



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CiLCA
Town Hall
Market Place
Camelford
Cornwall

PL32 9PD

01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Ordinary Council Meeting – 1st April 2021

Minutes of the Ordinary meeting of the Council held virtually on Zoom.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 9 Councillors present: Cllrs Ackroyd-Johnson, Bond, Burgis, Coombes, Grigg, Hewlett, Scawn & Shaw 21/124

2. To receive Apologies for absence with reasons

Cllr Elford - personal 21/125

Proposed: Cllr Bond Seconded: Cllr Grigg unan

3. To receive Declarations of Interest & Approve Dispensations

Cllr Coombes – Item 7 (PA21/02345) . Non-pecuniary 21/126

4. Public question time (15 minutes allowed for this)

Lisa Solly from Insitu8 outlined application for PA21/02180. Ecological surveys including identifying tree root protection areas due to large number of hedges and trees. Happy to engage with TC in pre-app process. 21/127

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the Ordinary Meeting 16th March 2021

Proposed: Cllr Shaw Seconded: Cllr Grigg unan 21/128

6. To receive Clerk's report

Matters arising from the Minutes. OCM Lease – grant funders will reply to our solicitors after the 5th April. Enfield park project – ecologist visit. Bench at Trevia – slats have been removed; not on our list of assets. Bench and bin for Churchfield car park have been delivered. Cormac maybe entering our land for various surveys for the bypass from the 15th April for 2 weeks. Received photos of area at Memorial/BP Garage. Small area. Cormac visited Cemetery regarding bracken. Needs clearing now. Quote received £480. Deputy Clerk informed Council that as discussed in E&P and there is budget left under town maintenance, this work can be authorised by Deputy Clerk if Council deem it urgent. The quotation for the 3-year contact cannot be discussed as not on agenda and currently in purdah. Cllr Rotchell proposed it be done and was unanimously supported. Clerk to instruct Cormac. 21/129

7. Planning

PA21/02176. Land South West of 4 Valley Truckle. Mr George Hughes. Reserved Matters for access, appearance, landscaping, layout and scales following outline approval PA19/03820 for construction of one dwelling

It was **resolved** to support.

Proposed: Cllr Shaw Seconded: Cllr Ackroyd-Johnson unan 21/130

PA21/02180. Land South West of Field House, Lanteglos. Mr R Ely. Application for Permission in principle for the erection of up to two dwellings.

It was **resolved** to object on the grounds that it is outside the development boundary, concern for flora/fauna and traffic.

Proposed: Cllr Shaw Seconded: Cllr Hewlett 8 – 1abs 21/131

PA21/02345. Hilltop Farm Shop, Access to Trevilla Park, Slaughterbridge. Mr G Down. Siting of a Shepherds hut for use as holiday accommodation to be used in conjunction with and in support of Hilltop Farm Shop .

It was **resolved** to

Proposed: Cllr Shaw

Seconded: Cllr Grigg 7-2abs

21/132

For Information

PA21/00148. 1 and 1A Fore Street. Mr J Bridgeway. **Approved**

21/133

8. Portfolio Reports

a. Mayor's Report – Cllr Rotchell attended Estates & Properties Working Group on 19 March. On 23rd attended Our Camelford "Agan Reskammel" group. Good progress being made. On 24th visited the Old Bank and met Emma Cardoza with Town Clerk. Commendable all the hard work that has been put into providing huge volumes of food and distributing to those in need. Lots more potential and certainly another conversation needs to be had regarding support. On 25th attended Strategic Leisure Review. Looked at Camelford Leisure Centre/CIC as model example. Received report on all leisure centres in Cornwall.

21/134

9. Correspondence

a. Cornwall Council – St.Austell China Clay restoration and Tipping Planning Document. **Noted 21/135**

b. Letter from resident – Copy correspondence to Scott Mann MP regarding Rail link to Okehampton. **Noted 21/136**

c. Letter from Dr Garrod – regarding the placement of Veor portacabin on patients parking spaces. **N Noted 21/137**

10. Agenda Items

a. The increase in Town Hall library rent to £5.859.34 (RPI 1.4%) from April '21 was **noted**. 21/138

b. To **discuss** and **resolve** upon grant request from Friends of Lanteglos Church for Bells - £500 It was **resolved** to grant £500 in this year's budget.

Proposed: Cllr Coombes Seconded: Cllr Ackroyd-Johnson unan 21/139

c. It was **resolved** to Contract with Cornwall Council for car park enforcement 2021-22 – SLA no price increase.

Proposed: Cllr Rotchell Seconded: Cllr Hewlett unan 21/140

d. To **note** minutes of Estates and Properties Working Group

i. It was **resolved** to undertake 15mx15m wild flower area trial at Cemetery using cut and collect method (purchase seeds and plug plants in Autumn 2021). Councillors/staff to undertake work.

Proposed: Cllr Rotchell Seconded: Cllr Hewlett unan 21/141

ii. It was **resolved** to allow memorial bench in Enfield Park.

Proposed: Cllr Bond Seconded: Cllr Coombes unan 21/142

iii. It was **resolved** to charge £25pcm for poster advertising in the public toilets £5 x A4

Proposed: Cllr Bond Seconded: Cllr Grigg unan 21/143

iv. It was **resolved** to allow Camelford and District Age Concern Minibus to park in Camelford carpark. Transferrable permit for £25.

Proposed: Cllr Shaw Seconded: Cllr Grigg unan 21/144

e. It was **resolved** that Deputy Clerk send a holding letter accepting offer of trees but will contact again later in the year with number and species of tree and proposed site for planting as do not have capacity to plant or a plan as yet.

Proposed: Cllr Rotchell Seconded: Cllr Ackroyd-Johnson unan 21/145

f. It was **resolved** to purchase 3 x reverse printed maps and polycarbonate maps for lecterns £135 + VAT

Proposed: Cllr Grigg Seconded: Cllr Burgis 7-2abs 21/146

11. Accounts

a. Balances at 23rd March 2021 were **noted**

Current Account £ 47,156.14

Tracker Account £51,423.38

NS&I	£42,483.49		
CCLA	£80,000.00		21/147
b. It was resolved to authorise the payments of Accounts Outstanding			
Scribe	Accounts system	BACS	£1224.00
Staples	Office supplies	Debit	£67.67
Cloudy Group Ltd	IT system	BACS	£2,152.02
South West water	Allotment water	DD	£107.09
Came & Company	Van Insurance	BACS	£660.53
SLCC	Membership subs	BACS	£289.00
Positive Electricity	Town Hall Electricity	DD	£97.24
Positive Electricity	Town Hall Electricity	DD	£153.30
Print concern	Flag (12.11.19)	BACS	£132.00
Cornwall Council	Cemetery – Business Rates	DD	£293.20
Cornwall Council	Town Hall – Business Rates	DD	£322.60
Cornwall Council	Churchfield – Business Rates	DD	£445.10
Cornwall Council	Enfield Store – Business Rates	DD	£53.28
SeaDog IT	Webhosting	DD	£25.00
Amazon	Maintenance supplies – bin bags	Debit	£22.93
R F Yates	4ft Picnic Table	BACS	£130.00
		TOTAL	£5,960.94
Proposed: Cllr Shaw	Seconded: Cllr Hewlett	unan	21/148
Income was noted			
Staples	Office supplies	Credit	£20.29
South West Water	Public Toilets refund	AC	£1,370.49
Website advertising	various businesses	AC	£48.00
Residents	Allotment Rent	AC	£22
Revival books	Library books	AC	£18.95
Bark Online	Bark Refund	AC	£442.50
		TOTAL	£1,902.23
			21/149

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items; Contracts.

Proposed: Cllr Grigg Seconded: Cllr Bond **unan** **21/150**

i. It was **resolved** to sign amended Lease and Tripartite Deed for the OCM.

Proposed: Cllr Burgis Seconded: Cllr Hewlett **7-0 (2abs)** **21/151**

12. To note items for 20th April 2021 Agenda.

To note ordinary meetings scheduled for 4th & 18th May.

Later agendas

Town Trust correspondence.

The Mayor closed the meeting at 8.20pm