



Ordinary Council Meeting 16th April 2024

Minutes of the Ordinary Meeting of the Council, held at Town Hall.

1. To note Councillors present

Cllr Rotchell opened the meeting at 7.00pm with 9 other Councillors present: Cllrs, Burgis, Coombes, Elford, Ginger, Hewlett, Scawn, Shaw, Thomson & Bond. 24/087

2. To receive Apologies for absence with reasons

Cllr Grigg- family visiting

Proposed: Cllr Coombes

Seconded: Cllr Elford

unan

24/088

3. To receive Declarations of Interest & Approve Dispensations

Item 11b: Cllr shaw

24/089

4. Public question time (15 minutes allowed for this)

Cllr Jordan- Cornwall Council changed of process- budget to come under scrutiny. Reminder of the Police and crime commissioner vote on June 2nd 24/090

5. To receive and approve the Minutes of:

Ordinary Meeting 19th March 2024- **Noting** the highlighted amendments.

Proposed: Cllr Burgis

Seconded: Cllr Thomson

3 abs

24/091

6. To receive Clerk's report

Damage to toilets and abuse towards Cornwall council worker- reported to police- obtaining CCTV footage as required. Allotment renewals underway. Cover has been arranged to temporarily cover Maintenance sickness. Awaiting revised town hall rent increase from Town Trust. Ticket platform for Music in the Park launched and doing very well- over 200 tickets sold in the first day. End of year report (AGAR) is underway.

24/092

7. Planning

To note:

PA24/02745 Closed - advice given

Applicant: - Mollie Mai Higgins Location: - Moorgate Advent Camelford Cornwall - Proposal The Electronic Communications Code (Conditions and restrictions) (Amendment) Regulations 2017 - BARR Engineering Services LTD intends to install electronic communications apparatus 1 (No.) x telegraph pole. Camelford And Boscastle Parish: ADVENT

24/093

PA24/02757 Closed - advice given

Applicant: - Mollie Mai Higgins Location: - Clapper Bridge Advent Camelford Cornwall - Proposal the Electronic Communications Code (Conditions and restrictions) (Amendment) Regulations 2017 - BARR Engineering Services LTD intends to install electronic communications apparatus 1 (No.) x telegraph pole. Camelford And Boscastle Parish: ADVENT

24/094

Signed:

Date: 21/5/24

PA24/02387 S52/S106 and discharge of condition apps Applicant:- Mr Horne Location:- Trewint Advent Camelford Cornwall PL32 9QR Proposal Submission of details to Discharge Conditions. 3, 4 and 5 in respect of Decision Notice PA23/00658 dated 17th March 2023. Camelford And Boscastle Parish: ADVENT

24/095

PA24/02458 S52/S106 and discharge of condition apps Applicant:- Mr Horne Location:- Trewint Advent Camelford Cornwall PL32 9QR Proposal Submission of details to Discharge Condition 7 in respect of Decision Notice PA23/00658 dated 17th March 2023 Ward: Camelford And Boscastle Parish: ADVENT

24/096

PA24/02347 Proposal Resubmission of PA23/07530 to add dormer to north-west elevation Location Beech House Victoria Road Camelford Cornwall Applicant Mr Taylor Grid Ref 211174 / 83960 – Object – Citing overdevelopment of the site.

Proposed: Cllr Shaw

Seconded: Cllr Elford

unan

24/097

8. Portfolio Reports

a. Mayor's report – Cllr Rotchell. On 21st April Cllr Rotchell attended a meeting of the Cornwall Dementia Partnership for discussions around strategy, information will be available in the library about Dementia services and the upcoming conference – Cllr Rotchell and the Librarian are organising an event in the Town Hall on the 1st week in May, Dementia awareness week- working with Purple Angels to prepare a musical event in the library. Cllr Rotchell Attended two meetings with the group practice manager from the Doctors surgery, they have appointed a new practice manager- at these meetings Cllr Rotchell read out a list of concerns from council. On 26th Cllr Rotchell attended the relocation of the storm tower in Bude. Bude Council successfully crowd funded £60,000, along with grant funding to move the tower in land. Noted the success of the event. On 30th March Cllr Rotchell attended the Easter event in the library along with the Clerk to judge the competition entries. This consisted of decorated bonnets and eggs, with a record number of entries received. Cllr Rotchell noted this is the last meeting of the council year, Cllr Rotchell gave thanks to councillors and staff for their commitment this year.

24/098

9. Correspondence

a. To **Resolve** on email received from Boris Mackey to add link to Rehab 4 Addiction to our resources page on website.

Proposed: Cllr Bond

Seconded: Cllr Thomson

unan

24/099

b. To **Note** email received from Ian regarding Camelford Bypass

24/100

c. To **Note** email received from Simon regarding Camelford Hardware

24/101

10. Agenda Items

a. To **note** Everflow tariff changes (Water & Waste for Enfield Park, OCM & Market Place) 24/102

b. To **Resolve** on Confidential waste contract with Biffa.

Proposed: Cllr Burgis

Seconded: Cllr Thomson

unan

24/103

c. To **Note** Successful funding application from Feast

24/104

d. To **Resolve** on grant application from Camelford Christmas Lights Committee

Proposed: Cllr Thomson

Seconded: Cllr Burgis

unan

24/105

e. To **Note** Insurance renewal MS Amlin for Maintenance van and lawn mower

24/106

f. To **Resolve** on new phone contract for Maintenance phone with EE

Proposed: Cllr Bond

Seconded: Cllr Coombes

unan

24/107

g. To **Resolve** on fireworks, quote from Celebration Pyrotechnics

Proposed: Cllr Shaw

Seconded: Cllr Coombes

unan

24/108

h. To **Resolve** on quote from All in 1 – OCM fence & Enfield Park toilets

Enfield Park Toilets: Approved

Proposed: Cllr Thomson

Seconded: Cllr Bond 8 in favour

2 abs

24/109

OCM Fence: Cllr Shaw Proposed CTC Maintenance team complete this job, Seconded by Cllr Coombes.

The decision was put to a vote which saw the majority support accepting the quote from All in 1- due to safety concerns and the time it would take for maintenance to complete the work.

Resolve to approve OCM Fence quote:

Proposed: Cllr Burgis

Seconded: Cllr Hewlett Split Vote- Chairman made the deciding vote.

24/110

Signed:



Date: 21/5/24

- i. To **Note** annual PWLB balance statement 24/111
- j. To **Resolve** on internet and Phone contract for town hall – No Vote required as Phone contract no longer required. - Motion removed as no longer required- existing contract is sufficient 24/112

11. Accounts

a. To **note** Balances at 11th April 2024

Current Account	£236658.13
Tracker Account	£45030.54
CCLA	£80,000.00
CCLA	£50,000.00

24/113

b. To **resolve** to authorise the payments of Accounts Outstanding

Staff	February Wages & expenses	BACS	£9366.96
HMRC	February Tax & NI	BACS	£2541.25
Cornwall Pensions	February Pension contributions	BACS	£2715.89
Cllr Rotchell	Mileage & Expenses Easter Prizes	BACS	£45.39
Cllr Shaw	Expenses Bench repair & Service	BACS	£42.79
Ness	Community Outreach work	BACS	£1038.05
Octopus Energy	Electricity (Cleese RD CP)	DD	£186.60
Octopus Energy	Electricity Public Conveniences	DD	£174.62
PWL	Loan Repayment	DD	£4862.42
Barclays	Account Fee	DD	£9.61
3 (Mobile)	Maintenance Phone Bill	DD	£60.00
Mailchimp	Subscription	DD	£12.44
Plusnet	Internet Town Hall	DD	£39.36
Camelford Town Trust	Town Hall Rent	DD	£528.12
Cornwall Council	Council tax town hall	DD	£273.60
Cornwall Council	Council tax Cleese Road Car Park	DD	£273.60
Cornwall Council	Council tax Churchfield Car Park	DD	£512.48
Cornwall Council	Council tax Enfield Park	DD	£48.29
Positive Energy	Town Hall Electricity – February	DD	£294.06
Positive Energy	Electricity – February	DD	£119.74
British Gas	Electricity – OCM	DD	£113.45
Seadog IT	domain support services	DD	£29.95
Voipfone	Office phone system	DD	£11.40
Voipfone	Auto top up	DD	£50.00
Newton Flags	D-day flags	BACS	£34.80
Podpoint	Cleese road EV chargers Admin fee	BACS	£9.65
Vistaprint	OCM Flyers	Debit	£40.18
CALC	Annual Membership	BACS	£1094.47
Nisbets	Rubbermaids Refill	BACS	£68.50
Post Office	Post	Debit	£3.05
Camelot Garage	Diesel- work van	Debit	£45.25
Bunzl	Cleaning supplies Toilets	BACS	£114.87
Trophystore	Medals OCM	Debit	£42.75
JRB	Dog waste bags & Gloves	BACS	£77.22
Camelford Hardware	Supplies	Debit	£27.99
Amazon	Easter Prizes	Debit	£31.86
CALC	Staff training	BACS	£36.00
Jason Ryan	Window Cleaning	BACS	£25.00
Cornwall Council	Car Park Patrols	BACS	£138.00
Spa	Office supplies	Debit	£12.98
Rsleep	Maintenance supplies	BACS	£189.97

Missed off last agenda:

Badge Master	Photo Badge ID- New staff	BACS	£26.65
		TOTAL	£26330.04

Proposed: Cllr Coombes

Seconded: Cllr Thomson

unan

24/114

Signed:



Date:

21/07/24

b. To **note** Income

Cornwall Council	Town Hall hire	AC	£100.00	
Zapper	Old Library stock	AC	£5.89	
Cornwall Council	Precept	AC	£172049.50	
Podpoint	Cleaze Road EV Chargers	AC	£482.70	
Music Magpie	Old library stock	AC	£6.03	
Cornwall Council	CIL Neighbourhood	AC	£223.27	Carp
CTC	Car Park	AC	£320.80	
CTC	Library & Printing	AC	£171.10	
CTC	Coffee	AC	£69.50	

TOTAL **£173428.79**
24/115

12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Staffing.

Proposed: Cllr Thomson

Seconded: Cllr Burgis

24/116

a. To **Resolve** zero hours contract for Rob Botten.

Proposed: Cllr Coombes

Seconded: Cllr Burgis

24/117

13. To note items for 21stth May 2024 Agenda.

Deputy Clerk to complete regular grounds inspections- Maintenance Van to have deep clean.

Meeting closed 19:52

Signed: 

Date: 