



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

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Meeting of the Full Council		18 th November 2025	
TO MEMBERS OF THE COUNCIL: Councillors: S Bond (Mayor), M Coombes, J Gilbert, E Grigg, M Robins, R Rotchell, A Scawn, A Shaw, K Smeeth, J Thomson. Dear Members I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on 18th November 2025 at Town Hall, Camelford at 7pm All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder. Yours sincerely, <i>Laura Murphy</i> Laura Murphy, Town Clerk. Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.			
1. To note Councillors present			
2. To receive Apologies for absence with reasons			
3. To receive Declarations of Interest & Approve Dispensations			
4. Public question time (15 minutes allowed for this)			
5. To receive and approve the Minutes of: Ordinary meeting 21 st October 2025			
6. To receive Clerk's report:			
Received feedback from resident regarding the signage in the car parks not being clear- Estates and Properties committee to review. Estates and Properties committee reviewing quotes for additional disabled parking spaces closer to the GP surgery following resident's feedback. Reminder existing car park permits have been extended to the end of the year. Going forward permits for both Clease Rd and Churchfield will run from 1 st January – 31 st December. New permits for 2026 will be available to purchase from 1 st December in the library. Please note the new permits are digital, meaning there will no longer be a charge to amend/replace permits. Zipwire in park has now been repaired. seesaw softners have been replaced as per			

Rospa recommendations, new playpark is required to complete the area. Work has started to clear Helstone green overgrowth to access and clear watercourse, awaiting confirmation from National Grid regarding works near substation.

7. Planning

A. To resolve

PA25/07661

Proposal Proposed ground & first floor extension with variation of condition 2 of decision notice PA25/05898 dated 23.09.2025.

Location 9 Valley Truckle Camelford Cornwall PL32 9RU

B. To resolve

PA25/06218

Proposal Application for Permission in Principle for development for up to 1 affordable dwellinghouse (minimum of 1, maximum of 1).

Location Land Adjacent Sportsman's Field Camelford Cornwall PL32 9QT

C. To resolve

PA23/10067

Appeal start date:

4 November 2025

Proposal:

Development of a geothermal power plant including site preparation, drilling of two deep geothermal wells, resource testing, construction of a binary cycle power station and subsequent operation.

Location:

Land Adjacent Wind Turbine Station Road Camelford Cornwall PL32 9TZ

Appellant:

Geothermal Engineering Ltd

Cornwall Council decision:

REFUSED

D. To Note

PA25/07899

To be decided by committee due to being in conservation area

Proposal Works to tree in Camelford Conservation area namely to raise crown of Sycamore (T1) to give ground clearance of 3m, as per photo.

Location Camelford OCM Skatepark Clease Road Camelford Cornwall PL32 9PL

Applicant: Camelford Town Trust

E. To Note

PA25/07902

To be decided by committee due to being in conservation area

Proposal Works to trees within Camelford Conservation area namely to re-pollard Lime trees T1 & T2

Location Camelford Library Town Hall Market Place Camelford Cornwall PL32 9PD

Applicant Mrs Jill Jeffs Camelford Town Trust

F. To Note

PA25/05837 APPROVED

Applicant:- St Austell Brewery

Location:- Masons Arms 9 - 11 Market Place Camelford Cornwall PL32 9PB

Proposal Advertisement consent for erection of illuminated and non-illuminated signs to the exterior of building Sign A - One x new fascia with applied letters with new through light Sign B - Two x new double sided pictorials, new linolites and 3d castle header Sign C - Two x new amenity boards Sign D - Two x new poster cases with through lights Sign E - Two x new lanterns -

Ward: Camelford And Boscastle

Parish: CAMELFORD

G. To Note

PA25/05838 APPROVED

Applicant:- ST AUSTELL BREWERY

Location:- Masons Arms 9 - 11 Market Place Camelford Cornwall PL32 9PB

Proposal Listed building consent for erection of illuminated and non-illuminated signs to the exterior of building and redecoration of the exterior of the building

Ward: Camelford And Boscastle

8. Portfolio Reports

- a. Mayor's report – Cllr Bond

9. Correspondence

A. To **note** confirmation from BT removal of Clease Rd Phone Box.

B. To **discuss & resolve** on letter received regarding Sustrans/Walk Wheel Cycle Trust

C. To note letter of support of Cllr Nicky Chopak, Chair of North Cornwall's Community Area Partnership regarding Good Growth Funding.

10. Agenda Items

A. To **note** Hudson accounting internal audit report 2024/2025.

B. To **note** community grant offer letters: Camelford Leisure Centre, Carnival Committee, Camelford Christmas Lights Committee, Top Town Memory Café.

C. To **note** internal auditors interim report.

D. To **resolve** on Risk Assessment and Management Policy 2025

11a. Accounts

To **note** balances as of

Current Account

£175525.65

Tracker Account

£207396.08

CCLA Property Fund

£80,000.00

CCLA Deposit Account

£50,000.00

b. Payments

To **resolve** to authorise the payments of Accounts Outstanding for November:

Staff	Oct/Nov wages	BACS	£9898.54
HMRC	Oct/Nov NI/TAX	BACS	£3315.99
Pension	Oct/Nov	BACS	£3178.89
OCM	COW&Skate Coach	BACS	£1422.98
Barclays	Bank Charges	DD	£14.14
Cornwall Council	Enfield Park Store	DD	£51.00
Cornwall Council	Churchfield Car Park	DD	£524.00
Cornwall Council	Cleaze Road Car Park	DD	£269.00
Cornwall Council	Town Hall/Library	DD	£269.00
Camelford Town Trust	Town Hall/Library rent	DD	£574.79
British Gas	Town Hall Electricity	DD	£183.54
British Gas	Town Hall Electricity	DD	£235.79
British Gas	OCM Electricity	DD	£69.11
EDF	Electricity- Public Conveniences	DD	£91.35
Seadog IT	Website Hosting	DD	
Voipfone	Office Telephone	DD	£11.40
Everflow	Market Place	DD	-£13.88

BT	Internet	DD	£44.63
EE	Maintenance Phone	DD	
Peninsula	HR & Health and Safety	DD	£376.72
Mailchimp	CTC Website Emailing	DD	
Jason Ryan	Window Cleaning	BACS	
Cllr Expenses	Sweets for the carnival	BACS	£32.28
Bunzl	Public toilet supplies	BACS	£18.86
SALC	Allotment management training	BACS	£40.00
PWLB	Riverbank loan repayment	DD	£4534.20
Backbeat	Music on the bandstand	BACS	£402.00
CALC	Councillor training	BACS	£42.00
CALC	Councillor training	BACS	£84.00
CALC	Councillor training	BACS	£66.00
iHasco	Safeguarding children training	Debit	£181.50
Adam 'Magick' Stephens	Close magic for Winter festival	BACS	£250.00
DB walling	Repair to the wall at Churchfield Car park	BACS	£1075.00
Piran services	Supply and fit 3m Zipwire	BACS	£390.00
Cornwall Council	SLA patrols	BACS	£208.50
Amazon	Emergency test light key.	Debit	£2.94
Amazon	Halloween decorations	Debit	£17.87
Amazon	Printer paper	Debit	£20.84
Amazon	Halloween decorations	Debit	£2.89
Amazon	Yacht varnish for log slices	Debit	£16.99
Amazon	Green spray paint	Debit	£14.95
Amazon	8w Fluorescent tube	Debit	£8.40
R,Sleep	Town maintenance supplies	BACS	£386.55
EDF	Electric for the Public toilets	DD	£138.38
Western supply	Maintenance supplies	BACS	£242.70
Amazon	Heavy duty padlock for allotments	Debit	£12.34
Amazon	Dash cam for the van	Debit	£28.64
Amazon	Printer paper	Debit	£20.84
Amazon	Chocolate selection boxes	Debit	£14.00
Amazon	Printer paper	Debit	£20.84
Allstar	Fuel card	BACS	£184.49
Hudson accounting	Interim audit	BACS	£325.00
Top Town Cafe	CTC Grant payment	BACS	£1,000.00
Camelford Carnival Committee	CTC Grant payment	BACS	£500.00
Camelford Christmas Lights Committee	CTC Grant payment	BACS	£1,485.00
Camelford Leisure Centre	CTC Grant payment	BACS	£1,500.00
R.Sleep	Town maintenance supplies	BACS	£386.55
North Cornwall Glazing	Adjust the patio doors at OCM	BACS	£48.00
Fix the bog	Replacement flush flapper	Debit	£80.05

Total:

c. To note Income:

CCLA	Interest	Credit	£167.06
Car park permit	Churchfield car park permit	Credit	£10.00
CCLA	Investment	Credit	£805.89
Car park tickets	Churchfield & Clease car park tickets	Credit	£445.00
Seadog IT	Refund for web support	Credit	£19.50

HMRC	VAT refund	Credit	£2296.26	
CCLA	interest	Credit	£171.85	
Total:		£		

12 Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:

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Items for next meeting:

Adult Education Centre

Budget

Meeting closed: