



CAMELFORD TOWN COUNCIL

Town Clerk : Laura Murphy

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The Minutes of Ordinary Meeting of Camelford Town Council 21st May 2024.

1. To note Councillors present:

Cllrs Rotchell, Hewlett, Coombes, Bond, Grigg, Ginger, Shaw, Thomson 24/148

2. To receive Apologies for absence with reasons:

Cllr Scawn- Illness, Cllr Elford- personal, Cllr Burgis- personal.
Proposed: Cllr Hewlett Seconded: Cllr Coombes unan 24/149

3. To receive Declarations of Interest & Approve Dispensations

None 24/150

4. Public question time (15 minutes allowed for this)

a. Information from Amanda Pennington regarding Wildanet Fibre install – Amanda provided a slideshow with information on the Wildanet Fibre Installation. 24/151

Cllr Jordan- Today full council meeting, no changes to chair, deputy chair. Talking about the bypass, think it's time we started taking action locally, issues with the summer diversion. Suggesting parades in the street. Cllr Jordan confirmed the bypass project is being discussed regularly at Westminster. Suggested a slow march through town.
Cllr Rotchell identified the bandstand area could be used to hold a rally. Cllr Rotchell noted that he was disappointed in a comment that Camelford Town Council have a lack of interest in the project. Cllr Rotchell confirmed absolute support from Camelford town council. Cllr Shaw added in 1993 Camelford Town Council wrote convincingly that we were in full support of the council, we have never wavered on this. Cllr Rotchell offered to confirm a date and let us know.

5. To receive and approve the Minutes of:

Ordinary meeting 16th April 2024 24/152
Proposed: Cllr Thomson

Seconded: Cllr Bond 1 abstain 24/153

Annual Meeting 7th May 2024 (attached)

Proposed: Cllr Shaw Seconded: Cllr Coombes unan. 24/154

6. To receive Clerk's report

Churchfield EV charger install almost complete. Pogo have agreed to reline the disabled bays as a good will gesture for all of the inconvenience and poor project management. There is still some remedial action to be done before or after half term. Raised concerns over ticket machine accessibility in new location as they didn't drop the curb as instructed, hoping to have this resolved shortly.
Controversy over ticketing music in the Park, Deputy Clerk has been working nonstop to ensure this event goes ahead- extra measures had to be put in place for the safety of everyone attending, and for the temporary events notice to be approved. The ticketing system was always going to be a challenge as the capacity of the park is 499, but there are over 3000 residents. Deputy Clerk is posting regular updates and asking for any tickets which are no longer required to be returned. So far around a dozen tickets have been reallocated to people who have emailed in and joined the waiting list. Next year's event will be reviewed as a result of the feedback from residents.

Signed

Date

18/6/24

Actions from previous minutes- to follow up on approved planning applications and check progress. Following up on actions from previous meeting, arrange a day with Cllr Rotchell and Cllr Shaw to identify approved planning applications to follow up on.

Cllr Shaw Noted the Resin by the bandstand- referred to be discussed at E&P meeting.

24/155

7. Planning

- a. To **Note** PA24/02847 **CLOSED**- Advice given. Mollie Mai Higgins

Location: Advent

Proposal: The Electronic Communications Code (Conditions and restrictions) (Amendment) Regulations 2017 BARR Engineering services LTD intends to install electronic communications apparatus 3 x telegraph poles.

24/156

- b. To **Note** PA24/00929 **APPROVED**: Applicant: - Mrs Sharon Bright

Location: - Culloden Cottage College Road Camelford Cornwall PL32 9TL

Proposal Retention of change of use from C3 dwellinghouse to a mixed use comprising C3 dwellinghouse and childminding use.

24/157

8. Portfolio Reports

- a. Mayor's report – Cllr Rotchell.

Cllr Rotchell attended the Camelford Hall regeneration meeting on 17th April, there are two options on plan, Camelford Town Council are supporting one and the Trustees of the Hall are supporting an alternative option, at an impasse but working on it. Attended Dementia Partnership meeting on the 18th April and the Leisure Centre's Directors meeting on 24th April. Attended the larger Council's meeting in Saltash with the Clerk on 25th April. Saltash Town Council successfully applied for grants to refurbish the railway station, creating an impressive multi-use building. On the 2nd May Cllr Rotchell and Clerk had a meeting with representatives of Tidworth council, they've just completed a project on the regeneration on the community hub where the Town Council and the Police entered into a partnership. Turned out to be more of a sales pitch from the contractors of the project, but we did get interesting information. Attended Finance and Staffing meeting on 3rd May and the Annual Meeting of the Council on 7th May. On 17th May attended the Dementia conference at the Royal Cornwall Showground with the Senior Librarian. A very interesting day, Senior Librarian bought back a lot of ideas and contacts to start developing musical sessions in Camelford Library, research has shown this can be very beneficial for Dementia sufferers.

24/158

9. Correspondence

- a. To **Note** correspondence received with concerns around parking on the double yellow lines outside The Masons Pub and on the opposite side of the road. Forwarded to Cornwall Council Traffic department. Passed to Estates and Properties committee for consideration.

24/159

10. Agenda Items

- a. To **resolve** on Clear Councils Insurance Renewal. It was **resolved** to approve the insurance renewal as it meets the needs of the Council for a reasonable price.

Proposed: Cllr Shaw

Seconded: Cllr Thomson

24/160

- b. To **resolve** on displaying Cornwall Wildlife trusts Nature and Climate Hustings poster in library as of a political nature. It was **resolved** to allow the poster to be displayed in the Library as it does not support any individual parties.

Proposed: Cllr Hewlett

Seconded: Cllr Thomson

24/161

- c. To **resolve** on quote from R Sleep LTD for Maintenance equipment. Cllr Rotchell deferred to Estates and Properties committee.

24/162

11. Accounts

- a. To **note** Balances at 14th May 2024

Signed



Date

18/6/24

Current Account	£172096.86
Tracker Account	£100320.70
CCLA	£130,000.00

24/163

b. To **resolve** to authorise the payments of Accounts Outstanding

Staff	May Wages & expenses	BACS	£10534.75
HMRC	May Tax & NI	BACS	£2100
Cornwall Pensions	May Pension contributions	BACS	£3203.42
Cornwall Pensions	Secondary Payment (Annual)	BACS	£2500
Barclays	Bank Charges	DD	£12.53
Ness	Youth Outreach April	BACS	£948.18
OCM	Skate Park Instructor	BACS	£318.50
Positive Energy	Town Hall Electricity – April	DD	£102.83
Positive Energy	Town Hall Electricity – April	DD	£597.97
Positive Energy	Churchfield	DD	£147.08
HM DMO	PWLB repayment - River bank	DD	£4534.20
Everflow	Water	DD	£ 64.11
3 for business	CTC mobiles	DD	£30.54
Seadog IT	Website Hosting	DD	£29.95
Jason Ryan	Town Hall – window cleaning May	BACS	£25
Voiphone	Office Telephone system	DD	£11.40
Camelford Town Trust	Town Hall Rent	DD	£528.12
Cornwall Council	Rates – Churchfield CP	DD	£513
Cornwall Council	Rates – Town Hall/Library	DD	£269
Cornwall Council	Rates – Clease CP	DD	£269
Cornwall Council	Rates – Enfield Park Store	DD	£51
British Gas	OCM Electricity	DD	£370.75
Octopus	Electricity – Public conveniences	Debit	£163.81
Octopus	Electricity –Cleaze Road CP	Debit	£184.80
BT	First Payment – Internet	DD	£40.72
Plusnet	Final Payment	DD	£22.96
EE	Maintenance Phone	DD	£29.79
Clear Councils	Local Council Insurance Renewal	BACS	£1845.55
North Cornwall Glazing	Skate Park	BACS	£216
All in One Building	Rainwater Harvester Service	BACS	£480
Cornwall Council	SLA Patrols April	BACS	£97.52
Cornwall Council	SLA Patrols March	BACS	£95.33
Nice Crew	Circus Skills (Fun Week)	BACS	£240
Event Tech	Lighting & Sound (Fun Week)	BACS	£1332.50
Cornwall Council	Temporary Events Notice (Fun week)	BACS	£21
Indeed	Admin Vacancy	BACS	£36.39
KCS print	Car Park permits Cleaze & Church	BACS	£432
Rospa	Annual Inspection	BACS	£264
Jag Signs	Replacement Flags	BACS	£603.66
Camelford Hardware	Various maintenance supplies	BACS	£249.80
Viking	Ink Cartridges	BACS	£119.23
Gallagher	Van & Lawn Mower Insurance	BACS	£957.77
R Sleep	Maintenance supplies	BACS	£135.96
Camelot garage	Diesel- CTC Van	Debit	£79.50
Initial Experts in Hygiene	Public toilet bin services	BACS	£92.53
	TOTAL		£36260.15

Camelford Hardware bill questioned- 12 x cans of spray paint purchased- material used in question.

Motion to approve accounts:

Proposed: Cllr Coombes

Seconded: Cllr Thomson

unan

24/164

c. To **note** Income

Allotment tenants	Allotment rental	AC	£775
CTC	Parking Permits	AC	£50
Cornwall Council	LMP 23/24	AC	£2424.73
Cornwall Council	LMP 24/25	AC	£1034.31

Signed

Date

18/6/24

Revival Books	Old Stock	AC	£21.82
Revival Books	Old Stock	AC	£12.24
Revival Books	Old Stock	AC	£24.12
Revival Books	Old Stock	AC	£11.49
Revival Books	Old Stock	AC	£16.54
Revival Books	Old Stock	AC	£5.82
HMRC	VAT Reclaim	AC	£7541.73
CCLA	Investment return	AC	£920.19
Cornwall Council	CIL	AC	£223.27
TOTAL			£13061.00
			24/165

12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Staffing

Proposed: Cllr Bond Seconded: Cllr Coombes 24/166

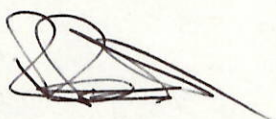
- a. To **Resolve** on secondary pension payment to be paid along with April's Employer pension contributions. It was resolved to make the secondary pension payment as it is a requirement.
Proposed: Cllr Bond Seconded: Cllr Thomson 24/166

13. To note items for 18th June 2024 Agenda.

Earmark reserve CIL income for play equipment.

Meeting Closed at 20:00.

Signed



Date

18/06/24