



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy

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TO MEMBERS OF THE COUNCIL:

Councillors: R Rotchell (Mayor), C Hewlett (Deputy Mayor), M Coombes, S Bond, A Burgis, S Elford, M Ginger, E Grigg, A Scawn, A Shaw, J Thomson.

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on 19th November **2024 at Town Hall, Camelford at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Laura Murphy

Laura Murphy, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1. **To note Councillors present**
2. **To receive Apologies for absence with reasons**
3. **To receive Declarations of Interest & Approve Dispensations**
4. **Public question time** (15 minutes allowed for this)
5. **To receive and approve the Minutes of:**
Ordinary meeting 15th October 2024

6. **To receive Clerk's report:**

Update regarding Ev Chargers and ticket machine in Churchfield Car park. Update regarding Bridge in Enfield Park. Note success of recent events including Pumpkins on Parade, and Hall for Cornwall- Jack and the Beanstalk. OCM Skate: Create group enjoyed a trip to Camelford Leisure centre for a swim session. Made a start on the CLUP funded projects, including upgrades to bandstand lighting and power supplies, heritage cases and spotlight for the library, new walking map in the entrance to Enfield Park.

7. **Planning**

- a. To **resolve** on planning application **PA23/10067** Proposal: Development of a geothermal power plant including site preparation, drilling of two deep geothermal wells, resource testing, construction of a binary cycle power station and subsequent operation. Location: Land Adjacent Wind Turbine Station Road Camelford Cornwall PL32 9TZ Applicant: Geothermal Engineering Ltd
- b. To **note** Application PA24/07907 Proposal Notification of works to Trees in a Conservation. Area namely: Tree 1 Oak - needs crown reduced by 20% to let light in and help other trees. Fell T2, T3, T4, T5, T6 (mountain ash) Fell T7, T9, T10, T11, T13, T14, T16 (Ash) Fell T8, T12, T15 (Cherry) Location 16 Mill Lane Camelford Cornwall PL32 9UF.

8. Portfolio Reports

- a. Mayor's report – Cllr Rotchell.

9. Correspondence

- a. To **note** Correspondence received from resident regarding Bypass and A30 accidents.
- b. To **note** living wage increase to £12.26/hr

10. Agenda Items

- a. To **note** Revocation Report for Camelford Air Quality
- b. To **note** the report on the effect of rescinding the AQMA on the Bypass bid
- c. To **resolve** on National Grid Wayleave Consent- post at Heather Beds.
- d. To **note** Signed Minutes from Estates and Properties September meeting
- e. To **note** Signed Minutes from Finance and Staffing July Meeting.

11. November Accounts

- a. To **note** Balances at 13/11/2024

Current Account	£167,260.34
Tracker Account	£127,560.24
CCLA Property Fund	£80,000.00
CCLA Deposit account	£50,500.48

- b. To **resolve** to authorise the payments of Accounts Outstanding for November:

Staff	Oct/Nov Wages & expenses	BACS	£11,812.42
HMRC	Oct/Nov Tax & NI	BACS	£3,507.34
Cornwall Pensions	Oct/Nov Pension contributions	BACS	£3,895.89
Barclays	Bank Charges	DD	£13.92
Expenses	Cllr Expenses for Events	BACS	£20.00
OCM	Skate Instructor & Community worker	BACS	£1,366.80
Everflow	Water	DD	£116.46
3 for business	CTC mobiles Oct	DD	£12.54
Seadog IT	Website Hosting	DD	£34.95
Voipfone	Office Telephone system	DD	£11.40
Voipfone Office	Phone charges/top-up	DD	£50.00
Camelford Town Trust	Town Hall Rent	DD	£550.04
Cornwall Council	Rates – Churchfield CP	DD	£513.00
Cornwall Council	Rates – Town Hall/Library	DD	£269.00
Cornwall Council	Rates – Clease CP	DD	£269.00
Cornwall Council	Rates – Enfield Park Store	DD	£51.00
British Gas	Town Hall Electricity Oct/Nov	DD	£516.2
Octopus	Electricity – Public conveniences Oct	DD	£110.67
Octopus	Electricity – Clease Road CP oct	DD	£168.18
BT	Internet	DD	£41.94
EE	Maintenance Phone	DD	£21.60
Mailchimp	CTC Website Emailing	DD	£12.09
HM DMO	PWLB repayment - River bank	DD	£4,534.20
Spar	Office supplies October	Debit	£11.63
Spar	Office Supplies Sep	Debit	£19.56
Camelford Bike Bits	Battery Churchfield Ticket Machine	Debit	£35.00
Genuine Delta Electronics	Laptop Charger	Debit	£32.98
PosterMyWall	Yearly Subscription	Debit	£78.69
Vistaprint	Self-Inking Stamps	Debit	£28.00
Anderson Trade	Hoover bags for office	Debit	£19.50
Fix The Bog	Fluidmaster Flapper Replace x 5	Debit	£41.88
Screwfix	Leaf Vacuum/Shredder (REFUNDED)	Debit	£232.99
Pickle Design	2 year VisitCamelford website domains	BACS	£62.90
Pickle Design	Walking Map – Camelford (CLUP FUNDED)	BACS	£486.00
Bunzl	Cleaning Supplies	BACS	£77.70
Camelot Garage	Fuel for CTC van Oct	BACS	£131.00
Adam's Apples Trees	Bundle of Trees	BACS	£246.12

Viking	Office Supplies- diaries & lam pouches	BACS	£39.59
Viking	Office Supplies- grounds supplies	BACS	£35.33
Viking	Office Supplies- envelopes & paper	BACS	£83.27
Sleeps	Maintenance Supplies September	BACS	£679.61
Sleeps	Maintenance Supplies October	BACS	£227.68
Bodmin Nursery	Bedding Plants	BACS	£54.00
Jordan Jameson Electrical	Churchfield Ticket Machine Callout	BACS	£60.00
Jordan Jameson Electrical	Works to Park, Bandstand and Library	BACS	£789.55
Cornwall Council	CTC Staff DBS Checks x 3	BACS	£168.00
Lavazza	Maintenance	BACS	£841.50
Camelford Hardware	Maintenance supplies	BACS	£79.66
Western Supply	Maintenance supplies	BACS	£91.39
Tintagel Skip hire	Skip hire	BACS	£576.00
Cloudy IT	Replacement IT Equipment	BACS	£1,245.00
Arrow Lifts	Library Lift maintenance	BACS	£458.40
Clear-Flow	Accounts outstanding June	BACS	£168.00
Light in the box	Santa suit- winter festival	BACS	£45.08
Shopfitting Warehouse	Heritage Cases (CLUP FUNDED)	BACS	£1,356.00
Luminati	Small Heritage Cases (CLUP FUNDED)	BACS	£241.90
Fresh Air Fitness	Final Payment for Rowing machine	BACS	£841.80
Light in the box	Santa Suit – Winter Festival	DEBIT	£52.94
TOTAL:			£37,537.29

c. To **note** Income:

Screwfix	Leaf Vacuum/Shredder refund	BACS	£227.99
CCLA	Dividends	BACS	£875.30
Parking Permits	Churchfield/Clease	BACS	£400.00
Community Hub	Grant	BACS	£3,000.00
Parking Permits	Churchfield	CASH	£1,160.00
Parking Permits	Clease Road	CASH	£50.00
Library takings	Print/Coffee etc	CASH	£99.15
TOTAL:			£5,812.44

12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:

- a. To **discuss** Cornwall Adult Education service update and draft response.

13. To note items for 17th Dec 2024 Agenda.