



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig BA (Hons) CiLCA

Town Hall
Market Place
Camelford
PL32 9PD

01840 212880

clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

TO MEMBERS OF THE COUNCIL:

Councillors: R Rotchell (Mayor), M Coombes (Deputy Mayor), S Bond, A Burgis, S Elford, M Ginger, E Grigg, C Hewlett, A Scawn, A Shaw, J Thomson.

Dear Members,

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on **19th December 2023 at Town Hall, Camelford at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Esther Greig

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1. To note Councillors present

2. To receive Apologies for absence with reasons

3. To receive Declarations of Interest & Approve Dispensations

To note Cllr Shaw's dispensation to speak and not vote on Agenda item 10b

4. Public question time (15 minutes allowed for this)

5. To receive and approve the Minutes of:

Ordinary Meeting 21st November 2023 (attached).

6. To receive Clerk's report

Matters arising from the Minutes. Senior citizens lunch – 41 attendees. Reaching Communities uplift grant – underspend on Parkour – approval gained to transfer to skate coaching in 2024.

7. Planning

None

For Information

PA23/08655. 27 Tregoodwell. C Giradot. Application for LDC. **Granted.**

8. Portfolio Reports

- Mayor's report – Cllr Rotchell.
- Camelford and Bude Area Partnership – Cllr Shaw.

9. Correspondence

- Devon & Cornwall Police – Community Speed Watch – CTC Van exceeded limit but no further action will be taken.
- Letter from visitor – congratulations on park and toilets.
- Completion of registration – Land at Clease Meadows.

- d. Cornwall Council – correspondence regarding 20mph zone at Helstone.

10. Agenda Items

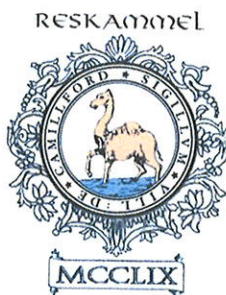
- a. To **note** Strategic and Economic Development Committee minutes 4th December 2023.
 - i. To **resolve** to advertise revised CTC parking order and amended schedule.
 - ii. To **resolve** to implement from 1st May 2024
- b. To **note** the budget/precept report 2023-24 and 3-year budget forecast
- c. To **resolve** to precept £316,759 in 2023-24.
- d. To **note** Clerk's resignation.
- e. To **resolve** on recruitment process proposed by Cllr Rotchell.
- f. To **resolve** to approve Skate:Create funding application to National Lottery/Reaching Communities for £20,000 over 2 years for youth outreach work.
- g. To **resolve** to approve the 2024 Calendar of Full Council and Committee meetings.

11. Accounts

a.	To note Balances at 11 th December 2023			
	Current Account	£195,895.50		
	Tracker Account	£51,966.97		
	NS&I	£42,527.28		
	CCLA	£80,000.00		
b.	To resolve to authorise the payments of Accounts Outstanding			
Staff	December Wages & expenses	BACS	£9,545.76	
HMRC	December Tax & NI	BACS	£2,741.71	
Cornwall Pensions	December Pension contributions	BACS	£3,080.46	
Ness	Community Outreach October	BACS	£1,037.52	
P Ellison	Senior Citizens Christmas Lunch	BACS	£101.64	
Camelot Garage	Fuel for van	BACS	£138.22	
Spar	Office supplies	Debit	£16.00	
Cornwall Council	Winter Festival – small event order	BACS	£55.00	
Voiphone	Office phone system	DD	£11.40	
Aquatics South West	Annual pond maintenance	BACS	£1,027.92	
Arrow Lifts	Routine service	BAC	£91.20	
Barclays	Bank Charges	DD	£9.81	
Jason Ryan	Window Cleaning	BACS	£25.00	
Podpoint	Admin fee June-August	BACS	£11.46	
SLCC	D Clerk – ILCA training course	BACS	£144.00	
Post Office	Recorded delivery Barclays mandate	Debit	£3.45	
3 for business	CTC mobiles	DD	£30.00	
J D Placathose	Winter festival – Music	BACS	£150.00	
Western Supply	Maintenance supplies – benches	BACS	£176.78	
Camelford Town Trust	Rent – Old Cattle Market	BACS	£950.00	
O'Leary Goss Architects	Camelford Hall – stage 2 services	BACS	£3,600.00	
Nigel Hicks	Maintenance supplies - Bench boards	BACS	£49.20	
Cornwall Council	Enforcement Churchfield CP (Nov)	BACS	£155.33	
Cllr S Bond	Senior Citizens Christmas Lunch	BACS	£22.10	
Jag Signs	Maintenance supplies – flags	BACS	£309.00	
Viking	Office Supplies -paper/envelopes	BACS	£49.25	
K Ferguson	Senior Citizens Christmas Lunch	BACS	£25.00	
Cllr R Rotchell	Senior Citizens Christmas Lunch	BACS	£23.40	
Bob Metters	Town Hall – works to staircase	BACS	£950.00	
Tintagel Skip Hire	Cemetery - 3 tyres	BACS	£23.40	
Co-operative Store	Events – winter festival expenses	Debit	£17.50	
Amazon	Office supplies – ink/cemetery storage	Debit	£61.37	
Amazon	Office supplies – battery/t-shirt	Debit	£26.95	
Amazon	Office supplies – PC headset	Debit	£19.99	
Amazon	Toilet supplies – PPE gloves/clickers	Debit	£25.26	
Positive Energy	Town Hall Electricity – November	DD	£146.48	
Octopus	Electricity – Clease CP	DD	£191.12	
Octopus	Electricity – Public conveniences	DD	£189.93	
British Gas	Electricity – OCM	DD	£253.29	
South West Water	Water – Allotments	DD	£109.10	
Plusnet	Office broadband	DD	£27.55	
Cornwall Council	Rates – Churchfield CP	DD	£466.00	

Cornwall Council	Rates – Town Hall/Library	DD	£269.00
Cornwall Council	Rates – Clease CP	DD	£269.00
Mailchimp	Marketing – visitcamelford	DD	£12.52
Camelford Town Trust	Town Hall Rent	DD	£528.12
Seadog IT	Website Hosting	DD	£29.95
	TOTAL		£27,197.14
b. To note Income			
Barclays	Interest on 2 nd account	AC	£180.33
Open Reach	Wayleave	Chq	£11.18
Post Office deposit	Churchfield CP tickets/permits	cash	£270.00
Stall holder	Craft Fair	AC	£5.00
Cornish Crepes	Winter festival donation	AC	£50.00
Residents	Churchfield CP tickets/permits	AC	£205.00
	TOTAL		£722.00

12. To note items for 16th January 2024 Agenda.



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Ordinary Council Meeting – 21st November 2023

Minutes of the Ordinary Meeting of the Council, held at Town Hall.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 8 other Councillors present: Cllrs; Burgis, Coombes, Elford, Ginger, Hewlett, Scawn, Shaw, Thomson 23/315

2. To receive Apologies for absence with reasons

It was **resolved** to accept apologies from Cllrs Grigg, Bond - personal

Proposed: Cllr Coombes **Seconded: Cllr Thomson** **unan** **23/316**

3. To receive Declarations of Interest & Approve Dispensations

Cllr Elford 7b planning PA23/07597 pecuniary to leave the room 23/317

4. Public question time (15 minutes allowed for this)

Cllr Jordan. Surgery at Clease Hall with Scott Mann and met the new Police sector inspector. Nourish Kernow visit. Attended the economic development meeting regarding the airport and the mid Cornwall metro. Big discussion regarding parking charges. Callington lost all the shops, Launceston going the same way. Boscastle - shop takings down 20%. Never listened to the consultation. 35% down in takings. Parking charges lost income is in the £millions.

Alan Dale - architect spoke regarding design for new house in the rear 19 Fore Street – scheme for rear garden and associated parking. Mr Dale showed pictures and spoke about the design. Cllr Shaw asked for clarity on the staircase.

Mr Wannacott spoke regarding Higher Mead house. 2019 proposed demolition of building and for erection of 6 dwellings planning approved in 2021. This application for refurbishment; mixed use – managers accommodation and up to approximately 13 letting rooms. Improved entrance hall. And cover for passage way to amenity building. Application for change of use to mixed and commercial lettings. Not a commercial gym. Principle within settlement plan. Reusing building. Benefit to reusing brown field site. Good car parking facilities 30 spaces. Not a bare site – has lawful use as a residential home; 21 rooms and staff accommodation. Or permission for 6 residential houses. Reduction in its traffic movements compared to previous. Amenity impacts reduced. Investment into the site. Sustainable to reuse the building. Economic benefit of year-round letting rooms.

Juliot Wells - expand the park – big investment adding to what has already be achieved. Well has been cleared and is accessible – not getting any closer to the well. 23/318

5. To receive and approve the Minutes:

It was **resolved** to approve the Ordinary Meeting 17th October 2023 after one amendment.

Proposed: Cllr Coombes **Seconded: Cllr Bugis** **7-0 (2 abs)** **23/319**

6. To receive Clerk's report

Matters arising. PoGo EV chargers Churchfield CP – heads of terms agreed – lease to be agreed at a later date. 6 responses received to Clease car park consultation - ends next week. Bypass update – not spending money on a new business plan – adding addendums as required by Westminster. Town Accelerator Fund – eligible for additional £12k for projects started in Covid, attended presentation on Martyn's Law – new anti-terrorism regulations for events. Halloween/Scarecrows competition. 23/320

7. Planning

a. Any late applications will be discussed under this section.

PA23/03461. Land East Of Suncrest Helstone, P & A Mitchell Ltd. Construction of affordable-led housing. Cllr Shaw nothing has changed – not in fill, not sustainable site in open location. No shops. Cllr Ginger noted 2 parking spaces per house – 3 or 4 bed houses. No overspill for cars.

It was **resolved** to Object

Proposed: Cllr Shaw

Seconded: Cllr Thompson

8-0 (1 abs)

23/321

****Cllr Elford left the room****

PA23/07597. Highermead House College Road. Mr & Mrs Smeeth. Change of use from house for residential care to a mixed use comprising short term holiday letting rooms with managers accommodation and conference room use, together with associated works. Cllr Rotchell read out comments from Cllr Bond. Good idea – turning into a useable property. Traffic would be no more than when there was a care home. Plenty of parking on site. Cllr Shaw noted traffic has increased to Culloden Farm, Nursery. Concerned that there are no paths or street lighting. Cllr Thomson noted Highways would comment on the traffic.

It was **resolved** to Support

Proposed: Cllr Thomson

Seconded: Cllr Rotchell

6-0 (2 abs)

23/322

****Cllr Elford returned****

PA23/08345. Juliots Well Holiday Park Lanteglos Road, Mr J Donald South West Holiday Parks. Stationing of static caravans for holiday use together with associated works, infrastructure and landscaping. 160 units existing. Another 125 proposed – up to 600 new traffic movements. Sewage system – overflow into the Allen – pollution could be disaster. Cllr Scawn – support the application. Cllr Hewlett not a small expansion – almost doubling the size of the park – deliveries, amount of traffic significantly increased – it is a single lane road, very few passing spaces. Losing green field site. Feels very suburban in a rural location.

It was **resolved** to Support

Proposed: Cllr Scawn

Seconded: Cllr Ginger

5-3 (1 abs) dec carried 23/323

For Information

PA23/07088. 2 Rough Tor Drive. Extension. **Approved**

PA23/07563. The Jaspers, Mill Lane. Extension. **Approved**

PA23/01547. Kings Acre, Station Road. Sub-division of building. **Approved**

PA21/07643. Villa Farm, Trevia Lane. Conversion of barns. **Approved**

PA23/01204/Pre. 16 Mill Lane. Exception notice to remove dead and dangerous trees. **Approved**

PA23/07530. Beech House, Victoria Road. Rear extension and garage. **Approved**

23/324

8. Portfolio Reports

a. Mayor's report – Cllr Rotchell noted thanks to Cllr Coombes for chairing the last meeting. Planted tree in recognition for the contribution made by Jordan Gilbert, retired Grounds Manager, to the town and reception after. Various meetings attended. Halloween - pumpkins on parade – get better every year, Leisure centre meetings. Town Trust AGM – only 2 members of public. Now a director of CALC. Christmas bingo. Winter festival – this Saturday. Senior Citizens Xmas lunch – Sunday 3rd tickets available. Temporary replacement for Cllr Grigg for Camelford Hall Trustees. Carol service - don't know the date yet. Veor surgery – still issues there; working hard to put it right, training for admin and reception staff. Patient participation group starts in January.

23/325

9. Correspondence

- Cornwall Council – Local Maintenance Partnership – 2024-25. **Noted** **23/326**
- Letter from resident – regarding spend on fireworks inappropriate – noise and cost of living crisis. Topography of Camelford means that bang is needed to get height to be seen. **23/327**
- Living wage – increase to £12phr. **Noted** **23/328**
- Clerks and Councils Direct – magazine. **Noted** **23/329**
- Cornwall Council – planning training 23/11/23 4pm. Cllr Shaw - apologies **Noted** **23/330**
- Devon & Cornwall Police – letter regarding traffic collision with ticket machine in Churchfield CP. **Noted** **23/331**
- Cornwall Council – request for comment on application to trade at layby A39 – Hanger Management. **None** **23/332**

10. Agenda Items

- The Estates and Properties Committee minutes 3rd November 2023 were **noted**. **23/333**

i. It was **resolved** to purchase 12 bench boards rather than 6. £936.64 +delivery/VAT. As more cost effective on delivery. Use bridge budget get extra planks.

Proposed: Cllr Burgis **Seconded: Cllr Hewlett** **unan** **23/334**

b. The Finance and Staffing Committee minutes 20th October 2023 were **noted**. 23/335

i. The Q2 income to expenditure budget was **noted**. 23/336

ii It was **resolved** to charge allotment rent of £25 for 2024-25

Proposed: Cllr Shaw **Seconded: Cllr Coombes** **unan** **23/337**

iii. The Q2 internal audit was **noted**. 23/338

c. The Interim internal audit report was **noted**. 23/339

d. The Events Committee minutes 9th October 2023 were **noted**. 23/340

i. It was **resolved** that Music in the Park be a free, ticketed event.

Proposed: Cllr Thomson **Seconded: Cllr Scawn** **unan** **23/341**

ii It was **resolved** to mark D-Day celebrations

Proposed: Cllr Thomson **Seconded: Cllr Elford** **unan** **23/342**

****Cllr Rotchell declared an interest, left the room and Cllr Coombes took the chair****

e. It was **resolved** to grant £1500 Leisure Centre for improved access to fitness suite. Cllr Shaw noted a substantial reserve at the bank account. Cllr Scawn of a great benefit to the town

Proposed: Cllr Hewlett **Seconded: Cllr Scawn** **7-0 (1abs)** **23/343**

****Cllr Rotchell returned and took the chair****

11. Accounts

a. Balances at 14th November 2023 were **noted**

Current Account	£233,008.23		
Tracker Account	£51,786.64		
NS&I	£42,527.28		
CCLA	£80,000.00		23/344

b. It was **resolved** to authorise the payments of Accounts Outstanding

Staff	November Wages & expenses	BACS	£13,436.86
HMRC	November Tax & NI	BACS	£4,518.04
Cornwall Pensions	November Pension contributions	BACS	£4,448.91
Ness	Community Outreach October	BACS	£1026.09
Andrew Syms	Skate coaching October	BACS	£234.00
Cllr R Rotchell	Mileage and events supplies	BACS	£66.98
Tintagel Skip Hire	Skip Hire	BACS	£408.00
Cornwall Council	Enforcement Churchfield CP (Oct)	BACS	£174.67
Arrow Lifts	emergency light repair	BAC	£359.99
Camelot Garage	Fuel for van	BACS	£143.07
Spar	Office supplies	Debit	£13.83
CALC	Training session 2 x delegates	BACS	£72.00
Hudson Accounting	Interim Internal Audit	BACS	£325.00
Viking	Office Supplies -paper/laminating pouch	BACS	£74.96
3 for business	CTC mobiles	DD	£30.00
Mailchimp	Marketing – visitcamelford	DD	£12.96
Jo Wickett	Conservative club – lunch for 30	BACS	£150.00
JWE	Installation of LED Tape for bandstand	BACS	£1167.10
TM Chemicals	Algae remover	Debit	£46.79
Voiphone	Office phone system	DD	£11.40
Cloudy IT	1 x licence 8.5 months	BACS	£43.61
Viking	Office Supplies-paper/coffee/key cabinet	BACS	£199.56
Viking	Office Supplies - Envelopes / stamps	BACS	£62.06
Seadog IT	Website Hosting	DD	£29.95
JRB Enterprise Ltd	Dog waste bags	BACS	£104.34
North Cornwall Glazing	Patio door repairs/new handle	BACS	£108.00
In Safe Hands	Paediatric first aid training	Debit	£132.00
Jason Ryan	Window Cleaning	BACS	£25.00
Bunzl Cleaning & Hygiene	Public toilets – urinal blocks	BACS	£43.56
Bunzl Cleaning & Hygiene	Public toilets – toilet Paper	BACS	£58.16
Barclays	Bank Charges	DD	£12.50
Jag Signs	Mayor's allowance – recognition plate	BACS	£116.34
Paragon ID UK	Churchfield CP – 40,000 tickets	BACS	£414.00

UK DMO	PWLB Loan repayment – Enfield Park	BACS	£4534.20
Camelford Hardware Store	Yale Key (cut)	Debit	£4.75
Metric Group Ltd	ticket machine Churchfield CP +mains	BACS	£540.00
Wordons Needens	OCM supplies – screen printing T-shirts	Debit	£75.99
Celebration Pyrotechnics	Firework display - balance	BACS	£2000.00
Western Supply	Bench supplies – paint and stain	BACS	£179.09
Western Supply	Maintenance supplies – postmix and stakes	BACS	£90.70
Western Supply	Maintenance supplies – post hole digger	BACS	£39.96
RBL	2 x Poppy Wreaths	BACS	£50.00
Post Office	Recorded delivery Barclays mandate	Debit	£3.45
Amazon	Maintenance supplies –/ink	Debit	£43.49
Amazon	Churchfield CP supplies – dehumidifier	Debit	£13.56
Amazon	Maintenance supplies – 4 way key	Debit	£3.59
Amazon	Maintenance supplies – OCM	Debit	£26.97
Amazon	Maintenance supplies – Broom	Debit	£23.99
Amazon	Library supplies – paint/glue	Debit	£42.73
Positive Energy	Town Hall Electricity – September	DD	£120.53
Positive Energy	Town Hall Electricity – September	DD	£174.48
Everflow	Water – 3 x meters	DD	£107.19
Octopus	Electricity – Clease CP	DD	£175.30
British Gas	Electricity – OCM	DD	£281.64
Octopus	Electricity – Public conveniences	DD	£83.24
Everflow	Water – 3 x meters	DD	£98.46
Positive Energy	Town Hall Electricity – October	DD	£136.42
Positive Energy	Town Hall Electricity – October	DD	£250.75
Camelford Town Trust	Town Hall Rent	DD	£528.12
Cornwall Council	Rates – Churchfield CP	DD	£466.00
Cornwall Council	Rates – Town Hall/Library	DD	£269.00
Cornwall Council	Rates – Clease CP	DD	£269.00
Plusnet	Office broadband	DD	£27.55
Proposed: Cllr Coombes	Seconded: Cllr Thomson	TOTAL	£38,729.88
		unan	23/345

c. Income was **noted**

Amazon refund	Maintenance supplies – magnets	AC	£12.75
Post Office deposit	Churchfield CP tickets/permits	cash	£295.00
Post Office deposit	Churchfield CP permits	chq	£25.00
CCLA	Investment Dividend	AC	£952.52
PodPoint	Remittance 26.6.23	AC	£378.00
HMRC	VAT refund	AC	£4990.85
DAC Beachcroft	Excess on Signpost (insurance)	AC	£125.00
Stall holder	Craft Fair	AC	£5.00
	TOTAL		£6,784.12
			23/346

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Staffing, Contracts.

Proposed: Cllr Burgis **Seconded: Cllr Coombes** **unan** **23/347**

a. It was **resolved** to approve new fee £21,946 +VAT/design options with architects for Camelford Hall.

Proposed: Cllr Hewlett **Seconded: Cllr Thomson** **unan** **23/348**

b. The NALC pay increase 2023-24 for staff (backdated to April 2023) was **noted**. 23/349

13. To note items for 19th December 2023 Agenda.

Budget/Precept

The Mayor closed the meeting at 20.20pm

Chair's Signature.....

Dated.....



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Minutes of the Strategic & Economic Development Committee Meeting 4th December 2023

1. To note Councillors present

Cllr Rotchell opened the meeting at 10am with 4 other Councillors present: Cllrs Burgis, Coombes, Hewlett, Shaw. Clerk: Esther Greig. SED23/044

2. To receive Apologies for absence with reasons

Cllr Hewlett – None received SED23/045

3. To receive Declarations of Interest & Approve Dispensations

It was **resolved** to approve dispensation to speak from Cllr Shaw regarding Clease car park.

Proposed: Cllr Coombes Seconded: Cllr Burgis unan SED23/046

4. Public question time (15 minutes allowed for this)

3 members of the public attended. Cllrs Elford and Bond attended. SED23/047

5. The Minutes of 27th October 2023 were received

It was **resolved** to approve the minutes

Proposed: Cllr Coombes Seconded: Cllr Burgis unan SED23/048

6. To receive Clerk's report

Shared prosperity fund bids – CLUP; had meeting with CC Officer. Need to tweak the application to fit but essentially nearly there. Need to update some quotes and make sure installation costs are covered within the bid. Accelerator fund - £12k ish as top up to previous vitality town funding. Having spoken to CC Officers and the to the architects; best use of funding would be to progress Hall project to RIBA stage 3/planning permission obtained. Architect will look at costs and confirm. Advisory board will work on the application. SED23/049

7. Agenda Items

a. 13 items of feedback from Clease CP consultations were **considered** in full.

Clerk read out each. Summary of Suggestions/Comments (in no particular order):

Residents of Clease Meadows don't get permits as they can park by their houses, one permit per household is not enough, interchangeable permits between Clease and Churchfield, 3 hours free parking rather than 2, increased number of disabled bays, free passes for volunteers, permits won't work as CP very over crowded and would cause more congestion, guaranteed spaces for permits, acquire more land for additional car parking - Co-Op or the disused garage, allow continuous parking (remove 23hr no return), already have inconsiderate and dangerous parking – will make things worse, lack of parking has reduced bookings at the Hall, extended proposed pay and display window into the evening, separate pay and display and permit sections, operate same as Churchfield for continuity, support pay and display, extend geographical area for those allowed to buy a permit for Clease, separate renewal dates for the two car parks for budgeting purposes, parking enforcement for surrounding roads, floating permits between vehicles,

Items to raise with Cornwall Council:

Additional parking for Clease Meadow residents on grass area by garages and on-street parking for residents in High Street. Residents only on-street parking in Clease Meadows. Additional double yellow lines along Clease Meadows and Clease Road. No parking area outside nursery – box junction.

Committee worked through the positive and negatives of all suggestions and comments. Committee noted that the strategy is to reduce the number of cars in Clease by encouraging use of Churchfield. Balance the needs of residents with those of the Hall users. Noted there isn't enough space for everybody and CTC will not be able

Signed

Date

to please everyone. Permit is an annual pre-pay ticket and doesn't guarantee a space. System will be reviewed 6 months after implementation to tweak issues – particularly if there is scope to allow purchase of 2nd permit, changing times when tickets are required, interchangeability of car park permits, extending geographical area etc. SED23/050

b. It was **resolved** to **recommend** final scheme to Full Council. Car parking order same as Churchfield tickets or permits to be displayed required 9-5pm Mon-Sat. 1 permit per business or residence in specified geographical area (limit halfway between Clease and Churchfield).

Proposed: Cllr Coombes Seconded: Cllr Rotchell unan SED23/051

8. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Budget.

Proposed: Cllr Coombes Seconded: Cllr Burgis unan SED23/052

a. The budget figures were reviewed. Committee noted that in both 2022-23 and 2023-24 CTC has posted below inflationary rises in the last 2 budgets (22-23 4% vs RPI 11.2%, 23-24 8.85% vs RPI 11.4%). Due to budgeting process being 4 months ahead. Clerk noted that utilities would affect CTC this year as coming out of fixed price contract period for electricity. Budget discussion so far had reduced proposed increase to 13.5%. Committee discussed remain 3 options (events/staffing/match funding) and decided to reduce staffing budget by £5k and to take out match funding for projects entirely. CTC would have to use reserves if opportunities for grant funding requiring match are to be considered. CTC also assuming the number of Band D residences will not increase this year.

It was resolved to recommend 8.63% to Full Council.

Proposed: Cllr Shaw Seconded: Cllr Coombes unan SED23/053

9. Items, time and date for next meeting.

26th January 2024, 10am Town Hall.



Camelford Town Council

Churchfield, Market Place, Fore Street, and Clease Car Parks, Camelford

Notice is hereby given that Camelford Town Council proposes to make a new Order pursuant to the provisions of the Road Traffic Regulations Act 1984 and all other enabling powers to be known as the Camelford Town Council (Off Street Parking Places) Order 2024.

The proposed Order will revoke and replace the Camelford Town Council (Off Street Parking Places) Order 2022, whilst making the following amendments to the schedule:

Clease Car Park – implementation of pay and display/permits

Charging structure for the period between 0900 and 1700 Monday – Saturday: Up to 2 hours free, then 50p per consecutive hour thereafter.

No charge 1700-0900 or on Sundays

Yellow disabled bays – 3 hours, no return 3 hours

Residents and Business Permits for Clease Car Park.

Annual pass for 1st car £50

Residents and Business Permits for Churchfield Car Park.

Annual pass for 1st car £50

Annual pass for additional cars £150

This Notice is intended to provide an indication of the Order's provisions. A copy of the draft Order may be viewed at www.camelford-tc.gov.uk or by application to the Town Clerk: clerk@camelford-tc.gov.uk

Representations (objection or support) to the proposed Order must be in writing and received by 2nd February 2023 addressed to: The Town Clerk, Town Hall, Market Place, Camelford PL32 9PD.

Esther Greig, Town Clerk

Dated 20th December 2023

SCHEDULE 1

Name of Parking Place	Position in which vehicles may wait	Permitted classes of vehicles	Normal Days of Operation	Normal Hours of Operation	Maximum period of waiting	Scale of Charges	Resident and Business Permits
Churchfield Car Park. Camelford	As directed by the attendant so authorised by the Council or wholly within a parking bay	Motor Cars Motor Cycles Invalid Carriages	All Days	24	Short Stay <i>Red/White Zones</i> 2 hours No return within 4 hours Long Stay <i>Blue Zones</i> 23 Hours No return within 1 hour Disabled Bays 3 hours No return within 3 hours	Monday to Saturday (0900-1700). Up to 2 hours – free 2 to 3 hours - 50p 3 to 4 hours - £1 4 to 5 hours - £1.50 5 to 6 hours - £2 6 to 7 hours - £2.50 7 to 8 hours - £3.00 (1700-0900) No charge Sunday No Charge	Permits Valid in Blue Zone only £50 annual for first permit, £150 annual for second and subsequent permits per household or business £10 administration charge for amendments to permits
Market Place Camelford	As directed by the attendant so authorised by the Council or wholly within a parking bay	Motor Cars Motor Cycles Invalid Carriages	All Days	24	Disabled Bays 3 hours No return within 3 hours	Disabled Tax Class - Free	Not Applicable
Fore Street. Camelford	As directed by the attendant so authorised by the Council or wholly within a parking bay	Motor Cars Motor Cycles Invalid Carriages	All Days	24	1 Hour. No return within 3 hours	All cars, light vans and motorcycles – Free	Not Applicable

Cleese Road. Camelford	As directed by the attendant so authorised by the Council or wholly within a parking bay	Motor Cars Motor Cycles Invalid Carriages	All Days	24	23 Hours No return within 1 hour Disabled Bays 3 hours No return within 3 hours	Monday to Saturday (0900-1700). Up to 2 hours – free 2 to 3 hours - 50p 3 to 4 hours - £1 4 to 5 hours - £1.50 5 to 6 hours - £2 6 to 7 hours - £2.50 7 to 8 hours - £3.00 (1700-0900) No charge Sunday No Charge	Permits – valid as indicated on surface £50 annual for permit per household or business £10 administration charge for amendments to permits
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Town Clerk: Esther Greig, Town Clerk, Camelford Town Council



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA(Hons), CiLCA.

Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Budget/Precept Report 2024-25

Summary

Council has looked at the income and expenditure budget for next financial year 2024-25 over 4 meetings. It has also looked forward to medium term budget requirements. Recommendations to full Council on 19th December 2023, including next years' precept.

Methodology

The Clerk noted historic income and expenditure from previous 3 years, current year and potential for next year. Council has met to specifically review these figures and consider projects/needs for the next three financial years. Working groups and committees were asked to put forward their budget requirements for the areas that they are responsible for. These include; Staffing, Enfield Park, Office, Town Maintenance, Allotments, Library, Play areas/Skatepark, Events, Car parks. Council noted past 5 years' precepts, current & predicted inflation rate in 2024 and economic outlook. Committee noted that in both 2022-23 and 2023-24 CTC has posted below inflationary rises in the last 2 budgets (22-23 4% vs RPI 11.2%, 23-24 8.85% vs RPI 11.4%), due to budgeting process being 4 months ahead. Clerk noted that utilities inflation would affect CTC this year as coming out of fixed price contract period for electricity. Cornwall Council has informed CTC that the current tax base will stay similar at 1100 households. Council worked on priorities and endeavoured to keep to cumulative inflation (over last 3 years) only increase on Band D council tax. 2023-2024 precept is £316,759.

Summary of discussions for income lines

£30,784

- £8,000 car park income – £2k increase to reflect increase in permit fees.
- £11,000 Grants/donations. For events workshops and youth outreach
- £3,250 interest from reserves
- £3,000 rental from lease of land for EV chargers – Churchfield CP
- £1,500 from Allotments, £1034 for Local Maintenance Partnership.

Summary of discussions for expenditure lines

£374,883

Administration -

£20955

20% decrease

- £10,650 - Mileage, Training, Mayor's allowance, bank charges, office supplies and telephone, subscriptions etc.
- £9,305 – Insurance, legal expenses/audit/web/technical/accountancy services
- £1,000 elections — £4k per election – saving for 2025.

Accommodation -

£20,730

13% increase

- £10,000 Town Hall rental and rates – inflationary increase
- £2,000 lift – maintenance contract.
- £8,730 – expected increase in utilities (end of fixed rate period).

Staff - £209,000 12% increase

- Extra hours have been provided to enable grant applications and projects to be completed. Longer opening hours at the library following feedback from customers. Salaries are negotiated centrally to a nationwide scale for all local government sector workers

Car Parks - £40525 29% increase

- £10,050 Churchfield maintenance inc. £1000 bollards, £2,200 enforcement, £1,100 ticket machine servicing and supplies, £5000 annual saving required for the £80,000 cost of resurfacing of Churchfield car park in 15 years.
- £14,475. Churchfield Loan repayment/rates.
- £15,500 for Clease car park – rates, EV chargers and maintenance. Additional capital costs this year for ticket machine, enforcement, signage, line painting

Parks and recreation - £22518 5% decrease

- £13,968 Enfield Park – Broadwood Path and bench repairs/trees/store rates/pond maintenance. £9,068 PWLB 11-year loan for river bank and path essential repairs.
- £2,300 Play areas – essential repairs and RoSPA inspections
- £8,250. OCM land rent, maintenance and utilities.

Community - £30855 38% increase

- £9155 Events budget & £2,500 Fireworks
- £500 for Defibrillator servicing x 2, located at Conservative Club & Camelford Hall
- £2,750 grants. Lanteglos Church – grass cutting £750, £1,500 misc. applications. £500 Christmas lights electricity.
- £5,000 Marketing and Tourist information – visit Camelford website
- £15,000 community hub/youth work (£10k funded by grant)

Town Maintenance - £24040 16% increase

- £2000 CCTV system upgrade
- £7,500 vehicle costs – van and mower
- £4,550 Public Toilet utilities and supplies – significant increase – doubled.
- £7,250 Town maintenance. general maintenance equipment and supplies, and plants.
- £2,750 commercial waste from Enfield Park/car parks/OCM.

Town services £6250 20% increase

- £750 Allotment utilities and maintenance and £2,000 saving for future land purchase.
- Cemetery £500 skip hire.
- £3,000 for traffic radar sign. New item

To note predicted general reserves of approximately £100,000 reserves and reserves of £80k in CCLA investment on notice period at 31.3.24. This is over 50% of the required precept 2024 – 25, meeting statutory requirements.

Recommendations/Resolutions for Council:

To precept for the difference between income and expenditure **£344,099**

This represents a Band D £312.82 (+£24.86pa or 8.63%) on tax base of 1100 households (0% increase in number of households able to pay council tax), or an 8.63% increase in precept for 2024-25.

Forecast

Predicted precept 2025-26 £374,268 (includes match funding for Camelford Hall Project)
 Predicted precept 2026-27 £384,543

Esther Greig

From: Esther Greig
Sent: 11 December 2023 14:41
To: Councillors
Cc: Bronwen Hockerday; Jordan Burnard; Neil Pearce; Dave Brown; Office
Subject: Resignation

Dear All,

Following a meeting with Rob this morning, I am confirming my resignation in writing. I have given 12 weeks' notice; so my last day will be 1st March 2024.

I will be taking the post of Deputy Clerk and Responsible Financial Officer at Truro City Council.

It has been a pleasure working with you all and I wish the Council all the best for the future.

Best regards



Esther Greig, PSLCC
Camelford Town Clerk and Responsible Financial Officer
Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

Tel: 01840 212880
Email: clerk@camelford-tc.gov.uk
Website: www.camelford-tc.gov.uk





CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig BA (Hons) CiLCA

Town Hall
Market Place
Camelford
PL32 9PD

01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Proposed CTC Clerk recruitment Process

For resolution on 19th December 2023

13/12/23 Advertise position.

Application form/CV required. Job description and person specification available.

4/1/24 – Clerk will start collating applications and drop first pack applications to shortlisting panel - *Cllrs Coombes, Grigg & Shaw.*

5/1/24 Deadline for applications

8/1/24 - Clerk will finish collating applications and drop final pack applications to shortlisting Cllrs.

9/1/24 Shortlisting meeting. Time tbc.

12/1/24 Interview Day at Town Hall:

1100 Meet and Greet with Staff. Facilitated group questions

1130 Meet & Greet with Councillors. Facilitated group questions

1200 Lunch (provided)

1230 Break for Candidates. Collation of Staff and Councillors feedback by BH/JB

1300, 1400, 1530, 1630 Interviews Cllrs Hewlett, Rotchell & Scawn

1300 Grounds Tour for 2 candidates

1500 Grounds Tour for 2 Candidates

1800 Staffing Committee Meeting – To resolve to select candidate and approve offer.

CAMELFORD – 'SKATE:CREATE' FUNDING APPLICATION

We are seeking grant funding of £20,000 to help us support the ongoing 'SKATE:CREATE' project, which is currently being run by Vanessa Harrison (our Community Outreach Worker). This funding would help us to cover Vanessa's salary over a 2-year period.

Below are our planned responses covering the key areas that the Community Fund are quizzing us on within the application:

1. What would you like to do?

Here are some ideas of what to tell us about your project:

- What you would like to do
- What difference your project will make
- Who will benefit from it
- How long you expect to run it for. This can be an estimate
- How you'll make sure people know about it
- How you plan to learn from it and use this learning to shape future projects
- Is it something new, or are you continuing something that has worked well previously? We fund both types of projects.

"Camelford Town Council are seeking to provide continued support to an existing project: 'Skate:Create'. This project was created with the aim of improving the general wellbeing of disadvantaged youths in the area: generating opportunities for them to spend more time together, learn new skills, increase confidence, and be granted access to a range of activities. We employ a Community Outreach Worker and a skate coach to help achieve these aims.

Following the initiation of the project we have observed a number of positives:

- 1) Confidence and general wellbeing of young people in the area: confirmed via positive feedback from parents and by observation of the behaviour of those attending sessions.*
- 2) Community engagement: an upturn in the number of young people attending sessions; as well as the number of volunteers offering support. We have also received support from local businesses who have offered free equipment, food, etc.*
- 3) Reduction in destructive behaviour: our grounds team have reported a significant reduction in graffiti/vandalism in the town and surrounding local area.*

Approval of this funding would enable us to provide the young community with the support of a Community Outreach Worker for another 2 years. The Community Outreach Worker has been vital in organising and running our weekly sessions, engaging with young people in the area (during sessions, visiting schools, etc.) and engaging with the local community (via. face-to-face meetings, posters, social media, etc.). NOTE: we will also be providing match funding at £5,000 a year for a skate coach, utilities and other supplies.

We are looking to build on the foundations put in place following the hard work and dedication of the Community Outreach Worker, skate coach, and volunteers, and create a community within which the young people in the Camelford area can be happy and thrive for years to come."

2. How does your project meet our funding priorities?

We can fund projects that'll do at least one of these things:

1. bring people together to build strong relationships in and across communities
2. improve the places and spaces that matter to communities
3. help more people to reach their potential, by supporting them at the earliest possible stage
4. support people, communities and organisations facing more demands and challenges because of the cost-of-living crisis.

"Our project aims to offer:

- More opportunities to enable young people to spend more time together, leading to greater social cohesion.*
- More opportunities for young people to learn new skills, increase confidence and reduce risk taking behaviours.*
- More opportunities for young people to access activities enabling improved mental and physical wellbeing.*
- Access to food & other supplies: to offer young people from economically challenged backgrounds access to food & other supplies (e.g. sanitary products) that would otherwise be difficult for them to obtain."*

3. How does your project involve your community?

What do we mean by community?

1. People living in the same area
2. People who have similar interests or life experiences, but might not live in the same area
3. Even though schools can be at the heart of a community - we'll only fund schools that also benefit the communities around them.

We believe that people understand what's needed in their communities better than anyone. Tell us how your community came up with the idea for your project. We want to know how many people you've spoken to, and how they'll be involved in the development and delivery of the project.

Here are some examples of how you could be involving your community:

- Having regular chats with community members, in person or on social media
- Including community members on your board or committee
- Regular surveys
- Setting up steering groups.
- Running open days

"The project is a result of an open spaces study performed by Cornwall Council in 2016, which identified that type 5 (youth provision) open space locally, relative to the existing population, was lacking. Following this study, a skate park was built to create a space for younger people to express themselves. The 'Skate:Create' project was initiated soon after, with the skate park acting as the central hub for Summer activities.

The Community Outreach Worker maintains regular and ongoing contact with our skate coach, local schools, parents of those young people who attend weekly sessions, volunteers (including regular partnership working with 'Action for Children'), and with local businesses. As a result, we have an ever-expanding network of people who are involved with and provide support for the project, as well as an increasing number of young people who are benefitting from the project.

We also maintain a steady presence on social media with the help of our Community Outreach Worker. Through these channels we are able to advertise events and schedules, share any good news and highlights from our sessions, and maintain a method of communication for those that may be in need of support or who have any questions/queries."

2024

January						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
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29	30					

July						
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29	30	31				

October						
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28	29	30	31			

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November						
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March						
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June						
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September						
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30						

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23	24	25	26	27	28	29
30	31					

- Full Council
- Finance & Staffing - 10am Fridays
Audit, Insurance, Budget
- SEP 10am Fridays
Strategic, Economic, Planning
- Events 7pm Wednesdays
- Estates and Properties - 10am Fridays
- APM
- Budget discussion



Community Speed Watch
Police Headquarters, Middlemoor,
Exeter, Devon EX27HQ
Email: speedwatch@devonandcornwall.pnn.police.uk

101 Non-urgent
999 in an emergency
[dc.police.uk](https://www.dc.police.uk)
DevonAndCornwallPolice

@DC_Police
dc_police
DCPolice



CAMELFORD TOWN COUNCIL
TOWN HALL
MARKET PLACE
CAMELFORD CORNWALL
PL32 9PD

Date: 30-Nov-2023

Community Speed Watch - Advice Letter

Dear Sir/Madam/To whom it may concern

Vehicle Registration: WL64EFT
Vehicle Make / Model: CITROEN RELAY 30 L1H1 ENTERPRIS
Date and Time: 22/11/2023 at 10:03
Location: A39 Camelford, Camelford, Camelford, Cornwall

Records show that you are the registered owner/keeper/person responsible for the above vehicle. This vehicle was observed by Community Speed Watch volunteers exceeding the speed limit.

Driving even a small amount above the speed limit or driving too fast in poor conditions increases the risk of causing a collision and increases the likelihood of those involved sustaining serious or fatal injuries.

Community Speedwatch volunteers are operating in this area due to community concerns of vehicles speeding on the roads where they live. Excess speed is one of the main factors that cause fatalities or serious injuries, and we ask your support to keeping our communities safe by driving safely and keeping to the speed limits.

No further action will be taken regarding this incident however collective speed limit non-compliance statistics will be used to inform further police enforcement in the area.

Community Speedwatch volunteers operate under the guidance and training of the police and monitor traffic speeds. Community Speedwatch volunteers cannot prosecute drivers for speeding, but police will consider taking future positive action in cases where a vehicle is repeatedly recorded travelling at excess speed.

Each year an average of 28,000 people are killed or seriously injured on the roads in the UK and research has shown that speed is a major contributory factor.

In Devon and Cornwall, Community Speed Watch groups are working alongside statutory organisations in an ambitious strategy to prevent death and injury on the roads of Devon and Cornwall.

Yours faithfully

Devon and Cornwall Police Community Speed Watch
speedwatch@devonandcornwall.pnn.police.uk

If this vehicle is registered to a company, or you were not the driver, please pass this letter to the person who was driving. If you are no longer the registered keeper of this vehicle you have a legal responsibility to inform the DVLA.



Esther Greig

From: Adrian Langdon <adrian.langdon@btinternet.com>
Sent: 14 November 2023 12:24
To: Esther Greig
Subject: Enfield Park thanks!

Good afternoon,

Last week I led a bird watching group from the Lostwithiel U3A around Crowdy reservoir and Davidstow in the morning and followed it up with a visit to Enfield Park in the afternoon.

I would like to congratulate you on the work you have done to make this place so good for nature. We always see lots of woodland and river birds in the park and the area around the pond and bird hide is a superb haven for different species.

I thanked one of your staff afterwards and also commented to him that the place was looking really nice.

The toilets were clean & tidy and even smelt clean!

Thanks very much for making this an environmental oasis in the heart of your town.

I'd appreciate it if you would pass on our thanks to your people on the ground.

Best wishes,

Adrian.

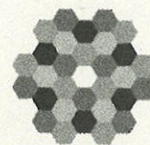
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PL27 6BB

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Mob tel, +44 (0)7702527603

Website:- www.adrianlangdon.com

Blog:- www.images-naturally.co.uk



PAUL FINN SOLICITORS LIMITED
DX118531
BUDE

Date
30 November 2023

Your Ref
CAM48/7

Our Ref
RCS/CL371742

HM Land Registry
Plymouth Office
PO Box 75
Gloucester
GL14 9BD

DX 321601
Gloucester 33

Tel 0300 006 6000

www.gov.uk/land-registry

Completion of registration

Title number	CL371742
Property	Land At Clease Meadows, Camelford
Registered proprietor	Camelford Town Council

Your application lodged on 06 July 2022 has been completed. An official copy of the register is enclosed together with an official copy of the title plan.

The official copy shows the entries in the individual register of title as at the date and time stated on it. You do not need to reply unless you think a mistake has been made in completing your application.

An owner's property is probably their most valuable asset so it's important to protect it from the risk of fraud. Please read our property fraud advice at www.gov.uk/protect-land-property-from-fraud

Important information about the address for service

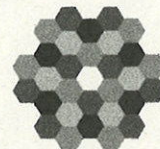
If we need to write to an owner, a mortgage lender or other party who has an interest noted in the register, we will write to them at their address shown in the register. We will also use this address if we need to issue any formal notice to an owner or other party as a result of an application being made. Notices are often sent as a safeguard against fraud so it is important that this address is correct and up-to-date. If it is not, the property owner or other party may not receive our letter or notice and could suffer a loss as a result.

Up to three addresses for service can be entered in the register. At least one of these must be a postal address, but this does not have to be in the United Kingdom; the other two may be a DX address, a UK or overseas postal address or an email address.

Please let us know at once of any changes to an address for service.

For information on how a property owner can apply to change their contact details or add an address, please see www.gov.uk/government/publications/updating-registered-owners-contact-address on GOV.UK (or search for "COG1") or contact HM Land Registry Customer Support (0300 006 0411) (0300 006 0422 for Welsh speakers service) from Monday to Friday between 8am and 5pm.

If you require this correspondence in an alternative format, please let us know.



Official copy of register of title

Title number CL371742

Edition date 06.07.2022

- This official copy shows the entries on the register of title on 30 Nov 2023 at 15:10:01.
- This date must be quoted as the "search from date" in any official search application based on this copy.
- The date at the beginning of an entry is the date on which the entry was made in the register.
- Issued on 30 Nov 2023.
- Under s.67 of the Land Registration Act 2002, this copy is admissible in evidence to the same extent as the original.
- This title is dealt with by HM Land Registry Plymouth Office.

A: Property Register

This register describes the land and estate comprised in the title.

CORNWALL

- 1 (07.06.2000) The Freehold land shown edged with red on the plan of the above title filed at the Registry and being land at Clease Meadows, Camelford.
- 2 (06.07.2022) The land has the benefit of any legal easements granted by the Transfer dated 4 April 2022 referred to in the Charges Register but is subject to any rights that are reserved by the said deed and affect the registered land.
- 3 (06.07.2022) The Transfer dated 4 April 2022 referred to above contains a provision relating to the creation and/or passing of easements.
- 4 (07.06.2000) By Conveyances of adjacent or neighbouring land pursuant to Chapter 1 of Part I of the Housing Act 1980 or Part V of the Housing Act 1985 the land has the benefit of and is subject to the easements and other rights prescribed by paragraph 2 of Schedule 2 to the Housing Act 1980 or Schedule 6 to the Housing Act 1985.

B: Proprietorship Register

This register specifies the class of title and identifies the owner. It contains any entries that affect the right of disposal.

Title absolute

- 1 (06.07.2022) PROPRIETOR: CAMELFORD TOWN COUNCIL of Town Hall, Market Place, Camelford PL32 9PB.
- 2 (06.07.2022) The price stated to have been paid on 4 April 2022 was £1.

C: Charges Register

This register contains any charges and other matters that affect the land.

- 1 (07.06.2000) A Licence dated 25 March 1908 made between (1) John Henry Hayne and others (the Trustees of the Camelford Town Trust) and (2) Horace Hawkey relates to a right of way across part of the land in this

C: Charges Register continued

title.

NOTE: Copy filed under CL159991.

- 2 (07.06.2000) A Licence dated 10 July 1950 made between (1) John Henry Slee and others (the Trustees of the Camelford Town Trust) and (2) Violet Mary Jones, Florence May Leese and Mabel Keast (the Trustees of the Camelford Women's Institute) relates to a right of way across part of the land in this title.

NOTE: Copy filed under CL371742.

- 3 (07.06.2000) The land is subject for the term of 84 years from 29 September 1950 to the following rights granted by a Lease of the land tinted yellow on the filed plan dated 20 January 1951 made between (1) The Camelford Cattle Market Limited (the Company) and (2) The South Western Electricity Board (the Board):-

"full right and liberty (in common with all other persons similarly entitled) for the Board by their servants agents contractors and workmen from time to time and at all times hereafter and for all purposes to pass and repass (with or without horses cattle and other animals carts carriages motor cars lorries and other vehicles) and in particular to convey plant machinery apparatus and materials over and along the strip of land delineated on the said plan and thereon edged with a green border and THIRDLY full right and liberty for the Board to lay relay renew inspect and maintain electric cables or lines and conduits or pipes for containing the same where necessary in and under the land of the Company adjoining the premises First above described along the courses approximately indicated by red and brown dotted lines on the said plan such cables or lines and conduits or pipes to be laid at an adequate depth below the surface of the ground and to the reasonable satisfaction of the Company or its Surveyor Together With the right to enter upon and break up the surface of such part of the said adjoining land of the Company as may be necessary and proper from time to time for the purpose of laying relaying repairing renewing inspecting and maintaining the said cables or lines and conduits or pipes the Board nevertheless doing as little damage as possible in the exercise of such rights and forthwith making good at their own expense all damage or disturbance which may be caused to the surface of the said adjoining land in relation to such laying relaying renewing repairing inspecting and maintenance of the said cables or lines and conduits or pipes"

NOTE: The strip of land shown by a green border referred to is tinted blue on the filed plan. The cables or lines indicated by red and brown dotted lines referred to are shown by blue broken lines and brown broken lines respectively on the filed plan.

- 4 (07.06.2000) Lease dated 20 January 1951 of an electricity sub-station tinted yellow on the filed plan to The South Western Electricity Board for 84 years from 29 September 1950.
- 5 (07.06.2000) A Licence dated 20 July 1959 made between (1) The Rural District Council of Camelford and (2) William James Henry Blamey and Dorothy Lillian Blamey relates to a right of way across part of the land in this title.

NOTE: Copy filed under CL159991.

- 6 (07.06.2000) A Licence dated 13 January 1960 made between (1) The Rural District Council of Camelford and (2) Leo Bluett relates to a right of way across part of the land in this title.

NOTE: Copy filed under CL159991.

- 7 (07.06.2000) A Licence dated 3 April 1998 made between (1) North Cornwall District Council and (2) Arthur Peter Waldren and Sheila Rosemary Waldren relates to a right of way across part of the land in this title.

NOTE: Copy filed under CL159991.

- 8 (06.07.2022) A Transfer of the land in this title dated 4 April 2022

Title number CL371742

C: Charges Register continued

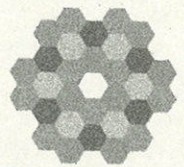
made between (1) The Cornwall Council and (2) Camelford Town Council
contains restrictive covenants.

NOTE: Copy filed.

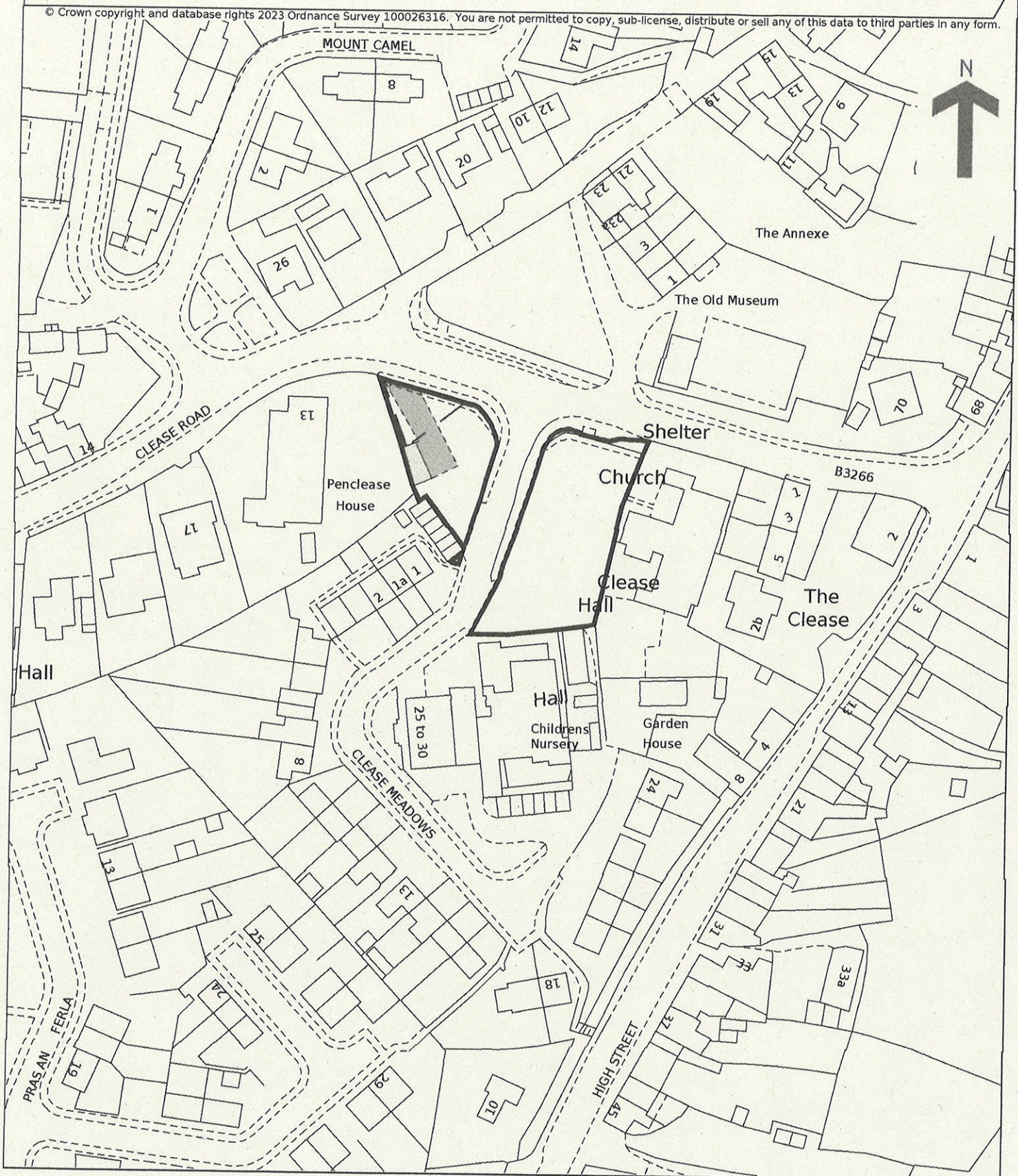
End of register

HM Land Registry
Official copy of
title plan

Title number **CL371742**
Ordnance Survey map reference **SX1083SW**
Scale **1:1250 enlarged from 1:2500**
Administrative area **Cornwall**



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These are the notes referred to on the following official copy

The electronic official copy of the title plan follows this message.

Please note that this is the only official copy we will issue. We will not issue a paper official copy.

This official copy was delivered electronically and when printed will not be to scale. You can obtain a paper official copy by ordering one from HM Land Registry.

This official copy is issued on 30 November 2023 shows the state of this title plan on 30 November 2023 at 15:10:01. It is admissible in evidence to the same extent as the original (s.67 Land Registration Act 2002).

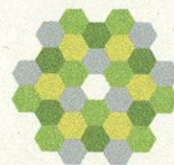
This title plan shows the general position, not the exact line, of the boundaries. It may be subject to distortions in scale. Measurements scaled from this plan may not match measurements between the same points on the ground.

This title is dealt with by the HM Land Registry, Plymouth Office .

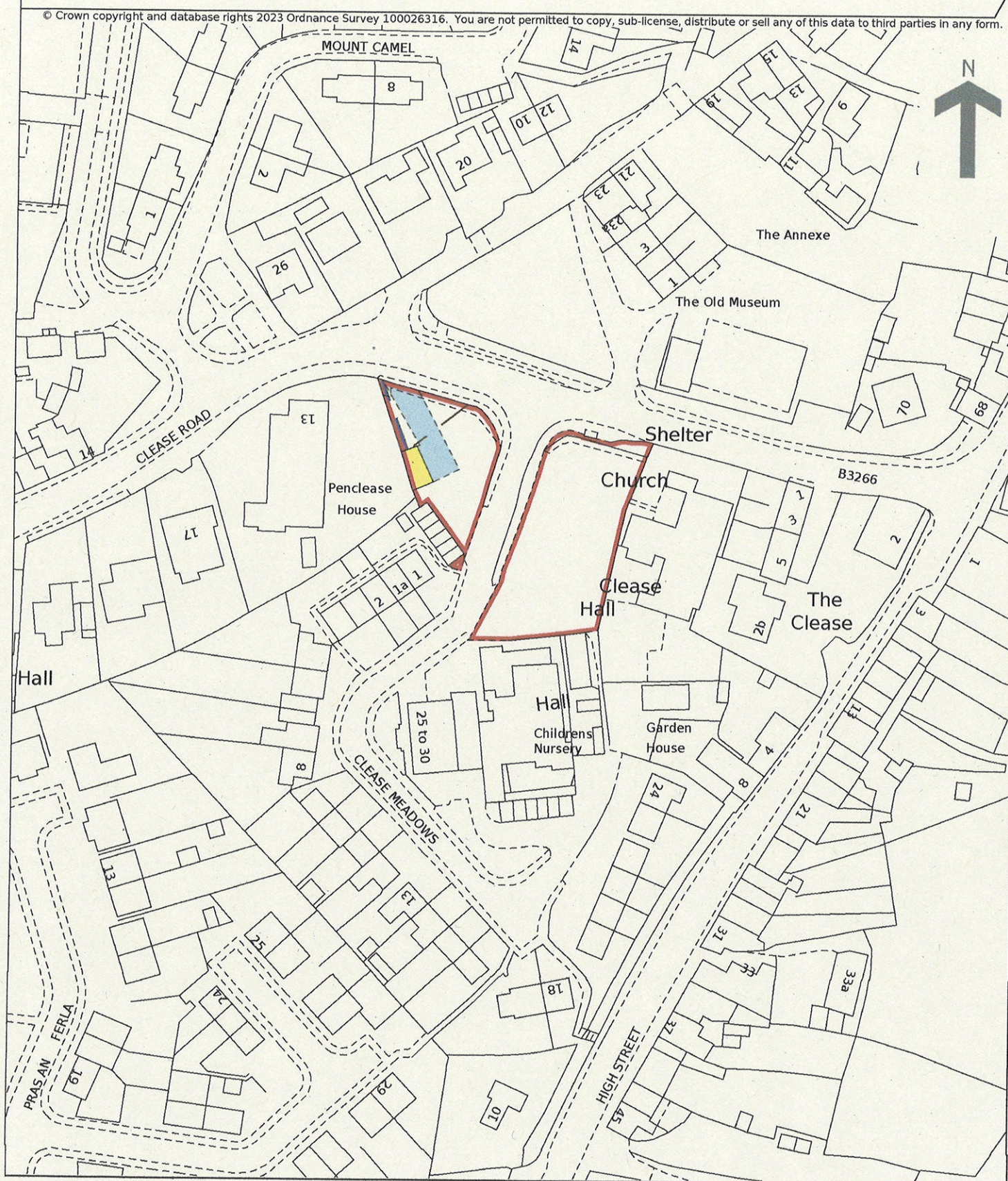
HM Land Registry

Official copy of title plan

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Esther Greig

From: Oliver Jones (Highways) <oliver.jones@cornwallhighways.co.uk>
Sent: 07 December 2023 14:13
To: Esther Greig
Cc: Cllr Barry Jordan; Rob Rotchell; Cornwall Highways Enquiries
Subject: RE: Helstone 20mph zone

Information Classification: PUBLIC

Hi Esther,

To change or extend any speed restriction a new Traffic Regulation Order (TRO) would be required, however there would also need to be a justified reason for the changes, so further speed monitoring may well be required prior to taking any new requests forward.

As for a flashing sign, we would need to agree the deployment location and then can install a post or posts depending on the location at no cost, however the TC would be required to fund the sign and then manage the data downloads and any future movements, the Highway Steward has helped other TC/Parish Councils with the first deployment, so happy to assist where necessary.

Regards

Oliver

From: Esther Greig <clerk@camelford-tc.gov.uk>
Sent: 06 December 2023 10:14
To: Oliver Jones (Highways) <oliver.jones@cornwallhighways.co.uk>
Cc: Cllr Barry Jordan <cllr.barry.jordan@cornwall.gov.uk>; Rob Rotchell <rob.rotchell@camelford-tc.gov.uk>; Cornwall Highways Enquiries <enquiries@cornwallhighways.co.uk>
Subject: RE: Helstone 20mph zone

CAUTION: This is an **EXTERNAL** email which was sent from outside of Cornwall Council's network. Do not click links, open attachments, or reply unless you recognise the sender and know the content is safe. Do not provide any login or password details if requested.

Thanks Oliver,

If CTC requested a buffer zone; would CC install one or would there need to be an update to the traffic order to do it? CTC are considering installing a flashing radar speed sign there as it's getting quite a few complaints.

On that note do CTC pay for the sign and Cormac installs?

Best regards



Esther Greig. PSLCC
Camelford Town Clerk and Responsible Financial Officer
Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

Tel: 01840 212880
Email: clerk@camelford-tc.gov.uk
Website: www.camelford-tc.gov.uk



From: Oliver Jones (Highways) <oliver.jones@cornwallhighways.co.uk>
Sent: 06 December 2023 09:57
To: Esther Greig <clerk@camelford-tc.gov.uk>
Cc: Cllr Barry Jordan <cllr.barry.jordan@cornwall.gov.uk>; Rob Rotchell <rob.rotchell@camelford-tc.gov.uk>;
Cornwall Highways Enquiries <enquiries@cornwallhighways.co.uk>
Subject: RE: Helstone 20mph zone

Information Classification: PUBLIC

Hi Esther,

Good to hear from you, further to your email below, prior to the implementation we held a number of pre-consultation meetings, we were not aware of any issues with compliance of the existing 30mph or any concerns regarding safety on this approach, hence why this approach defaulted from 30mph to 20mph without the introduction of further signage and street furniture for a 40mph, the approach gives fairly good visibility and is supported by a road narrows sign and a slow marking, we also added a roundel road marking highlighting further the new 20mph.

From the Camelford direction speed readings were much higher and there was justification for the 60-40-20mph reduction on the westbound approach.

If you require any further information, then please let me know.

Regards

Oliver