



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
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Meeting of the Full Council	18 th March 2025
TO MEMBERS OF THE COUNCIL: Councillors: R Rotchell (Mayor), C Hewlett (Deputy Mayor), M Coombes, S Bond, A Burgis, S Elford, M Ginger, E Grigg, A Scawn, A Shaw, J Thomson. Dear Members I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on 18th March 2025 at Town Hall, Camelford at 7pm All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder. Yours sincerely, <i>Laura Murphy</i> Laura Murphy, Town Clerk. Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.	
Council to observe one minute silence in honour of previous Town Mayor Jenny Finch	
1. To note Councillors present	
2. To receive Apologies for absence with reasons	
3. To receive Declarations of Interest & Approve Dispensations	
4. Public question time (15 minutes allowed for this)	
5. To receive and approve the Minutes of: Ordinary meeting 18 th Feb 2025	
6. To receive Clerk's report:	
Vandalism in gents toilets- full toilet ripped off the wall- Plumber due to attend 12 th March, Deposit paid for Enfield Park bridge restoration- works expected to be completed by the end of April. Agreement	

reached with POGO to resurface resin to the left of the bandstand when they open ground to relay cables. Election packs have arrived and are in the library for anyone who wishes to stand for town councillor-must be hand delivered to Chy Trevail before Weds 2nd April. Steve Hudson accounting carried out audit on 11th March- successful outcome. Deep clean at skate park 50% complete, all hand weeded, jet washing due week commencing 16th March. Lighting around the bandstand work delayed- due to commence 24th March. Great turn out in the Conservative club for the St Piran's day celebrations, £89 raised for Cornwall air ambulance.

7. Planning

A. To Note:	PA24/09543	APPROVED
Applicant:- COOP Location:- Unit 2 Highfield Road Industrial Estate Camelford Cornwall PL32 9RA Proposal Advertisement consent for new external signage		
A. To Resolve	PA25/01489	
Proposal Proposed side and first floor extensions with replacement garage in different position Location: Timberlines Dark Lane Camelford Cornwall		
B. To Resolve	PA23/10067	
Location: Land Adjacent Wind Turbine Station Road Camelford Cornwall PL32 9TZ Proposal: Development of a geothermal power plant including site preparation, drilling of two deep geothermal wells, resource testing, construction of a binary cycle power station		
C. To Resolve	PA25/00663	
Proposal: Proposed extensions to the existing clubhouse to improve community and club facilities. Location: Camelford And District Bowling Club Lanteglos Road Camelford Cornwall		
D. To Resolve	PA25/01759	
Proposal: Works to trees in a Conservation Area (TCA) namely to dismantle group of Ash trees, suffering from ADB, down to habitat posts at 4m appx. Location: 20 Victoria Road Camelford Cornwall PL32 9XA		
E. To Note	PA25/00200	PRE Closed - advice given
Location:- 6 Highfield Road Camelford Cornwall PL32 9QZ Proposal Exception notice for 1x semi-mature Hawthorn and 1x semi-mature Blackthorn to fell them due to danger of damaging property		
F. To Note	PA25/00228	APPROVED
Location:- Avonbrae 3 Fenteroon Road Valley Truckle Camelford Cornwall PL32 9RY Proposal Construction of a single storey rear extension to the annexe		

8. Portfolio Reports

- a. Mayor's report – Cllr Rotchell.

9. Correspondence

- A. To **note** response from SWARCO (Churchfield EV chargers regarding CTC's complaint).
- B. To **resolve** on query raised regarding Clease Road Car Park Permits
- C. To **note** correspondence received regarding gate post/fencing around the park.

10. Agenda Items

- A. To **resolve** on quote for new ticket machine Clease Road Car Park- recommendation from Estates and Properties committee to use underspend for new machine.
- B. To **note** donation of multiple paint tins from Camelford Hardware.
- C. To **Review & Resolve** on risk assessment.

	D. To resolve to transfer £25,000 from savings account into current account until CLUP funding is received.
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11a. February Accounts	To note balances as of 11/03/2025		
Current Account	£38,335.96		
Tracker Account	£128,441.81		
CCLA Property Fund	£80,000.00		
CCLA Deposit Account	£50,500.48		
b. Payments	To resolve to authorise the payments of Accounts Outstanding for February:		
Staff	Feb/Mar Wages & expenses	BACS	£9,572.62
HMRC	Feb/Mar Tax & NI	BACS	£2,663.48
Cornwall Pensions	Feb/Mar Pension contributions	BACS	£2,817.48
OCM	Skate Instructor & Community worker	BACS	£1,089.70
Cllr Expenses	St Pirans prizes	BACS	£39.90
Barclays	Bank Charges	DD	£11.20
Seadog IT	Website Hosting	DD	£34.95
Voipfone	Office Telephone system	DD	£11.40
Camelford Town Trust	Town Hall Rent	DD	£550.04
British Gas	Town Hall Electricity	DD	£579.64
British Gas	OCM Electric	DD	£85.92
Octopus	Electricity – Public conveniences	DD	£129.82
Octopus	Electricity – Clease Road CP	DD	£199.60
Everflow	Market Place	DD	£106.77
Southwest Water		DD	£53.14
BT	Internet	DD	£41.94
EE	Maintenance Phone	DD	£21.60
Mailchimp	CTC Website Emailing	DD	£12.46
Peninsula	HR & Health & Safety March	DD	£376.72
UKDMO	Public Works Loan repayment	DD	£4,862.42
Cloudy IT	It Services annual renewal	DD	£2,191.68
DVLA	Annual Van Tax	DD	£335.00
Jason Ryan	Window Cleaning	BACS	£25.00
Camelot Garage	Fuel for CTC Vehicles	BACS	£16.02
Amazon	St Piran's & Easter Event Supplies	BACS	£49.87
Spar	Office Supplies	Debit	£9.93
JAX First Aid Supplies	High Vis Bomber Jackets x 3 (CTC)	Debit	£87.41
Sleeps	Maintenance Supplies	BACS	£334.65
YESSS Electrical	CCTV Cameras	BACS	£361.22
CALC	Audit & Procurement Training	BACS	£84.00
Western Supply	Maintenance supplies	BACS	£24.58
Cornish Maids	St Pirans Day Pasties	Debit	£100.00
SLCC	Annual Renewal	BACS	£300.00
Paragon ID	Car Park Tickets	BACS	£530.88
North Cornwall Glazing	Repair door OCM	BACS	£42.00
Callum Flew	St Pirans Day entertainment	BACS	£200.00
Cornwall Council	Parking enforcement	BACS	£195.75
Viking	Office Supplies	BACS	£47.64
Camelford Hall	Senior Citizens Lunch Hall Hire	BACS	£58.00
Piran Services	Enfield Park Bridge Restoration deposit	BACS	£10,050.00
Total:	£37333.73		

c. To note Income:			
HMRC	HMRC Vat	Credit	£7,007.04
Cleese car park	Car park permit	Credit	£10.00
Churchfield car park	Car park tickets	Credit	£265.00
Barclays	Interest	Credit	£452.70
SWARCO	EV charger rent Churchfield	Credit	£1,345.00
CCLA	Interest	Credit	£176.90
Abbys Ice Cream	Trade on bandstand	Credit	£5.00
Three business	End of contract credit	Credit	£4.93
Total:		£9266.57	

12 Public Bodies (Admission to Meetings) Act 1960.	
To resolve that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:	
- Camelford Medical Centre	
Items for next meeting:	
Meeting closed:	