



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy

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Ordinary Council Meeting- 19th March 2024

Minutes of the Ordinary Meeting of the Council, held at Town Hall.

1. To note Councillors present:

Cllrs Rotchell opened the meeting at 7:00pm with 7 Cllrs Present, Shaw, Burgis, Coombes, Thomson, Elford, Ginger

24/064

2. To receive Apologies for absence with reasons

Cllr Grigg- away, Bond away, Scawn- couldn't attend, Hewlett- away.
It was **resolved** to accept apologies

Proposed: Cllr Thomson

Seconded: Cllr Shaw

unan

24/065

3. To receive Declarations of Interest & Approve Dispensations

None

24/066

4. Public question time (15 minutes allowed for this)

3 members of the public attended.

One Member of public presented new information on the proposed geothermal power plant adjacent to Tregath Business to each councillor. Cllr Rotchell thanked them for the information and explained that we cannot respond today. The advice given to the council from the planning department was that they will be going back out for consultation and until that point we won't have another comment, but the information is useful, the more we have the better.

The new Head Teacher at Sir James Smith's School introduced himself to the council-keen for the school and community to have an open dialog and work together. Cllr Rotchell welcomed him on behalf of the town council.

Cllr Barry Jordan- Starting with Clease road, he received another complaint about the hedge over hanging the road, investigated personally and confirmed it is restricting the road, he has spoken with Oliver Jones, who has received instruction to get it cut back. The last CAP meeting was about heath, suicide and prevention- next meeting will be a presentation on how to spot suicidal behaviour- that will be open to the public too. Venue to be confirmed but likely to be in Bude. Discussions are in place to try and get this streamed online. Meetings in future will be 6.30-8.30. Bypass update- Scott Mann (MP) contacted about new papers from EFT which we have copies of. It appears that Cornwall Council have gone to extreme- Normally a CRA risk rating is about 80-90, 95 is excessive, Cornwall council have got 99. Suggests they're not interested- Had a meeting with Cllr Williams-Pears the Portfolio holder for Transport to discuss. We are looking at having a protest through the town. We've let them know it's not good enough that they're going to drop it when we've gotten so close. Government have said they'll stand for 99% of the cost- Cllr Rotchell noted its disappointing that Cornwall Council are acting in this way. Head Teacher Cooper- offered the school as a future venue for meetings particularly CAP. Offered to promote meetings through Facebook page also. Which came as a pleasant surprise to all.

24/067

16/4/24

5. To receive and approve the Minutes of: Ordinary Meeting 20th February 2024

It was **resolved** to approve the minutes from Ordinary Meeting 20th Feb

Proposed: Cllr Thomson

Seconded: Cllr Ginger

6-0 (1 Abs)

24/068

6. To receive Clerk's report

Matters arising from the Minutes.

Electricians quote for Bandstand maintenance and external light on Town Hall- JB tried to get three quotes but only heard back from one- quote included in correspondence. Drain at OCM, been investigated, non-urgent- blanking caps now in place- discussed fat disposal with Danio. CLUP application was submitted on 05/03/2024. Lottery funding submitted 04/03/2024. Town Accelerator fund application- meeting arranged with them to discuss requirements. Allotments- tenancy agreement updated- included in correspondence, moved to automated system, going well, New Admin assistant is taking the lead. Public toilets- drain issue- investigation underway. Cllrs discussed the Electricians quote, Cllr Rotchell offered to pass it on to next meeting for further discussion but Cllrs felt ready to resolve.

Proposed: Cllr Coombes

Seconded: Cllr Shaw

unan

24/069

7. Planning

PA24/01111 – Boots 25 Market Place Camelford Cornwall PL32 9PD Listed building consent for external redecoration of ground floor level of front elevation shop front, colour white to match existing. Redecoration of shop entrance door, colour white to match existing. Redecoration of shop front windows, colour grey to match existing.

Proposed: Cllr Thomson

Seconded: Cllr Elford

unan

24/070

For Information:

PA23/07597 Mr & Mrs Smeeth. Highermead House, College Road- Change of use – Approved. 24/071

PA21/03910 Jacksons Barn Ltd. Land to East of Higher Cross Lane- Construction of 39 dwellings (including affordable housing) Approved. 24/072

8. Portfolio Reports

a. Mayor's report – Cllr Rotchell noted that on 22nd Feb he visited Torpoint Library along with Head Librarian - very busy library with lots going on. Picked up a contact, Antiques Valuer, who is visiting our Library on 20th March. Other things they do require more space- which we just don't have. St Piran's day- thanks to Pengenna for providing pasties, thanks to the Con club for hosting. On-going debate on the name of our winter festival- clarification on the name, it's called the Winter festival, not the Christmas Festival, as it starts in November. Attended the licencing of the new priest, Rev Nicola Farr at camel/Allen Parish's- she has requested a meeting regarding getting to know Camelford. On 12th held the APM meeting. 13th March also attended Leisure centres directors meeting; they have secured the grant for the new fitness suite. 15th Estates and Properties meeting, in the afternoon met Scott Bennett- Group manager, previous practice manager left 2 weeks ago, we're optimistic they have found a new practice manager. Will know more soon and about the plans for new surgery. On Saturday the Miracle theatre Company appeared at Camelford hall good performance and turnout. Cllr Rotchell noted two things that aren't diarised items. Firstly, 4th March received an email from the Monitoring Officer at Cornwall Council, advising he had received a complaint about Cllr Rotchell from a member of public implying a breach of the code of conduct relation to planning application 24/0099, the complaint was rejected as there was no breach of the code. Cllr Rotchell also read out a statement clarifying the funding for the Camelford Hall regeneration project in response to some confusion around the role of the town council in the bid for funding.

24/073

Cllr Shaw, 16 members of public mostly from Bude attended the latest CAP meeting- comments were made on streetlights turn out after midnight, not being carried out in many areas of north Cornwall, Bude received 3million grant from Defra coastal protection due to sea rise - Bude store-net working well, allows shops to communicate with each other around nuisance individuals, lots of police action in Callington and Bude over drugs- seized 60k in one hit, numerous people arrested- As Cllr Jordan already said health and wellbeing was discussed- dentistry an issue, bonuses being paid to dentist to accept more patients, Levelling up fund granted to Camelford leisure centre huge amount of money and the food bank.

24/074

9. Correspondence

a. To **Resolve** on email from Jill Jeffs regarding 6.4% increase in library rent. Cllr Rotchell and JB went along to meeting where this was discussed - Cllr Shaw questioned the rise as its higher than inflation, at the time of



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the meeting inflation was higher- Cllr Rotchell Proposed postponing the vote on this, refer it back to the next meeting and Madame Clerk to correspond with Town Trust and revise the raise.
Proposed: Cllr Shaw **Seconded:** Cllr Thomson **unan**

24/075

24/076

24/076

- b. To **Note**- Email from Member of Public re accounts.
c. To **Note CC Modification order 2024**- Upgrade of a footpath to restricted byway at Treveans in the Parish of Delabole) Cllr Shaw- Noted concerns, Cllr Rotchell advised to contact Cllr Fairman through Madame Clerk.

10. Agenda Items

- a. To **note** Strategic & Economic minutes from 20th February 2024- noted **24/078**
b. To **note** Events Committee Minutes from 13th February 2024 -noted **24/079**
c. To **note** Events Committee Minutes from 6th March 2024 -noted **24/080**
d. To **resolve** on allotment tenancy 2024-25 price increase from £24 to £25.
Proposed: Cllr Burgis **Seconded:** Cllr Coombes **Unan** **24/081**
e. To **resolve** to approve Energy Renewal from Octopus (Enfield Park) £114.61 per month.
Proposed: Cllr Thomson **Seconded:** Cllr Shaw **24/082**
f. To **note** Barclays Mandate change to Laura Murphy. **Noted** **24/083**
g. To **note** Transfer from Barclays to new CCLA account, £42869.23 from Current account, £7130.77 from Barclays savings account- total £50,000. **Noted** **24/084**

11. Accounts

a. To note Balances at 12 th March 2024		
Current Account	£98214.19	
Tracker Account	£45030.54	
NS&I	closed	
CCLA	£80,000.00	
CCLA	£50,000	
b. To resolve to authorise the payments of Accounts Outstanding		
Staff	February Wages & expenses	BACS £10919.58
HMRC	February Tax & NI	BACS £3107.67
Cornwall Pensions	February Pension contributions	BACS £3531.68
Camelford Town Trust	Town Hall Rent	DD £528.12
Jewson	Supplies for Toilet Refurb	BACS £186.02
R.Sleep	Maintenance Supplies Hose, Washer..	BACS £220.71
R.Sleep	Maintenance Supplies, Tape, Pliers..	BACS £35.82
Western Supply	Maintenance Supplies, Paint	BACS £101.84
Clear Flow	CCTV pushrod 1 hr 30 mins	BACS £588.00
Yesss Electrical	CCTV camera	BACS £194.63
Tindle Newspapers	"Camelford Parking Ad"	BACS £436.80
Voipfone	Renewal	BACS £11.40
Octopus Energy	Electricity (Cleese RD CP)	DD £180.23
Octopus Energy	Electricity Public Conveniences	DD £168.78
Devon & Cornwall Exterior	Window Clean	BACS £25.00
Wallgate		
(washrooms)	Automatic handwash & Installation	BACS £5477.58
Driver & Vehicle Licencing	Vehicle Tax renewal (Van)	DD £320.00
Debt Management Office	Loan Repayment	DD £4862.42
Spa	Office Supplies	BACS £24.66
Spa	Office Supplies	BACS £12.98
Yeti Serve	Various - door control, installation	BACS £408.82
Beiran Martlew	New Meter box door	BACS £85.28
Ness- community outreach	18/02/2024-10/03/2024	BACS £1011.05
Barclays	Account Fee	DD £5.50
South West Water	Allotments (Account In credit)	DD £103.53
Camelot Service Station	Diesel	BACS £90.04
British Gas	Electricity OCM	DD £138.15
Wellers	Quantity Surveying Camelford Hall	BACS £5958.00

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Smith Consult	Sustainability report Camelford Hall	BACS	£2400.00
O'leary Goss	Stage 2 services Camelford Hall	BACS	£4789.20
SLCC	Membership Laura Murphy	BACS	£318.00
SLCC	ILCA Laura Murphy	BACS	£144.00
Skatehut	OCM equipment	BACS	£274.85
Amazon	Office supplies (Batteries)	BACS	£8.00
Amazon	Wall Clock (Maintenance)	BACS	£13.98
Amazon	Dell Monitor (Office)	BACS	£94.99
Amazon	Punched Pockets	BACS	£6.99
Amazon	Microfibre cloths	BACS	£11.98
Amazon	OCM supplies	BACS	£46.94
Amazon	OCM supplies	BACS	£13.99
Amazon	OCM supplies	BACS	£25.99
More Handles	Aluminium Push Plates (toilets)	BACS	£30.37
Vandem	OCM Equipment (Longboards)	BACS	£314.90
Venom Skateboards	OCM Equipment	BACS	£61.85
Scribe	Allotments subscription	BACS	£253.20
Scribe	Accounts Renewal	BACS	£1419.84
3 (Mobile)	Maintenance Phone Bill	DD	£30.00
Mailchimp	Subscription	DD	£12.39
Seadog	Security Services	BACS	£155.00
Seadog	Managed Hosting (website)	BACS	£29.95
Cloudy IT	IT Services	BACS	£3357.50
Pozitive Energy	Library Electricity January	BACS	£891.97
Pozitive Energy	Library Electricity January	BACS	£168.78

TOTAL £50057.30

b. To note Income

Post office	Car Park	AC	£395.00
Revival Books	Dead Stock	AC	£20.04
McGowan	Car Park Permit	AC	£25.00
E Greig	Desktop purchase	AC	£50.00
Tracie Final	Car Park Permit	AC	£25.00

TOTAL £515.04

Proposed: Cllr Coombs

Seconded: Cllr Thomson

Unan

24/085

12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:

24/086

13. To note items for 16th April 2024 Agenda.

- Increase in Town Hall rent

7.33pm meeting closed.

Chairs Signature.....



Date...16/4/24....