



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CiLCA
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Ordinary Council Meeting – 20th April 2021

Minutes of the Ordinary meeting of the Council held virtually on Zoom.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 7 Councillors present: Cllrs, Bond, Burgis, Coombes, Elford, Hewlett, Scawn & Shaw
21/152

2. To receive Apologies for absence with reasons

Cllr Ackroyd-Johnson - business

Proposed: Cllr Coombes **Seconded: Cllr Elford** **unan** **21/153**

3. To receive Declarations of Interest & Approve Dispensations

None
21/154

4. Public question time (15 minutes allowed for this)

Cllr Barry Jordan attended
21/155

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the Ordinary Meeting 1st April 2021 following one amendment

Proposed: Cllr Burgis **Seconded: Cllr Bond** **7-0 (1 abs)** **21/156**

6. To receive Clerk's report

Matters arising from the Minutes. OCM Lease –no further update. Have ordered 40,000 car park tickets. Enfield park project – ecologist report received; summary will be on the next agenda. Election – uncontested. OCM Café – withdrawal of contractor due to length of time taken to start project. Congratulations to Librarian for the recognition given by customers for her exceptional customer service.
21/157

7. Planning

PA21/02549. Glen Mead, Helstone. Jon Watts. Listed building consent for renovations to improve historic legibility of the heritage asset, prevent further water ingress and subsequent damage and to improve the buildings thermal efficiency. Cllr Shaw noted this is an excellent bit of renovation that will benefit the building

It was **resolved** to **Support**

Proposed: Cllr Shaw **Seconded: Cllr Elford** **unan** **21/158**

PA21/02635. Land North of Polstraul, Trewalder. Mr S Saffron. Reserved matters pertaining to access, appearance, landscaping, layout and scale, following Outline approval PA19/03897 (for proposed live/work unit). Cllr Shaw noted that the design is agricultural, with cladding, he's still concerned about access through the old hedge. Appropriate for the setting

It was **resolved** to reply with **No Objection**

Proposed: Cllr Shaw **Seconded: Cllr Bond** **unan** **21/159**

For Information

PA19/08691. Highermead Residential Home, College Road. Ark Care Ltd. **Approved**
 PA21/01161. Nos 1-18 Highfield Road. Mr Mike Briggs. **Approved**
 PA21/00415. A39 Atlantic Highway. Christian Murley. **Scoping Opinion Decision**
 PA20/08944. 28 Fore Street. Mr Michael Stockwood. **Approved** 21/160

****Cllr Grigg arrived****

8. Portfolio Reports

a. Mayor's Report – Cllr Rotchell reported that he judged the Easter bonnet and egg competition with the Librarian, Meeting with Veor – have appointed a practice manager. Read out the proclamation for the Duke of Edinburgh's passing, attending hybrid place-shaping meeting, finance committee meeting and the service of commemoration at Lanteglos. Opened Mason's garden. He noted that interesting how businesses have adapted to the changing needs and challenges because of the pandemic. He also read out a report from the Community speed-watch. They have undertaken 2 evening watches – caught 12 and 8 respectively. Now have 8 trained volunteers and they thank landowners that allowed them to operate at different locations. If anybody else wants to volunteer – please contact PSCO Dodds or Kirsty Ferguson. 21/161

9. Correspondence

- a. Cornwall Council – A39 improvement, Land Entry 21/162
- b. Cornwall Council – Consultation – European sites supplementary planning document. 21/163
- c. Ministry of Housing, Communities & Local Government. Letter regarding Local Authority Meetings. 21/164
- d. Cornwall Council Highways. Letter regarding weed removal in Camelford. 21/165
- e. Bodmin Town Council. Copy letter sent to MHCLG regarding CC's lack of NPPF due diligence 21/166

10. Agenda Items

- a. The minutes of Events Working Group Meeting were **noted**. 21/167
- b. Next agenda
- c. The PWLB annual statement 31st March 2021 was **noted**. 21/168
- d. It was **resolved** to **accept** grant offer letter – onstreet residential chargepoint scheme - Clease.

Proposed: Cllr Burgis Seconded: Cllr Grigg 8-0 (1abs) 21/169

- e. It was **resolved** to **approve** allotment tenant requests:
 - i. 12ft x 10ft greenhouse – Plot 3
 - ii. Quail – Plot 55
 - iii. Polytunnel 6m x 3m – Plot 57

Proposed: Cllr Shaw Seconded: Cllr Bond unan 21/170

11. Accounts

- a. Balances at 14th April 2021 were **noted**

Current Account	£176,382.55		
Tracker Account	£51,423.38		
NS&I	£42,483.49		
CCLA	£80,000.00		21/171
- b. It was **resolved** to authorise the payments of Accounts Outstanding

Staff	March Wages	BACS	£7,595.17
HMRC	March Tax & NI	BACS	£2,172.19
Cornwall Pensions	March Pension contributions	BACS	£2,392.91
Voiphone	Telephone calls	DD	£50.00
Voiphone	Telephone virtual PBX	DD	£9.60
Barclays	Account charges	DD	£8.80
Zurich	CTC insurance	BACS	£2382.93
Cornwall ALC Ltd	CALC/NALC subscription	BACS	£1006.48
CloudyIT Ltd	Office 365	BACS	£214.02
SeaDog IT	Webhosting	DD	£25.00
Bin Shop	Churchfield car park litter bin	Debit	£155.17
Plusnet	Broadband	DD	£52.20
SeaDog IT	Migration of services assist	BACS	£55.00
Cormac	Salt/Grit	BACS	£193.06
Smart window cleaning	Town Hall	BACS	£25.00

Western Supply	Maintenance supplies	BACS	£59.38
Jackson Lift Services	Annual service and maintenance	BACS	£1591.20
Camelot Garage	Fuel for van	BACS	£30.00
Spar	Office supplies	Debit	£10.24
Jag Signs	6 x flags	BACS	£554.34
ICCM	Corporate membership	BACS	£95.00
Stephens Home Hardware	Maintenance supplies (x3)	BACS	£47.79
Pennon Water	Public Toilets – water	DD	£106.50
Zoom	Virtual Meetings	DD	£14.39
Cornwall Council	Churchfield – Business Rates	DD	£445.10
Cornwall Council	Office – Business Rates	DD	£322.60
Cornwall Council	Cemetery – Business Rates	DD	£293.20
Cornwall Council	Enfield Park Store – Business Rates	DD	£53.28
Town Trust	Town Hall rent	DD	£481.54
Town Trust	Market Place rent	DD	£20.00
CPA Horticulture	Play bark	Debit	£628.39
		TOTAL	£21,090.48
Proposed: Cllr Bond	Seconded: Cllr Coombes	unan	21/172
Income was noted			
HMRC	Q4 VAT reclaim	AC	£1,974.05
Website advertising	Various businesses	AC	£12.00
Allotments	Annual rent – various	AC	£506.00
Car parking permits	Various	AC	£160.00
Cornwall Council	Precept and CTS grant	AC	£136,830.60
		TOTAL	£139,482.65
			21/173

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items; vandalism.

Proposed: Cllr Hewlett **Seconded: Cllr Coombes** **unan** **21/174**

a. Letters of apology for vandalism from local children were **noted**

12. To note items for 4th May 2021 Agenda.

To note annual meetings scheduled for 18th May at Cleese Hall.

To approve the Annual Governance and Accounting Statements.

OCM - Cllr Shaw to lead

Later agendas

Town Trust correspondence.

The Mayor closed the meeting at 7.26pm