrents & Batteries	BACS	£59.35
Corserv	1 tonne Salt & Replacement Bin	BACS	£509.14
Viking	Office stationary & Storage box	BACS	£170.03
Amazon	12 x Air freshener refills public toilet	BACS	£69.72
Amazon	Receipt book	BACS	£3.95
Childrens Hospice	Donation	BACS	£75.30
Metric	Churchfield ticket machine	BACS	£362.52
JRB Enterprises	Dog waste bags	BACS	£77.22
Western Supply	Compost for tree planting	BACS	£33.48
Glasdon	Bollard Buffer (Churchfield CP)	BACS	£349.02
Scribe	Accounts software renewal	BACS	£1,517.76
Elixir	Tree Guards	BACS	£16.58
Total: £26033.72		amount to be paid £25,042.64 (Minus tax overpayment)	
Grant Funded Payments:			
JJ Electrical	Wiring in Town Hall- info screen	BACS	£207.40
c. To note Income:			
CCLA	Interest	Credit	£202.30
CCLA	Interest	Credit	£876.60
Churchfield car park	Car park tickets	Credit	£135.00
We buy books	Old stock sale	Credit	£18.45
Churchfield Car Park	Permits	Credit	£160.00
Vendor	Trade Bandstand	Credit	£5.00
National Lottery Funding	OCM Skate:Create project	Credit	£20,000.00
Total:			

12 Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:

Items for next meeting:**Meeting closed:**