



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig BA (Hons) CiLCA

Town Hall
Market Place
Camelford
PL32 9PD

01840 212880

clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

TO MEMBERS OF THE COUNCIL:

Councillors: R Rotchell (Mayor), S Bond (Deputy Mayor), A Ackroyd-Johnson, A Burgis, M Coombes, S Elford, E Grigg, C Hewlett, A Scawn, A Shaw, J Thomson.

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on **27th October 2022 at Town Hall, Camelford at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Esther Greig

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1. To note Councillors present

2. To receive Apologies for absence with reasons

3. To receive Declarations of Interest & Approve Dispensations

4. Public question time (15 minutes allowed for this)

5. To receive and approve the Minutes of:

Ordinary Meeting 27th September 2022 (attached).

6. To receive Clerk's report

Matters arising from the Minutes. Warm banks. Cormac – meet the team. Lining at Fore street car park. CCTV system update. Shared prosperity fund – expressions of interest. Coronation

7. Planning

a. Any late applications will be discussed under this section.

PA22/05081. Land North West of the Old Post Office, Helstone. Mr & Mrs Brown. Proposed conversion with extension to form residential accommodation (single bedroom).

For Information

PA22/01083. Culloden Cottage, Mr John Smeeth. Certificate of lawful use. **Granted**

PA22/07115. Trewen Cottage. Mr & Mrs King. Rear extension. **Approved.**

8. Portfolio Reports

a. Mayor's Report – Cllr Rotchell

9. Correspondence

a. Email from CC regarding PA22/01083 decision.

- b. Email from CC regarding CIL payments – only entitled to 15%.
- c. Email from resident – notification of incident with dogs off lead in Enfield Park.
- d. Briefing note from CC – Cornwall's Home Library Service.

10. Agenda Items

- a. To **note** minutes of Estates and properties Committee Meeting 23rd September
- b. To **resolve** to apply to FEAST for £800 grant for fun week 2023 and workshops/completing tree sculpture.
- c. To **resolve** on request to keep more than 10 chickens on plot – approx.18.
- d. To **discuss** and **resolve** on alter the existing wiring at bandstand. £640
- e. To **note** minutes of Strategic Committee Meeting 7th October
- f. To **resolve** to set a date for Annual Parish Meeting Thursday 2nd March and for the Annual Meeting of the Council 9th May 2023.

11. Accounts

a.	To note Balances at 12 th October 2022			
	Current Account	£156,231.81		
	Tracker Account	£51,448.22		
	NS&I	£42,487.74		
	CCLA	£80,000.00		
b.	To resolve to authorise the payments of Accounts Outstanding			
Staff	October Wages & expenses	BACS	£9,354.96	
HMRC	October Tax & NI	BACS	£2,212.86	
Cornwall Pensions	October Pension contributions	BACS	£2627.06	
Cornwall Council	Parking Enforcement - September	BACS	£150.60	
Amazon	YW Supplies – supplies	Debit	£51.51	
Amazon	Office supplies - projector	Debit	£159.99	
Amazon	office supplies – headphone jack	Debit	£7.98	
Amazon	Library supplies - varnish	Debit	£12.99	
Amazon	Office supplies – projector/insurance	Debit	£10.69	
Positive Energy	Town Hall Electricity	BACS	£118.81	
Seadog IT	Website Hosting	DD	£29.95	
Barclays	Bank Charges	DD	£24.56	
Pennon	Town Hall Water	DD	£22.50	
Pennon	Public Toilets Water	DD	£42.50	
Pennon	OCM water	DD	£10.23	
Plusnet	office broadband	DD	£27.55	
Cornwall Council	Churchfield – Business Rates	DD	£444.00	
Cornwall Council	Town Hall – Business Rates	DD	£319.00	
Cornwall Council	Park Store - Business rates	DD	£51.00	
Cornwall Council	Cleaze – Business Rates	DD	£334.45	
H3G	Youth worker mobile	DD	£18.00	
Mailchimp	Enewsletter	DD	£11.21	
Voiphone	Office Telephone system	DD	£9.60	
Camelford Town Trust	Town Hall/Library Rent	DD	£507.81	
D & C exterior cleaning	Town Hall – windows	BACS	£25.00	
JRB Enterprise	Dog bags	BACS	£76.38	
British Gas	OCM Electricity	DD	£96.29	
Seadog IT	London Bridge protocol	DD	£95.00	
Yesss Electrical	CCTV – locknut pack	BACS	£38.54	
Western Supply	Maintenance supplies – postcrete	BACS	£38.83	
Octopus Energy	Cleaze CP	DD	£133.93	
Spar	Office supplies	Debit	£6.92	
TLC holdings	OCM Website	BACS	£35	
Portalplanquest Ltd	Planning OCM variation application	Debit	£149.20	
GritBins	Small salt bin OCM	Debit	£78.17	
Bodmin Town Band	Events - Winter festival	BACS	£300.00	
R Sleep Ltd	Maintenance supplies – screws/bolts	BACS	£84.82	
Camelot Garage	Fuel for van	BACS	£136.43	
All in 1 Building SW Ltd	Churchfield CP - bury mains cable	BACS	£912.00	
Cornwall Council	Churchfield CP enforcement	BACS	£109.20	
Jag Signs	Carnival and Christmas Banners	BACS	£54.00	
	TOTAL		£18,929.52	

To **note** Income

Post Office deposit	Churchfield CP tickets/permits/cups	cash	£285.00
Residents/businesses	Churchfield CP permits	AC	£25.00
Barclays	Interest	AC	£15.85
Bunzl cleaning and Hygiene	Credit – microburst duet	AC	£53.06
Revival books	Dead stock	AC	£15.42
		TOTAL	£394.33

12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Contracts

- a. To **resolve** to approve Lease for Café at OCM.

13. To note items for 18th October 2022 Agenda.

Frequency of Council meetings