



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy

Town Hall
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Camelford
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TO MEMBERS OF THE COUNCIL:

Councillors: R Rotchell (Mayor), C Hewlett (Deputy Mayor), M Coombes, S Bond, A Burgis, S Elford, M Ginger, E Grigg, A Scawn, A Shaw, J Thomson.

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on 18th June **2024 at Town Hall, Camelford at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Laura Murphy

Laura Murphy, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

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- 1. To note Councillors present**
 - 2. To receive Apologies for absence with reasons**
 - 3. To receive Declarations of Interest & Approve Dispensations**
 - 4. Public question time** (15 minutes allowed for this)
 - 5. To receive and approve the Minutes of:**
Ordinary meeting 21st May 2024
 - 6. To receive Clerk's report**
Matters arising from the Minutes.
 - 7. Planning**
 - a. To **Resolve on Planning application PA24/03503** The Annexe (Rae's Cottage) Trefrew Road Camelford Cornwall PL32 9TP- Conversion of garage and cold store to residential accommodation without compliance of condition 2 of decision notice E1/85/0842/OOP dated 10th May 1985.
 - b. To Resolve on Planning application **PA24/02321 & PA24/02320** Erection of an agricultural cover shed, together with associated works
 - b. To Note **PA24/00638/PRE** Exception notice for works to silver birch- **Closed- Advice given**
 - 8. Portfolio Reports**
 - a. Mayor's report – Cllr Rotchell.

9. Correspondence

- a. To **Note** email from Ocean Housing regarding intention to sell 10 Roughtor Drive.
- b. To **Note** correspondence regarding the new ticket machine position in Churchfield Carpark.
- c. To **Resolve** on Church of St Julitta Flower Festival invitation.

10. Agenda Items

- a. To **note** Four Days of Fun & Music in the Park Report.
- b. To **note** information regarding High Street Rental Auctions.
- c. To **resolve** on supporting "Safety of Electric-powered micromobility vehicles and Lithium Batteries Bill
- d. To **resolve** to move £2000 from elections reserve to purchase 2 x radar signs
- e. To **Note** vandalism to electrics at skatepark.
- f. To **Discuss** and **Resolve** on remedial action for Churchfield car park permit holders.
- g. To **Note** Clerk to enrol for CILCA qualification.
- h. To **Resolve** on Town hall rate increase of 3.9%

11. Accounts

- a. To **note** Balances at 11th May 2024

Current Account	£137966.63
Tracker Account	£100546.28
CCLA Property Fund	£80,000
CCLA Deposit account	£50,000

- b. To **resolve** to authorise the payments of Accounts Outstanding

Staff	June Wages & expenses	BACS	£10115.57
HMRC	June Tax & NI	BACS	£2903.46
Cornwall Pensions	June Pension contributions	BACS	£3197.32
Barclays	Bank Charges	DD	£5.50
Ness	Youth Outreach April	BACS	£1125.97
OCM	Skate Park Instructor	BACS	£383.50
Cllr Expenses	Mayors Afternoon tea& Beacon	BACS	£73.90
Positive Energy	Churchfield Electricity – May	DD	£213.94
Positive Energy	Town Hall Electricity – May	DD	£122.28
HM DMO	PWLB repayment - River bank	DD	£4534.20
Everflow	Water Enfield Park	DD	£64.11
3 for business	CTC mobiles	DD	£30.54
Seadog IT	Website Hosting	DD	£29.95
Jason Ryan	Town Hall – window cleaning May	BACS	£25
Voiphone	Office Telephone system	DD	£11.40
Camelford Town Trust	Town Hall Rent	DD	£550.04
Cornwall Council	Rates – Churchfield CP	DD	£513
Cornwall Council	Rates – Town Hall/Library	DD	£269
Cornwall Council	Rates – Clease CP	DD	£269
Cornwall Council	Rates – Enfield Park Store	DD	£51
British Gas	OCM Electricity	DD	£241.46
Octopus	Electricity – Public conveniences	Debit	£132.37
Octopus	Electricity –Cleas Road CP	Debit	£166.27
BT	Internet	DD	£41.94
Plusnet	To Be refunded	DD	£22.96
EE	Maintenance Phone	DD	£21.60
Southwest Water	Allotments	DD	£73.37
Camelford Hardware	Maintenance supplies & Plants	BACS	£182.38
M&M Plumbing	Leak in Men's toilets	BACS	£97.20
Camelot Service Station	Diesel	BACS	£142.62
Backonnightsmusic	Music- beacon lighting	BACS	£140.00
Daniel Security services	Music in the park	BACS	£1062.50
Camelford Hall	Hall rental	BACS	£64.00
K Ferguson	D-Day Cake	BACS	£100.00
Good old fashioned Lover Boys	Music in the Park	BACS	£1300.00
Callum Flew	Music in the Park	BACS	£400.00
Spar	APM meeting supplies (March)	BACS	£20.10
Spar	office supplies (June)	BACS	£13.10

Jordan Jameson electrical	Call out- OCM	BACS	£60.00
Indeed	Admin Assistant advert	DEBIT	£0.93
CALC	Trusts training	BACS	£36.00
Western Supple	Maintenance supplies	BACS	£20.90
PPL PRS	Music licence	BACS	£287.72
Camelford Hardware	Dog lead (Loose dog in park)	BACS	£9.99
RSleep	Leaf Blower, and various supplies	BACS	£520.99
Bunzl	Toilet Paper, Urinal screens, gloves	BACS	£95.72
Bunzl	Granules, Cleanline acid	BACS	£77.69
Kestrel Guard	Annual fee	BACS	£78.00
Shoe Boy	Medals Fun week	BACS	£87.50
Lavazza	Coffee machine refills Library	BACS	£230.33
Viking	Office supplies	BACS	£86.65
Peckish	D-Day honoured citizens	BACS	£39.90
P Ellison	Mayors afternoon tea supplies	BACS	£10.70
Metric Group	Ticket machine relocation	BACS	£1100.00
Voipfone	New card test debit	DEBIT	£0.50
		TOTAL	£31454.07

c. To **note** Income

Beachcroft	Insurance policy excess refund	BACS	£125.00
Car Park	Churchfield	PC	£565
Car Park Permits	Churchfield	PC	£145
CCLA	Dividends	BACS	£7.15
Voipfone	New card test recredit	BACS	£0.50
Revival Books	Old Stock	BACS	£9.81
Revival Books	Old Stock	BACS	£5.33
Allotments	Allotment rent	BACS	£700
		TOTAL	£1557.79

12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Staffing

13. To note items for 16th July 2024 Agenda.