



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CiLCA
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Ordinary Council Meeting – 19th December 2023

Minutes of the Ordinary Meeting of the Council, held at Town Hall.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 9 other Councillors present: Cllrs; Burgis, Bond, Coombes, Elford, Ginger, Grigg, Hewlett, Scawn, Shaw. 23/350

2. To receive Apologies for absence with reasons

It was **resolved** to accept apologies from Cllr Thomson - personal

Proposed: Cllr Bond **Seconded: Cllr Grigg** **unan** **23/351**

3. To receive Declarations of Interest & Approve Dispensations

Cllr Shaw	10ai	Cleese CP	Pecuniary	To speak and to leave the room for vote	
Cllr Bond	11	Accounts	Pecuniary	To leave the room	23/352

4. Public question time (15 minutes allowed for this)

Cllr Jordan spoke regarding local parish council not meeting for 3 years. Shortage of members for the Cornwall Youth Council - Camelford School have 3 interested pupils. Press release regarding Bypass - MP Scott Mann hopeful there will be a positive outcome by the end of January. CAP – two Councillors from Forrabury & Minister and Davidstow particularly pleased with the meeting 23/353

5. To receive and approve the Minutes:

It was **resolved** to approve the Ordinary Meeting 21st November 2023 after one amendment.

Proposed: Cllr Burgis **Seconded: Cllr Coombes** **8-0 (2bs)** **23/354**

6. To receive Clerk's report

Matters arising from the Minutes. Senior citizens lunch – 41 attendees. Reaching Communities uplift grant – underspend on Parkour – approval gained to transfer to skate coaching in 2024. 23/355

7. Planning

a. Any late applications will be discussed under this section.

None 23/356

For Information

PA23/08655. 27 Tregoodwell. C Giradot. Application for LDC. **Granted.** 23/357

8. Portfolio Reports

a. Mayor's report – Cllr Rotchell noted attendance at Leisure AGM, Christmas trees exhibition in methodist church, winter festival. Thank you to the lighting team – best display for a number of years. senior citizens lunch – needed more helpers. Attended various other meetings. Memory café Christmas party – 50 or 60 people – buffer lunch – very enjoyable. Nadelik – 4 performers in the library; excellent – very good followed by Santa's story time. Town carol service. Nice to see it continuing after covid. Delivering Christmas cards to businesses – the list of businesses in Camelford is fluid – apologies to those missed. Business engagement meeting in January – will talk about working cooperatively. Veor surgery and the patient participation group in January. Clerk has resigned - going to work for Truro City Council. Thank you and congratulations. Adverts have been published. There will be the opportunity for all to meet the candidates on the day. 23/358

Chair's Signature.....

Dated...16/1/24

b. Camelford and Bude Area Partnership – Cllr Shaw noted at least 20 councillors and members of the public attended. Police report - improvement to mobile speed signs. More budget for roundabouts and enforcement. Issues with drugs in 2 or 3 communities. Mindless vandalism in a small community. Discussion on social and supportive housing in North Cornwall – to ask CC to prioritise social and council housing development for our area. It would be useful if those sites that have planning permission actually got built. Want a definition of local and low-cost housing. Highways budget slightly increased. Draft North Cornwall action plan is available online. 23/359

9. Correspondence

- a. Devon & Cornwall Police – Community Speed Watch – CTC Van exceeded limit but no further action will be taken. **Noted** 23/360
- b. Letter from visitor – congratulations on park and toilets. **Noted** 23/361
- c. Completion of registration – Land at Clease Meadows. **Noted** 23/362
- d. Cornwall Council – correspondence regarding 20mph zone at Helstone. **Noted** 23/363

10. Agenda Items

- a. The Strategic and Economic Development Committee minutes 4th December 2023 were **noted**. 23/364

Cllrs Ginger (declared an interest) and Shaw left the room

- i. It was **resolved** to advertise revised CTC parking order and amended schedule.

Proposed: Cllr Burgis **Seconded: Cllr Elford** **unan** **23/365**

Cllrs Ginger and Shaw returned

- ii. It was **resolved** to implement from 1st May 2024

Proposed: Cllr Burgis **Seconded: Cllr Elford** **unan** **23/366**

- b. The budget/precept report 2024-25 and 3-year budget forecast was **noted** 23/367
- Cllr Hewlett question flexibility of not having the match funding. Cllr Rotchell noted sufficient general funds to have available to be able to match fund projects. Will offer the facility to assist other organisations with grant applications. Difficult to juggle between everything CTC wants to do – balancing act being able to get the most value for that increase.

- c. It was **resolved** to precept £344,099 in 2024-25.

Proposed: Cllr Shaw **Seconded: Cllr Coombes** **9-1 dec carried** **23/368**

- d. The Clerk's resignation was **noted**. 23/369

- e. It was **resolved** on recruitment process proposed by Cllr Rotchell.

Proposed: Cllr Bond **Seconded: Cllr Elford** **unan** **23/370**

- f. It was **resolved** to approve Skate:Create funding application to National Lottery/Reaching Communities for £20,000 over 2 years for youth outreach work.

Proposed: Cllr Bond **Seconded: Cllr Hewlett** **9-0 (1 abs)** **23/371**

- g. It was **resolved** to approve the 2024 Calendar of Full Council and Committee meetings

Proposed: Cllr Coombes **Seconded: Cllr Burgis** **unan** **23/372**

11. Accounts

- a. Balances at 11th December 2023 were **noted**

Current Account	£195,895.50	
Tracker Account	£51,966.97	
NS&I	£42,527.28	
CCLA	£80,000.00	23/373

Cllr Bond left the room

- b. It was **resolved** to authorise the payments of Accounts Outstanding

Staff	December Wages & expenses	BACS	£9,545.76
HMRC	December Tax & NI	BACS	£2,741.71
Cornwall Pensions	December Pension contributions	BACS	£3,080.46
Ness	Community Outreach October	BACS	£1,037.52
P Ellison	Senior Citizens Christmas Lunch	BACS	£101.64
Camelot Garage	Fuel for van	BACS	£138.22
Spar	Office supplies	Debit	£16.00
Cornwall Council	Winter Festival – small event order	BACS	£55.00
Voiphone	Office phone system	DD	£11.40
Aquatics South West	Annual pond maintenance	BACS	£1,027.92

Chair's Signature.....

Dated 16/1/24

Arrow Lifts	Routine service	BAC	£91.20
Barclays	Bank Charges	DD	£9.81
Jason Ryan	Window Cleaning Aug & Nov	BACS	£50.00
Podpoint	Admin fee June-August	BACS	£11.46
SLCC	D Clerk – ILCA training course	BACS	£144.00
Post Office	Recorded delivery Barclays mandate	Debit	£3.45
3 for business	CTC mobiles	DD	£30.00
J D Placathose	Winter festival – Music	BACS	£150.00
Western Supply	Maintenance supplies – benches	BACS	£176.78
Camelford Town Trust	Rent – Old Cattle Market	BACS	£950.00
O'Leary Goss Architects	Camelford Hall – stage 2 services	BACS	£3,600.00
Nigel Hicks	Maintenance supplies - Bench boards	BACS	£49.20
Cornwall Council	Enforcement Churchfield CP (Nov)	BACS	£155.33
Cllr S Bond	Senior Citizens Christmas Lunch	BACS	£22.10
Jag Signs	Maintenance supplies – flags	BACS	£309.00
Viking	Office Supplies -paper/envelopes	BACS	£49.25
K Ferguson	Senior Citizens Christmas Lunch	BACS	£25.00
Cllr R Rotchell	Senior Citizens Christmas Lunch	BACS	£23.40
Bob Metters	Town Hall – works to staircase	BACS	£950.00
Tintagel Skip Hire	Cemetery - 3 tyres	BACS	£23.40
Co-operative Store	Events – winter festival expenses	Debit	£17.50
Amazon	Office supplies – ink/cemetery storage	Debit	£61.37
Amazon	Office supplies – battery/t-shirt	Debit	£26.95
Amazon	Office supplies – PC headset	Debit	£19.99
Amazon	Toilet supplies – PPE gloves/clickers	Debit	£25.26
Positive Energy	Town Hall Electricity – November	DD	£146.48
Octopus	Electricity – Clease CP	DD	£191.12
Octopus	Electricity – Public conveniences	DD	£189.93
British Gas	Electricity – OCM	DD	£253.29
South West Water	Water – Allotments	DD	£109.10
Plusnet	Office broadband	DD	£27.55
Cornwall Council	Rates – Churchfield CP	DD	£466.00
Cornwall Council	Rates – Town Hall/Library	DD	£269.00
Cornwall Council	Rates – Clease CP	DD	£269.00
Mailchimp	Marketing – visitcamelford	DD	£12.52
Camelford Town Trust	Town Hall Rent	DD	£528.12
Seadog IT	Website Hosting	DD	£29.95
	TOTAL		£27,247.14
Proposed: Cllr Scawn	Seconded: Cllr Elford	unan	23/374
Cllr Bond returned			
c. Income was noted			
Barclays	Interest on 2 nd account	AC	£180.33
Open Reach	Wayleave	Chq	£11.18
Post Office deposit	Churchfield CP tickets/permits	cash	£270.00
Stall holder	Craft Fair	AC	£5.00
Cornish Crepes	Winter festival donation	AC	£50.00
Residents	Churchfield CP tickets/permits	AC	£205.00
	TOTAL		£722.00
			23/375

12. To note items for 16th January 2023 Agenda.

None

The Mayor closed the meeting at 7.38pm

Chair's Signature.....

