

Laura Murphy

From: Boris [REDACTED]
Sent: 16 March 2024 06:13
To: Laura Murphy
Subject: Boris Just Messaged You

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Camelford Town Council,

I hope this message finds you well. My name is Boris [REDACTED] and I am reaching out on behalf of Rehab 4 Addiction, a UK-based addiction helpline in Cornwall.

I just finished reading your page about useful resources found at <https://www.camelford-tc.gov.uk/useful-resources/>. The comprehensive list of community resources and clear accessibility to a wide range of services really stood out to me. It shows a thoughtful consideration for residents' needs and positions your council as a valuable hub of support.

I would like to propose that you consider linking to a complementary resource on my website, <https://www.rehab4addiction.co.uk/country-wide/drug-alcohol-rehab-cornwall>, from this particular page on your website (<https://www.camelford-tc.gov.uk/useful-resources/>) i.e. alongside the resources you already have listed on this page.

This would provide several benefits to your readers, particularly those who may be struggling with addiction or mental health issues in Cornwall.

Firstly, Rehab 4 Addiction offers a wealth of resources and information about addiction and mental health, which could be invaluable to those in need. Secondly, we provide a helpline that offers immediate assistance to those struggling with addiction in Cornwall, a service that could be life-saving for some of your readers. Lastly, we offer a comprehensive directory of treatment centres throughout the UK, making it easier for those in need to find help near them.

As we approach Easter, it's important to remember that this can be a particularly challenging time for those dealing with addiction and mental health issues. Many people feel more vulnerable during this period and may be in desperate need of the resources and support that Rehab 4 Addiction can provide.

By linking to our website from this page, you would be providing a lifeline to these individuals, offering them easy access to the help they need during a critical time.

Would you consider adding a link to <https://www.rehab4addiction.co.uk/country-wide/drug-alcohol-rehab-cornwall> from <https://www.camelford-tc.gov.uk/useful-resources/>?

I believe that this collaboration could make a real difference in people's lives, and I hope you will consider my proposal. I look forward to hearing from you soon.

To reiterate, I am asking if you would be willing to link to <https://www.rehab4addiction.co.uk/country-wide/drug-alcohol-rehab-cornwall> from <https://www.camelford-tc.gov.uk/useful-resources/>

Thank you for your time and consideration.

Best regards,

Laura Murphy

From: Ian [REDACTED]
Sent: 05 April 2024 11:57
To: Laura Murphy
Subject: Camelford by-pass

Dear Town Councillors,

Perhaps you could advise the residents of Camelford as to the ongoing progress of this project. Whilst I appreciate there is a note in council minutes of 20th February perhaps you could provide a further update from the next Town Council meeting as to what you are doing to chase Cornwall Council on this vitally needed by-pass.

At the moment my understanding is that Cornwall Council have little interest in this project and are doing all they can to delay any reasonable submission - the proposal is now back with them from the DfT as the DfT was unhappy with the councils maximum risk rating applied to the project and the maintenance funding element.

Yours faithfully,

Ian [REDACTED]
Camelford Resident

Laura Murphy

From: Simon Final <[REDACTED]>
Sent: 07 April 2024 12:23
To: Laura Murphy
Subject: Camelford Hardware

Dear Members of the Camelford Town Council,

I am writing to you on behalf of Camelford Hardware, local DIY and gardening store in Camelford. We are proud to serve our community with a wide range of products and services catered to DIY enthusiasts and gardeners alike.

We would like your support to continue providing our valuable services to the people of Camelford. As a local business deeply rooted in the fabric of our town, we believe in the importance of community support. We strive to offer competitive pricing and a diverse selection of products to meet the needs of our customers. We are committed to providing excellent customer service and ensuring that our patrons have access to the tools and materials necessary for their DIY and gardening projects.

It has come to our attention that hanging baskets are on their way to Camelford from sources outside of our community. We would like to express our disappointment in this, as we currently offer hanging baskets for sale at our shop and display them prominently outside. By purchasing from us, you support a local business but also contribute to the vibrancy and uniqueness of our town.

We kindly request the support of the Camelford Town Council in promoting local businesses like ours. By encouraging residents and businesses to shop locally, you help sustain our economy and preserve the character of our community.

Additionally, we are willing to price match wherever possible to ensure that you receive the best value for their money we supply compost and plants, gardening chemicals, cleaning products, stationary, paint and tools all of which your staff no doubt use on a daily basis yet source from outside of the town we would welcome a consultation to see if we can provide these to the town to help us grow and expand.

Furthermore, if the council wishes to undertake any improvements to buildings in Camelford, we would like to offer our assistance by providing paint at cost price. We understand the importance of maintaining and beautifying our town's infrastructure, and we are willing to support these efforts in any way we can.

We took over Camelford Hardware in February, and since then, we have been dedicated to improving our services and offerings to better serve the needs of our community. With your support, we believe we can continue to grow and thrive as a vital part of Camelford. We urge you to consider the significant contribution that Camelford Hardware and Post Office makes to the Camelford community and to support us in our efforts to continue serving our fellow residents. We are confident that with your support, we can continue to thrive and provide the exceptional service that our customers have come to expect.

It has become very clear that the post office is no more than a lost leader to us and on its own does not provide a living and the retail side of the business needs to thrive for us to survive in these hard times.

Thank you for your attention to this matter.

We look forward to your support and collaboration in championing local businesses in Camelford.

Sincerely,

Simon Final
Owner
Camelford Hardware & Post Office

Laura Murphy

From:
Sent:
To:
Subject:

Everflow Customer Services <customer.services@everflowutilities.com>
31 March 2024 22:01
Laura Murphy
Tariff Changes 2024/2025 - Update



Your account number: **EFW280683-0**

Dear Camelford Town Council,

Following on from our recent communication informing you of changes to your wholesale water and waste charges from 1st April 2024, we can now provide you with your new wholesale rates.

2024/2025 English Wholesale Rates *

Supply Point	Water Unit Rate	Water Fixed Charges	Waste Unit Rate	Waste Fixed Charges	Highways Drainage	Surface Water Drainage
3027857231	£2.0714	£27.92	£2.4338	£20.28	£0.00	£21.79
3027857274	£2.0714	£27.92	£2.4338	£20.28	£0.00	£21.79
3028316560	£2.0714	£27.92	£2.4338	£20.28	£0.00	£21.79

2024/2025 Scottish Wholesale Rates

If you have a supply in Scotland your wholesale rates for that supply will increase by **8.8%**.

What does this mean for you?

Your bills will now include the new Wholesale rates, outlined in the table above. As always, we will pass these rates on to you at cost.

If you are in contract with us, the Retail Fee we charge you for our services will not change as that is fixed for the duration of your contact with us.

What happens next?

If you have already received a bill from us covering a period beyond 1st April 2024, we will rebill your account to reflect these updated charges. You will shortly receive your updated invoice(s) by separate

email. These will show your new annual tariff rates and ensure that you are charged at the correct rates from 1st April 2024.

Credit Notes

After we have reissued your invoices you may require a copy of the Credit Note for your accounts. You can access these on our [Customer Portal](#).

If you already have an account you can just log in and you will find the relevant Credit Notes in the **Your Bills** section. If you haven't registered for an account on our Portal you can do so easily using your Everflow Account Number (**EFW280683-0**).

Help and Support

If you require any additional help and support you can visit our [Help Centre](#) on our website. Our Customer Service team will also be available Monday to Friday 08:00 to 17:00 (excluding Bank Holidays) by phone at 0330 6600 137 or by email at customer.services@everflowutilities.com.

Kind Regards,

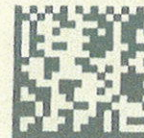
The Everflow Team

* Please bear in mind that on rare occasions these rates may change.

**CONTROLLED WASTE DESCRIPTION, TRANSFER NOTE AND AGREEMENT**

This is a legal document

You are obliged to keep your copy of this document for at least 3 years from the Commencement Date



361635

SECTION 1 - THE CUSTOMER

Customer Name: CAMELFORD TOWN COUNCIL	Collection Site: CAMELFORD TOWN COUNCIL
Invoice Address: TOWN HALL MARKET PLACE CAMELFORD	Address: TOWN HALL MARKET PLACE CAMELFORD
Post Code: PL32 9PD Tel: 01840 212880	Post Code: PL32 9PD Tel: 01840 212880
Email: admin@camelford-tc.gov.uk	Email: admin@camelford-tc.gov.uk
Contact Name: JORDAN BURNARD	Contact Name: JORDAN BURNARD

We shall:

- Provide the Service in accordance with the standard conditions of supply ('Conditions') and any special conditions ('Special Conditions') below.
- Deliver the Equipment detailed in Section 2 to the Collection Site and collect Waste in the Equipment during the term of this Agreement.

THE CUSTOMER SHOULD NOTE THAT OUR RESPONSIBILITIES AND LIABILITIES ARE LIMITED IN CLAUSE 9 OF THE CONDITIONS**The Customer shall:**

- Other than as set out at clause 3.2 of the Conditions, pay us within 30 days of the date of the invoice. Delays in payment may result in interest being charged on a daily basis, suspension of the Service or termination of this Agreement.
- Ensure that the Equipment supplied by us and sited on the Collection Site is not improperly used, overloaded, overfilled or damaged and under no circumstances should it be sited on a public highway and that at all times it remains our property.
- Ensure that Waste supplied to us is in accordance with the description given in Section 2 and in the Transfer Note.

IF THE CUSTOMER TERMINATES THE AGREEMENT OTHER THAN IN ACCORDANCE WITH CLAUSE 16.3 OF THE CONDITIONS, THE CUSTOMER WILL BE LIABLE TO PAY US DAMAGES OF 41% OF THE CHARGE CALCULATED IN ACCORDANCE WITH CLAUSE 16.4 OF THE CONDITIONS

SECTION 2 - WASTE SYSTEM & SECTION 3 - CONTROLLED WASTE DESCRIPTION AND TRANSFER NOTE

1.	EW Code	Waste Description	Waste Type
	150101	paper	NON-HAZARDOUS
SERVICE DETAILS		PRICE DETAILS	
Container Type	CONFIDENTIAL WASTE BAGS		Invoice Frequency
Number of Containers	3		MONTHLY IN ARREARS
Call Off Expected Frequency	1 x MONTHLY		Charge per Lift
Assumed Weight	10 kg	Invoice Type (Note B)	1
			£ 13.80
			Daily Rental
			£
			Delivery Charge
			£ 0.00
			Waste Transfer Note Compliance Charge (Note D)
			£ 1.55 per week
			Charge per Tonne
			£ N/A
			Wasted Journey Charge
			100%

Note A If services aren't required in accordance with the Expected Frequency, we may apply charges in line with clause 3.6 of the Conditions

Note B Invoice Type 1 - Charge Per Lift (one price based on Assumed Weight)

Invoice Type 2 - Charge Per Lift + (Charge per Tonne x tonnage greater than Maximum Weight)

Invoice Type 4 - Charge Per Lift + the greater of (1) Minimum Weight x Charge per Tonne or (2) tonnage collected x Charge per Tonne

Note C Bags for general waste or DMR are charged on delivery and are supplied in multiples of 50

Note D Waste Transfer Note Compliance Charges shall not be applied to Dry Mixed Recyclate contracts provided at a Collection Site with a General Waste collection service

N.B. All charges are stated exclusive of V.A.T.

Please state the nature of your business (e.g. activity(ies) undertaken, goods or services provided):

SIC(2007) 84.11

CUSTOMER CERTIFICATION

I warrant:

that the description(s) of the Waste (given at Section 2) is complete and accurate and undertake to notify us immediately if any of the details change.

I warrant:

that I have fulfilled my duty to apply the waste hierarchy as required by the revised European Waste Framework Directive.

Name (print)
Jordan Burnard

Date

STANDARD CONDITIONS OF SUPPLY

DEFINITIONS - In the Agreement and these Conditions the following words and expressions shall have the following meanings:

"us", "we", or "our"	means Biffa Waste Services Limited and any of its trading names and styles.
"Agreement"	means the Controlled Waste Description and Transfer Note and Agreement incorporating these conditions and reference to a Section shall be a reference to a Section of the Agreement.
"Assumed Weight"	means the assumed weight further particulars of which are set out in Section 2.
"Charge"	means the total amount payable for the Service in respect of the Collection Charge, Daily Rental, Delivery Charge, Waste Transfer Note Compliance Charge, and Wasted Journey Charge.
"Charge Per Lift"	means the amount per lift (or collection) of Waste set out in Section 2, as increased from time to time pursuant to Clause 4.
"Charge Per Tonne"	means the amount per tonne of Waste collected in any lift set out in Section 2, as increased from time to time pursuant to Clause 4.
"Collection Charge"	means, for invoice type 1, the Charge Per Lift and, for invoice types 2 to 4, the Charge Per Lift plus the Charge Per Tonne.
"Collection Site"	means the site or sites further particulars of which are set out in Section 1.
"Commencement Date"	means the date on which both parties sign this Agreement.
"Customer"	means the customer further particulars of which are set out in Section 1.
"Daily Rental"	means the daily amount set out in Section 2, as increased from time to time pursuant to Clause 4.
"Delivery Charge"	means the amount set out in Section 2.
"Equipment"	means each and every item of waste disposal equipment hired out by us to the Customer, including containers.
"Expected Frequency"	means the frequency stated in Section 2, being (in the case where the number of scheduled collections is not set out in Section 2) the Customer's and our expectation of the frequency at which it will require the collection of Waste.
"Good Industry Practice"	means the exercise of that degree of skill, diligence, prudence and foresight which would reasonably and ordinarily be expected to be exercised by a skilled and experienced operator engaged in the same type of undertaking under the same or similar circumstance and conditions.
"Hazardous Waste"	means Waste defined as hazardous in the revised Waste Framework Directive (2008/98/EC) and listed as being hazardous waste in the European Waste Catalogue (Commission Decision 2000/532/EC as amended and Commission Decision 2001/118/EC) as may be amended by Law.
"Initial Period"	means the period from the Commencement Date set out in the Special Conditions which if none is stated will be 12 months.
"Law"	any applicable legislation, EU regulation or directive having direct effect, provision of common law or the requirements of any government department, local authority or other public or competent authority, and guidelines contained in government waste management papers and codes of practice issued by the government for the waste disposal industry and which are relevant to the parties' obligations under this Agreement, in each case having the force of law and any change to it then in force. In this agreement a reference to a statute or statutory provision includes any subordinate legislation made under it, any repeated statute or statutory provision which it re-enacts (with or without modification), any statute or statutory provision which modifies, consolidates, re-enacts or supersedes it.
"Service"	means the provision of Equipment and a Transfer Note (or any other document required for the lawful storage, collection, transportation and disposal of Waste), collection of Waste, transport of Waste and disposal of Waste or any part thereof as agreed between us and the Customer.
"Special Conditions"	means any special conditions detailed in the Agreement.
"Transfer Note"	means the current controlled waste description and transfer note completed by the Customer and us pursuant to the provisions of the Environmental Protection Act 1990 and regulations made thereunder which relates to the Waste covered by this Agreement.
"Transgression"	means any single breach of this Agreement, tort or other act default omission or statement of ours, our employee's agents or subcontractors in respect of which we are held liable to the Customer.
"Vehicle"	means each and every vehicle owned or operated by us, our agents or sub-contractors which visits any Collection Site to deliver, empty, replace or remove Equipment.
"Waste"	means the waste further particulars of which are set out in Section 3 or in any current Transfer Note applicable to this Agreement.
"Waste Transfer Note Compliance Charge"	means the amount stated in Section 2 as a charge for the administration of Transfer Note(s) which may be made on a monthly or annual basis and may be increased from time to time pursuant to Clause 4 (and which may also be known as the EPA Charge or EA Charge).
"Wasted Journey"	means where we are unable to provide this service due to a breach by the Customer of any of its obligations in this Agreement or is otherwise unable to access the Equipment in order to provide the Service for reasons beyond its reasonable control.
"Wasted Journey Charge"	means the proportion stated in Section 2 (and if none is stated the proportion shall be 50%) of the Charge Per Lift which we may charge and the Customer shall pay in the event of a Wasted Journey.
"Working Day"	means a day (excluding Saturday and days where local holidays do not coincide with public/bank holidays) on which banks in London are open for general business.

1 GENERAL

- 1.1 These Conditions apply to all agreements for the supply of services by us and supersede any previous terms and conditions. No additions or modifications to or terms inconsistent with these Conditions shall be binding upon us unless detailed in the Special Conditions or specifically agreed in writing by us.
- 1.2 We may require a credit application from the Customer and in processing the credit application the Customer consents that we may make enquiries of credit reference agencies or other sources, who may keep a record of our enquiry, and that we may use any information obtained for the purposes of risk assessment, fraud prevention and for occasional debt tracing.
- 1.3 The rights and obligations of the Customer under this Agreement shall be personal and shall not be assignable without the prior written consent of us.
- 1.4 The Contracts (Rights of Third Parties) Act 1999 shall not apply to this Agreement.

2 DURATION

- 2.1 The Agreement shall commence on the Commencement Date and shall continue unless terminated in accordance with this Agreement.
- 2.2 The Service shall commence with effect from the date agreed between the parties and we shall provide the Service in accordance with Law and Good Industry Practice.
- 2.3 Unless stated otherwise in this Agreement during the period of this Agreement the Customer shall not obtain the Service or services substantially similar to the Service from any third party.

3 PAYMENT TERMS

- 3.1 The Charge will be calculated as stated in Section 2. The amounts stated in Section 2 are exclusive of VAT and the Customer shall pay all sums due in respect of VAT in accordance with the invoice for the Service. We will ensure that each invoice for the Service contains adequate details of the VAT charged. We will issue or make invoices available to the Customer in electronic form and may make an administration charge if the Customer requires a paper invoice.
- 3.2 All payments for the Service shall be due and payable within 30 days of the date of the invoice for the Service. The Customer shall raise any invoice queries or disputes within 14 days of the date of the invoice and the Customer shall nonetheless pay all undisputed parts of the invoice by the due date. All payments made by the Customer under this Agreement shall be made in full without any set-off or counter-claim whatever and the time of payment shall be of the essence of this agreement. The Customer may only make payment by direct debit, electronic bank transfer or by credit/debit card. We may make an administration charge for any Customer not paying by direct debit.
- 3.3 Any sums which are not paid by the due date shall thereafter attract interest on a daily basis at a rate of 4% per annum above the base lending rate for the time being of Barclays Bank plc. Without prejudice to our other rights in respect thereof, if the Customer defaults in payment by the due date of any amount invoiced for the Service, we shall be entitled to withhold further performance of this Agreement until all arrears have been discharged by the Customer.
- 3.4 The Customer agrees that our records will be proof of the Service provided.
- 3.5 Without prejudice to any other rights of ours, if there is or there arises reason to doubt that amounts due from the Customer will be paid in full (including but not limited to the Customer cancelling any direct debit mandate in force) then we reserve the right to require payment in advance before commencing or continuing the Service, or at its sole discretion we may withhold further performance of this Agreement or terminate the Agreement forthwith.

Biffa Waste Services Limited

Registered office: Coronation Road, Cressex, High Wycombe, Buckinghamshire HP12 3TZ
Registered in England & Wales Company No: 00948107 VAT No: GB537 9116 27

- 3.6 If the Waste is made available for collection at less than the Expected Frequency then the Customer may be charged and shall be liable to pay us an amount up to the Wasted Journey Charge for each collection less than the Expected Frequency.

- 3.7 If we have agreed to pay a rebate to the Customer in respect of any Waste then it shall only be required to do so if to the Customer has entered into a self-billing agreement in a form specified by us. Any rebate shall be paid to the Customer by us within 60 days of receipt of a valid and proper invoice. The value of any given type of Waste is subject to market fluctuations and consequently the payment or amount of any rebate agreed is not guaranteed and may be varied or removed by us at any time.

4 PRICE

- 4.1 Unless otherwise specified in the Special Conditions we shall have the right to increase the Charge at any time if there is any variation in our costs including (but not limited to) variations in wages, disposal costs, administration costs, cost of materials and Equipment, fuel costs, taxes, duties and cost of compliance with Law. We shall endeavour to give the Customer not less than one calendar months' notice of any variation of the Charge under this Clause but notwithstanding this the Customer shall be liable to pay any increase from the date specified in the notice.

- 4.2 Where the Charge Per Lift is based on an Assumed Weight we may revise the Assumed Weight (and consequently and proportionately the Charge Per Lift) at any time if it reasonably believes that the actual average weight per collection is less than or greater than the Assumed Weight.

- 4.3 We may charge and the Customer shall pay to us the Waste Transfer Note Compliance Charge, the Wasted Journey Charge and any administration charges referred to in these Conditions.

5 DELIVERY, ACCESS, UNLOADING & RETURN

- 5.1 The Equipment shall be delivered to the Collection Site in the quantity specified in Section 2.
- 5.2 The Customer shall provide suitable access to the Collection Site, a suitable area for siting the Equipment and suitable facilities for turning the Vehicle around.

- 5.3 The driver of the Vehicle may in his absolute discretion refuse to provide the Service if he believes that access to the Collection Site or turning facilities are unsafe or likely to cause damage to the Vehicle or if there is any reason to believe that the proposed area for siting the Equipment is unsuitable.

- 5.4 Subject to Clause 9.2, the Customer shall be responsible for the safety of any person (including the employees and agents of ours) whilst on or about the Collection Site.

6 PERFORMANCE DATE & FORCE MAJEURE

- 6.1 We will use reasonable endeavours to meet the dates for collection (which shall always be Working Days unless expressly agreed otherwise between us and the Customer) set out in Section 2 but shall not be liable for late performance or delay in performance of the Service and delays or missed collections shall not entitle the customer to terminate the agreement.

- 6.2 Without prejudice to the generality of Clause 6.1, we shall have no liability for any delay or default in the provision of the Service caused directly or indirectly by breakdown or unavailability of Equipment or Vehicles inability to obtain labour or any other causes beyond our reasonable control.

7 CHANGES IN CUSTOMER REQUIREMENTS

- 7.1 If the Customer's requirements for the Service shall at any time change, we shall, subject to clause 7.2, implement such changes as are agreed between the Customer and us.
- 7.2 We and the Customer shall join in making such written amendments to this Agreement (which, for the avoidance of doubt includes the Charge) and in executing such replacement Transfer Note as may be necessary to give effect to any changes agreed under this clause.



CREATIVE
KERNOW

Contract for FEAST – Open Small Grants

I am pleased to confirm FEAST's offer of a grant of £850 towards the cost of Four Days of Fun based on FEAST's terms and conditions as detailed in this letter.

Project Reference Number: 1534

(Please use the Project Number on all invoices and communication about this project)

This agreement is between Creative Kernow Ltd on behalf of the FEAST programme Jordan Burnard as the grant recipient.

1. Project Details

Project title: Four Days of Fun

The project must start within a calendar year of receiving this grant and must conclude within 4 weeks of the end date of your project, as specified in your application form. Any problems with your agreed timescale must be communicated immediately with FEAST: feast@creativekernow.org.uk.

2. Terms and conditions

Your FEAST grant is subject to the following terms and conditions. Failure to comply with these terms and conditions may result in the partial or full amount of the grant being repayable to FEAST.

- The grant may only be used for the project detailed in point 1 and in accordance with any submission or application which you may have made to the FEAST programme.
- Any unused part of the grant will be repayable immediately on demand.
- You must meet any match funding requirements as detailed in your application form.
- It is a condition of the funding offer that appropriate credit is given to FEAST on all publicity materials. We also ask you to display the logos of FEAST's funders - Cornwall Council and Arts Council England. Please see enclosed FEAST publicity guidelines.
- The FEAST project manager must sign off all publicity materials prior to publication *with no exception*.
- You agree to provide FEAST with publicity materials if requested.
- You agree to evaluate your project within 4 weeks of it finishing, and take part in FEAST's evaluation process if requested.
- You will get FEAST's written agreement before making any change to the project.
- You will consent to any publicity about the grant and the project as FEAST may require.
- You are legally responsible for your project. You agree that you will secure all necessary licences, copyright permissions, CRB checks as

Creative Kernow Ltd
Registered in England
Charity No 292138, company no 1727731

Krowji, West Park, Redruth, Cornwall TR15 5GE
Tel 01209 312502 | feast@creativekernow.org.uk
www.feastcornwall.org



CREATIVE
KERNOW

Please read the declaration below. If you accept this offer from FEAST please acknowledge your acceptance of this offer by signing (e-signature is fine) and emailing a copy of your signed contract to FEAST within 7 days of the date of this letter – feast@creativekernow.org.uk

"I have read and understood the FEAST grant guidelines. The information I have given in my application is true and correct. Any material I have sent to support my application is also true and correct. I will tell you immediately if this information or the supporting information needs to be updated. I am happy for you to provide copies of this application form and any supporting material to any person or organization you wish to consult about my application. I will repay the grant in full to FEAST if this is requested in the event of any of the terms and conditions not being met."

FEAST is delighted to be offering you a grant and once we have received all the required documents and information, we will arrange the first payment of the grant.

Extra conditions to be met (if any): n/a

Yours sincerely

Ellie Allen
FEAST Manager

Date: 02nd April 2024

Accepted by: Name: Jordan Burnard

Signature: 

On behalf of (name of organisation): Camelford Town Council

Creative Kernow Ltd
Registered in England
Charity No 292138, company no 1727731

Krowji, West Park, Redruth, Cornwall TR15 5GE
Tel 01209 312502 | feast@creativekernow.org.uk
www.feastcornwall.org

Cameford Christmas Light
[REDACTED]
[REDACTED]
[REDACTED]

Please find attached our grant
application for 23/24.

Please let me know if you need any
further information or if anything
is missing.

Thank you in advance

[Handwritten signature]

Kerrey Meeth
CCL Secretary

[REDACTED]
[REDACTED]



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig BA(Hons), CILCA
Town Hall
Market Place
Camelford
Cornwall
PL32 9PD
01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Grants Policy

Adopted 21 February 2023

Application procedure

For the purpose of requesting financial support, applications may be submitted at any time during the year - Camelford Town Council (CTC) meet twenty-two times per year where applications received may be considered. The final decision as to whether an award is made will rest with CTC.

Applications for organisations must be submitted on an application form and be accompanied by the documentation requested, i.e. the latest balance sheet, a copy of the constitution and a statement of how the application will promote or improve the social, economic and environmental well-being of the parish or parishioners. Any supporting documentation, including photographs and plans would be welcome. Applicants who cannot provide a copy of a balance sheet are asked to submit a business plan or strategy with other supporting documentation. CTC reserves the right to request any additional information to aid determination of the grant.

Once it has been decided by CTC if an applicant should receive a grant, an offer letter will be sent to the applicant detailing the level of grant awarded. The offer letter will set out how much grant is offered and detailing any specific conditions attached to the offer.

Eligible applicants

Any charity, voluntary group or community organisation may apply. CTC must be satisfied that any grant made is likely to achieve the promotion or improvement of the economic, social or environmental well-being of the Camelford Town Council area. While grants will be made only to organisations working for or helping the people of Camelford, if assistance is also made available to residents from the surrounding parishes this will not be a disqualification.

CTC will not fund activities of a political nature. CTC promotes equal opportunities.

CTC will not award grants to national organisations which do not have a direct specific benefit to the people of Camelford or where local groups raise funds which are sent to a regional or national HQ for redistribution and not spent locally. Local branches of national organisations will have to show why assistance is not forthcoming from the parent body.

Organisations will not be given a grant more than once a financial year.



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig BA (Hons) CILCA

Town Hall
Market Place
Camelford PL32 9PD

01840 212880

clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Grant application form

Please note that this application will not be considered unless it is accompanied by the following supporting documentation:

- The latest balance sheet of the organisation/project
- A copy of the constitution

Key details	
Name of organisation (please complete in block letters) CAMELFORD CHRISTMAS LIGHTS	
Name and purpose of project PURCHASE OF ADDITIONAL DISPLAYS TO IMPROVE & EXPAND THE CAMELFORD CHRISTMAS LIGHTS	
Total amount requested from the Town Council	
Contact name and position KASEY SWEETH SECRETARY	Telephone: [REDACTED] Email: [REDACTED]
Address for correspondence [REDACTED] [REDACTED] [REDACTED]	
Post code [REDACTED]	
Bank account name, sort code and account number CAMELFORD CHRISTMAS LIGHTS	
Aims of organisation – state the aims and objectives of your organisation and the nature of its activity TO PURCHASE, INSTALL, MAINTAIN, STORE + FURTHER DEVELOP THE TOWNS LIGHT DISPLAY	

Give brief details of organisation's own fundraising efforts including amount raised (eg, raffle, bucket collections, etc.)

Activity	Amount raised
PLEASE SEE ATTACHED FOR	
ADDITIONAL INFORMATION	

Project details

Name of project PURCHASE OF DISPLAYS TO UPGRADE
AND ADD TO EXISTING DISPLAYS 2024

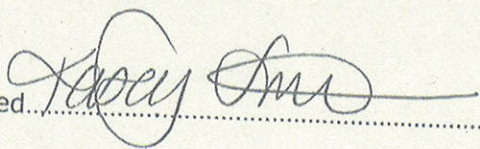
Who will manage the project? KASEY SMEETH (SECRETARY)
MICHAEL REEVE (TREASURER)

Please provide a statement of how the project will benefit residents of Camelford.

2023 DISPLAY SAW AN INCREASE IN DISPLAYS.
AND NEW AND REFURBISHED, WE HAVE GRAND
PLANS TO EXTEND THE AREA COVERED AND
AS WELL AS MODERNISE AND ADD TO THE
EXISTING AREA.

You may use a separate sheet of paper to submit any other information which you feel will support this application.

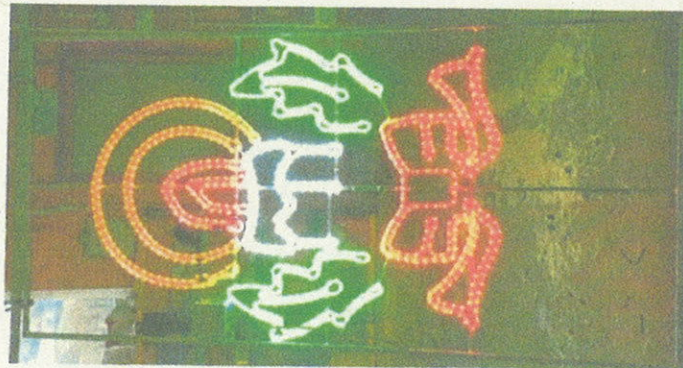
Signed.....



Date 28 FEBRUARY 2024

EX-HIRE DISPLAYS

All prices subject to vat & delivery

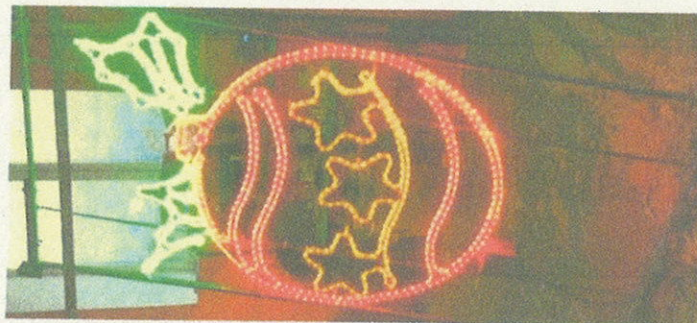


M057B

1 available

Size - 2m x 1m

£180 each

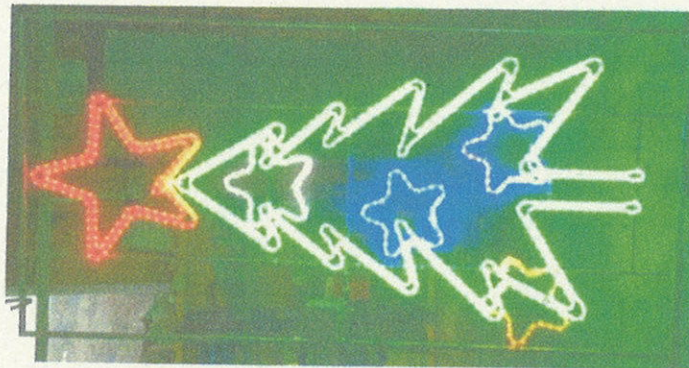


M051B

1 available

Size - 2m x 1m

£180 each

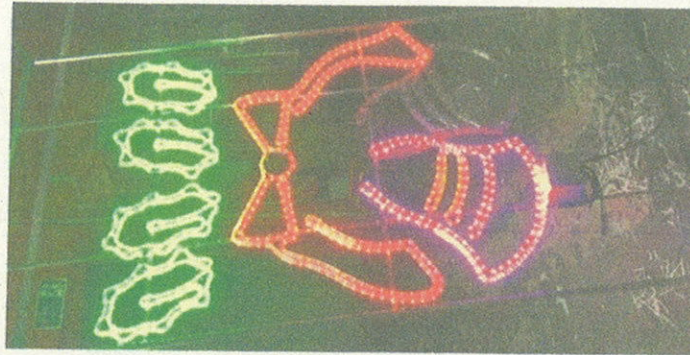


M128B

1 available

Size - 2m x 1m

£180 each



M055B

1 available

Size - 2m x 1m

£180 each

All the above animated

EX-HIRE DISPLAYS

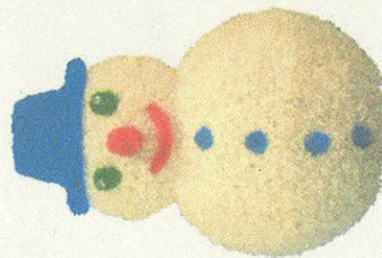
All prices subject to vat & delivery



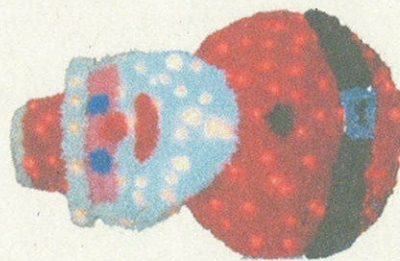
MS101
1 available
Size -
£649 each



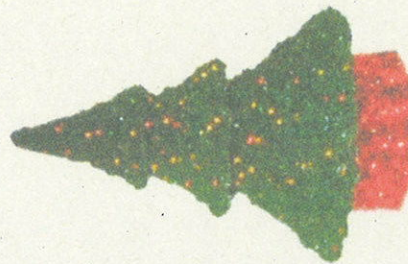
MS102
1 available
Size -
£649 each



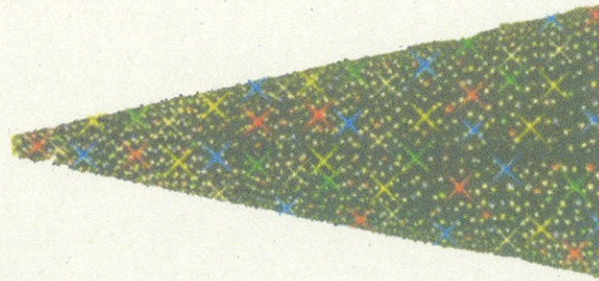
M3D7F03F
1 available, 24V
Size - 2.1m x 1.2m (3D)
£743 each



M3D7S03F
2 available, 24V
Size - 2.1m x 1.2m (3D)
£743 each



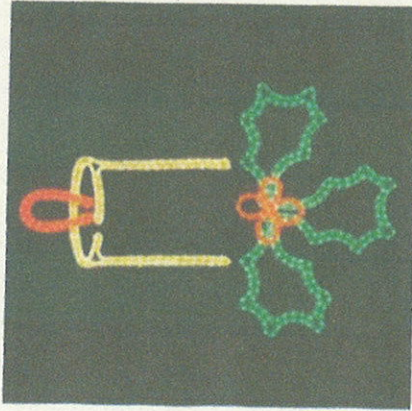
M3D7S03F
2 available, 24V
Size - 2.1m x 1.2m (3D)
£743 each



M3D20T
1 available, 24V
Multicoloured
Size - 20ft
£4,080 each

EX-HIRE DISPLAYS

All prices subject to vat & delivery

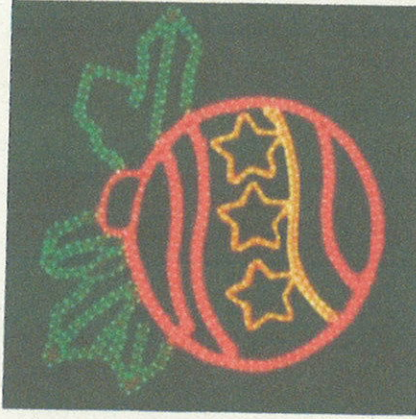


M143

1 available

Size - 1.2m X 1.2m

£231 each

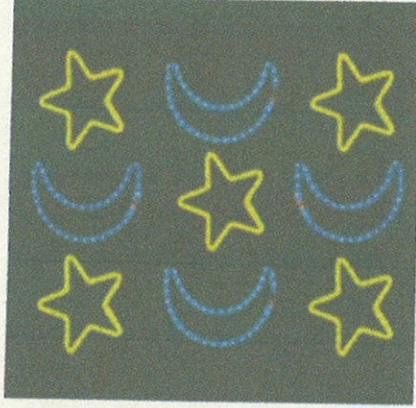


M051B

1 available

Size - 1.2m X 1.2m

£231 each

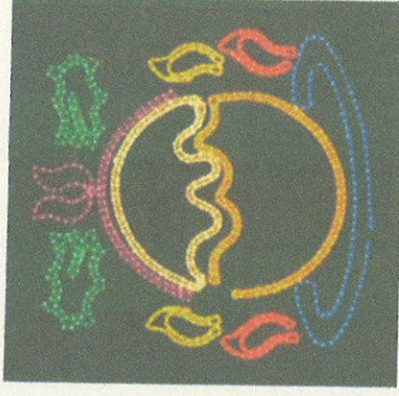


M051B

1 available

Size - 1.2m X 1.2m

£231 each

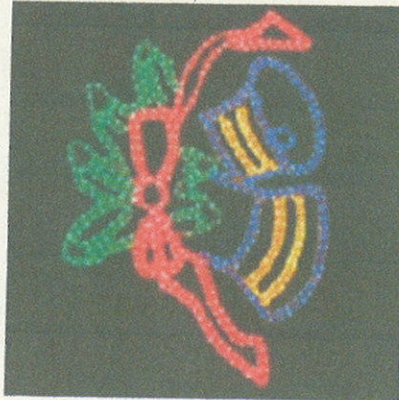


M340

1 available

Size - 1.2m X 1.2m

£231 each

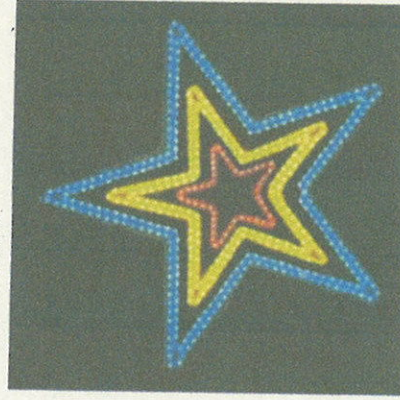


M055B

1 available

Size - 1.2m X 1.2m

£231 each

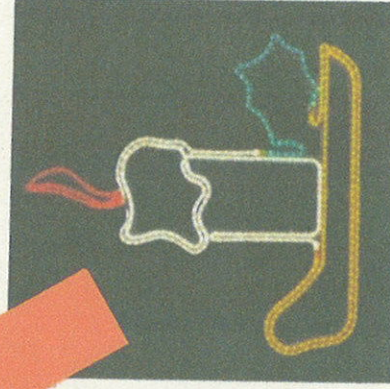


M185

1 available

Size - 1.2m X 1.2m

£231 each



M185

1 available

Size - 1.2m X 1.2m

£231 each

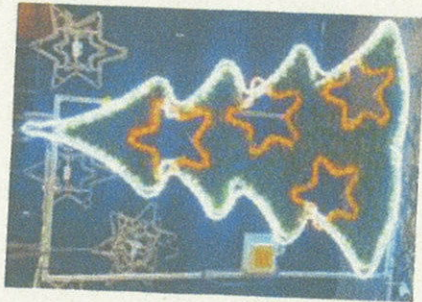
Colourful
Traditional
Designs

EX-HIRE DISPLAYS

All prices subject to vat & delivery



MS005
1 available
Size - 1.5m x 1m
£294 each



MS080
3 available
Size - 1.5m x 1m
£294 each



MS085
5 available
Size - 1.5m x 1m
£294 each



MS098F
3 available
Size - 2m x 1m
£484 each



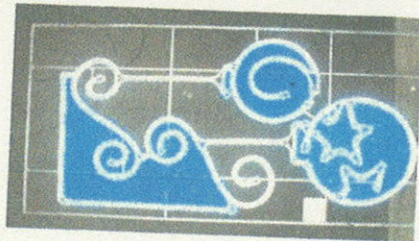
MS099
16 available
Size - 2m x 1m
£294 each



MS034
1 available
Size - 1.5m x 0.7m
£291 each



MS103
3 available
Size - 1m
£294 each



MS011
2 available
Size - 2m x 1m
£294 each



MS089
6 available
Size - 1.5m x 0.7m
£291 each



MS089
6 available
Size - 1.5m x 0.7m
£291 each



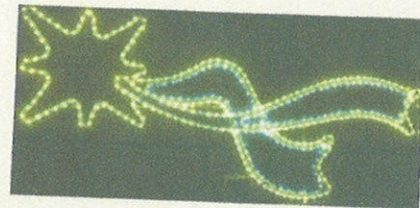
MS004
1 available
Size - 1.5m x 0.7m
£291 each



MS084
1 available
Size - 1.5m x 0.7m
£210 each



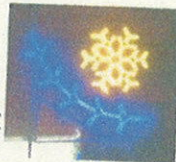
MS083
1 available
Size - 1.5m x 0.7m
£210 each



MS082
1 available
Size - 1.5m x 0.7m
£210 each



MS041
2 available
Size - 1m x 0.85m
£177 each



MS042
2 available
Size - 1m x 0.85m
£177 each

sales@lumalite.co.uk

Lumalite

Tel: 01

84879

Pg 1

LITEMANIA.CO.UK LTD T/A LUMALITE
UNIT 2 GREENHILL INDUSTRIAL ESTATE
MYTHOLMROYD
HEBDEN BRIDGE
WEST YORKSHIRE
HX7 5QF
VAT Reg No: 107205260

Sales Order

Page 1

Camelford Town Council

113037

06/02/2024

C131

Qty Ordered	Product Code	Product Description	Unit Price	Net Amt	VAT
1.00	HMS089	1.5M X 0.7M ANGEL WITH TRUMPET	291.0000	291.00	58.20
2.00	MS041	1m x 85cm STAR AND BRANCH LED STATIC	177.0000	354.00	70.80
2.00	MS042	1m x 85cm SNOWFLAKE AND BRANCH LED STATIC	177.0000	354.00	70.80
1.00	M051B	1M X 2M BAUBLE	180.0000	180.00	36.00
1.00	HMS102	STARS & TAILS CROSS ROAD LED STATIC	649.0000	649.00	129.80
1.00	M128	1M X 2M TREE WITH STARS	180.0000	180.00	36.00

Total Net Amount 2,008.00

Carriage 250.00

Total VAT Amount 451.60

Order Total 2,709.60

Date Despatched.....

Weight.....Kilos

Cons. Note No.....

Date	Received from	Amount	Banked
5/21/23	KS - Bingo	856.45	
5/21/23	KS - Easter Sunday cake sale	37.2	
5/26/23			905
8/24/23	Red Planet - Film Company	4000	
9/19/23	& J Metters - Golden wedding	475	
9/19/23	KS - Car Treasure Hunt	137.19	
9/19/23	KS - Garden Safari	1311.95	
10/11/23	KS - Quiz	209	
10/11/23	Jumble weigh in	105	
10/11/23	B&J Metters	20	
10/11/23	Marshgate WI	50	
10/19/23			2010
10/20/23			255
12/12/23	KS - Christmas Bingo	655.4	
12/12/23	Switch on night buckets	145.94	
12/12/23	Methodist church - tree display	130	
12/12/23	Town Trust - tree display	20	
12/12/23	Bolinger - safari donation	30	
12/15/23			972

8183.13

Date	Supplier	Description	Amount
5/24/23	Mac Fabrication	Materials	174.22
10/2/23	R Sleep	Materials	30.53
10/19/23	The Corporate Christmas	Light displays	947.95
10/19/23	Litemania	Light Displays	5217.6
10/26/23	Devondale	Materials	1158.76
11/1/23	British Legion	Wreaths	50
11/1/23	Festive lights	Lights	123.98
11/6/23	Magnificent Gifts	OB Leaving gift	32.95
11/14/23	Illuminate	Lights	878.4
11/20/23	BBPS	Insurance	785
11/20/23	Devondale	Materials	198.08
12/13/23	R Sleep	Materials	226.26
12/13/23	Mark Chapman	Road closures	118.52
12/13/23	K Smeeth	Amazon Voucher	50
12/13/23	D Burnard	OB Leaving gift	22
12/13/23	ECL Plastics	Materials	105.3
1/15/24	Julliot's Well	Voucher	160
1/15/24	M Reeve	Co-op Voucher	40
2/1/24	RD Electrics	Materials	501.34
2/20/24	S Stephens	Materials	1189.91

12010.8

Maintenance van and ride on mower insurance

Renewal MS Amlin: £957.77

NFU- will cover van but not mower.

Came and Country- called awaiting call back - cant beat it

WPS Hallam- getting back to me but not sure if they will just do motor insurance- they want commercial combined. - cant beat it.

Private & Confidential

[REDACTED]
Camelford Town Council
Town Hall
Market Place
Camelford
Cornwall
PL32 9PD
United Kingdom

22nd March 2024

Blenheim House
1-2 Bridge Street
Guildford
Surrey
GU1 4RY

Tel: 01483 462 860

www.ajg.com/uk

[REDACTED]
Insurance Policy: Non-Fleet Rated Commercial Motor
Client Name: Camelford Town Council
Client Reference Number: 28951142
Policy Number: AGRI/105333/2023
Effective Date: 06/04/2024

Your insurance policy is due for renewal shortly and we have pleasure in enclosing your renewal quotation(s) and documentation. These have been based on your requirements which you disclosed to us previously or in our recent renewal discussions. Our understanding of your requirements are shown in the enclosed documentation.

There are a number of documents enclosed and it is important that you review each of them. Within this letter we have summarised what we consider to be the most important points to assist you. We have directed you to those documents, or parts of documents, which you must read carefully.

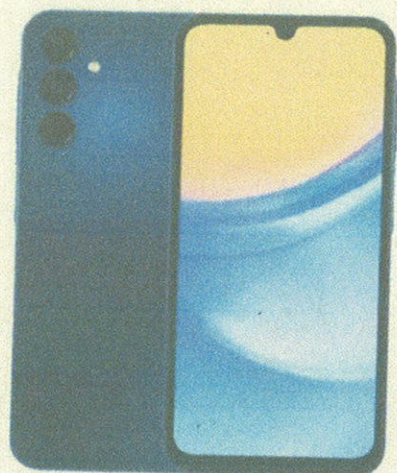
Your renewal premium(s) for the forthcoming year are detailed as follows:-

Policy	Insurer	Premium	Insurance Premium Tax	Administration Fee(s)	Total Due
Non-Fleet Rated Commercial Motor	MS Amlin	£810.51	£97.26	£50.00	£957.77
Total		£810.51	£97.26	£50.00	£957.77

Non-Fleet Rated Commercial Motor**Your Requirements and Our Recommendations**

We have assessed the information about the circumstances that you have provided to us to help us to identify your requirements and make recommendation(s). We have based our understanding of your requirements on this information.

Our Recommendation(s)



How long do you want to pay for your phone?

24 months

36 months

Monthly device cost

£4.97

Choose your airtime plan, 24 months, unlimited texts and calls

Price rises each year on 31 March by Consumer Price Index rate of inflation + 3.9%

5GB Data

25GB Data

125GB Data

Unlimited Data

Best-selling plan

5GB Data
Essentials plan

£25.00
monthly

increases 31 March

- ✓ Stay Connected Data
- ✓ Gift data to all the family
- ✓ Excellent speed max 100 Mbps

5GB Data
All Rounder plan

£31.00
monthly

increases 31 March

- ✓ Inclusive Extra worth up to £20 per month
- ✓ Stay Connected Data
- ✓ Gift data to all the family

CTC SAVE ~ 10%

= £22.36 / month

+ DEVICE COST

= £27.33 / month

Currently paying - £30.

CELEBRATION PYROTECHNICS

where timing & choreography
make the difference

Celebration Pyrotechnics
5 Priory Road
Bodmin
Cornwall
PL31 2AF

Tel: 01208 78790
www.celebrationpyro.com

Confirmation of Booking

Date: 30th November 2024 (Saturday)

Time: 7:20pm

Venue: Fields to East of A39 as per recent years

Client: Camelford Town Council c/o Jordan Burnard - 01840 212880
Town Hall, Market Place, Camelford, Cornwall. PL32 9PD

Special Requests: Spectacular display to be viewed from town centre for Christmas

Lights celebrations. Display brief as per 2023

Email correspondence to: admin@camelford-tc.gov.uk

Action to be undertaken by client: Please arrange for the reserve firing site used
in 2022 to be available in the event of unfavourable weather

Payments via cheque or bank transfer please to HSBC Sort: 40-12-22 Acc: 01390899

Display Value: £2200.00 +VAT

Deposit Due: £660.00

By: 16-03-24

Balance Due: £1980.00

By: 16-11-24

monies paid will be refunded, less deposit, if notice of cancellation is given more than
before event. Should the display be cancelled within 28 days of event, a 25% charge will
cancelled within 48 hours of firing, a 50% charge will apply. Should the display be
a charge will be made to cover any direct costs Celebration Pyrotechnics Ltd incurs.
into our account will incur a 3% surcharge. The event organiser is responsible for
exclusion zones with the provision of stewards and/or public safety barriers as required
ation Pyrotechnics Ltd. **Please ensure you inform your venue of these booking details.**

u for your booking, we look forward to providing your display.

Members of the British Pyrotechnists Association and CBI Explosive Industry Group
VAT Registered: 799 6251 63 Directors: Roger C. Bricknell & Thomas C. Bricknell

JAMES

QUOTE

AS REVIEW

YEAR!

IE.

£2640

INC VAT.

All in 1 building SW Ltd
8 Hillhead Gardens Camelford
CW
PL32 9TD
07980841867
allin1buildingservicesw@gmail.com
www.allin1building.com
VAT Registration No.: 323547805


All in 1 Building SW LTD
allin1buildingservicesw@gmail.com
07980841867 - 07506532050

Quote

ADDRESS

Camelford Town council
Town Council
Town Hall
Market Place
Camelford
Camelford
PL32 9PB

QUOTE NO. 2057
DATE 19/03/2024

DESCRIPTION

AMOUNT

Re Ocm Fence length of Skate area to rd
To replace or adapt fence post where required, Fit
steel fence alongside boundary to rd (Excluding
purchase of panels)

1,140.00

Thank you for your recent inquiry and invitation to quote.
We trust that the quotation will be of interest to you and look
forward to hearing from you in the near future. should you
have any queries I would be more than happy to assist

SUBTOTAL

1,140.00

VAT TOTAL

228.00

TOTAL

£1,368.00

Accepted By

Accepted Date

Payment Instructions
All in 1 Building SW LTD
Sort code - 40-36-22
Account No. - 43909484

All in 1 building SW Ltd8 Hillhead Gardens Camelford
CW

PL32 9TD

07980841867

allin1buildingservicesw@gmail.com

www.allin1building.com

VAT Registration No.: 323547805



All In 1 Building SW LTD

allin1buildingservicesw@gmail.com
07980841867 - 07506532050**Quote****ADDRESS**Camelford Town council
Town Council
Town Hall
Market Place
Camelford
Camelford
PL32 9PB**QUOTE NO. 2058****DATE 19/03/2024****DESCRIPTION****AMOUNT**Re Enfield Toilets Rainwater Harvester Service
To Clean out Gutters, Service Pump and filters etc.
to include replacement parts where necessary, Drain down Water storage
containers and clean sumps

260.00

Thank you for your recent inquiry and invitation to quote.
We trust that the quotation will be of interest to you and look
forward to hearing from you in the near future. should you
have any queries I would be more than happy to assist**SUBTOTAL**

260.00

VAT TOTAL

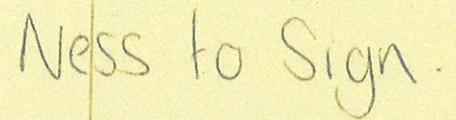
52.00

TOTAL**£312.00**

Accepted By

Accepted Date

Payment Instructions
All in 1 Building SW LTD
Sort code - 40-36-22
Account No. - 43909484



MILEAGE (@ .45 per mile)

Details of Journey

EXPENSES

GRAND TOTAL (total claim of mileage and total cost of expenses) £ 28.05

Clerk signature [Signature] Date 9/4/24

Town Council
Town Clerk
Library
Market Plc
26.2.24

A J Shaw
7 High Street,
Camelford
PL32 9pq

Dear Esther,

Please find my expenses to service and repair the bench seat (Philip Lessels),

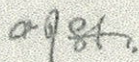
To dismantle, remove from site, remove all varnish/ wood stain to bare wood. Stain wood, apply several coats finish (Sadolin Dark Oak), renew several fixings and rebuild bench, ready for installation.

Materials; 3 belt sanding sheets, 1.5 mtr 120 grade sand paper, various fixings, 1.5 ltr white sprit.
Electricity.

Total including VAT

£42.79

Yours sincerely



Mr A J Shaw