



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CiLCA
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Ordinary Council Meeting – 16th May 2023

Minutes of the Ordinary Meeting of the Council, held at Town Hall.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 8 other Councillors present: Cllrs Bond, Coombes, Elford, Ginger, Grigg, Scawn, Shaw, Thomson
23/162

2. To receive Apologies for absence with reasons

Cllrs Burgis & Hewlett - personal.

Proposed: Cllr Bond

Seconded: Cllr Grigg

unan

23/163

3. To receive Declarations of Interest & Approve Dispensations

none

23/164

4. Public question time (15 minutes allowed for this)

Sian Hewitt noted that a resident is being a nuisance, worried for his safety and he's vulnerable. Worried about this individual impact on others - as a parent, as a business owner. Child scared to walk on their own, the individual has got aggressive and violent and there is indecent exposure. It's a human being that needs help, but a community that needs protecting now. Cllr Rotchell noted that some of those are Police issues, our local PC was going to be here tonight. Aware of who of the person is. We'll explore options with Police and Adult Social Care. Call the Police, every incident needs to be reported. Use online 101 system - to log incidents. Kate Woods noted he's a danger to himself and motorists - don't want to get him into trouble when it's not necessarily his fault. Finding support for him. CTC will follow it up - move the mental health team forward. Spoken to adult social care numerous times. Referral for safeguarding is independent of the council - has to be investigated automatically. Putting other people at risk. Hopefully he gets the help he needs. Cllr Jordan reported community networks are finished; still has £22k in the highways budget - hoping it'll be transferred over to the community partnership. 12th June inaugural meeting. It is important to attend as £208,000 budget to allocate. Community chest £3,000 - invited applications. 23/165

5. To receive and approve the Minutes:

It was **resolved** to approve the Annual Meeting 9th May 2023 after one amendment

Proposed: Cllr Shaw

Seconded: Cllr Coombes

8-0 (1abs)

23/166

6. To receive Clerk's report

Matters arising from the Minutes. SPF - interviewed architects and sending additional information to community capacity fund. Had enquiries about the maintenance of Weeks Rise green too - have forwarded Persimmon's details. Issues with dogs damaging trees in the park - may have lost one of the memorial copper beeches. Following consultation with Estates and Properties Chair, Cllr Shaw, Clerk gave notice to an allotment tenant. A written warning was given to the same tenant last year regarding breach of contract by a guest of theirs on their plot. The same guest displayed unacceptable behaviour towards CTC staff (witnesses present) this week. Spoke to tenant in person since eviction notice was received; noting the only reasonable compromise would be to ban the guest from the allotments and work plots on their own. Tenant wants to appeal - they would like continued access for their guest. Would Council delegate hearing the appeal to Estates and Properties Committee? Cllr Rotchell noted zero tolerance towards abuse of staff

Chair's Signature.....

1

Dated 20/6/23

It was **resolved** that the appeal to be heard at Estates and Properties Committee.

Proposed: Cllr Thomson

Seconded: Cllr Grigg

unan

23/167

7. Planning

a. Any late applications will be discussed under this section.

PA22/05099 - At Lane End Farm Victoria Road, Camelford – **5-day protocol**. Cllr Shaw noted similar access in an application 3 years ago development rejected by Highways on access. This application has section 76 agreement significant impact on the local area. Dispute the amount of traffic noted - 2 cars per house, 2 years of development, visitors, staff, residents. Overdevelopment of the site insistent that a tight development boundary was insisted on. Cllr Rotchell noted liberal interpretation in policy statements – open to interpretation – 7 issues of Policy that he feels are inaccurate. Cllr Coombes access – traffic through a housing estate – could be straight off the main road now its 20mph. Two corners dangerous – taking a risk to walk. Cllr Ginger noted children play around the area. Beechwood/willow bank the kids run across, and used as a cut through to Slaughterbridge. It was **resolved** to maintain objection and request committee visit site.

Proposed: Cllr Shaw

Seconded: Cllr Rotchell

unan

23/168

For Information

PA23/01133. 11 High Street. Roof space conversion. **Approved**

23/169

Late application:

Cllr Shaw noted interest and left the room

PA23/02998 15 High Street John & Angela Sparrow. Proposed replacement of existing two-storey rear extensions, with a new two storey extensions on similar footprint. Proposed replacement of existing degrading u-pvc windows with all new timber / high-quality aluminium. General refurbishment and renewal of property, including re-rendering of walls and reslating of roof.

Cllr Shaw left the room

It was **resolved** to Support

Proposed: Cllr Coombes

Seconded: Cllr Thomson

unan

23/170

Cllr Shaw returned

8. Portfolio Reports

a. Mayor's report – Cllr Rotchell noted attended meetings and Speedwatch. Architect shortlisting, Celebration event – well done to everyone. Accoustics aren't the greatest in the Leisure centre. Civic ceremony at Lanteglos. Presentation with CC Chair Pauling Giles to Jane Moor for her Community Contribution - Purple Angels and the Memory Café. Speedwatch -3 sessions. 1. Logged 234 vehicles down the hill of which 18 travelling more than 30 miles an hour. 2. 365 - 35 exceeding 30 3. 152 - 14 over the limit. 6 had no road tax. Fastest was 43 miles an hour. 98% accurate from 200 yards away. Instant – new speed gun. If people would like to volunteer; Kirsty Ferguson is the local contact. 3 people to a team. Sadly, there were school buses speeding. Have historic data so able to compare data between 20 and 30mph limits. He will talk to Speedwatch as the TRO has been updated to reflect the 20-mph limit. 10% are speeding. Safety of the volunteers is difficulty at Valley Truckle end of town. Cllr Shaw noted that the speed of the traffic through the narrow is terrible. Cllr Rotchell noted that West to East is worse at Victoria Road as people speed up the hill. **23/171**

9. Correspondence

- a. Clerks and Councils direct - magazines. **23/172**
- b. Complaint from business –not being approached for catering for Coronation. **Noted 23/173**
- c. Cove Ecological surveys – Bat and Bird Nesting survey - Camelford Hall. **Noted 23/174**
- d. Metric – Pay and display equipment – maintenance contract – price increase. **Noted 23/175**

10. Agenda Items

- a. Correspondence regarding office landline/broadband supply was **noted**. **23/176**

It was **resolved** to accept contract from BT Business as replacement for PlusNet.

Proposed: Cllr Bond

Seconded: Cllr Grigg

unan

23/177

b. The zip wire repair was **discussed**. Company that installed it have gone bankrupt. 3 options, take out, replace or repair. Put a notice regarding use limited to one person at a time. Discussion on viability of keeping repairing the same fault.

It was **resolved** to repair.

Proposed: Cllr Coombes

Seconded: Cllr Shaw

7-2 against (dec carried) 23/178

Put cost of replacement into budget discussions

Chair's Signature.....



c. Clerk noted the DC's recommendation to separate decision making from organising. It was **resolved** on 2 events task and finish groups – Fun week and Winter festival.

Proposed: Cllr Bond **Seconded: Cllr Thomson** **unan** **23/179**

11. Accounts

a. Balances at 9th May 2023 were **noted**

Current Account	£215,841.28
Tracker Account	£51,540.79
NS&I	£42,527.28
CCLA	£80,000.00

23/180

1b. It was **resolved** to authorise the payments of Accounts Outstanding

Staff	May Wages & expenses	BACS	£9,095.53
HMRC	May Tax & NI	BACS	£2,218.12
Cornwall Pensions	May Pension contributions	BACS	£2,854.02
R Sleep Ltd	Maintenance supplies – spade/fork	BACS	£237.70
Thrussels	Copper leaf Workshop	BACS	£400.00
Camelot Garage	Fuel for van	BACS	£135.12
Cloudy IT	New licence Microsoft 365	BACS	£51.30
Barclays	Bank Charges	DD	£13.82
Ness	Youth Outreach April	BACS	£409.95
Bodmin Nursery	Garden Supplies	BACS	£219.81
JRB Enterprise Ltd	Dog Gloves 1600	BACS	£76.68
Pickle Design	Events - Coronation print	BACS	£38.40
Positive Energy	Town Hall Electricity – April	DD	£291.20
HM DMO	PWLB repayment - River bank	DD	£4534.20
Camelford Hardware	Maintenance supplies - keys	Debit	£13.00
Cornwall Council	Churchfield CP enforcement	BACS	£188.40
Everflow	Water	DD	£61.83
Allen Valley Slates	Maintenance supplies - granite sill	Debit	£72.05
Hudson Accounting Ltd	2022/23 Internal Audit	BACS	£325.00
Clockworkaudio systems	Projector hire	Debit	£816.00
Kestrel Guards	Annual Keyholding	BACS	£78.00
3 for business	CTC mobiles	DD	£30.67
Western Supply	Maintenance supplies – sand/cement	BACS	£51.34
Seadog IT	Website Hosting	DD	£29.95
Event Tech	Events - PA system/Mics	BACS	£720.00
Spar	Office supplies April	Debit	£20.76
Spar	Office supplies March	Debit	£12.02
Jason Ryan	Town Hall – window cleaning May	BACS	£25.00
BHIB Councils Insurance	Insurance renewal – 3-year agreement	BACS	£1725.94
Reach Publishing services	Events – Cornish Guardian advert	BACS	£420.00
Bodmin Nursery	Garden Supplies – bedding plants	BACS	£61.08
Ness	Events – coronation rosette workshop	BACS	£1000.00
Mailchimp	Marketing – visitcamelford	DD	£12.61
Voiphone	Office Telephone system	DD	£11.40
Camelford Town Trust	Town Hall Rent	DD	£528.12
Bodmin Nursery	Garden Supplies	BACS	£144.29
RAC	Van – breakdown cover	Debit	£109.99
Cornwall Council	Rates – Churchfield CP	DD	£466.00
Cornwall Council	Rates – Town Hall/Library	DD	£269.00
Cornwall Council	Rates – Clease CP	DD	£269.00
Cornwall Council	Rates – Enfield Park Store	DD	£51.00
British Gas	OCM Electricity	DD	£35.62
Octopus	Electricity – Public conveniences	Debit	£413.43
SSE SWALEC	Electricity – Public conveniences	DD	£120.73
Playsafety Ltd	ROSPA annual inspection	BACS	£222.000
Cornwall Council	Churchfield CP Enforcement April	BACS	£146.00
The Prevention	Events – music in the Park	BACS	£350
	TOTAL		£29,026.08

unan **23/181**

Proposed: Cllr Grigg

Seconded: Cllr Coombes

Chair's Signature.....



Dated: 29/6/23

Income was noted			
Allotment tenants	Allotment rental	AC	£480.00
Post Office deposit	Churchfield CP tickets	cash	£110.00
Post Office deposit	Churchfield CP tickets/permits	cash	£80.00
CCLA	LA property fund – Dividend	AC	£785.07
Clockworkaudio systems	Projector hire	AC	£816.00
JLS current	Refund Lift contract	AC	£147.00
	TOTAL		£2,418.07
			23/182

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Staffing,

Proposed: Cllr Bond **Seconded: Cllr Shaw** **unan** **23/183**

a. It was **resolved** to offer short-term contracts for Skate Coach and Community Outreach Worker.

Proposed: Cllr Bond **Seconded: Cllr Scawn** **unan** **23/184**

b. The updated contact list for Councillors and staff was **noted**. 23/185

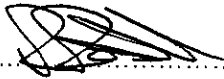
c. It was **resolved** to approve new set up for Grounds Team. 2 x full time on SCP7 from November 2023

Proposed: Cllr Scawn **Seconded: Cllr Elford** **unan** **23/186**

13. To note items for 20th June 2023 Agenda.

OCM floodlights change - access to Scout Hut required.

The Mayor closed the meeting at 20.10pm

Chair's Signature.....

Dated...28/6/23