

RESKAMMEL



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Meeting of the Full Council	18 th November 2025	Min Ref
TO MEMBERS OF THE COUNCIL: Councillors: S Bond (Mayor), M Coombes, J Gilbert, E Grigg, M Robins, R Rotchell, A Scawn, A Shaw, K Smeeth, J Thomson. Dear Members I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on 18th November 2025 at Town Hall, Camelford at 7pm All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder. Yours sincerely, Laura Murphy Laura Murphy, Town Clerk. Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.		

1. To note Councillors Present:	<i>Cllr Bond, Cllr Rotchell, Cllr Thomson, Cllr Scawn, Cllr Callcut, Cllr Robins</i>					25/521
2. To receive apologies with reasons	<i>Cllr Grigg, Cllr Gilbert, Cllr Shaw, Cllr Coombes- Personal Proposal to accept apologies</i>					25/522
	Proposed	Cllr Rotchell	Seconded	Cllr Thomson	Unan	25/523
3. To receive Declarations of Interest & Approve Dispensations	<i>Cllr Smeeth, Planning Item C, Lights committee grant, Carnival Grant. Cllr Rotchell- Leisure centre grant</i>					25/524
4. Public question time (15 minutes allowed for this)	<i>Two residents present and Cllr Burnett</i> <i>Cllr Burnett reported on the Community Highways Improvement Plan, noting £1m per year will be allocated across CAP areas, with North Cornwall CAP currently receiving £65000, which is being challenged. Deadline for submissions is 27 February. He also</i>					25/525

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	<i>highlighted upcoming Cornwall Plan consultations on 14 January (drop-in at the Old Bank, 4-7pm), an appeal for the Geothermal Plant at Tregath, and an online CAP budget meeting focusing on housing. An online survey is available for public input. Apologies were given for Camelford Town Council's December Meeting.</i> <i>Cllr Bond queried whether the road improvement budget covers yellow lines; Cllr Burnett advised it is worth asking. Cllr Rotchell stated that a discussion is needed and suggested a single-item Estates & Properties meeting.</i> <i>Jackie Cash- Local resident raised concerns with the proposed cycle route extension from Wenford Bridge to Camelford. Particularly regarding the suggested closure of Roughtor Road, which provides essential access for residents and would not improve safety due to an existing blind spot. Mrs Cash sought Council support on this issue.</i> <i>Cllr Rotchell voiced that he had attended two consultations regarding the proposal and feels it is fundamentally flawed, noting it is not an extension of the Camel Trail and would route cyclists along narrow lanes with heavy agricultural traffic. He advised that the Council should adopt a clear position on the proposal.</i>	
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To receive and approve the Minutes of: Ordinary meeting 21st October 2025	Proposal to accept the minutes.					25/526
	Proposed	Cllr Thomson	Seconded	Cllr Smeeth	6 in favour, 1 abs	25/527

To receive Clerk's report:	
Feedback was received from a resident regarding unclear signage in the car parks; this will be reviewed by the Estates and Properties Committee. The Committee is also reviewing quotes for additional disabled parking spaces closer to the GP surgery following further resident feedback. Members were reminded that existing car park permits have been extended until the end of the year. Going forward, permits for both Clease Road and Churchfield will run from 1 January to 31 December. New permits for 2026 will be available to purchase from 1 December in the library. It was noted that the new permits will be digital, meaning there will no longer be a charge to amend or replace permits. The zipwire in the park has now been repaired, and seesaw softeners have been replaced in line with RoSPA recommendations; new play bark is required to complete the area. Work has started to clear overgrowth at Helstone Green to access and clear the watercourse, and confirmation is awaited from National Grid regarding works near the substation.	25/528

7. Planning	25/529
A. To resolve	PA25/07661

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Proposal Proposed ground & first floor extension with variation of condition 2 of decision notice PA25/05898 dated 23.09.2025. Location 9 Valley Truckle Camelford Cornwall PL32 9RU Cllr Rotchell proposed no objection to the application.					
Proposed	Cllr Rotchell	Seconded	Cllr Smeeth	Unan	25/530

B. To Resolve		PA25/06218			25/531
Proposal Application for Permission in Principle for development for up to 1 affordable dwellinghouse (minimum of 1, maximum of 1). Location Land Adjacent Sportsman's Field Camelford Cornwall PL32 9QT <i>Cllr Rotchell proposed no objection to the application, provided that measures are taken to protect the privacy of existing properties.</i>					
Proposed	Cllr Rotchell	Seconded	Cllr Thomson	Unan	25/532

C. To Note		PA25/06218	25/533
Appeal start date:	4 November 2025		
Proposal:	Development of a geothermal power plant including site preparation, drilling of two deep geothermal wells, resource testing, construction of a binary cycle power station and subsequent operation.		
Location:	Development of a geothermal power plant including site preparation, drilling of two deep geothermal wells, resource testing, construction of a binary cycle power station and subsequent operation.		
Appellant:	Geothermal Engineering Ltd		
Cornwall Council decision:	REFUSED		

D. To Note	PA25/07899	25/534
To be decided by committee due to being in conservation area Proposal Works to tree in Camelford Conservation area namely to raise crown of Sycamore (T1) to give ground clearance of 3m, as per photo. Location Camelford OCM Skatepark Clease Road Camelford Cornwall PL32 9PL Applicant: Camelford Town Trust		

E. To Note	PA25/07902	25/535
To be decided by committee due to being in conservation area Proposal Works to trees within Camelford Conservation area namely to re-pollard Lime trees T1 & T2 Location Camelford Library Town Hall Market Place Camelford Cornwall PL32 9PD Applicant Mrs Jill Jeffs Camelford Town Trust		

F. To Note	PA25/05837 APPROVED	25/536
Applicant:- St Austell Brewery Location:- Masons Arms 9 - 11 Market Place Camelford Cornwall PL32 9PB Proposal Advertisement consent for erection of illuminated and non-illuminated signs to the exterior of building Sign A - One x new fascia with applied letters with new through light Sign B - Two x new double sided pictorials, new linolites and 3d castle header Sign C - Two x new amenity boards Sign D - Two x new poster cases with through lights Sign E - Two x new lanterns - Ward: Camelford And Boscastle Parish: CAMELFORD		

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Note from Camelford Town Council- Camelford Town Council are never happy to receive retrospective planning applications.

G. To Note	PA25/05838 APPROVED	25/537
Applicant:- ST AUSTELL BREWERY Location:- Masons Arms 9 - 11 Market Place Camelford Cornwall PL32 9PB Proposal Listed building consent for erection of illuminated and non-illuminated signs to the exterior of building and redecoration of the exterior of the building Ward: Camelford And Boscastle		

8. Portfolio Reports	25/538
Mayor's report – Cllr Bond reported that he attended Camelford Carnival and noted it was the best in years, passing on congratulations to the Carnival Committee. On 28 October, he attended the budget meeting and judged the scarecrow entries with his wife Karen, with thanks extended to Karen for her involvement. On 3 November, he attended the Town Trust AGM. On 9 November, he attended the service at Lanteglos Church and gave a reading, and on 11 November he led the Remembrance Service at the bandstand, which was well attended. On 12 November, he attended the Events Meeting and Winter Festival Working Group, noting that preparations are progressing well. On 14 November, he attended the Estates and Properties Meeting. Looking ahead, on 29 November the Winter Festival will take place, and Cllr Bond has arranged for visiting Mayors from other towns to meet at Camelford Hall prior to the parade. On 30 November, the Mayors' Christmas Lunch will be held, and any councillors available to attend and support would be greatly appreciated.	

9. Correspondence	A. To note confirmation from BT removal of Clease Rd Phone Box.					25/539
	B. To discuss & resolve on letter received regarding Sustrans/Walk Wheel Cycle Trust. <i>Cllr Rotchell reiterated his concerns with the plans, stating it is not a safe route, and raised concerns that this would detract from the proposal for the Camel Trail extension.</i> <i>Cllr Rotchell proposed to object the Walk, Wheels, Cycle Trust proposal in its present form</i>					25/540
	Proposed	Cllr Rotchell	Seconded	Cllr Robins	Unan	25/541
	C. To note letter of support of Cllr Nicky Chopak, Chair of North Cornwall's Community Area Partnership regarding Good Growth Funding.					25/542

10. Agenda Items	A. To note Hudson accounting internal audit report 2024/2025.					25/543
	B. To note community grant offer letters: Camelford Leisure Centre, Carnival Committee, Camelford Christmas Lights Committee, Top Town Memory Café.					25/544
	C. To note internal auditors interim report.					25/545

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	D. To resolve on Risk Assessment and Management Policy 2025 <i>Cllr Thomson proposed to accept the Risk Assessment and Management Policy 2025</i>				25/546	
	Proposed	Cllr Thomson	Seconded	Cllr Callcut	Unan	25/547

11a. Accounts	To note balances as of: 11 th November	25/548
Current Account	£175525.65	25/549
Tracker Account	£207396.08	25/550
CCLA Property Fund	£80,000.00	25/551
CCLA Deposit Account	£50,000.00	25/552
b. Payments	To resolve to authorise the payments of Accounts Outstanding for November:	25/553

Staff	Oct/Nov wages	BACS	£9898.54
HMRC	Oct/Nov NI/TAX	BACS	£3315.99
Pension	Oct/Nov	BACS	£3178.89
OCM	COW&Skate Coach	BACS	£1422.98
Barclays	Bank Charges	DD	£14.14
Cornwall Council	Enfield Park Store	DD	£51.00
Cornwall Council	Churchfield Car Park	DD	£524.00
Cornwall Council	Cleaze Road Car Park	DD	£269.00
Cornwall Council	Town Hall/Library	DD	£269.00
Camelford Town Trust	Town Hall/Library rent	DD	£574.79
British Gas	Town Hall Electricity	DD	£183.54
British Gas	Town Hall Electricity	DD	£235.79
British Gas	OCM Electricity	DD	£69.11
EDF	Electricity- Public Conveniences	DD	£91.35
Seadog IT	Website Hosting	DD	
Voipfone	Office Telephone	DD	£11.40
Everflow	Market Place	DD	-£13.88
BT	Internet	DD	£44.63
EE	Maintenance Phone	DD	
Peninsula	HR & Health and Safety	DD	£376.72
Mailchimp	CTC Website Emailing	DD	
Jason Ryan	Window Cleaning	BACS	
Cllr Expenses	Sweets for the carnival	BACS	£32.28
Bunzl	Public toilet supplies	BACS	£18.86
SALC	Allotment management training	BACS	£40.00
PWLB	Riverbank loan repayment	DD	£4534.20
Backbeat	Music on the bandstand	BACS	£402.00
CALC	Councillor training	BACS	£42.00
CALC	Councillor training	BACS	£84.00
CALC	Councillor training	BACS	£66.00
iHasco	Safeguarding children training	Debit	£181.50
Adam 'Magick' Stephens	Close magic for Winter festival	BACS	£250.00
DB walling	Repair to the wall at Churchfield Car park	BACS	£1075.00
Piran services	Supply and fit 3m Zipwire	BACS	£390.00
Cornwall Council	SLA patrols	BACS	£208.50

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Amazon	Emergency test light key.	Debit	£2.94
Amazon	Halloween decorations	Debit	£17.87
Amazon	Printer paper	Debit	£20.84
Amazon	Halloween decorations	Debit	£2.89
Amazon	Yacht varnish for log slices	Debit	£16.99
Amazon	Green spray paint	Debit	£14.95
Amazon	8w Fluorescent tube	Debit	£8.40
R.Sleep	Town maintenance supplies	BACS	£386.55
EDF	Electric for the Public toilets	DD	£138.38
Western supply	Maintenance supplies	BACS	£242.70
Amazon	Heavy duty padlock for allotments	Debit	£12.34
Amazon	Dash cam for the van	Debit	£28.64
Amazon	Printer paper	Debit	£20.84
Amazon	Chocolate selection boxes	Debit	£14.00
Amazon	Printer paper	Debit	£20.84
Allstar	Fuel card	BACS	£184.49
Hudson accounting	Interim audit	BACS	£325.00
Top Town Cafe	CTC Grant payment	BACS	£1,000.00
Camelford Carnival Committee	CTC Grant payment	BACS	£500.00
Camelford Christmas Lights Committee	CTC Grant payment	BACS	£1,485.00
Camelford Leisure Centre	CTC Grant payment	BACS	£1,500.00
R.Sleep	Town maintenance supplies	BACS	£386.55
North Cornwall Glazing	Adjust the patio doors at OCM	BACS	£48.00
Fix the bog	Replacement flush flapper	Debit	£80.05

Total: £ 34229.59

Proposed to accept	Cllr Rotchell	Seconded	Cllr Smeeth	Unan	25/554
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c. To Note Income

CCLA	Interest	Credit	£167.06
Car park permit	Churchfield car park permit	Credit	£10.00
CCLA	Investment	Credit	£805.89
Car park tickets	Churchfield & Clease car park tickets	Credit	£445.00
Seadog IT	Refund for web support	Credit	£19.50
HMRC	VAT refund	Credit	£2296.26
CCLA	interest	Credit	£171.85

Total: £ 3915.56

12 Public Bodies (Admission to Meetings) Act 1960. To resolve that in view of the confidential or special nature of the business about to be transacted, it is advisable	25/555
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Signed: 

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that the press and public be excluded and instructed to withdraw during the discussions for the following items: Adult Education Centre, Budget					
Proposed	Cllr Thomson	Seconded	Cllr Callcut	Unan	25/555
Items for next meeting:					25/556
Clerk to check dates for highways CAP budget spend- Add to Agenda for December Estates and Properties meeting. E&P- Parent and child spaces.					
Meeting closed:	20.40				25/556

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