



Town Hall
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The Minutes of the ordinary council meeting 16th July 2024 - 7pm

1. **To note Councillors present:** R Rotchell (Mayor), C Hewlett (Deputy Mayor), M Coombes, S Bond, S Elford, M Ginger, E Grigg, A Scawn, A Shaw, J Thomson. 24/170

2. **To receive Apologies for absence with reasons:**
Cllr Burgis- Personal, Cllr Scawn- Personal
Proposed to accept: Cllr Bond Seconded: Cllr Thomson 24/171

3. **To receive Declarations of Interest & Approve Dispensations**
None 24/172

4. **Public question time (15 minutes allowed for this)**

Cllr Jordan, has been in regular contact with Cornwall Council Highways Manager, Barry received an email on 16th July stating that it is likely that Cornwall Council will be taking control of the property to action the remedial works. HGVs have now been diverted down Waterpit down, Vehicle messaging signs are now operating to encourage town traffic into the car parks. Cllr Barry Jordan will send regular updates to Clerk as he receives information. Cornwall Council are now actively recruiting for the youth council in north Cornwall as there are no youth representatives in the north at present, Cllr Jordan to pass information to Clerk & High School. Following the Cap meeting, police liaison meeting has now been arranged online on 30th July. Cllr Jordan has been receiving complaints regarding Highfield Road- about recycling bins not being cleared, this appears to be due to a lost key, but this is being chased up. On Tuesday 16th July a resolution went through Cornwall Council unanimously for Fairer funding for Cornwall; Cllr Jordan spoke up and asked for fairer funding for North Cornwall.

Cllr Hewlett questioned Cllr Jordan around Cornwall Council taking on responsibility for the building on High Street which is causing the road closure, Cllr Hewlett asked for an idea on timescales- Cllr Jordan expressed that a member of public present had an update from a meeting they attended today.

Adrian – Local business owner spoke, discussed the signage at the road closures, feels these are not satisfactory at present as the font is very small. Highways had promised to produce larger signs costing £800 each to put at each end of the road closure but this is yet to happen. It was requested to have the road closure locations reassessed. News has come through this morning that the property owner now has a number of days to carry out the work himself. The engineer's report has been into Cornwall Council but has been refused on a small number of issues, this has been resubmitted. The property owner has prepared for the acceptance of the engineer report and has all materials on site ready to go along with a team ready to complete the work. They are confident they can do the work in that time, which means there is hope the road closure will be lifted sooner. Adrian questioned why there wasn't a member of the local council at the meeting- Cllr Rotchell expressed he as an answer for this question in his report.

24/173

5. **To receive and approve the Minutes of:**

Ordinary meeting 18th June 2024

It was resolved to approve the minutes:

Proposed: Cllr Shaw

Seconded: Cllr Coombes

2 abstain,

24/174

Signed:

Date:

10/9/24

6. To receive Clerk's report

Clerk paid a visit to numerous businesses in town to discuss the biggest challenges the road closure is causing. Multiple businesses reported concerns around dangerous driving on the junction of Mill Lane, and vehicles accessing Back Street/Chapel Street through the no entry- This was reported back to Cornwall Council's Highways manager to investigate further. Numerous businesses wanted clarification on any compensation available- Churchfield EV chargers- A signed Wayleave was submitted to Pogo Charge following the Estates and Properties meeting on Friday 12th July- currently awaiting response confirming the switch on date of the chargers and ticket machine. Line painting has been completed in Cleese road car park, and the new signage is expected to be delivered by the end of this week ready for enforcement to commence on 1st August. Permits will be available to purchase in the Library from Monday 22nd July. Awaiting quotes for the repair works to Broadwood bridge. Clerk attended the Skate. Create youth group on the evening of Monday 15th July, the group is getting a great turn out each week with membership numbers slowly increasing, activities that evening included session with a Manga artist, balloon volley ball, Nintendo switch set up, ping pong- a great evening enjoyed by many.

24/174

7. Planning

- a. To **Note**- Planning application PA24/04774- non-material amendment to decision PA23/07597 dated 08.02.2024 to amend the pitch of the approved car port. **Location** Highermead House College Road Camelford
- b. To **Resolve** on Planning application PA24/03989 Proposal to extend current parking bays by adding a hard standing ground and a plastic storage shed. **Location** 65 Treclago View Camelford Cornwall PL32 9AE
- c. To **Resolve** on Planning application PA24/03959 Demolish commercial building and replace with dwelling and update neighbour's sewer system. **Location** An Skyber Helstone Camelford Cornwall

24/175

It was proposed to support the application:

Proposed: Cllr Shaw

Seconded: Cllr Bond

Unan

24/176

It was proposed to support the application:

Proposed No objection, with the caveat to Check for Owls and Bats

Proposed: Cllr Shaw

Seconded: Cllr Coombes

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24/177

8. Portfolio Reports

- a. Mayor's report – Cllr Rotchell.

On 20th June attended Cornwall Dementia partnership. On 24th June attended strategic and Estates an properties meeting. On 27th Cllr Rotchell attended the first cuppa companions meeting in the library which is an opportunity for people to come together and have a cup of tea and a chat. Cllr Rotchell invited to Join Mayors Parade for Maisie Day in Penzance- a great day. On 11th attended the Camelford Hall regeneration meeting with Madam Clerk. The position is the capital cost of the build has sky rocketed close to £3million. It was decided that the project would not progress to RIBA stage 3 due to being unable to secure another partner- to make the project commercially effective. The project has been parked. A conversation will now be had with Cornwall council about the remaining funds Camelford Town Council have received for the project. On the same day Cllr Rotchell met with National grid along with Cllr Shaw and Madam Clerk, they want to erect a pole in the middle of the Heather Beds in the memorial garden. Cllr Rotchell and Cllr Shaw objected to these plans and made suggestions which national grid are reviewing. On the 12th attended an E&P meeting. Attended the Garden Safari which was organised by the Christmas lights committee, some excellent gardens on display, Cllr Rotchell congratulated the lights committee on the event, and praised the excellent gardens that entered. Cllr Rotchell and Cllr Bond attended a meeting on 15th July at the football club, and had a conversation with them about supporting future events. Cllr Rotchell discussed the road closure in Camelford Town Council, Cllr Rotchell clarified Camelford Town Council have absolutely no responsibility for the situation. The decision makers are Highways and Cornwall Council, who may or may not choose to keep us informed. When they do, Camelford Town Council will update via our social media outlets and our website. Sadly, on a number of occasions people have entered the

Signed:



Date: 10/9/24

library and berated the staff about the situation, to reiterate we have no role in the proceedings and such behaviour will not be tolerated. Members of Public with concerns need to contact Cornwall Council or Councillor Barry Jordan. A proposal to support the businesses will be made in part two of the meeting. Cllr Rotchell discussed a recent retrospective planning application; on the next agenda there will be an item to discuss our view on retrospective planning applications as a council. Cllr Rotchell discussed the recent purchase of two speed radar signs, finding a suitable location for the signs has proven more difficult than expected. Cllr Rotchell, Cllr Shaw and Madame Clerk have driven around Camelford and Helstone to find a suitable location. This has been referred back to the Highways Manager who is assisting but there is a change private land owners will need to be consulted.

24/178

9. Correspondence

- a. To **Note** email received regarding Tree overhanging path behind Dr Surgery- Cornwall Council attended on 28/07/2024 to inspect. 24/179
- b. To **Note** email received regarding incident in Enfield Park resulting in damage to the Play Equipment 24/180

10. Agenda Items

- a. To **note** Price increase for website management from £29.99 to £34.95 per month. 24/181
- b. To **note** changes to fees and charges for Barciays Business Account. 24/182
- c. To **Resolve** on providing a CTC Float for the Carnival
Cllr Rotchell Proposed to put this to the events committee
It was proposed to
Proposed: Cllr Bond Seconded: Cllr Thomson

24/183

11. Accounts

- a. To **note** Balances at 13th August 2024

Current Account	£116501.59	
Tracker Account	£100546.28	
CCLA Property Fund	£80,000	
CCLA Deposit account	£50,000	24/184
- b. To **resolve** to authorise the payments of Accounts Outstanding

Staff	June Wages & expenses	BACS	£9753.41
HMRC	June Tax & NI	BACS	£2626.76
Cornwall Pensions	June Pension contributions	BACS	£3021.72
Barclays	Bank Charges	DD	£22.78
OCM	Skate Instructor & Community worker	BACS	£1307.85
Staff Expenses	Milage & Key cutting	BACS	£48.99
Staff Expenses	Mileage	BACS	£63.00
Positive Energy	Churchfield Electricity – June	DD	£56.40
Positive Energy	Town Hall Electricity – June	DD	£19.65
Positive Energy	Town Hall Electricity- June	DD	£98.23
Everflow	Water	DD	£139.57
3 for business	CTC mobiles	DD	£6.54
Seadog IT	Website Hosting	DD	£34.95
Jason Ryan	Town Hall – window cleaning May	BACS	£25.00
Voipphone	Office Telephone system	DD	£50.00
Camelford Town Trust	Town Hall Rent	DD	£550.04
Cornwall Council	Rates – Churchfield CP	DD	£513
Cornwall Council	Rates – Town Hall/Library	DD	£269
Cornwall Council	Rates – Clease CP	DD	£269
Cornwall Council	Rates – Enfield Park Store	DD	£51
British Gas	OCM Electricity	DD	£246.48
Octopus	Electricity – Public conveniences	Debit	£66.85
Octopus	Electricity –Cleaze Road CP	Debit	£154.90
BT	Internet	DD	£41.94
EE	Maintenance Phone	DD	£21.60
Celebrations Pyrotechnics	Deposit for xmas Lights celebration	BACS	£660.00
Callum Flew	Music for D-Day	BACS	£200.00
Matilda Jones	Blue Orion- music in the Park	BACS	£350.00
Arrow lifts Ltd	Service and repair	BACS	£465.60

Signed:



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10/9/24

Clear-Flow	Plunged/ Jetted blockage	BACS	£168.00
Cornwall Council	SLA Patrols	BACS	£185.15
Green Flag	Breakdown Cover	Debit	£97.50
Amazon	Supplies for OCM	BACS	£58.22
Christmas lights committee	Christmas light grant	BACS	£1000.00
Viking	Stationary order	BACS	£94.99
Metric	Camelford Churchfield machine	BACS	£561.89
SLCC	Staff qualification fee	BACS	£450.00
Western supply	maintenance supplies	BACS	£79.82
Seadog IT	Out of hours support.	Debit	£16.25
R.Sleep	Maintenance supplies	BACS	£120.99
ASPLI	Spill Kill Powder	Debit	£33.72
Duchy Defibrillators	Annual Monitoring Camelf Hall	BACS	£228
Spar	Office Supplies	Debit	£5.06
Elan City	2 X Speed Radar Signs	BACS	£5014.78
Amazon	Bee protective wear	BACS	£32.98
Torch Fire Protection	Fire Extinguisher annual check	BACS	£211.04
Camelot Garage	Diesel work van	BACS	£60.10
	TOTAL		£25216.08

Amendments to agenda* Removed £60 call out from JJ Electrical as this was already on Junes Agenda, reduced Seadog out of hours charge by 50% as they agreed a good will gesture, Corrected the 3G mobile bill from £3

24/185

c To note income

Cornwall Council	Top up grant from Vitality Towns	BACS	£6250.00
OCM café	Partial rent payment	BACS	£150.00
OCM café	Partial rent payment	BACS	£85.00
Library income	Printing, coffee, book sales	BACS	£195.75
Barclays High interest	Interest payment	BACS	£225.58
Camelford Scout Group		BACS	£524.55

TOTAL £7430.13

Proposed to accept accounts: Cllr Thomson

Seconded: Cllr Elford

24/186

12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:

Proposed: Cllr Thomson

Seconded: Cllr Bond.

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24/187

Strategic and Economic Committee.

13. To note items for 17th September 2024 Agenda.

Meeting closed at 20:12

Signed:



Date:

10/9/24