

RESKAMMEL



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
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Minutes of Meeting of the Full Council	17 th June 2025					Min Ref
1. To note Councillors present	Cllr Bond, Cllr Coombes, Cllr Grigg, Cllr Gilbert, Cllr Robins, Cllr Rotchell, Cllr Thomson, Cllr Scawn, Cllr Shaw, Cllr Smeeth					25/158
2. To receive Apologies for absence with reasons	Cllr Ginger – Personal Proposed to accept					25/159
	Proposer	Cllr Grigg	Second	Cllr Coombes	Unan	25/160
3. To receive Declarations of Interest & Approve Dispensations	Cllr Rotchell – Vice Chair of CALC Dispensation until next May Proposal to accept					25/161
	Proposer	Cllr Grigg	Second	Cllr Coombes	Unan	25/162
4. Public question time (15 minutes allowed for this)	Cllr Burnett: - Funding available for Camel Trail feasibility study. £38,000 grant under Community Capacity program for North Cornwall. Cllr Rotchell: - Questioned if Cornwall Council can send a representative to Camelford to discuss the Camel Trail Extension and formally agenda the item. (Local Resident): - Raised issues accessing the park due to cobbles; sent correspondence. Q&A with Davina Pritchard and Alan Mason - Cornwall Council Planning Department Davina Pritchard (Cornwall Council Planning): - Explained planning process and council consultation. - Clarified that planning applications are only refused with strong reasons due to policy constraints. Cllr Shaw: - Questioned the enforcement of notices; Alan Mason explained the enforcement process and challenges, including court perceptions and public interest considerations. Cllr Bond: - Extended public question time. Cllr Shaw: - Discussed agricultural clauses on properties and the process for lifting them.					25/163

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Date:

15-7-25

	- Expressed concern over the increase in "agree to disagree" situations in planning decisions. - Asked about the weight of council suggestions for strategic planning committee referrals. Davina Pritchard: - Explained criteria for planning referrals and the impact of not having a 5-year land supply. - Mentioned efforts to introduce a pre-application process to engage with town councils. Cllr Rotchell: - Raised concerns about stalled affordable housing projects. - Davina mentioned a government consultation on built-out requirements for large developments. Cllr Robins: - Highlighted the importance of council feedback in decision-making. Cllr Shaw: - Noted issues with enforcement of expired planning permissions and government extensions due to COVID.	
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5. To receive and approve the Minutes of: Ordinary meeting 13 th May 2025					25/164
Proposal to accept minutes					
Proposer	Cllr Thomson	Seconder	Cllr Rothcell	7 for 3 abs	25/165
6. To receive Clerk's report:					25/166
Buzz pay online payment system live in Churchfield and Clease road Car Parks- working well. Delivery of New ticket machine for Clease Rd expected in the next two weeks. Resin resurfacing completed on bandstand, Contacted Highways regarding ongoing parking issues at Clease Rd- They have advised to speak to CAP. Had demo of new CTC website- now live, interactive noticeboard is now live in the library. Speed Radar sign installed on Victoria Rd, working well.					25/167
7. Planning					
A. To Note		PA25/03986			25/168
Proposal Works to a tree in a Conservation Area for Sycamore - removal. The tree is approx. 10+ metres high and is causing damage to property and drains, with branches falling in winds. Location 3 Victoria Road Camelford Cornwall <i>As this application is for works to trees in a Conservation Area, it will be decided under delegated authority.</i>					25/169
B. To Note		PA25/00311/PRE		Closed - advice given	25/170
Location:- Stonefield Estate Ltd 20 Fore Street Camelford Cornwall PL32 9PG Proposal Pre-application advice for the change of use of shop to a separate dwelling or use in conjunction with an upper floor flat.					25/171
C. To Note		PA25/00372/PRE		Closed - advice given	25/172
Location:- Land Between High Street and Treclago View Camelford Cornwall Proposal Request for a Tree preservation order to protect 5+ mature Beech trees.					25/173

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Date: 15-7-25

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8. Portfolio Reports	
a. Mayor's Report - Cllr Bond • Attended events meeting and finances and staffing. • Attended the second day of "Four Days of Fun" – well attended and successful. • Participated in the "Three Churches Walk" and had coffee and cake with councillors – well attended. • Evening: Brownies Bingo event. • Attended OCM competition – low attendance due to weather; timings to be reviewed for next year. • Attended Strategic meeting. • Sustrans public consultation meeting at Cleese Hall on Tuesday 15th July time tbc. • Council received a £500 donation from a member of the public.	25/174

9. Correspondence	A. To resolve on correspondence regarding footpath linking Camelford 9 and Camelford 24. <i>Cllr Gilbert clarified the location of the footpaths in question.</i> <i>A discussion took place regarding the potential costs of making the application and maintain the footpath- Cllr Bond recommended passing to Estates and Properties.</i> <i>Cllr Scawn, noted a government push a while back about saving footpaths that might be lost.</i> Proposal to refer to Estates and Properties committee for details discussion.				25/175	
	Proposer:	Cllr Bond	Seconder	Cllr Thomson	Unan	25/176
	B.To Discuss letter received regarding Cobbles. <i>Cllr Scawn recalled a conversation about doing something similar about 15 years ago.</i> <i>Cllr Shaw proposed to refer to Estates and Properties to consider layout and costing.</i>				25/177	
	Proposer:	Cllr Shaw	Seconder:	Cllr Rotchell	Unan	25/178
	C.To Discuss correspondence regarding Cornwall Council comments on Bypass. <i>Cllr Rotchell stated that the council leader was ill-informed.</i> <i>Cllr Rotchell contacted the leader, who apologised for not consulting first.</i> <i>No alternatives are being considered until a decision on the bypass is made.</i> <i>The Camelford Town Council's position is to support the bypass; no statutory comment from Cornwall Council at this time.</i>				25/179	

10. Agenda Items	A- To resolve on request for Commemorative Tree with Plaque <i>Proposal to refer to Estates and Properties Committee to discuss potential location for Commemorative Tree.</i>					25/180
	Proposer	Cllr Shaw	Seconder	Cllr Smeeth	Unan	25/181
	B- To discuss and resolve on Fuel card for Maintenance Van. Proposal to take out Allstar card and log mileage and fuel usage.					25/182

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Date:

15-7-25

	Proposer	Cllr Scawn	Seconded	Cllr Thomson	Unan	25/183

11a. February Accounts	To note balances as of 10 th June 2025	25/184
Current Account	165562.85	25/185
Tracker Account	156875.38	25/186
CCLA Property Fund	£80,000.00	25/187
CCLA Deposit Account	£50,500.48	25/188
b. Payments	To resolve to authorise the payments of Accounts Outstanding for May:	25/189

				25/190
Staff	May/Jun wages	BACS	£10133.79	
HMRC	May/Jun NI/TAX	BACS	£3258.80	
Pension	May/Jun	BACS	£3202.52	
OCM	COW&Skate Coach	BACS	£1921.22	
Barclays	Bank Charges	DD	£12.97	
Cornwall Council	Enfield Park Store	DD	£51.00	
Cornwall Council	Churchfield Car Park	DD	£524.00	
Cornwall Council	Cleaze Road Car Park	DD	£269.00	
Cornwall Council	Town Hall/Library	DD	£269.00	
Camelford Town Trust	Town Hall/Library rent	DD	£550.04	
British Gas	Town Hall Electricity	DD	£ 205.75	
British Gas	Town Hall Electricity	DD	£167.94	
British Gas	OCM Electricity	DD	£72.83	
Octopus	Electricity- Public Conveniences	DD	£97.16	
Octopus	Electricity- Cleaze Road CP	DD	£155.28	
Seadog IT	Website Hosting	DD	£34.95	
Voipfone	Office Telephone	DD	£11.40	
Everflow	Market Place	DD	£146.32	
BT	Internet	DD	£44.63	
EE	Maintenance Phone	DD	£22.98	
Peninsula	HR & Health and Safety	DD	£376.72	
Mailchimp	CTC Website Emailing	DD	£11.84	
Jason Ryan	Window Cleaning	BACS	£25.00	
Robert Love	VE Day 80 th Anniversary Music	BACS	£250.00	
Voipfone	Auto top up	DD	£50.00	
Initial	Public toilet supplies	BACS	£92.53	
Camelot garage	Fuel for council van	BACS	£183.94	
R.Sleep Ltd	Maintenance supplies - April	BACS	£278.14	
Moor View Alpacas Ltd	Alpaca trekking for four days of fun.	BACS	£550.00	
Spar	Office Supplies	Debit	£9.61	
Skate Warehouse	OCM Event Prizes	Debit	£304.60	
Trophystore	OCM Event Medals	Debit	£29.40	
Jackson's Art	OCM Supplies	Debit	£16.70	
Safetec	Foam Uncorded Ear Plugs – Grounds PPE	Debit	£25.94	
Spar	Offices supplies	BACS	£9.61	
Camelford hall	Hire of Camelford hall for Pasty making	BACS	£141.00	
Amazon	Security lock	Debit	£5.78	
Amazon	A4 printer paper	Debit	£19.78	
Amazon	Haribo mini bags	Debit	£3.60	
Amazon	Garden broom	Debit	£17.99	
Amazon	Epson printer (for office)	Debit	£281.99	

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Date: 15-7-25

Amazon	Blank printer ink	Debit	£16.98		
Amazon	Stairgate	Debit	£35.99		
RBL	Poppy wreaths x2	BACS	£55.00		
Western supplies	Maintenance supplies	BACS	£133.18		
Hudson accounting	2024/25 year end audit	BACS	£325.00		
Metric	Car park machine	BACS	£2517.00		
J Thomson	IT Sessions	BACS	£120.00		
PWL	Loan repayment	DD	£4534.20		
BES ltd	Replacement flapper	Debit	£76.68		
Cornish cobbler	Medal and ribbons	BACS	£175.00		
Bunzl	Toilet descaler	Debit	£71.00		
Just Gloves	Powder free gloves	Debit	£14.72		
N Trewin	Allotment overpayment refund	BACS	£2.00		
Jayne Mann	Mini bus for OCM	BACS	£50.00		
Cornish Cobbler	Plaque engraving	BACS	£12.50		
Hotch Potch	Circus skills for the Four days of fun	BACS	£240.00		
Budget trophy	Medals and ribbons for OCM - four days of fun	BACS	£15.65		
Screech Owl Sanctuary	Visit of Owls and animals for the Four days of fun	BACS	£240.00		
Camelot garage	Fuel for the van	BACS	£71.31		
Camelot garage	Fuel for the mower	Debit	£28.86		
R.Sleep Ltd	Maintenance supplies - May	BACS	£285.74		
St Breward mini bus	OCM trip	BACS	£207.00		
Cornwall council	SLA patrols	BACS	£77.25		
Cormac	Installation of posts for speed radar	BACS	£664.40		
Amazon	Padlocks and wrench set	Debit	£30.96		
Amazon	A4 lever arch files	Debit	£10.69		
Camelford Hardware	Maintenance supplies	BACS	£103.82		
Wild Science	Four Days of Fun Event	BACS	£442.80		
Peggy Ellison	Afternoon Tea with the Councillors	BACS	£37.55		
Piran Services	CTC bridge repair	BACS	£10,050.00		
Camelot garage	Diesel for the van	Debit	£36.05		
Camelot garage	Diesel for lawn mower	Debit	£27.29		
Southwest water	Water bill	DD	£88.66		
CALC	Election training	BACS	£42.00		
Clear councils	Town hall insurance	BACS	£1901.30		
Bruallen	Thank you flowers	Debit	£32.50		
Proposer to accept accounts	Rotchell	Seconder	Coombes	8 for 1 abs	25/191
Total:		£48497.90 Amendment £46608.83			25/192
c. To note Income:					25/193
Raptor supplies ltd	Refund	BACS	£114.64	25/194	
CCLA	CCLA investment	BACS	£185.22		
CTC	Sink sale	CASH	£100.00		
Car Parks	Tickets	CASH	£470.00		
Car Parks	Car park permits	CASH	£20.00		
Library	Coffee, printing etc...	CASH	£95.00		
Barry Jordan	Crackington Marquee hire	Counter credit	£200.00		
CCLA	CCLA investment	Counter credit	£185.78		
Allotments	Allotment rent	CASH	£450.00		
Allotments	Allotment rent	BACS	£175.00		
Total:		£1995.64			25/195

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12 Public Bodies (Admission to Meetings) Act 1960. To resolve that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: - Camelford Medical Centre					25/196
Proposer:	Cllr Rotchell	Seconder:	Cllr Grigg	Unan	25/197
Items for next meeting:					25/198
Meeting closed:	20:19				

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