



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy

Town Hall
Market Place
Camelford
PL32 9PD

01840 212880

clerk@camelford-tc.gov.uk

www.camelford-tc.gov.uk

Published on 09/10/2024

TO MEMBERS OF THE COUNCIL:

1. To note Councillors present

Councillors: R Rotchell (Mayor), C Hewlett (Deputy Mayor), M Coombes, S Bond, , S Elford, M Ginger, , A Scawn, A Shaw,

2. To receive Apologies for absence with reasons

Cllr Grigg, Burgis and Thomson,

Proposed to accept: Cllr Coombes Seconded: Cllr Shaw unan

24/217

3. To receive Declarations of Interest & Approve Dispensations

Cllr Shaw declared an interest on item 11

24/218

4. Public question time (15 minutes allowed for this)

Cllr Ross Yates, of Forrabury & Minster Parish Council, spoke on behalf of the council regarding planning application PA23/10067 – For the development of a Geothermal Power Plant planning application- Cllr Yates stated that whilst the application sits within the Camelford Town Council ward, Forrabury & Minster Parish Council have extensive representation in their council meetings as residents have highlighted it directly affects them in the Forrabury & Minster Parish Council ward. Cllr Yates requested that Camelford Town Council consider their consultee remarks when coming to a decision on the application. David Stark, Forrabury & Minster resident spoke on behalf of the Camel & Slaughterbridge Protection Project (CSPP) – Mr Stark clarified that the CSPP's objection to the application is not an objection to geothermal energy, The CSPP's critical objection is the suitability of the site at Slaughterbridge. Mr Stark noted that the CSPP have commissioned 4 expert technical opinions at their own expense. Mr Stark specified some extracted facts from Cornwall Council & GEL's Groundshaw Report, there are Two SSSI impact risk zone, a bedrock aquifer, groundwater vulnerability, a water framework directive catchment (the river Camel special area of conservation) and a water framework directive ground water body on site. Mr Stark sought reassurance from Cllr Jordan that the 40 new and updated documents uploaded to the planning portal will not affect the fact he has called this application into strategic planning. Mr Stark asked Camelford Town Council to support CSPP in objecting to the application as it stands and call it into full scrutiny starting with an independent Environmental impact assessment. Cllr Rotchell commented that he would respond to this statement in his Mayors report (further down the agenda)

Craig Blackburn- resident from Camelford ward- offered support in opposing the GEL application and voiced disappointment in Camelford Town Council, as he felt there had not been enough scrutiny before previously approving this application. Cllr Rotchell confirmed he can also respond to this in his Mayors Report.

Cllr Jordan, confirmed he has spoken to Tim Warn (Planning Officer), who confirmed there is a lot to do. He is aware Cllr Jordan wants this taking to strategic planning. Cllr Jordan discussed a new document regarding the Air Quality report and how it affects the Bypass Bid which has been passed onto the Clerk to be circulated to Councillors. Cllr Jordan noted that he has received a lot of complaints about the road junctions between Camelford and Boscastle, where there have been multiple issues- Cllr Jordan has been an inspected- and confirmed a lot of white lines have faded, Cllr

Jordan will take this up with Highways. Cllr Jordan stated that Cllr John Conway has put in a vote of no confidence against Cornwall Council leader – which will go to an extraordinary meeting of the Council on 7th November- which will cost the rate payers of Cornwall about £50,000. Cllr Rotchell changed the order of the Agenda and brought forward his Mayors report in order to answer the questions raised in Public Question time.

24/218

8. Portfolio Reports

a. Mayor's report – Cllr Rotchell attended the Estates and Properties committee meeting on 20th Sep, on 25th Cllr Rotchell facilitated the first men's book club, the next meeting of the men's book club is on 23rd in the Library, on 26th September we held the Macmillan coffee morning in the Library, tomorrow (16th October) the old bank is holding their official reopening at lunch time, Cllr Rotchell encouraged people to pop in if they have time. Cllr Rotchell stated that on 22nd October the Bowls club have an open lunch event. as they have significant proposals to develop the site, Cllr Rotchell encouraged people to attend. Cllr Rotchell moved on to discuss the GEL application. Cllr Rotchell, Coombes and Shaw attended site meeting on 7th October with representatives from the various groups and Forrabury & Minister Parish Council. Cllr Rotchell addressed one of the questions raised in Public Question time, and explained that when the planning application arrived at Camelford Town Council they judged the application and made their decision based on the information Camelford Town Council had received by that point. Cllr Rotchell noted that a substantial amount of information has been received since then, and the representatives at the site meetings acknowledge that the information Camelford Town Council had received was sparse. Cllr Rotchell noted that the Town Councillors are not experts on this matter and can only judge based on the information available to them. In light of the new information available Cllr Rotchell proposed two amendments to Camelford Town Council's position:

1. An independent Environmental Impact Assessment is commissioned by Cornwall Council.
2. The application is decided upon by Cornwall Council's Strategic Planning committee, not by delegated Officer.

Cllr Rotchell noted this supports what Cllr Jordan has suggested and the representatives from Forrabury & Minster.

Cllr Scawn questioned how we can be assured that Cornwall Council will appoint a completely independent Environmental Impact Assessment. Cllr Rotchell clarified that all Camelford Town Council can do regarding this is ask for an independent assessment. Cllr Bond voiced that it needs to be trusted that it will be an independent assessment just as we have to trust the CSPP's reports are independent.

Cllr Rotchell addressed the room and stated that members of the public are free to leave at anytime if they do not wish to sit through the rest of the meeting.

At this point a member of the public wished to highlight an interaction between Tim Warn (The planning officer), MP Ben Maguire and his PA, which resulted in the MP contacting the secretary of state requesting a review of the environmental Impact assessment screening process. The secretary of state has until 21st October to reply.

Mr Stark thanked Cllr Rotchell for his proposal and the majority of public in attendance left the meeting.

Proposed: Cllr Rotchell

Seconded: Cllr Bond

Unan

24/219

5. To receive and approve the Minutes of: Ordinary meeting 10th Sep 2024

Proposed to accept: Cllr Coombes Seconded; Cllr Elford

1 abs

24/220

6. To receive Clerk's report

Matters arising from the Minutes. Update on Churchfield car park, the clerk confirmed that the ticket machine is up and running now, although there are still issues surrounding the power supply, this is still under investigation. The clerk noted feedback from residents regarding the parking permits

(which is down for review Agenda item 9e) - Enfield Park Bridge- received a response from engineer who advised Camelford Town Council to seek an architect to design some plans in order for them to be able to provide an accurate quote. The clerk noted vandalism at Camelford Hall as a result of the Skate:Create youth group- clerk liaising with Hall trustees to get the matter resolved.

24/221

7. Planning

a. To **note** PA24/00922/PRE **Closed** - advice given: Location:- Land To The East Of Trestephen Helstone Camelford Cornwall PL32 9RL Proposal Request for a Tree Preservation Order to protect large Hazel and Sycamore in 8th of an acre next to Trestephen.

24/222

b. To **note** PA24/05242 **APPROVED** Location:- Land East Of Tremarden Hendra Camelford Cornwall PL32 9UT- Proposal: Erection of replacement storage building following demolition of existing storage building.

24/223

c. To **resolve** on Application PA24/06610 Proposal First floor extension and new porch Location 66 Beechwood Drive Camelford Cornwall PL32 9NB- Cllr Shaw noted that he has visited the site and has no concerns.

Proposed to support: Cllr Shaw

Seconded: Cllr Bond

Unan

24/224

d. To **resolve** on Application - PA24/07187 Proposal: Conversion of barn into C3 dwellinghouse without complying with condition 2 of decision PA18/02986 dated 18/05/2018 Location The Granary Adjacent Mutley 8 Trevia Lane Camelford PL32 9UX- Cllr Shaw noted that he spent a lot of time investigating this application as it wasn't clear, clarified that the amendments to the application are a slightly smaller footprint and more environmentally friendly materials. Cllr Shaw Proposed no objection.

Proposed: Cllr Shaw

Seconded: Cllr Coombes

24/225

9. Correspondence

a. To **note** thanks from St Julitta Church Flower festival organisers for participation.

24/226

10. Agenda Items

a. **Resolve** to accept Financial Regulations 2024

Proposed: Cllr Bonds Seconded: Coombes

unan

24/227

b. **Resolve** to accept Code of conduct 2024.

Proposed: Cllr Shaw Seconded: Cllr Elford

unan

24/228

c. **Review** and accept Emergency plan- deferred to strategic- deferred to Strategic Committee

24/229

d. **Resolve** to transfer any funds above the precept amount into the high interest savings account.

Proposed: Cllr Shaw

Cllr Scawn

unan

24/230

e. **Review** Churchfield Permit policy and proposed amendments. A discussion took place around the policy for Businesses and that the 1st permit at the cost of £50 is given to the first employee who comes in to purchase a permit. Cllr Hewlett- highlighted that council were under the impression the business would be paying for the permits not the employees- The Clerk clarified that in practice it is mostly the employees purchasing their own permits. Cllr Ginger put forward a suggestion for a separate permit for workers in Camelford- Due to the lengthy discussion needed Council decided to refer to Estates and Properties Committee to put forward a proposal to amend the policy next year.

24/231

f. **Resolve** on quote for Tree Survey Enfield Park.

It was resolved to Check with Cornwall council but go ahead with the tree survey.

24/232

g. To **note** interest rate drop on Barclays savings account (reduced by 0.10%)

24/233

h. To **note**- Surveys required to help secure CLUP funding- 10 per councillor

24/234

11. August Accounts

a. To **note** Balances at

Current Account	£214361.05
Tracker Account	£100922.29
CCLA Property Fund	£80,000
CCLA Deposit account	£50500.48

b. To **resolve** to authorise the payments of Accounts Outstanding

August:

Staff	Sep/Oct Wages & expenses	BACS	£9790.09
HMRC	Sep/Oct Tax & NI	BACS	£2684.75
Cornwall Pensions	Sep/Oct Pension contributions	BACS	£3086.48
Barclays	Bank Charges	DD	£5.50
Mileage	Cllr Mileage for Training	BACS	£40.50
OCM	Skate Instructor & Community worker	BACS	£1096.05
Everflow	Water	DD	£36.63
3 for business	CTC mobiles Aug	DD	£12.54
3 for business	CTC mobiles Sep	DD	£12.54
Seadog IT	Website Hosting	DD	£34.95
Voipfone	Office Telephone system	DD	£11.40
Camelford Town Trust	Town Hall Rent	DD	£550.04
Cornwall Council	Rates – Churchfield CP	DD	£513.00
Cornwall Council	Rates – Town Hall/Library	DD	£269.00
Cornwall Council	Rates – Clease CP	DD	£269.00
Cornwall Council	Rates – Enfield Park Store	DD	£51.00
Positive Energy	Town Hall Electricity – Aug- final bill	DD	£52.01
Positive Energy	Town Hall Electricity- Aug- final bill	DD	£69.87
British Gas	Town Hall Electricity sep/oct	DD	£323.26
British Gas	Town hall Electricity Aug/sep	DD	£318.33
British Gas	Electricity – OCM Aug/Sep	DD	£458.65
Octopus	Electricity – Public conveniences Sep	DD	£85.25
Octopus	Electricity –Cleas Road CP Sep	DD	£152.03
Octopus	Electricity- Cleas Road Aug	DD	£155.17
BT	Internet	DD	£41.94
EE	Maintenance Phone	DD	£21.60
Western Supply	Maintenance supplies	BACS	£11.70
R Sleeps	Maintenance Supplies	BACS	£552.33
SW Hygiene	Public toilet bin services	BACS	£134.19
Cornwall council	SLA patrols	BACS	£43.81
Back on nights	Music on the bandstand	BACS	£170.00
Camelot Garage	Fuel for CTC van Aug	BACS	£172.53
Camelot Garage	Fuel for CTC van Sep	BACS	£87.53
Mail chimp	CTC website emailing	DD	£11.92
Big Bertha original	Bean bag chairs -Library	Debit	£124.70
Jag Signs	No Smoking/vaping signs OCM	BACS	£63.54
Viking	Office Heater (replace old)	BACS	£23.39
Viking	Office supplies	BACS	£102.52
Community Grant	Friends of Lanteglos	BACS	£500.00
CSG	Interceptor clearance	BACS	£1470.00

Duplicate payment of £458.65 to British Gas removed as it was on the agenda twice- total updated.

TOTAL £19813.69

c. To **note** Income

Cornwall Council	September precept	BACS	£172049.50
Danio's Café	Partial rent payment	CC	£75.00
Cash	Cash from library	CC	£274.00

Car Park permits
B.Grills

Churchfield & Clease
Xmas fayre stall

PO
BACS

£2080.00
£5.00

Total: £174483.50

Cllr Shaw requested a monthly meter reading of OCM water

Cllr shaw left the room for the vote due to a mileage claim

Proposal to accept accounts: Cllr Coombes

Seconded: Cllr Bond Unan 1 abs

24/235

13. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:

To note items for 19th Nov 2024 Agenda.

GEL, 22nd October 7pm meeting closed 19.47

Good morning

Several Years ago your predecessor Paul Tyler lobbied successfully to have the flyover at Kennards House built, following several accidents at the turning onto the A 395.

As you are aware the crossing onto the A30 at Plusha has now become just as precarious and dangerous.

However, the subsequent diversion and long tailback of traffic yesterday through Camelford, combined with the failure of the traffic lights in the high street, once again highlighted the absolute necessity for the Camelford bypass to become the priority for the County.

I note that £10,00000 has been allocated for a "bat tunnel" on the HS2 line ! Your comments would be appreciated.

Regards

David Pierce

LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2024/25, a comparison with 2023/24 agreement

SCP	01 April 2024		1 April 2023		Scale Ranges
	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
2	£23,656	£12.26	£22,366	£11.62	Below LC Scale (for staff other than clerks)
3	£24,027	£12.45	£22,737	£11.82	
4	£24,404	£12.65	£23,114	£12.01	
5	£24,790	£12.85	£23,500	£12.21	
5	£24,790	£12.85	£23,500	£12.21	LC1 (5-6) (below substantive range)
6	£25,183	£13.05	£23,893	£12.42	
7	£25,584	£13.26	£24,294	£12.63	
8	£25,992	£13.47	£24,702	£12.84	LC1 (7-12) (substantive benchmark range)
9	£26,409	£13.69	£25,119	£13.06	
10	£26,835	£13.91	£25,545	£13.28	
11	£27,269	£14.13	£25,979	£13.50	
12	£27,711	£14.36	£26,421	£13.73	
13	£28,163	£14.60	£26,873	£13.97	LC1 (13-17) (above substantive range)
14	£28,624	£14.84	£27,334	£14.21	
15	£29,093	£15.08	£27,803	£14.45	
16	£29,572	£15.33	£28,282	£14.70	
17	£30,060	£15.58	£28,770	£14.95	
18	£30,559	£15.84	£29,269	£15.21	LC2 (18-23) (below substantive range)
19	£31,067	£16.10	£29,777	£15.48	
20	£31,586	£16.37	£30,296	£15.75	
21	£32,115	£16.65	£30,825	£16.02	
22	£32,654	£16.93	£31,364	£16.30	
23	£33,366	£17.29	£32,076	£16.67	
24	£34,314	£17.79	£33,024	£17.16	LC2 (24-28) (substantive benchmark range)
25	£35,235	£18.26	£33,945	£17.64	
26	£36,124	£18.72	£34,834	£18.10	
27	£37,035	£19.20	£35,745	£18.58	
28	£37,938	£19.66	£36,648	£19.05	
29	£38,626	£20.02	£37,336	£19.41	LC2 (29-32) (above substantive benchmark range)
30	£39,513	£20.48	£38,223	£19.87	
31	£40,476	£20.98	£39,186	£20.37	
32	£41,511	£21.52	£40,221	£20.90	

	01 April 2024		1 April 2023		Scale Ranges
SCP	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
33	£42,708	£22.14	£41,418	£21.53	LC3 (33-36) (below substantive range)
34	£43,693	£22.65	£42,403	£22.04	
35	£44,711	£23.17	£43,421	£22.57	
36	£45,718	£23.70	£44,428	£23.09	
37	£46,731	£24.22	£45,441	£23.62	LC3 (37-41) (substantive benchmark range)
38	£47,754	£24.75	£46,464	£24.15	
39	£48,710	£25.25	£47,420	£24.65	
40	£49,764	£25.79	£48,474	£25.19	
41	£50,788	£26.32	£49,498	£25.73	
42	£51,802	£26.85	£50,512	£26.25	LC3 (42-45) (above substantive benchmark range)
43	£52,805	£27.37	£51,515	£26.77	
44	£54,071	£28.03	£52,752	£27.42	
45	£55,367	£28.70	£54,017	£28.08	
46	£56,708	£29.39	£55,325	£28.76	LC4 (46-49) (below substantive range)
47	£58,064	£30.10	£56,648	£29.44	
48	£59,300	£30.74	£57,854	£30.07	
49	£60,903	£31.57	£59,418	£30.88	
50	£62,377	£32.33	£60,856	£31.63	LC4 (50-54) (substantive benchmark range)
51	£63,881	£33.11	£62,323	£32.39	
52	£65,943	£34.18	£64,335	£33.44	
53	£68,000	£35.25	£66,341	£34.48	
54	£70,065	£36.32	£68,356	£35.53	
55	£72,145	£37.39	£70,385	£36.58	LC4 (55-62) (above substantive benchmark range)
56	£74,198	£38.46	£72,388	£37.62	
57	£76,277	£39.54	£74,417	£38.68	
58	£78,315	£40.59	£76,405	£39.71	
59	£80,247	£41.59	£78,290	£40.69	
60	£82,221	£42.62	£80,216	£41.69	
61	£84,243	£43.67	£82,188	£42.72	
62	£86,319	£44.74	£84,214	£43.77	

NB - In 2024/25 in line with the Green book and new template contract and to avoid confusion the hourly rate calculation was changed to that used by the NJC and LGA. Annual salary divided by 52.143 weeks (which is 365 days divided by 7) divided by 37 hours (the standard working week).



National Association
of Local Councils

t: 020 7637 1865

e: nalc@nalc.gov.uk

w: www.nalc.gov.uk

Until 2023/24 the hourly rate was calculated differently. Annual salary divided by 52 weeks to produce a weekly figure and then divided that figure by 37 hours.



Revocation Report for Camelford Air Quality Management Area (AQMA)

**In Fulfilment of Part IV of the Environment Act 1995
Local Air Quality Management**

Date: 15th May 2024

Scope

Cornwall Council's 2023 Annual Status Report (ASR) considered the revocation of the Camelford AQMA, Defra's appraisal supported this stating: "One of the Council's priorities for 2023 is to gather supporting data to determine whether Camelford AQMA should be revoked... Where there have been no exceedances for the past five years, local authorities must proceed with plans to revoke the AQMA".

The following report lays out the intention to revoke the air quality management area (AQMA) in Camelford following six years of successfully reduced annual Nitrogen Dioxide (NO₂) levels to below the national air quality objective of 40µg/m³. Laid out within is the evidence required to show that these consecutive years are representative of long-term trends.

Background Information

The Air Quality Standards Regulations 2010 provide the statutory basis for air quality objectives under Local Air Quality Management (LAQM) in England. Local authorities are required to assess the quality of their air under the LAQM Framework, underpinned by the Environment Act 1995 which sets local limits through the Air Quality (England) Regulations 2000 (as amended in 2002). Any area which exceeds these objectives must be designated as an AQMA and an Air Quality Action Plan detailing remedial measures must be put in place.

Camelford was declared an AQMA on 4th January 2017 due to exceedances in NO₂ national air quality objectives following commencement of monitoring in 2010. Following consultation, the Camelford Air Quality Action Plan was published. Camelford AQMA encompasses the area shown in purple in Figure 1, including Sportsmans Road and Sir James Smith School to the east; the B3266 and Farriers Green to the south; properties on Victoria

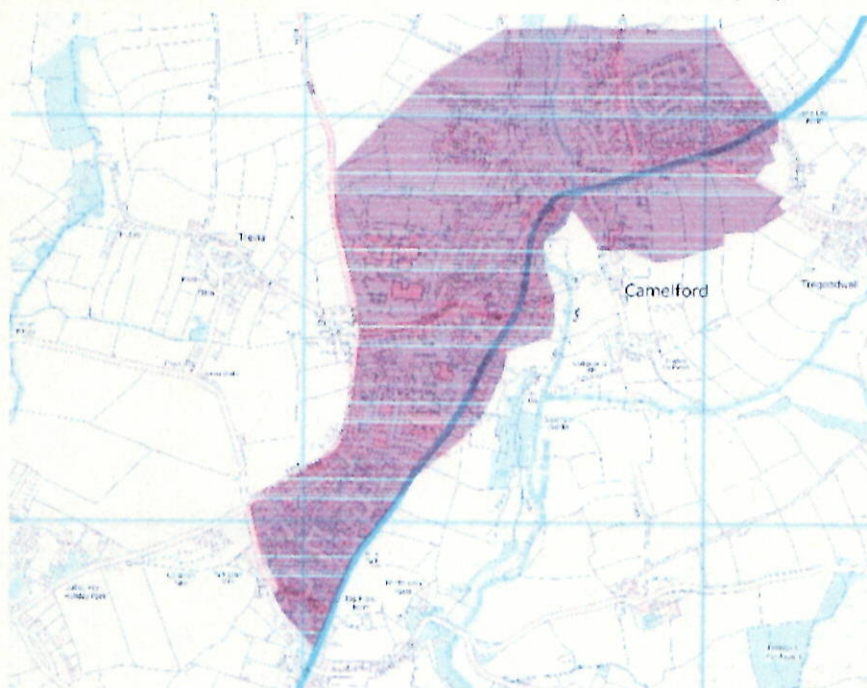


Figure 1: Camelford AQMA declared in 2017.

Road (including undeveloped land and the former Council Offices), Market Place, Fore Street, Anvil Road and High Street to the west and northwest; and Green Meadows, Mill Lane, Beechwood Drive and Oakwood Rise to the north. The AQMA also includes the main roads of A39, and B3266 where they fall within the boundary.

Air Quality in Camelford Pre-declaration

Air quality in the Camelford area is heavily influenced by traffic and congestion pollution, particularly around the traffic lights and shuttle at Fore Street and High Street (A39) (Figure 2).

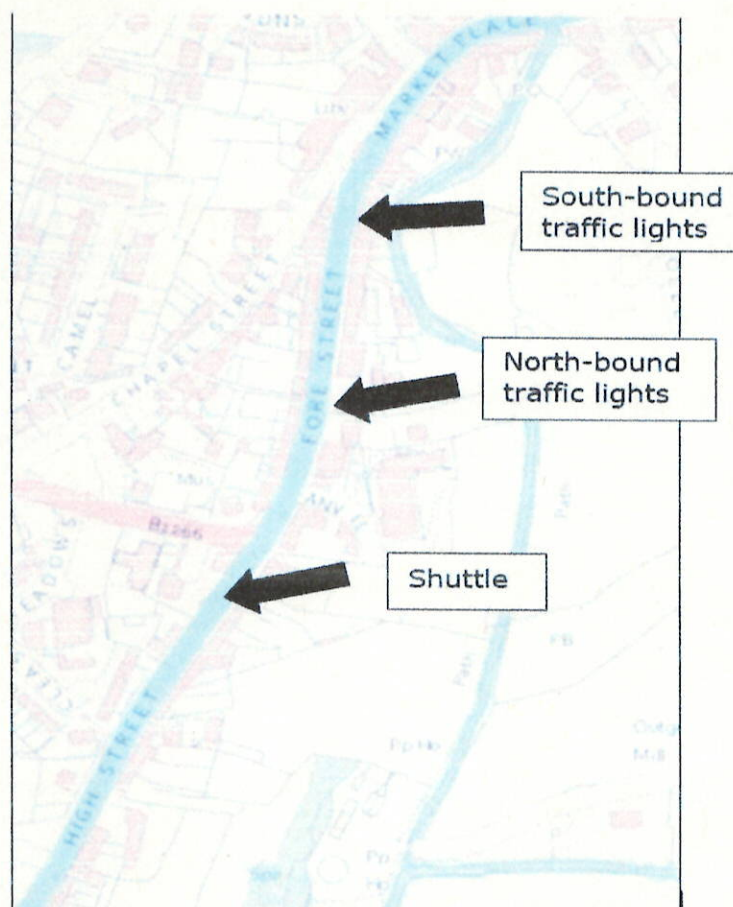


Figure 2: Locations of pollution hotspots in the town of Camelford

Subsequently, monitoring of NO₂ commenced in 2010 and diffusion tubes were centred around these locations (Figure 3).

A further influential factor identified during the declaration of the Camelford AQMA includes the road being part of the Cornwall Strategic Freight Network route. As such, a high percentage of HGV traffic travelling through Camelford presumed to be primarily freights

travelling to/from North Devon and milk tankers travelling to/from Dairy Crest factory in Davidstow.

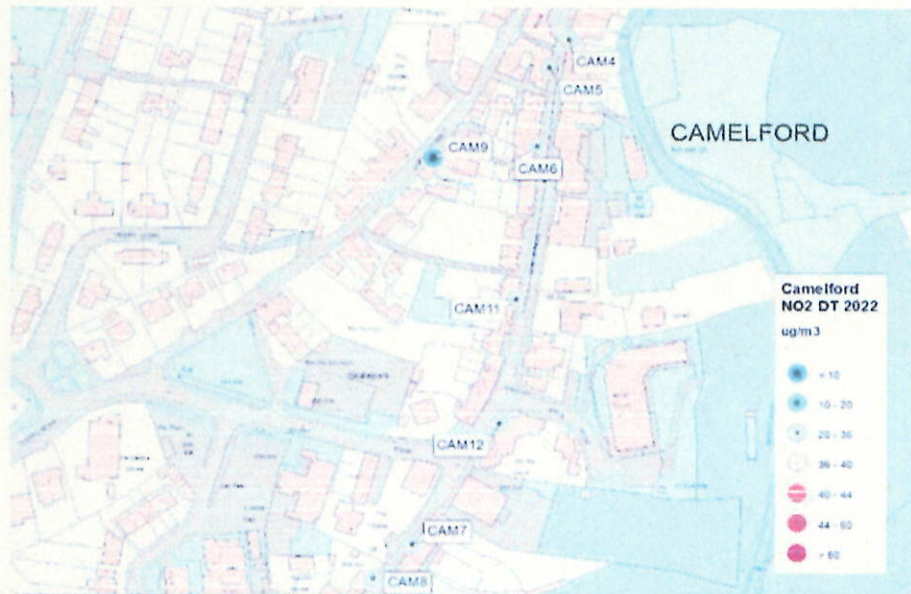


Figure 3: NO₂ diffusion tubes sample locations within Camelford

Appendix A shows annual mean NO₂ data in Camelford from 2011 to 2016 (pre-declaration), where figures in bold are exceedances of the air quality objective for NO₂ of 40µg/m³ and figures underlined are concentrations greater than 60µg/m³. Guidance states that when the annual mean concentration exceeds 60µg/m³ the hourly mean could be exceeded. Figure 4 below is provided to clearly display exceedances prior to declaration. Data collection for

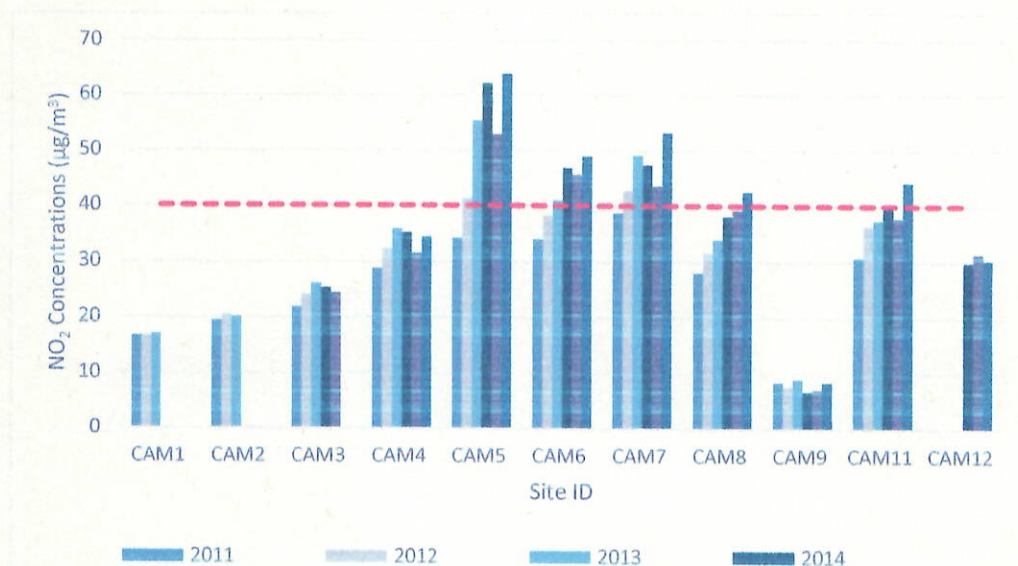


Figure 4: Annual mean NO₂ concentrations (µg/m³) from 2011 to 2016 in Camelford AQMA.

CAM1 and CAM2 ceased at the end of 2013 due to low levels and a new site was established at CAM12.

Air Quality in Camelford Post-declaration

Since declaring Camelford as an AQMA in 2017, monitoring of NO₂ has shown that levels were consistently below the air quality objective of 40µg/m³ from 2018 to 2023, with some exceedances of annual mean concentrations in 2017 (42 - 44.3µg/m³). Annual mean data for each sample site in Camelford post-declaration can be seen in Appendix B (2016 is included within the table to show levels prior to declaration). Figure 5 demonstrates the general decline in NO₂ concentrations from 2016, all well below the air quality objective of 40µg/m³ from 2018 onwards for six consecutive years.

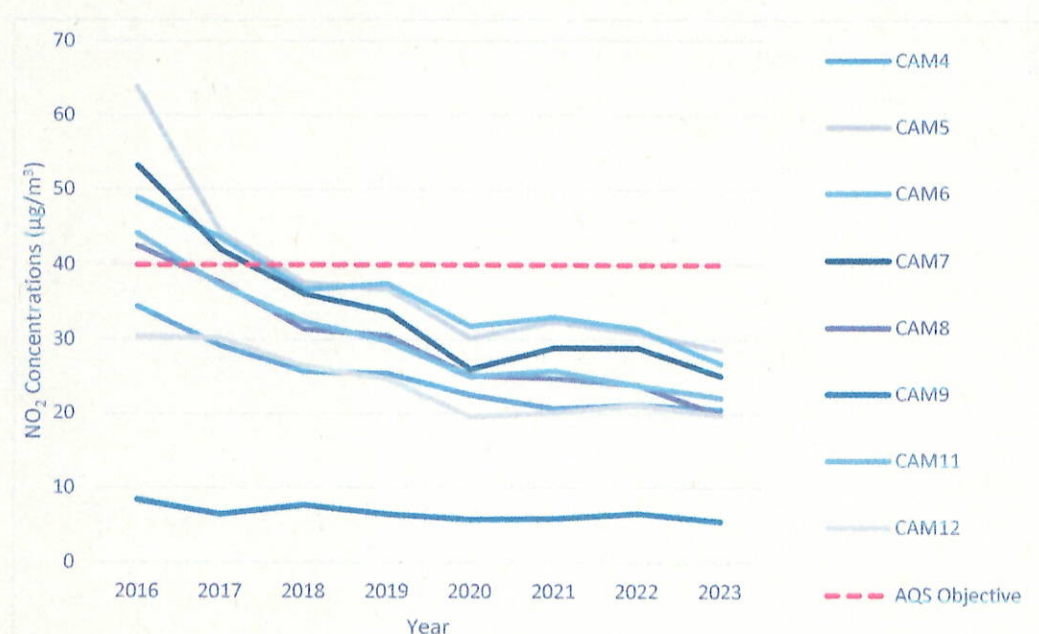


Figure 5: Annual mean NO₂ concentrations (µg/m³) from 2016 to 2023 in Camelford AQMA.

The above figures have demonstrated that there has been no exceedance in the air quality objectives as set out in the above regulations, for six consecutive years at Camelford AQMA with a general decline in NO₂. DEFRA guidance recommends at least three years without exceedance before revocation. Revocation of Camelford AQMA was considered in Cornwall Council's 2023 Annual Status Report (ASR) and has since been recommended by DEFRA.

How has this pollution been reduced?

Reductions of NO₂ within the Camelford AQMA is believed to be partly owed to the opening of the Temple to Higher Carblake A30 dualling in July 2017. During construction from June

2015, Camelford was a popular bypass route to avoid these works and subsequently increased traffic flow and reduced the quality of the air within the area.

One Public Transport Project Cornwall has seen significant improvements in public transport since 2016, including increased infrastructure, improved information and more sustainable vehicles. Part of these improvements included 102 Euro 6 buses which produce 75% less NO₂ emissions than previous models. Euro 6 single deck buses have been introduced on the 55/95/96 services through Camelford.

Camelford Community Network Area was one of the first two locations in Cornwall to have 20mph speed restrictions implemented on residential roads in 2022. Following consultation, 85% of the local population were in support of these new restrictions and has resulted in the average speed of vehicles overall reducing in the area. Sustrans have been in engagement with Camelford schools to encourage active travel as a result of 20mph speed restriction implications.

Overall, reductions of NO₂ in Camelford are of a similar trend to that reported within Cornwall and the UK, where a general decline in NO₂ has been recorded since 2016. Diesel car registrations increased from 2010 to their peak in 2016 but have since fallen by 90%, which could further contribute to the current and future reductions in NO₂ in Camelford AQMA.

What does this mean for monitoring of pollution levels?

Although the intention to revoke Camelford AQMA, it is still vital to improve the air quality within the area. Camelford will be listed as an Air Quality Area of Concern and will continue to be monitored for NO₂ concentrations. Any schemes which will improve traffic within the area will in turn improve air quality and would be encouraged. It will remain a requirement for air quality assessments to be carried out for any new development within the area meaning that planning applications would require consideration in the same way that they would have when the area was an AQMA.

Conclusions

Monitoring data has shown that the Air Quality Objective for NO₂ has not been exceeded within the Camelford AQMA for the past 6 years. Revocation of the Camelford AQMA was considered in the 2023 Annual Status Report and was later recommended by DEFRA. This report has highlighted that the Air Quality Objective is not likely to exceed within Camelford due to the general downward trend of NO₂ concentrations and the reasons behind these reduced current and future levels. Camelford will continue to be monitored for NO₂ and listed as an Air Quality Area of Concern and any planning application will still be considered. Air quality has improved in Camelford such that there have been no exceedances of the NO₂ annual mean since 2018 therefore, in accordance with the LAQM guidance and Defra recommendations, the Camelford AQMA can be revoked.

References

Camelford Air Quality Action Plan 2016. Available at: <https://www.camelford-tc.gov.uk/wp-content/uploads/2017/09/Camelford-air-quality-assessment-2016.pdf>

Cornwall Air Quality Action Plan 2020. Available at:
<https://www.cornwall.gov.uk/media/s13lt3sr/cornwall-action-plan-04-11-2020.pdf>

Cornwall Council 2023 Air Quality Annual Status Report. Available at:
<https://www.cornwall.gov.uk/media/cmsalfyy/cornwall-council-asr-2023-for-website.pdf>

Air quality statistics in the UK, 1987 to 2023 - Nitrogen dioxide (NO₂). Available at:
<https://www.gov.uk/government/statistics/air-quality-statistics/nitrogen-dioxide#:~:text=The%20annual%20mean%20concentration%20of%20NO2%20at%20urban%20background%20sites,9%20per%20cent%20since%202022.>

Vehicle Licensing Statistics: 2022. Available at:
<https://www.gov.uk/government/statistics/vehicle-licensing-statistics-2022/vehicle-licensing-statistics-2022>

Appendix A: Annual mean NO₂ concentrations in Camelford from 2011 to 2016 (pre-declaration), where figures in bold are exceedances of the air quality objective NO₂ of 40µg/m³ and figures underlined are concentrations greater than 60µg/m³.

Site ID	Location	Site Type	Distance to kerb	Co-ordinates		Annual Mean Concentration (µg/m ³) - Adjusted for Bias						
				X	Y	2011	2012	2013	2014	2015	2016	
CAM1	Eyecare, 59 Fore Street	Roadside	2.7	210645	83805	16.7	16.7	17				
CAM2	Homeware, Fore Street	Roadside	1.1	210622	83802	19.4	20.5	20.1				
CAM3	Funeral Directors, Fore Street	Roadside	2	210596	83752	21.8	24.1	26.1	25.3	24.4		
CAM4	Visions Hair, Fore Street	Roadside	1.3	210569	83694	28.8	32.3	35.8	35.2	31.5	34.4	
CAM5	Sproulls, Fore Street	Roadside	1.3	210560	83682	34.2	41.3	55.4	<u>62.1</u>	52.9	63.8	
CAM6	26 Fore Street	Roadside	1.3	210555	83646	34	38.3	40.9	46.8	45.6	48.9	
CAM7	7 High Street	Roadside	0.1	210502	83466	38.7	42.7	49.1	47.4	43.6	53.2	
CAM8	High Street	Roadside	1	210484	83449	28.1	31.7	34	38.1	39.2	42.5	
CAM9	12 Chapel Street	Urban Background	0.1	210485	83623	8.4	7.7	9	6.8	7.1	8.4	
CAM11	50 Fore Street	Roadside	0.1	210546	83577	30.8	36.4	37.4	39.7	37.8	44.2	
CAM12	68 Fore Street	Roadside	2.9	210538	83520				30	31.5	30.4	

Appendix B: Annual mean NO₂ concentrations in Camelford from 2016 to 2023 (post-declaration), where figures in bold are exceedances of the air quality objective NO₂ of 40µg/m³ and figures underlined are concentrations greater than 60µg/m³.

Site ID	Location	Site Type	Distance to Kerb	Co-ordinates		Annual Mean Concentration (µg/m ³) - Adjusted for Bias							
				X	Y	2016	2017	2018	2019	2020	2021	2022	2023
CAM4	Visions Hair, Fore Street	Roadside	1.3	210569	83694	34.4	29.2	25.7	25.4	22.5	20.7	21.2	20.5
CAM5	Sproulls, Fore Street	Roadside	1.3	210560	83682	<u>63.8</u>	44.3	37.5	36.7	30.2	32.4	30.9	28.6
CAM6	26 Fore Street	Roadside	1.3	210555	83646	48.9	43.6	36.7	37.4	31.8	33	31.4	26.7
CAM7	7 High Street	Roadside	0.1	210502	83466	53.2	42	36.1	33.7	26	28.9	28.9	25.1
CAM8	High Street	Roadside	1	210484	83449	42.5	37.6	31.4	30.5	25.1	24.8	23.9	19.8
CAM9	12 Chapel Street	Urban Background	0.1	210485	83623	8.4	6.5	7.7	6.5	5.8	5.9	6.6	5.5
CAM11	50 Fore Street	Roadside	0.1	210546	83577	44.2	37.2	32.4	29.8	25	25.8	23.8	22.1
CAM12	68 Fore Street	Roadside	2.9	210538	83520	30.4	30.2	26.4	24.7	19.5	20.1	21.1	19.7



Purpose of the Note

To consider the effect of rescinding the AQMA on the Strategic Case

A39 Camelford Bypass Funding Bid

Date 2nd October 2024

This note considers the effect of the improvements in air quality in Camelford and the effect on the Business Case seeking funding for the bypass if the AQMA is rescinded.

Introduction

The existing A39 route is the primary road through Camelford's town centre, but its narrow carriageway impedes the flow of traffic and leads to congestion, delays and associated environmental and community issues such as pedestrian obstruction. At peak times, and particularly in the summer months of July and August, congestion occurs on the A39 through, into and out of, Camelford.

The route through Camelford comprises of a single carriageway road, interrupted by traffic signals and a priority shuttle layout. This causes congestion at peak times of the day and year, resulting in air quality issues. As a result of this, Camelford was declared an Air Quality Management Area (AQMA) in January 2017.

The measurement of Nitrous Oxide (NOx) air pollution was undertaken at sites mainly focussed around Fore Street and the High Street. The worst pollution seems to be in the narrow section where the priority shuttle is located. Here the highest results were recorded between 2013 and 2016. The average level of NOx has been reducing year on year since the peak with levels now well below the trigger level for an AQMA.

Outline Business Case (OBC) 2021

Consideration of Air Quality forms part of the Business Case but is far from being the sole reason for justifying the need for a bypass. The Strategic Case considered:

1. *Improved journey times, reliability, and reduced congestion on the A39*
2. *Improved air quality levels*
3. *Creating a safer environment*
4. *Economic growth in the area*
5. *Improved accessibility - for residents and visitors*
6. *Alignment with national and local policy*

The Economic Case looked at the monetised costs and benefits of the scheme. The Present Value of Benefits was assessed at £43.1m and the Present Value of costs at £32.09m. The air quality was considered as part of the monetised benefit assessment. The monetised benefit was assessed as £1.25m over the 60 year appraisal period. However, this formed less than 3% of the Benefit Cost Ratio (BCR) of 1.34 (Low Value for Money).

OBC Addendum 2024

Given the delay in the DfT decision on progressing the project, an Addendum updating the scheme was delivered to the DfT in early 2024. Alongside the revised cost estimate, the 'Strategic Case' was strengthened to reflect the work on the Camelford vision and economic masterplan.

The revised Strategic Case clarifies the impact of the A39 on the residents of the town including: Congestion; Air Pollution; Noise Pollution; Community Severance; Accidents; and Constrained Development.

Economically, Camelford South is in the 20% most deprived areas in the Country with this deprivation worsening on indicators such as: Income; Employment; Education; Skills & Training; Health and Disability; and Living Environment.

The town is in decline and the A39 makes it physically impossible to develop an attractive high street / central area of the town as it is difficult to attract investment. Economic growth and other improvements to address deprivation are unable to occur. Camelford is effectively trapped by a road through the town which essentially benefits everyone but the town itself.

The Strategic Case is now stronger, however, increased costs have worsened the Economic Case. The Benefit Cost Ratio is down to circa 0.7 putting the scheme into the Poor Value for Money category. The air quality component remains a small part of the BCR.

Conclusion

The need for the Bypass has a strong Strategic Case but the Economic Assessment now shows a poor value for money. The reduction in Air Pollution leading to the removal of the AQMA will only have a minor effect on the BCR in the Economic case of less than 3%. It will remain in the Poor Value for Money category whether the AQMA remains or not.

Prepared by:

Name: Doug Boden

Job title: Senior Officer Major Projects

Service name: Transport and Connectivity

Owner Wayleave Consent

This **Agreement** is dated _____ and is made between **You** and **Us**.

1. Definitions

In this **Agreement** the following definitions apply:

Act	means the Electricity Act 1989 as amended by the Utilities Act 2000
Electric Line(s)	has the meaning given in section 64 of the Act
Equipment	means Our equipment described in the Schedule
Plan	means the plan(s) numbered [5052595WAY] attached to this Agreement
Property	means the land shown edged red on the Plan
Us/We/Our	means National Grid Electricity Distribution (South West) plc. registered in England and Wales with number 2366894 whose registered office is at Avonbank, Feeder Road, Bristol, BS2 0TB
You/Your	means [Camelford Town Council] whose address is [Camelford Town Hall, Market Place, Camelford, Cornwall, PL32 9PD]

2. Confirmation and Consent**2.1 You confirm:**

- (a) **You own Your Property;**
- (b) no one apart from **You** or the other people **You** have told **Us** about in writing has legal rights to occupy **Your Property**;
- (c) no one apart from **You** or the other people **You** have told **Us** about in writing has legal rights over **Your Property** that affect **Your** consent in this **Agreement**.

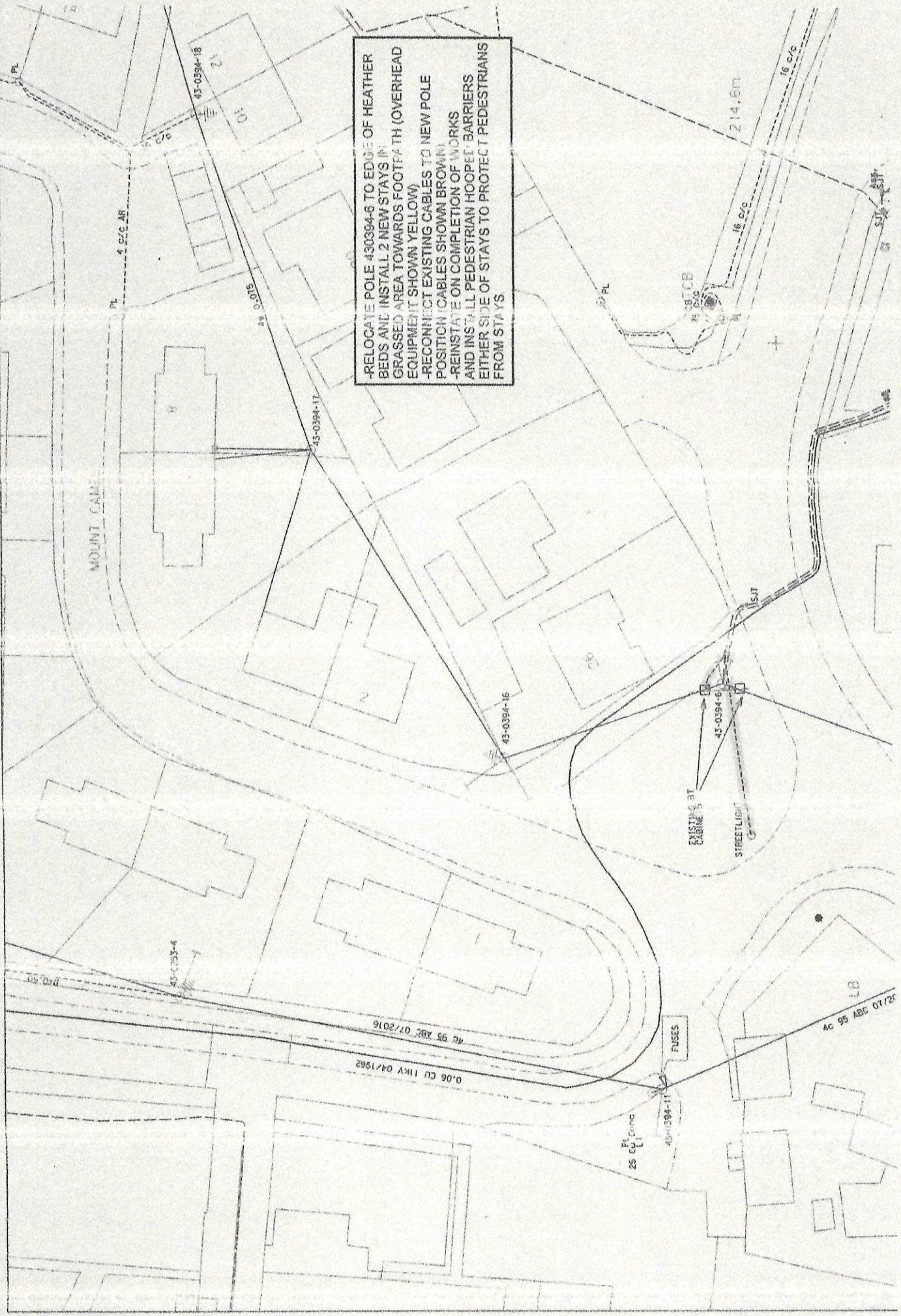
2.2 For the duration of this Agreement, You allow Us and those authorised by Us to:

- (a) install **Our Equipment** in the approximate position shown on the **Plan** or other position agreed by **You**;
- (b) retain, maintain, repair, replace, inspect, adjust, renew and remove **Our Equipment** in the approximate position shown on the **Plan** or other position agreed by **You**;
- (c) *fell or top any tree hedge or other vegetation to allow a safe distance between the tree hedge or other vegetation and **Our Equipment**;*
- (d) enter **Your Property** and other land owned by **You** next to **Your Property** with or without vehicles and machinery to carry out the activities mentioned in 2.2(a), 2.2(b) and 2.2(c).

3. You Promise Us**3.1 You will not:**

- (a) do or allow anything to be done on **Your Property** or other land owned by **You** next to **Your Property** that will interfere with or damage **Our Equipment** or interfere with the activities mentioned in 2.2;
- (b) plant any trees, shrubs or coppice wood that will interfere with **Our Equipment** or its use;
- (c) excavate within 1 metre of any underground **Equipment** or within 6.6 metres of any overhead **Equipment** without **Our** permission;

-RELOCATE POLE 430394-6 TO EDGE OF HEATHER
 BEDS AND INSTALL 2 NEW STAYS IN
 GRASSY AREA TOWARDS FOOTPATH (OVERHEAD
 EQUIPMENT SHOWN YELLOW)
 -RECONNECT EXISTING CABLES TO NEW POLE
 POSITION (CABLES SHOWN BROWN)
 -REINSTATE ON COMPLETION OF WORKS
 AND INSTALL PEDESTRIAN HOOPED BARRIERS
 EITHER SIDE OF STAYS TO PROTECT PEDESTRIANS
 FROM STAYS



YOUR ATTENTION IS DRAWN TO THE FOLLOWING:

Notice under Paragraph 6 of Schedule 4 to The Act

- 1 **We** are a licence holder under the **Act**.
- 2 In connection with **Our** activities as a licence holder, it is necessary for **Us** to install and retain **Our Equipment**.
- 3 **We** need **You** to agree to the installation and retention of **Our Equipment**.
- 4 if **YOUR** agreement is:
 - (a) not given within 28 days of the date on which this form was given or posted to **You**; or
 - (b) given on the basis of terms and conditions to which **We** object,**We** will have the right to apply to the Secretary of State to grant consent by way of a necessary wayleave subject to the terms and conditions and time period as **We** think necessary.

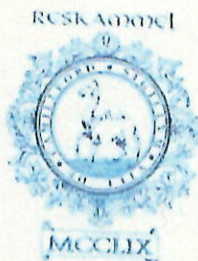
Summary of Our Powers under The Act

The Wayleave consent sets out the agreement between **You** and **Us**. For information, **We** also have the following statutory powers to install and retain **Electric Lines**.

- 1 **We** have the right to:
 - (a) install **Electric Lines**:
 - (i) over any land but not over land on which there is a private dwelling including the garden of that dwelling or which has the benefit of planning permission for a private dwelling; and
 - (ii) underneath any land.
 - (b) retain existing **Electric Lines**:
 - (i) over any land; and
 - (ii) under any land.
- 2 The above rights are only available to **Us** after **We** have provided the owner and/or occupier of the land with written notice of **Our** intention to install or retain any existing **Electric Lines** and the owner and/or occupier:
 - (a) notifies consent to **Us** within the period specified in the notice; or
 - (b) refuses consent and the matter is referred to the Secretary of State who, after giving all parties concerned an opportunity to be heard grants consent; or
 - (c) gives consent subject to terms and conditions which are either accepted by **Us** or if not accepted are referred to the Secretary of State who, after giving all parties concerned an opportunity to be heard, may grant consent.

Please Note: A copy of this Agreement should be kept with the Deeds to Your Property





CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

01840 212880

clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

The minutes of the Estates and Properties meeting held on Friday 20th September 2024 at 10am

1. **To note Councillors present** EP24/083
2. **To receive Apologies for absence with reasons: Cllr Grigg- Personal, Cllr Elford- Personal**
Proposed: Cllr Rotchell Seconded: Cllr Hewlett EP24/084
3. **To receive Declarations of Interest & Approve Dispersations- None** EP24/085
4. **Public question time (15 minutes allowed for this)- None** EP24/086
5. **To receive and approve the Minutes of 23rd August 2024:**
Proposed: Cllr Hewlett Seconded: EP24/087
6. **To receive Clerk's report**
Update regarding EV chargers at Churchfield- Pogo booked meter install for Friday 27th Sep- ticket machine should be powered up by 30th September. Broadwood Bridge- awaiting quotes. Clease Road ticket machine- Regular errors- ongoing issue with heater- trying thicker tickets to see if this improves the cutting. Speed radar signs- The Helstone sign is now installed and working well. Received a call from Helstone residents giving thanks. Awaiting adjusted quote from Cormac regarding post for Radar sign for Camelford. EP24/088
7. **To receive Grounds Manager's report.**
Grounds manager not present due to personal appt. EP24/089
8. **Agenda items**
 - a. **To resolve** National Grid post location at Heather Beds.
Proposal- happy with the location- would like to see fencing options as we don't want the maintenance.
Proposed: Cllr Hewlett Seconded: Cllr Rotchell EP24/090
 - b. **To resolve** on donating apples from community orchard to Nourish Kernow for Apple pressing event.
A discussion took place around the Council being happy to donate apples for Nourish Kernow's free community event, however council felt the need to offer the public chance to collect apples first.
Proposal to advertise apple picking to the public from the 1st Oct, then Nourish Kernow can go anytime after the 14th October and harvest remaining apples for community event.
Proposer: Cllr Rotchell Seconded: Cllr Hewlett EP24/091
 - c. **To discuss** Clease Road parking permit queries.
A discussion took place around businesses wanting transferable permits, rather than reg specific. Also a resident wanting to apply for a second permit. The committee resolved to keep the current conditions in place to keep the process fair for everyone.
Proposed: Cllr Rotchell Seconded: Cllr Hewlett EP24/092
 - d. **To resolve** on quote for 3 x bollard sleeves for Churchfield Car park.
3 more bollards have been damaged in Churchfield car park recently. A conversation took place around the need for another solution to protect the wall from impact from cars due to the constant need to replace damaged bollards which is costing the council a considerable amount of money.
Proposal to accept the quote- replace the bollards, and then seek quotes for a more permanent solution. Cllr Hewlett Seconded: Cllr Rotchell EP24/093

Signed:

Date: 1/10/24

- e. To **discuss** quotes from metric re ticket machine replacement/upgrade.
It was resolved to try the thicker tickets and see if this rectifies the issues. **EP24/094**
- f. To **discuss** CLUP funding update- review options to meet spending targets.
A discussion took place around our recent CLUP application- unforeseen install costs regarding lights around the band stand. Looking to potentially secure funding to cover this, alternatively agreed to remove Town Trail Plaques and hanging baskets from the project. **EP24/095**
- g. To **note** Fore Street carpark surface repairs completed with temporary tarmac. **EP24/096**
- h. To **discuss** Budget wishlist.
A discussion took place with suggestions put forward for the wishlist including, Fore Street car park resurfacing, Replacement Playpark equipment, Treatment of the fence around playpark, Enfield Park Bridge, Electric Maintenance Van, Automated door opening for Library, Software package for Cemetery, Café Equipment OCM. **EP24/097**
- i. To **resolve** on date to turn library heating on.
Proposed to pass the responsibility of this onto the town clerk:
Proposed: Cllr Rotchell Seconded: Cllr Hewlett. **EP24/098**
- j. To **resolve** on equipment for OCM Café:
Deferred to Staffing and Finance **EP24/099**

10. To receive portfolio holder reports

Play Areas/OCM.	EP24/100
Enfield Park	EP24/101
Car Parks	EP24/102
Cemetery & Orchard – orchard update- Cllr Shaw to look into 10 x Trees to plant in Orchard.	EP24/103
Allotments & Footpaths – Clerk to check who is responsible for fencing.	EP24/104
Town Hall – Speak to Town Trust around no hot water facilities in library.	EP24/105

10. Date & Items for next meeting.

Meet before next meeting for walk around. Meet at 9am.1st November 2024
Meeting closed 11.47am.

Signed: 

Date: 11/11/24



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy

Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

01840 212880

clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

The minutes of the Finance and Staffing committee meeting **Friday 19th July 2024 – Town Hall at 10:00am**

1. **To Appoint a new Committee Chair:** Moved to next meeting due to Cllr Ginger and Cllr Scawn not being present. Cllr Rotchell to chair this meeting.
2. **To note Councillors present:** *Councillors:* M Coombes, R Rotchell (Town Mayor), E Grigg
3. **To receive Apologies for absence with reasons**
Cllr Ginger- Work commitments - Cllr Scawn – personal.
Proposed: Cllr Coombes Seconded: Cllr Grigg
4. **To receive Declarations of Interest & Approve Dispensations**
None
5. **Public question time** (15 minutes allowed for this) OCM café tenant spoke around his plans regarding the future of the café.
6. **To receive and approve the Minutes of Finance & Staffing 3rd May 2024**
Proposed: Cllr Coombes Seconded: Cllr Grigg
7. **To receive Clerk's report inc. Q1 budget to expenditure**
Reviewed and discussed Q1 budget to expenditure report. Two cost codes over budget for the quarter, the first being "Community" due to the 4 days of fun event taking place in Q1, the majority of the annual budget is spent in Q1 so this is to be expected. Still well within the budget for the year. The other cost code over budget for Q1 being "administration" with staff salaries being the main contributor. The overspend is due to a mandatory secondary pension payment of £2500 which was not budgeted for, along with the staff overtime accrued during the four days on fun events.
8. **Agenda Items**
 - a. To **set** internal control rota – Clerk to set internal control rota
 - b. To **resolve** on Grant application from friends of Lanteglos Church.
It was proposed to approve the grant application of £500
Proposed: Cllr Coombes Seconded: Cllr Grigg
 - c. To **note** CCLA deposit account error resolved.
 - d. To **discuss** Christmas Opening hours- Christmas opening- early closure at 2pm on Tuesday 24th December, to reopen on Thursday 2nd January.
9. **Public Bodies (Admission to Meetings) Act 1960.**
To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: staffing.
Proposed to accept: Cllr Grigg Seconded: Cllr Coombes
 - a. To **discuss** Clerk Probation period. - Probationary period concluded- Clerk to draw up official offer letter for the permanent role to be signed by Cllr Rotchell.

Signed:

Date:

29-10-24

- b. To **discuss**- OCM Café- Due to the outstanding payments of £1422.26 it was discussed how CTC would like to move forwards with the tenancy. CTC to offer support to Danio regarding promotional materials and review any equipment needed to enable the business to succeed. Clerk to arrange meeting with Danio and agree a realistic payment plan. This is to be the last opportunity for Danio to make the necessary changes and settle his outstanding debts.
- c. To **discuss** Staff Appraisals for August/September- Clerk to book in appraisals.
- d. To **note** clerk enrolled onto CILCA
- 10. **Items, time and date for next meeting.**
Tuesday 29th October 7pm

Signed:



Date:

29.10.24