RESKAMMEL

MCCLIX

CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy

Town Hall
Market Place
Camelford
PL32 9PD

01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

The Minutes of the Annual Meeting of the Council **Tuesday 7th May at Town Hall, Camelford at 7.00pm.**

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1. To Elect Mayor & Deputy Mayor.
Nominations for Mayor: Cllr Rotchell- No vote required.
Nominations for Deputy Mayor: Cllrs Hewlett & Bond.
Majority vote Cllr Hewlett.
Acceptance of Office **Completed** 24/118

2. To receive Apologies for absence with reasons
Cllr Burgis – Recovering from operation.
Proposed: Cllr Bond Seconded: Cllr Coombes 24/119

3. To note Councillors present
R Rotchell (Mayor), S Bond (Deputy Mayor), M Coombes, S Elford, E Grigg, M Ginger, C Hewlett, A Scawn, A Shaw, J Thomson. 24/120

4. To receive Declarations of Interest & Approve Dispensations
None 24/121

5. Public question time (15 minutes allowed for this) 24/122
No Members of Public

6. To receive and approve the Minutes of:
Ordinary Meeting 16th April 2024- deferred to meeting on 21st May 2024 24/123

7. To receive Clerk's report
Matters arising from the Minutes. Flags at bandstand have been replaced and spares have been ordered to keep in stock. CTC van has been cleaned, roof is looking better. Agreed regular walk around for Deputy Clerk and Maintenance Supervisor. Update on Churchfield carpark- contacted Pogo regarding the poor project management of the EV charger install and traffic management- sent evidence-awaiting full response. Met with Volunteer Gardeners lead to discuss planting around band stand. 24/124

8. Planning
PA24/00489 - Camelford Football Ground Roughtor Road Camelford Cornwall PL32 9PU-Reserved Matters application for the construction of 39 dwellings (including affordable housing). Details following application no. PA17/04617 dated 20/04/18. Cllr Shaw, road traffic plan in question, suggest reinstate hedge and reinstate the old access road for building works access. No percentage of affordable housing stated. Clarity on number of affordable, reinstate of original entrance, clarification on bats.
Motion to approve
Proposed: Cllr Shaw **Seconded: Cllr Coombes** **unan** 24/125

9. Correspondence
None 24/126

Signed:

Date: 21/05/24

10. To Elect committee members & members to outside bodies
Agreed to elect chairs at the first meeting of each committee

a. To **note** Mayor is automatically an additional member to each group 24/127

b. To **appoint** 4 members to the Estate and Properties Committee: Appointed Cllrs, Shaw, Grigg, Hewlett and Elford. 24/128

c. To **appoint** 4 members to the Strategic, Economic & Planning Committee: Appointed Cllrs Burgis, Coombes, Hewlett and Thomson. 24/129

d. To **appoint** 4 members to the Events Committee: Appointed Cllrs Grigg, Ginger, Thomson, and Bond 24/130

e. To **appoint** 4 members to the Finance & Staffing Committee: Appointed Cllrs Coombes, Scawn, Ginger and Grigg. 24/131

f. To **appoint** 1 member to board of Camelford Hall Trustees: Appointed Cllr Ginger 24/132

g. To **appoint** 1 member to represent CTC at Camelford Leisure Centre Meetings: Appointed Cllr Thomson 24/133

h. To **appoint** 1 member to represent CTC at Camelford Area Partnership Meetings: Appointed Cllr Shaw, with Support from Cllr Hewlett. 24/134

11. Agenda Items

a. To **Note** CTC retains to have the General Power Competence 24/135

b. To **resolve** to set the dates and times of Ordinary Council Meetings & Committees for 2024/25
Proposed: Cllr Thomson **Seconded: Cllr Grigg** Unan 24/136

c. To **resolve** to adopt Financial Regulations 2024, Code of Conduct 2024, Standing Orders 2024, Pay Policy Statement 2024, Annual Transparency Code Statement 2023-24
Proposed: Cllr Grigg **Seconded: Cllr Thomson** Unan 24/137

d. To **note** minutes of Finance and Staffing Committee 24/138

e. To **note** Q4 Expenditure to budget report 24/139

f. To **resolve** on General Reserves. It was resolved to leave the precept balance in the current account and transfer any additional funds into the Barclays high interest account.
Proposed: Cllr Grigg **Seconded: Cllr Coombes** **Unan** 24/140

g. To **note** year end Internal Auditor report. No action required. 24/141

h. To **confirm** whether a conflict of interest with BDO LLP exists (external auditor)
It was confirmed there is no conflict of interest.
Proposed: Cllr Bond **Seconded: Cllr Thomson** 24/142

i. To **resolve** to **approve** the Annual Governance Statement 2023/24
Proposed: Cllr Scawn **Seconded: Cllr Shaw** **Unan** 24/143

j. To **resolve** to **approve** the Annual Accounting statements 2023/24
Proposed: Cllr Scawn **Seconded: Cllr Elford** **Unan** 24/144

12. Accounts

a. To **resolve** to use online banking to pay accounts outstanding where possible
Proposed: Cllr Hewlett **Seconded: Cllr Grigg** 24/145

b. To **resolve** to use direct debit for variable utility and monthly payments
Proposed: Cllr Elford **Seconded: Cllr Thomson** 24/146

13. To note items for 21st May 2024 Agenda

Cllr Rotchell and Clerk to revisit approved planning applications and check progress.
The Bridge in Enfield Park needs assessing- to be reviewed in next Estates and Properties meeting. 24/147

Signed:

Date: 21/05/24