



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CiLCA
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Cornwall

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Ordinary Council Meeting – 18th April 2023

Minutes of the Ordinary Meeting of the Council, held at Town Hall.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 7 other Councillors present: Cllrs Bond, Coombes, Elford, Ginger, Grigg, Shaw, Thomson
23/095

2. To receive Apologies for absence with reasons

Cllrs Hewlett, Burgis - personal. Cllr Scawn - Business

Proposed: Cllr Bond **Seconded: Cllr Grigg** **unan** **23/096**

3. To receive Declarations of Interest & Approve Dispensations

Cllr Elford	Item 9a & 12b	pecuniary	to leave the room	
Cllr Coombes	Accounts	non-registerable	to leave the room	23/097

4. Public question time (15 minutes allowed for this)

Cllr Jordan reported that Mayor for Cornwall has been dropped, but a motion for a Cornish Assembly or Parliament was debated. Last thing needed is another change! Got rid of secret ballots in Council. 10 days ago he wrote to PM about Camelford Bypass – not received a reply yet. Scott Mann has met with CC since. Has written to Highways about Valley Truckle, response was that it doesn't warrant another pedestrian crossing – enhancements for the 20mph. Will keep fighting for our corner. Pothole money notification; receiving £5m from Govt for Cornwall. Cllr Rotchell noted he reported potholes on Thursday – and had a response next day - response time is amazing. The 'report it' system is good. CAN Highways budget is over and above the existing CC central budget. Pothole money is – its earmarked for potholes only.
23/098

5. To receive and approve the Minutes:

It was **resolved** to approve the Ordinary Meeting 21st March 2023 following an amendment
Proposed: Cllr Thomson **Seconded: Cllr Coombes** **6-0 (2abs)** **23/099**

6. To receive Clerk's report

Matters arising from the Minutes. Reaching communities application successful - £22k; nothing to sign - same terms and conditions as previous. SPF online meeting with the CC Good Growth team. CC liked the application and invited to resubmit in August with business plans, planning application submitted – requirement for 20% match funding on BU003 and communities' funds. Electric Vehicle chargers at Clease CP – engineers attended today; hopefully they will be working correctly now. Clerk has flagged the need for compensation with Pod Point.
23/100

7. Planning

a. Any late applications will be discussed under this section.

PA23/01547. Kings Acre, Station Road. Mrs L Powney. Subdivision of existing dwelling into separate dwelling. Cllr Shaw when it was originally applied for, it was for relatives and personal living accommodation. Difficult to split, too much traffic going onto the B road. Sell it as a private dwelling make it into semidetached. Cllr Rotchell noted difficult to find material considerations against the application; but doesn't feel right.

***Cllr Thomson noted interest and left the room**

It was **resolved** to reply with No comment

Chair's Signature.....

Dated...9/5/23

Proposed: Cllr Bond **Seconded: Cllr Grigg** **5-0 (2 abs inc Shaw) 23/101**
***Cllr Thomson returned**

PA23/02353. Eversley Garth, 6 Warrens Field. Mr & Mrs Robson. Replace existing conservatory roof and wall frames with replica tiled roof. Cllr Shaw noted conservatory 20 years old – needs doing. It was **resolved** to Support

Proposed: Cllr Shaw **Seconded: Cllr Coombes** **unan 23/102**

PA23/02449. Beech house, Victoria Road. Mr Taylor. Construction of two-storey extension with rear terrace, construction of detached garage with store above and associated works. Cllr Shaw noted the history of the site. Makes a huge family home. Why would the garage with store need a balcony. Overdevelopment. Cllr Ginger noted that that its away from the road, and no problems the property impinging on other residents' amenity value. Cllr Ginger proposed to Support, no second.

It was **resolved** to Object – overdevelopment of site

Proposed: Cllr Shaw **Seconded: Cllr Elford** **5-1 (2 abs) dec carried 23/103**

For Information

PA23/00899&883. Bodulgate Farm, Trewalder. Agricultural shed covers. **Approved** 23/104

5-day protocol received for **PA23/00406 – 3 Trefew Road.**

It was **resolved** to maintain CTC objection. Cllr Shaw will attend planning committee.

Proposed: Cllr Shaw **Seconded: Cllr Thomson** **unan 23/105**

8. Portfolio Reports

a. Mayor's report – Cllr Rotchell attended various committee meetings. Was invited to Juliet's well – will be submitting a formal planning for further 120 units field and reinstating the Cornish hedges. It has mitigated all the phosphate issues and have green credits. Traffic different as not holiday park. All the units are owned as second homes. It has spoken with Highways. 23/106

b. CPRE AGM - Cllr Shaw reported meeting held at Laddock; included presentation from farmers talking about carbon effect of ploughing. Have stopped; reducing CO2 by 75%; intense stripped feeding on 10 days rotation and have stopped fertilising too. Very interesting day. Mitigates carbon release. 23/107

9. Correspondence

a. Email from resident – maintenance of green at Farriers Green. Clerk noted that Cormac have stated that it is part of its maintenance programme – Clerk waiting for more information. 23/108
*** Cllr Elford left the room***

b. Complaint from resident – CTC's position on their planning permission application PA22/01083. **Noted** 23/109
*** Cllr Elford returned***

c. Letter from Age concern Minibus – parking of minibus in Churchfield CP. **Noted.** Clerk to respond appropriately. 23/110

d. Cornwall Council – Public spaces protection order consultation. **Noted** 23/111

10. Agenda Items

a. It was **noted** that home Library service will be supported by CTC staff (2 users curenly). It was **resolved** that any new users should be restricted to residents of Camelford Parish (excluding current of HLS users)

Proposed: Cllr Rotchell **Seconded: Cllr Thomson** **7-0 (1abs) 23/112**

c. The Fattorini repair to Mayoral pendant and chain £369.60 & £414.22 respectively was **noted**. Engraving £2.74 x 53 characters (hand engraving). Authorised by Deputy Mayor. 23/113

d. It was **resolved** to approve new opening times for Library; initial plan of activities was reviewed. With project review in 6 months.

Proposed: Cllr Bond **Seconded: Cllr Grigg** **unan 23/114**

e. It was **resolved** to **approve** Community Engagement Plan - funded by Reaching Communities.

Proposed: Cllr Thomson **Seconded: Cllr Coombes** **unan 23/115**

f. It was **resolved** to **approve** grant application from Parish of Lanteglos by Camelford for grass cutting and maintenance. £1000

Proposed: Cllr Shaw **Seconded: Cllr Coombes** **unan 23/116**

Chair's Signature.....

- g. It was **resolved** to **approve** Camelford Hall Working Group terms of reference
Proposed: Cllr Bond **Seconded: Cllr Coombes** **unan** **23/117**
- h. To **review**, for accuracy only, the minutes of the Annual Parish Meeting 2nd March 2023. 23/118
****Cllr Coombes noted interest and left the room****
- i. CHAT is a resource – the website shows what is in the museum/archive.
 It was **resolved** to **approve** grant application from Camelford History and Archive Trust for retaining website as a community resource. £144.00
Proposed: Cllr Shaw **Seconded: Cllr Elford** **unan** **23/118**
****Cllr Coombes returned****
- j. The Coronation PR, mug design, and event budget information was **noted**. Cllrs noted preference for giving mugs to Camelford residents.
 It was **resolved** to spend extra £150 for the official photograph of the King
Proposed: Cllr Shaw **Seconded: Cllr Ginger** **6-2 dec carried** **23/119**
- k. Cost/benefit of chainsaw course was **discussed**. Cllr Shaw noted that it might prove cheaper to pay a contractor. Clerk noted didn't use contractor this year for tree work as all done in house – mainly small manageable jobs. Cllr Rotchell noted contractor would cost more.
 It was **resolved** to approve chainsaw course £595 (4 days).
Proposed: Cllr Bond **Seconded: Cllr Thomson** **7-1 dec carried** **23/120**

11. Accounts

- a. Balances at 12th April 2023 were **noted**
- | | | |
|-----------------|-------------|--------|
| Current Account | £232,663.69 | |
| Tracker Account | £51,540.79 | |
| NS&I | £42,527.28 | |
| CCLA | £80,000.00 | 23/121 |
- **Cllr Coombes left the room****
- 1b. It was **resolved** to authorise the payments of Accounts Outstanding
- | | | | |
|---------------------------|-------------------------------------|-------|-----------|
| Staff | April Wages & expenses | BACS | £8,386.20 |
| HMRC | April Tax & NI | BACS | £2,348.74 |
| Cornwall Pensions | April Pension contributions | BACS | £2,508.32 |
| Cornwall Pensions | Annual Pension contributions | BACS | £2,500.00 |
| Cornwall Pensions | March Pension contributions | BACS | £24.46 |
| SLCC | Clerk's membership fee | BACS | £392.00 |
| Camelford Show | Marquee and 4 passes | BACS | £72.00 |
| BES Ltd | Public Toilets 2x anti vandal seats | Debit | £46.19 |
| Steve Bawden | Events Band – fun week | BACS | £170.00 |
| Stephen Coleman | Events DJ set – fun week | BACS | £200.00 |
| Cornwall ALC Ltd | Annual Membership | BACS | £1062.59 |
| Jason Ryan | Town Hall – window cleaning April | BACS | £25.00 |
| Gallagher | Van and Tractor Insurance | BACS | £890.55 |
| Indeed | Job Advertisement | BACS | £33.52 |
| R Sleep Ltd | Maintenance supplies – pruning saw | BACS | £215.60 |
| Camelot Garage | Fuel for van | BACS | £30.00 |
| Amazon | maintenance supplies – gloves | Debit | £13.98 |
| Amazon | Events supplies – wrist bands | Debit | £7.58 |
| Elite Industrial Supplies | PPE for grounds person | BACS | £78.53 |
| HM DMO | PWLB Churchfield CP | DD | £4862.42 |
| Travis Perkins | Cedral lap (Scout hut) | Debit | £82.04 |
| Positive Energy | Town Hall Electricity – April | DD | £129.18 |
| Positive Energy | Town Hall Electricity – March | DD | £285.22 |
| Everflow | Water | DD | £245.86 |
| Cornwall Council | Rates – Churchfield CP | DD | £469.15 |
| Cornwall Council | Rates – Town Hall/Library | DD | £273.60 |
| Cornwall Council | Rates – Clease CP | DD | £273.60 |
| Cornwall Council | Rates – Enfield Park Store | DD | £48.29 |
| Barclays | Bank Charges | DD | £7.06 |
| SWW | Water – Allotments | DD | £72.96 |
| Mailchimp | Marketing – visitcamelford | DD | £12.83 |
| 3 for business | CTC mobiles | DD | £30.00 |

Chair's Signature.....

Dated.....9/5/23

Seadog IT	Website Hosting	DD	£29.95
British Gas	OCM Electricity	DD	£119.94
Octopus Energy	Cleese CP EV chargers	DD	£123.19
Camelford Town Trust	Town Hall Rent	DD	£507.81
Camelford Town Trust	Market Place Rent	DD	£20.00
Voiphone	Office Telephone system	DD	£11.40
Plusnet	office broadband	DD	£27.55
Pickle Design	Events - Coronation Mugs	BACS	£1654.20
Bash Street Theatre	Events - Stilt walkers	BACS	£500.00
Staples	Office supplies	BACS	£262.88
Kirsty Ferguson	Coronation Cake	BACS	£100.00
Sentinel Force security solutions	Events – security fun week	BACS	£1125.00
Proposed: Cllr Thomson	Seconded: Cllr Grigg	unan	23/122
c. 31 st March (year-end) accounts paid were noted (counter-authorised by Cllr Coombes)			
Bunzl	public toilets – cleaner	BACS	£31.08
Elite Industrial Supplies	Maintenance PPE	BACS	£44.33
R Sleep Ltd	Maintenance supplies - grinder	BACS	£423.11
R Sleep Ltd	Maintenance supplies – Bit/blade	BACS	£47.22
R Sleep Ltd	Maintenance supplies – PPE	BACS	£192.54
TLC Holdings	OCM Logo (versions)	BACS	£36.00
Camelford Hardware	Maintenance supplies	BACS	£91.47
Camelford Hardware	Maintenance supplies	BACS	£41.43
Camelford Hardware	Maintenance supplies	BACS	£21.97
	TOTAL		£31,208.58

****Cllr Coombes returned****

Income was **noted**

Allotment tenants	Allotment rental	AC	£600.00
Residents	Car park permits	AC	£35.00
Post Office deposit	Churchfield CP tickets/cups/maps etc	cash	£211.95
Post Office deposit	Churchfield CP tickets/permits	cash	£90.00
Post Office deposit	Donation for Scouts Memorial tree	cash	£152.40
Post Office deposit	Donation for Youth Club hall hire	cash	£320.00
Cornwall Council	Precept	AC	£158,379.50
Reaching Communities	Grant for community outreach	AC	£22,300.00
Creative Kernow	Grant for Copper Leaf Workshop	AC	£720.00
Camelford Leisure centre	Cups	AC	£200.00
HMRC	VAT refund	AC	£3,728.00
Reaching Communities	Grant for Coronation	AC	£3,450.00
	TOTAL		£190,186.85
			23/123

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Staffing, complaint

Proposed: Cllr Bond **Seconded: Cllr Shaw** **unan** **23/124**

a. It was **resolved** to approve contract for new Grounds person.

Proposed: Cllr Shaw **Seconded: Cllr Grigg** **unan** **23/125**

****Cllr Elford left the room****

Cllr Rotchell noted some questions had been raised in regard to whether he should declare an interest due to the wording of the complaint. He felt that there was no interest to declare.

b. Cllr Rotchell noted that the Clerk's response was appropriate. It was **resolved** that no further correspondence will be entered into.

Proposed: Cllr Thomson **Seconded: Cllr Grigg** **unan** **23/126**

****Cllr Elford returned****

13. To note items for 9th May 2023 Agenda – Annual Meeting.

Election of Mayor and Deputy Mayor, Committee chairs and members

The Mayor closed the meeting at 20.21pm

Chair's Signature.....

Dated... 9/5/23