

RESKAOMMEL



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
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Minutes of the Meeting of the Full Council 15 th April 2025					Min Ref
1. To note Councillors present					25/091
Cllr Rotchell, Cllr Hewlett, Cllr Shaw, Cllr Thomson, Cllr Bond, Cllr Ginger, Cllr Scawn, Cllr Grigg, Cllr Elford, Cllr Coombes					
2. To receive Apologies for absence with reasons					
Cllr Burgis - personal					
Proposed to accept:	Cllr Bond	Seconded:	Cllr Grigg	Unan	25/092
3. To receive Declarations of Interest & Approve Dispensations					25/093
None Received					
4. Public question time (15 minutes allowed for this)					25/094
Cllr Barry Jordan spoke on various issues and highlighted that waste is becoming a problem- The number to call for any resident experiencing issues with waste collection is 03001234141-Cllr Jordan thanked Camelford Town Council for their support over the last 4 years.					
5. To receive and approve the Minutes of: Ordinary meeting 18 th March 2025					
<i>Spelling correction on Page 2- Planning point 7.</i>					
Proposed to accept:	Cllr Thomson	Seconded:	Cllr Shaw	2 abs	25/095
6. To receive Clerk's report: Bridge update, Ev Charger- still with con club, ticket machine ordered for Clease, End of year reporting is underway, Easter Egg hunt is live, lots of people got involved already- Deputy Clerk finalising VE day plans.					25/096
7. Planning					
A. To Resolve					
PA25/02320					
Proposal: Erection of new swimming pool complex , 15 no holiday units, conservatory extension to rear of existing hotel and 4 no tennis courts without compliance with Condition 2 of decision notice E1/90/1559 dated 22.10.1990. Location: Lanteglos Hotel Lanteglos Camelford Cornwall Proposal from Cllr Scawn: Not support due to concerns around additional traffic on the narrow lane, no surface water runoff strategy, proximity of the cemetery.					
Proposer:	Cllr Scawn	Seconder:	Cllr Thomson	Unan	25/097
B. To Note					
PA25/00260/PRE					
Closed - advice given					
Location:- South Side Of Victoria Road Camelford Cornwall Proposal: Request for new Tree Preservation Order for hedgerow and trees are within the Camelford Conservation Area. Various trees including Ash, Elm and Oak					25/098

Signed:

Date:

13/5/25

C. To Note	PA25/01489	APPROVED	
Location: Timberlines Dark Lane Camelford Cornwall PL32 9UQ			25/099
Proposal: Proposed side and first floor extensions with replacement garage in different position			

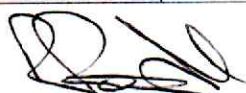
8. Portfolio Reports	
a. Mayor's report – Cllr Rotchell attended various meetings over the last month. Cllr Rotchell acknowledge this is the last meeting of the full council as it stands and will be his final full council meeting as Town Mayor after completing a total of 11 years in the role- noting the honour and privilege. Cllr Rotchell gave thanks to Previous Clerk and Deputy Clerk, Esther Greig and Amanda Lash along with the Current Clerk, Deputy Clerk, Senior Librarian, and Previous Grounds Manager, and all who have contributed to the Council being in a strong, financially sound position. Cllr Rotchell noted the three larger projects that have been ongoing during his time as Mayor, The Bypass, Medical Centre and the Supermarket- Despite efforts, the Bypass and Medical Centre are ongoing. Cllr Rotchell confirmed a planning application from Tesco for a supermarket and petrol station has now been submitted to Cornwall Council. Cllr Bond gave thanks from the Council to Cllr Rotchell for all that he has done for Camelford.	25/100

9. Correspondence	A. To note correspondence from Podpoint regarding changes to the way invoices are processed.					25/101
	B. To resolve on correspondence from community link officer regarding BT phone box removal. Proposal from Cllr Grigg: Object to the phone box being removed and for the Town Council not to adopt the empty box.					
	Proposed to accept:	Cllr Grigg	Seconded:	Cllr Shaw	Unan	25/102

10. Agenda Items	A. To confirm no conflict of Interest with BDO LLP Camelford Town Council confirmed there is no conflict of interest with BDO LLP					
	Proposed to accept:	Cllr Bond	Seconded:	Cllr Thomson	Unan	25/103
	B. To discuss potential AHF Grant Application. Proposal to submit an application to AHF: Cllr Coombes					
	Proposer:	Cllr Coombes	Seconder:	Cllr Thomson	Unan	25/104
	D. To resolve on Bullying and Harassment policy 2025 Proposal to accept Bullying and Harassment policy 2025: Cllr Thomson					
	Proposer:	Cllr Thomson	Seconder:	Cllr Bond	9 in favour 1 abs	25/105
	D.To resolve to transfer funds surplus to the precept to High Interest account.					
	Proposed to accept:	Cllr Rotchell	Seconded:	Cllr Coombes	Unan	25/106
	E.To resolve on website redesign quote. Proposal to accept Seadog Quote					
	Proposer:	Cllr Shaw	Seconder:	Cllr Thomson	Unan	25/108

11a. February Accounts	To note balances as of 8 th April 2025	
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Date:

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Current Account	£266226.22			25/109
Tracker Account	£103441.81			25/110
CCLA Property Fund	£80,000.00			25/111
CCLA Deposit Account	£50,500.48			25/112
b. Payments	To resolve to authorise the payments of Accounts Outstanding for February:			25/113
Staff	Mar/Apr Wages & expenses	BACS	£9725.74	25/114
HMRC	Mar/Apr Tax & NI	BACS	£3069.42	
Cornwall Pensions	Feb/March Underpayments Pension	BACS	£222.58	
Cornwall Pensions	March/April Contributions	BACS	£3070.92	
OCM	Skate Instructor & Community worker	BACS	£1045.00+£189	
Barclays	Bank Charges	DD	£9.73	
Seadog IT	Website Hosting	DD	£34.95	
Voipfone	Office Telephone system	DD	£11.40	
Camelford Town Trust	Town Hall Rent	DD	£550.04	
Cornwall Council	Enfield Park Store	DD	£48.29	
Cornwall Council	Churchfield Car Park	DD	£523.50	
Cornwall Council	Cleaze Road Car Park	DD	£273.60	
Camelford Town Trust	Nominal rent	SO	£20.00	
Cornwall Council	Town Hall/Library	DD	£273.60	
British Gas	Town Hall Electricity	DD	£180.76	
British Gas	OCM Electric	DD	£88.07	
Octopus	Electricity – Public conveniences	DD	£133.16	
Octopus	Electricity – Cleaze Road CP	DD	£199.69	
Everflow	Market Place	DD	£-10.16	
BT	Internet	DD	£41.94	
EE	Maintenance Phone	DD	£21.60	
Mailchimp	CTC Website Emailing	DD	£12.00	
Peninsula	HR & Health & Safety March	DD	£376.72	
Cornwall Council	SLA Patrols & Enforcement Feb	BACS	£224.01	
Amazon	OCM Supplies	BACS	£72.28	
Jason Ryan	Window Cleaning	BACS	£25.00	
JM Brewer	Charge for fixing broken WC	BACS	£150.79	
Sleeps	Maintenance Supplies	BACS	£84.22	
Steve Heard Butchers	Senior Citizens Turkeys 2023&24	Debit	£262.40	
Amazon	St Piran's & Easter Event Supplies	Debit	£49.87	
Amazon	Projector Screen & Tripod	Debit	£48.99	
Amazon	Laptop Power Cord 2m	Debit	£11.59	
Amazon	Paint Brush Set	Debit	£7.15	
Jordan Jameson Electrical	Callout charge - Cleaze EV chargers	BACS	£72.00	
Fleur Tempest	Camelford Pasty Workshop	BACS	£38.82	
Nigel Hicks	Seat Timbers(bench repair)	BACS	£194.40	
CALC	Election Training	BACS	£42.00	
Camelford Hardware	Maintenance supplies	BACS	£98.08	
Jag Signs	St Piran's Winning Flag	BACS	£134.90	
Highfield Motors	New tyre on CTC van	BACS	£100.94	
Viking	Office Supplies	BACS	£117.83	
Bunzl	Public Toilets Supplies	BACS	£98.29	
Bunzl	Public Toilets Supplies	Debit	£143.31	
Raptor Supplies	Public Toilet Padlocks x 2	Debit	£114.64	
Ikea	Cabinet for Library (Mayors Allowance)	Debit	£122.00	
Eagle Plant	Concrete Mixer – Petrol	Debit	£41.40	
Wayfair	Gazebo	Debit	£54.98	
Co-op	Annual Parish Meeting drinks etc	Debit	£32.80	
Podpoint	Admin Fees	BACS	£2.59	
Camelot	Fuel for Van	BACS	£60.04	
Lanteglos Church	Grant for maintenance of churchyard	BACS	£1000.00	

Signed:



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13/5/25

1 st Camelford Guide & Ranger Unit	Grant for camp equipment	BACS	£190.00	
Camelford & district bowling Club	Grant for all year bowls mat	BACS	£500.00	
Western Supply	Maintenance supplies	BACS	£93.30	
Nigel Hicks	Hardwood Seat rail	BACS	£31.20	
JM Brewer LTD	Install a water heater	BACS	£679.27	
Total:		£24,539.14		25/115
Proposed to accept:	Cllr Thomson	Seconded:	Cllr Shaw	Unan
c. To note Income:				
Cornwall Council	CLUP Grant	Credit	£37,385.61	25/117
Cornwall Council	Precept	Credit	£189251.75	
CCLA	CCLA Account Interest	Credit	£193.00	
Post Office	Churchfield Permits	Credit	£990.00	
Post Office	Cleaze Permits	Credit	£60.00	
Post Office	Library Printing	Credit	£170.00	
Post Office	Library Coffee	Credit	£150.00	
Post Office	St Piran's Donations	Credit	£95.00	
Post Office	BT Openreach Refund	Credit	£11.18	
Birtles	Bandstand vendor	Credit	£5.00	
Churchfield Car Park	Car Park permit	Credit	£150.00	
Total:		£228,461.56		25/118

12 Public Bodies (Admission to Meetings) Act 1960. To resolve that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: - Memorial Tree Enfield Park					
Proposer:	Cllr Bond	Seconded:	Cllr Grigg	Unan	25/119
Items for next meeting: Pre approved dispensation for town hall rent- Cllr Scawn New mayor pre approved dispensation for mayors allowance purchases. Reaffirming CTCs stance as a nonpolitical council.					
Meeting closed:	19.37				

Signed:



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13/5/25