



CAMELFORD TOWN COUNCIL

Town Clerk :Laura Murphy

Town Hall
Market Place
Camelford
PL32 9PD

01840 212880

clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

TO MEMBERS OF THE COUNCIL:

Councillors: R Rotchell (Mayor), M Coombes (Deputy Mayor), S Bond, A Burgis, S Elford, M Ginger, E Grigg, C Hewlett, A Scawn, A Shaw, J Thomson.

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on 21st **May 2024 at Town Hall, Camelford at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Laura Murphy

Laura Murphy, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

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1. **To note Councillors present**
 2. **To receive Apologies for absence with reasons**
 3. **To receive Declarations of Interest & Approve Dispensations**
 4. **Public question time** (15 minutes allowed for this)
 - a. Information from Amanda Pennington regarding Wildanet Fibre install
 5. **To receive and approve the Minutes of:**
Ordinary meeting 16th April 2024 & Annual Meeting 7th May 2024 (attached)
 6. **To receive Clerk's report**
Matters arising from the Minutes.
 7. **Planning**
 - a. To **Note** PA24/02847 **CLOSED**- Advice given. Mollie Mai Higgins
Location: Advent
Proposal: The Electronic Communications Code (Conditions and restrictions) (Amendment) Regulations 2017 BARR Engineering services LTD intends to install electronic communications apparatus 3 x telegraph poles.
 - b. To **Note** PA24/00929 **APPROVED**: Applicant: - Mrs Sharon Bright
Location: - Culloden Cottage College Road Camelford Cornwall PL32 9TL
Proposal Retention of change of use from C3 dwellinghouse to a mixed use comprising C3 dwellinghouse and childminding use.
 8. **Portfolio Reports**

- a. Mayor's report – Cllr Rotchell.

9. Correspondence

- a. To **Note** correspondence received with concerns around parking on the double yellow lines outside The Masons Pub and on the opposite side of the road. Forwarded to Cornwall Council Traffic department. Passed to Estates and Properties committee for consideration.

10. Agenda Items

- a. To **resolve** on Clear Councils Insurance Renewal
- b. To **resolve** on displaying Cornwall Wildlife trusts Nature and Climate Hustings poster in library as of a political nature.
- c. To **resolve** on quote from R Sleep LTD for Maintenance equipment.

11. Accounts

a.	To note Balances at 14 th May 2024			
	Current Account	£172096.86		
	Tracker Account	£100320.70		
	CCLA	£130,000.00		
b.	To resolve to authorise the payments of Accounts Outstanding			
Staff	May Wages & expenses	BACS	£10534.75	
HMRC	May Tax & NI	BACS	£2100	
Cornwall Pensions	May Pension contributions	BACS	£3203.42	
Cornwall Pensions	Secondary Payment (Annual)	BACS	£2500	
Barclays	Bank Charges	DD	£12.53	
Ness	Youth Outreach April	BACS	£938.18	
OCM	Skate Park Instructor	BACS	£318.50	
Positive Energy	Town Hall Electricity – April	DD	£102.83	
Positive Energy	Town Hall Electricity – April	DD	£597.97	
Positive Energy	Churchfield	DD	£147.08	
HM DMO	PWLB repayment - River bank	DD	£4534.20	
Everflow	Water	DD	£ 64.11	
3 for business	CTC mobiles	DD	£30.54	
Seadog IT	Website Hosting	DD	£29.95	
Jason Ryan	Town Hall – window cleaning May	BACS	£25	
Voiphone	Office Telephone system	DD	£11.40	
Camelford Town Trust	Town Hall Rent	DD	£528.12	
Cornwall Council	Rates – Churchfield CP	DD	£513	
Cornwall Council	Rates – Town Hall/Library	DD	£269	
Cornwall Council	Rates – Clease CP	DD	£269	
Cornwall Council	Rates – Enfield Park Store	DD	£51	
British Gas	OCM Electricity	DD	£370.75	
Octopus	Electricity – Public conveniences	Debit	£163.81	
Octopus	Electricity –Cleas Road CP	Debit	£184.80	
BT	First Payment – Internet	DD	£40.72	
Plusnet	Final Payment	DD	£22.96	
EE	Maintenance Phone	DD	£29.79	
Clear Councils	Local Council Insurance Renewal	BACS	£1845.55	
North Cornwall Glazing	Skate Park	BACS	£216	
All in One Building	OCM Fence Installation	BACS	£1368	
All in One Building	Rainwater Harvester Service	BACS	£480	
Cornwall Council	SLA Patrols April	BACS	£97.52	
Cornwall Council	SLA Patrols March	BACS	£95.33	
Nice Crew	Circus Skills (Fun Week)	BACS	£240	
Event Tech	Lighting & Sound (Fun Week)	BACS	£1332.50	
Cornwall Council	Temporary Events Notice (Fun week)	BACS	£21	
Indeed	Admin Vacancy	BACS	£36.39	
KCS print	Car Park permits Cleas & Church	BACS	£432	
Rospa	Annual Inspection	BACS	£264	
Jag Signs	Replacement Flags	BACS	£603.66	
Camelford Hardware	Various maintenance supplies	BACS	£249.80	
Viking	Ink Cartridges	BACS	£119.23	

Gallagher	Van & Lawn Mower Insurance	BACS	£957.77
R Sleep	Maintenance supplies	BACS	£135.96
Camelot garage	Diesel- CTC Van	Debit	£79.50
Initial Experts in Hygiene	Public toilet bin services	BACS	£92.53
TOTAL			£36260.15

c. To **note** Income

Allotment tenants	Allotment rental	AC	£775
CTC	Parking Permits	AC	£50
Cornwall Council	LMP 23/24	AC	£2424.73
Cornwall Council	LMP 24/25	AC	£1034.31
Revival Books	Old Stock	AC	£21.82
Revival Books	Old Stock	AC	£12.24
Revival Books	Old Stock	AC	£24.12
Revival Books	Old Stock	AC	£11.49
Revival Books	Old Stock	AC	£16.54
Revival Books	Old Stock	AC	£5.82
HMRC	VAT Reclaim	AC	£7541.73
CCLA	Investment return	AC	£920.19
Cornwall Council	CIL	AC	£223.27
TOTAL			£13061.00

12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Staffing

a. To **Resolve** on secondary pension payment to be paid along with April's Employer pension contributions.

13. To note items for 18th June 2024 Agenda.