

CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CiLCA
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Ordinary Council Meeting – 16th January 2024

Minutes of the Ordinary Meeting of the Council, held at Town Hall.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 9 other Councillors present: Cllrs; Burgis, Bond, Coombes, Elford, Ginger, Hewlett, Scawn, Shaw.
24/001

2. To receive Apologies for absence with reasons

Cllrs Thomson and Grigg - personal
It was **resolved** to accept apologies

Proposed: Cllr Coombes **Seconded: Cllr Bond**

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24/002

3. To receive Declarations of Interest & Approve Dispositions

None

24/003

4. Public question time (15 minutes allowed for this)

2 members of the public attended.

Cllr Jordan noted latest news about the bypass Business plan has been updated and hoping to hear about a start date towards the end of February. Cornwall received £900k towards potholes and improvements to the A39 around Davidstow – rebuilding the road. More money to do other roads if successful. Safety for Councillors – 2000+ councillors in Cornwall. Harassment and abuse from members of the public – setting up help.

Geothermal Ltd (3 reps) attended regarding planning application. Visited site today and spoke with archaeologists. GEL held a successful pre-planning public consultation for the proposed geothermal power project adjacent to Tregath Business Park. Following feedback the planning application was amended, finalised & submitted. Some of the images of the images can be viewed at the library. We have factored in a significant increase in biodiversity into the Tregath site plans. One of the main design benefits includes the planting of 595 metres of hedgerow and trees which will encourage more wildlife to the area and absorb CO2 from the atmosphere, whilst also screening the site from our neighbours. A community grant fund scheme will also be set up to help fund sustainable, charitable projects as well as encourage community cohesion throughout all stages of the project. Will be visiting public venues to answer questions on the application.
24/004

5. To receive and approve the Minutes:

It was **resolved** to approve the Ordinary Meeting 19th December 2023 after one amendment.

Proposed: Cllr Shaw

Seconded: Cllr Elford

unan

24/005

6. To receive Clerk's report

Matters arising from the Minutes. Still waiting for electricians' quotes. Bench boards being delivered this week. Stone walling repair finished. DB Walling – additional work to wall as there was another unstable section. Fence at Broadwood path – storm damage; have written to owners of neighbouring property. Business Engagement meeting 24th January. Icicle lights. Town accelerator fund meeting with CIC. CLUP application with Cornwall Council. Press release from CC regarding Street lighting initiative – switching lights off between midnight and 5am. Funds have been released to Barclays from NS&I. Cornwall Council have no objection to the change in CTC parking order.
24/006

Chair's Signature.....

Dated..... 20/2/24

7. Planning

a. Any late applications will be discussed under this section.

PA23/10067 Land Adjacent Wind Turbine Station Road Geothermal Engineering Ltd Wardell Armstrong LLP. Development of a geothermal power plant including site preparation, drilling of two deep geothermal wells, resource testing, construction of a binary cycle power station and subsequent operation.

Cllr Shaw noted concerns about the noise and light pollution from drilling/construction.

Standing orders were suspended in order for Geothermal Ltd to respond

Working 24/7 means less construction time on site. Noise – have to adhere to strict regulations – three levels of noise, daytime, evening and night. Can't be more than 5 decibels above background level at night – so 35-40 decibels – noise monitoring around the site is mandatory. Environmental planning department will decide the levels. Light pollution will be covered by a lighting management policy. Focused lights and acoustic fencing to minimise impact.

Standing orders were reinstated

It was **resolved** to support

Proposed: Cllr Shaw

Seconded: Cllr Burgis

unan

24/007

For Information

PA23/03461. P & A Mitchell Ltd. Near Suncrest, Helstone. Housing development. **Refused** 24/008

PA23/10394. Mr Leon Rosen. 8 Chapel Street. Fell tree in conservation area. Delegated decision due. Clerk to note to planning request to plant a tree in its place 24/009

8. Portfolio Reports

a. Mayor's report – Cllr Rotchell noted – Interviewed for Town Clerk – didn't appoint. Taken out the CiLCA requirement and are readvertising. Several substantial housing developments have planning approval – Office to track to see if the developers are going to build? Would like to see these projects moving forward. 24/010

9. Correspondence

a. Email from Old Bank and response from Clerk – requested clarification at FC that the Old Bank food larder is not currently supplying CTC with food for the youth club; neither is it involved with any partnership working/grant funding with CTC. **Noted** 24/011

b. Letter from seven concerned citizens – regarding Cornwall Council's net zero policies. **Noted** 24/012

c. Email from Cornwall Council – regarding Community Energy Fund. **Noted** 24/013

10. Agenda Items

a. The Estates and Properties Committee minutes 15th December 2023 were **noted**. 24/014

b. It was **resolved** on CPRE membership £36.

Proposed: Cllr Shaw

Seconded: Cllr Coombes

unan

24/015

c. The purchase of a replacement PC purchase for DC desk £1017.50 + VAT was **noted**. 24/016

d. The Barclays confirmation of mandate change request was **noted**. 24/017

e. It was **resolved** on Wallgate replacement in public toilets. £4,564.65 +VAT (budget £3,500).

Proposed: Cllr Coombes

Seconded: Cllr Scawn

8-0 (1abs)

24/018

f. It was **resolved** on drainage clearance at OCM £1165.08 + VAT.

Proposed: Cllr Hewlett

Seconded: Cllr

8-0 (1 abs)

24/019

g. The Risk Management and Management 2024 was reviewed and it was **resolved** to adopt

Proposed: Cllr Burgis

Seconded: Cllr Shaw

unan

24/020

h. It was **resolved** on to replace rowing machine (outdoor gym equipment) £1343.00 + VAT

Proposed: Cllr Bond

Seconded: Cllr Burgis

7-0 (2abs)

24/021

11. Accounts

a. Balances at 9th January 2024 were **noted**

Current Account £168,626.89

Tracker Account £51,966.97

NS&I £42,527.28

CCLA £80,000.00

24/022

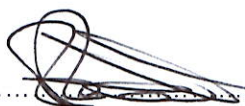
b. It was **resolved** to authorise the payments of Accounts Outstanding

Chair's Signature.....

Dated 20/2/24

Staff	January Wages & expenses	BACS	£9,218.67
HMRC	January Tax & NI	BACS	£2,788.95
Cornwall Pensions	January Pension contributions	BACS	£3,027.04
Ness	Community Outreach October	BACS	£890.00
SLCC	Clerk advert – 2 weeks	BACS	£240.00
North Coast Wetsuits	Skate helmets and pads	BACS	£173.52
O'Leary Goss Architects	Camelford Hall – stage 2 services	BACS	£4,794.00
Endsleigh Gardens	Cemetery – apple trees	BACS	£136.15
Indeed	Clerk job advert	DD	£93.33
Jason Ryan	Window Cleaning	BACS	£25.00
Tindle Newspapers	Advert car parking order	BACS	£374.40
Barclays	Bank Charges	DD	£8.55
SLCC	Training course - Librarian	BACS	£36.00
Viking	Office Supplies – first aid supplies	BACS	£44.35
Mailchimp	Marketing – visitcamelford	DD	£12.36
Cornwall Council	Enforcement Churchfield CP (Dec)	BACS	£125.33
CloudyIT	office supplies – new PC	Debit	£1221.00
Gardener Supplies	Cemetery – tree stakes and guards	Debit	£33.52
Ness	Community Outreach expenses	Debit	£79.83
Bigdug	Cemetery Store shelving	Debit	£186.00
3 for business	CTC mobiles	DD	£30.00
R Sleep Ltd	Maintenance supplies – driver/saw/wrench	Debit	£597.60
R Sleep Ltd	Maintenance supplies – screw/spanner/bits	Debit	£250.50
Seadog IT	domain support services	BACS	£30.00
Camelot Garage	Fuel for van	BACS	£82.59
Voiphone	Office phone system	DD	£11.40
Camelford Town Trust	Town Hall Rent	DD	£528.12
Seadog IT	Website Hosting	DD	£29.95
Pickle design	Christmas cards	BACS	£127.20
Voiphone	Office phone system - calls	DD	£50.00
Viking	First aid kit	BACS	£33.54
Everflow	Water – toilets, OCM, library	DD	£118.68
Positive Energy	Town Hall Electricity – November	DD	£284.62
British Gas	Electricity – OCM	DD	£211.86
Octopus	Electricity – Clease CP	DD	£188.41
Amazon	Toilet supplies – Paper towels	Debit	£28.95
Amazon	Office supplies – Ink	Debit	£61.06
Cornwall Council	Rates – Churchfield CP	DD	£466.00
Cornwall Council	Rates – Town Hall/Library	DD	£269.00
Cornwall Council	Rates – Clease CP	DD	£269.00
Plusnet	Office broadband	DD	£31.74
Aquatics South West	Enfield Park – Leat clearance	BACS	£2745.60
Green Scheme Solutions Ltd	Bench boards	BACS	£1305.17
Proposed: Cllr Bond	Seconded: Cllr Coombes	TOTAL	£31,258.99
		unan	24/023
Pod Point	Electricity EV chargers	AC	£573.24
Amazon	Refund for Griddle	AC	£232.00
Scouts	Electricity and Water OCM	Chq	£697.77
Revival Books	Dead Stock	AC	£13.34
Revival Books	Dead Stock	AC	£31.62
Hanger Management	Winter festival – donation	AC	£50.00
Residents	Churchfield CP tickets/permits	cash	£380.00
Residents	Churchfield CP tickets/permits	AC	£10.00
		TOTAL	£1,987.97
			24/024

Chair's Signature.....



Dated.....20/2/24

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Staffing.

Proposed: Cllr Coombes

Seconded: Cllr Bond

unan

24/025

a. The Finance and Staffing Committee minutes 12th January 2024 were **noted**. Town Clerk replacement not appointed and position will be readvertised.
Cllr Bond would like to be included at interview stage.

13. To note items for 20th February 2024 Agenda.

Apologies Cllr Hewlett

The Mayor closed the meeting at 7.39pm

Chair's Signature.....



Dated. 20/1/24