

To whom this may concern,

Good evening, I would like to make a complaint about our town GP service. I have been trying to get an appointment for a week now as I am also working you can imagine that was hard enough. When I finally managed to get an appointment for today at 17:10 (which I had to leave work and find cover meaning I'm losing money as well)I was unfortunately 10 minutes late due to traffic I came in and apologised asked if I could wait and be seen at the end. The receptionist said no problem so I waited. For an hour which then to my surprise the doctor walks out dressed ready to go home and when I asked where he was going as he still need to see me he completely ignored me and walked out. I am very unhappy about this kind of treatment and it's completely unfair i now have to book another appointment and leave work early again.

How long will this keep going on for? The waits are too long and when you finally can see a doctor they completely ignore you or try to get rid of you as fast as they can, like I said I am a working citizen who pays taxes and should be able to have proper access to healthcare. These doctors have no morals or duty of care it's absolutely disgusting. Something has to be done with this, I have lived in Camelford for 14 years and it keep's getting worse. I shall be writing a similar letter to other organisations.

Sincerely

Dariusz Poros



Town Clerk: Laura Murphy

Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Camelford Town Council

Budget/Precept Report 2025-26

Summary

Council has looked at the income and expenditure budget for next financial year 2025-26 over 4 meetings. It has also looked forward to medium term budget requirements. Recommendations to full Council on 17th December 2024, including next years' precept.

Methodology

The Clerk noted historic income and expenditure from previous 3 years, current year and potential for next year. Council has met to specifically review these figures and consider projects/needs for the next three financial years. Working groups and committees were asked to put forward their budget requirements for the areas that they are responsible for. These include; Staffing, Enfield Park, Office, Town Maintenance, Allotments, Library, Play areas/Skatepark, Events, Car parks. Council noted past 5 years' precepts, current & predicted inflation rate in 2024 and economic outlook. Cornwall Council has informed CTC that the current tax base will stay similar at 1100 households. Council worked on priorities and endeavoured to keep to cumulative inflation (over last 3 years) only increase on Band D council tax. 2023-2024 precept is £344099.

Summary of discussions for income lines

£18295

40.57% decrease
(decrease due to grants)

- £10,000 car park income – £2k increase to reflect increase in permit fees.
- £1,000 Grants/donations. For events workshops and youth outreach
- £3,250 interest from reserves
- £1500 rental from lease of land for EV chargers – Churchfield CP
- £1,500 from Allotments, £1045 for Local Maintenance Partnership.

Summary of discussions for expenditure lines

£392839.50

Administration -

£26615 27.01% increase
(Increase caused Elections)

- £11055 - Mileage, Training, Mayor's allowance, bank charges, office supplies and telephone, subscriptions etc.
- £12560 – Insurance, legal expenses/audit/web/technical/accountancy services
- £3000 elections.

Accommodation -

£24560 18.48% increase

- £10300 Town Hall rental and rates – inflationary increase
- £2060 lift – maintenance contract.
- £9200 – expected increase in utilities (end of fixed rate period)
- £3000- Library and Community Hub.

Staff - £209,000 0% increase

- The budget for staff Salaries is able to remain at £209,000 due to the new clerk's salary being less than the previous clerk, along with a trial of slight reduction in office hours for the Clerk, the deputy Clerks hours will remain the same to ensure office coverage at a lower rate. Salaries are negotiated centrally to a nationwide scale for all local government sector workers

Car Parks - £40375 0.37% decrease

- £11550 Churchfield maintenance inc. £2,200 enforcement, £1,100 ticket machine servicing and supplies, £5000 annual saving required for the £80,000 cost of resurfacing of Churchfield car park in 15 years.
- £14525 Churchfield loan/rates
- £14300 for Clease car park – rates, EV chargers and maintenance.

Parks and recreation - £34659 53.92% increase
(increase due to budgeting for new play equipment/fencing)

- £8320 Enfield Park
- £9,069 PWLB 11-year loan for river bank and path essential repairs.
- £11320 Play areas – essential repairs and RoSPA inspections
- £5950- OCM rent- utilities-

Community - £27400 11.20% decrease
(decrease due to reduction in marketing budget)

- £9500 Events budget & £2,500 Fireworks
- £400 for Defibrillator servicing x 2, located at Conservative Club & Camelford Hall
- £2,500 grants. Lanteglos Church – grass cutting £750, £1,500 misc. applications. £500 Christmas lights electricity.
- £1000- (£500 Marketing/Match Funding - £500 visit Camelford)
- £1500- Christmas Lights.
- £10,000 community hub/youth worker

Town Maintenance - £23856 0.77% decrease
(decrease due to removing tractor payment)

- £1000 CCTV system
- £4250 vehicle costs – van and mower
- £6178 Public Toilet utilities and supplies – significant increase – doubled.
- £9428 Town maintenance. general maintenance equipment and supplies, and plants.
- £3000 commercial waste from Enfield Park/car parks/OCM.

Town services £6375 2% increase

- £3750 Allotment utilities and maintenance
- £2625 (Including Cemetery £500 skip hire).

To note predicted general reserves of approximately £100,000 reserves and reserves of £130500.48k in CCLA investments. This is over 50% of the required precept 2025 – 26, meeting statutory requirements.

Recommendations/Resolutions for Council:

To precept for the difference between income and expenditure **£374544.50**

This represents a Band D £312.72 (+£6.63pcm or 2.12%) on tax base of 1100 households (0% increase in number of households able to pay council tax), or an 8.85% increase in precept for 2025-26

Forecast

Predicted precept 2026-27 £415,424



Town Clerk: Laura Murphy

Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

01840 212880

clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Camelford Town Council

Budget/Precept Report 2025-26

Summary

Council has looked at the income and expenditure budget for next financial year 2025-26 over 4 meetings. It has also looked forward to medium term budget requirements. Recommendations to full Council on 17th December 2024, including next years' precept.

Methodology

The Clerk noted historic income and expenditure from previous 3 years, current year and potential for next year. Council has met to specifically review these figures and consider projects/needs for the next three financial years. Working groups and committees were asked to put forward their budget requirements for the areas that they are responsible for. These include; Staffing, Enfield Park, Office, Town Maintenance, Allotments, Library, Play areas/Skatepark, Events, Car parks. Council noted past 5 years' precepts, current & predicted inflation rate in 2024 and economic outlook. Cornwall Council has informed CTC that the current tax base will stay similar at 1100 households. Council worked on priorities and endeavoured to keep to cumulative inflation (over last 3 years) only increase on Band D council tax. 2023-2024 precept is £344099.

Summary of discussions for income lines

£18295

40.57% decrease
(decrease due to grants)

- £10,000 car park income – £2k increase to reflect increase in permit fees.
- £1,000 Grants/donations. For events workshops and youth outreach
- £3,250 interest from reserves
- £1500 rental from lease of land for EV chargers – Churchfield CP
- £1,500 from Allotments, £1045 for Local Maintenance Partnership.

Summary of discussions for expenditure lines

£396798.50

Administration -

£30574 45.9% increase
(Increase caused by HR and Elections)

- £15014 - Mileage, Training, Mayor's allowance, bank charges, office supplies and telephone, subscriptions etc.
- £12560 – Insurance, legal expenses/audit/web/technical/accountancy services
- £3000 elections.

Accommodation -

£24560 18.48% increase

- £10300 Town Hall rental and rates – inflationary increase
- £2060 lift – maintenance contract.
- £9200 – expected increase in utilities (end of fixed rate period)
- £3000- Library and Community Hub.

Staff -	£209,000	0% increase
The budget for staff Salaries is able to remain at £209,000 due to the new clerk's salary being less than the previous clerk, along with a trial of slight reduction in office hours for the Clerk, the deputy Clerks hours will remain the same to ensure office coverage at a lower rate. Salaries are negotiated centrally to a nationwide scale for all local government sector workers		
Car Parks -	£40375	0.37% decrease
£11550 Churchfield maintenance inc. £2,200 enforcement, £1,100 ticket machine servicing and supplies, £5000 annual saving required for the £80,000 cost of resurfacing of Churchfield car park in 15 years. £14525 Churchfield loan/rates £14300 for Clease car park – rates, EV chargers and maintenance.		
Parks and recreation -	£34659	53.92% increase
(increase due to budgeting for new play equipment/fencing)		
£8320 Enfield Park £9,069 PWLB 11-year loan for river bank and path essential repairs. £11320 Play areas – essential repairs and RoSPA inspections £5950- OCM rent- utilities-		
Community -	£27400	11.20% decrease
(decrease due to reduction in marketing budget)		
£9500 Events budget & £2,500 Fireworks £400 for Defibrillator servicing x 2, located at Conservative Club & Camelford Hall £2,500 grants. Lanteglos Church – grass cutting £750, £1,500 misc. applications. £500 Christmas lights electricity. £1000- (£500 Marketing/Match Funding - £500 visit Camelford) £1500- Christmas Lights. £10,000 community hub/youth worker		
Town Maintenance -	£23856	0.77% decrease
(decrease due to removing tractor payment)		
£1000 CCTV system £4250 vehicle costs – van and mower £6178Public Toilet utilities and supplies – significant increase – doubled. £9428 Town maintenance. general maintenance equipment and supplies, and plants. £3000 commercial waste from Enfield Park/car parks/OCM.		
Town services	£6375	2% increase
£3750 Allotment utilities and maintenance £2625 (Including Cemetery £500 skip hire).		

To note predicted general reserves of approximately £100,000 reserves and reserves of £130500.48k in CCLA investments. This is over 50% of the required precept 2025 – 26, meeting statutory requirements.

Recommendations/Resolutions for Council:

To precept for the difference between income and expenditure **£378503.50**

This represents a Band D £322.73 (+£10.01pcm or 3.2%) on tax base of 1100 households (0% increase in number of households able to pay council tax), or an 3.22% increase in precept for 2025-26

Forecast

Predicted precept 2026-27 £415,424



HUDSON ACCOUNTING LTD.
INTERIM INTERNAL AUDIT REPORT:
TO THE MEMBERS OF CAMELFORD TOWN COUNCIL
YEAR ENDED 31ST MARCH 2025.

ISSUE DATE: 03/12/2024
ISSUED TO: TOWN CLERK

INTRODUCTION:

Internal auditing is an independent, objective assurance activity designed to improve an organisation's operations. It helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.

Scope:

The scope of the audit covers, as a minimum, the areas included in the Internal Audit Report contained in the Annual Governance & Accountability Return.

Any areas not covered at this interim stage will be included later in the year or during the final audit activity.

Approach:

Audit work is carried out in line with the Chartered Institute of Public Finance and Accountancy's Internal Audit Standards and guidance issued by the National Association of Local Councils.

Where applicable we have included reference to 'proper practice' and the associated guidance as laid out in 'Governance & Accountability for Smaller Authorities in England' which is applicable to financial years from 1st April 2024.

Selective testing was carried out and the relevant policies, procedures and controls were reviewed.

GENERAL COMMENTS:

We would like to thank the staff for their assistance and co-operation during the audit.

The matters raised in this report are only those which came to our attention during our internal audit work and are not necessarily a comprehensive statement of all the weaknesses that exist, or of all the improvements that may be required.

It should be noted that assurance can never be absolute. The most that the internal audit service can provide is a reasonable assurance that there are no major weaknesses in risk management, governance, and control processes. The audit does not guarantee that the accounting records are free from fraud or error.

AUDIT COMMENTARY:

Previous Recommendations

There are no previous recommendations requiring action.

Accounting Records

The accounts are maintained on Scribe accounting software, they were up to date and appeared free from material errors.

Financial Regulations

Financial Regulations were last reviewed in October 2024.

NALC have issued new model documentation and the Council should incorporate these at the next review.

Payments

A sample of payments was tested to establish whether the spending decision, procurement process, certification and approval for payment were in line with Financial Regulations as well as ensuring that payments were supported by invoices, VAT was correctly accounted for, and payment controls were applied.

Purchasing

A scheme of delegation is in place and purchase orders are in use.

Procurement

Procurement is undertaken in line with Financial Regulations.

Payments

Payments in August were tested. They were supported by invoices and were accurately entered into the accounting system; there was one VAT error where the charge was omitted on Voucher 250.

Invoices are certified by the RFO and were included on payment schedules provided to Members.

Risk

Risk Assessment

The Council is yet to review its risk assessment in this financial year.

Insurance

Statutory insurances are in place and the Fidelity Guarantee is adequate at £500K.

Investments

The Investment Strategy has not been reviewed since 2022.

Regulations require an annual review so this should be built into the Council's time timetable.

Budgets

Setting

We reviewed the 2024/25 budget setting process as part of our final audit work last year and we will review the 2025/26 process later in the year.

Monitoring

Quarterly budget monitoring reports have been provided to Members.

Income

Systems were tested to ensure that suitable controls are in place to ensure that all income is received in a timely manner, that charges are correctly applied and that any cash received is promptly receipted and banked.

Precept

The precept received is in accord with that set by the Council.

Library

Library income is minimal and is controlled by way of a manual record.

VAT has not been applied to printing income which will require correction.

Allotments

A Register is in place and adequate processes are in place to ensure payment.

VAT

VAT claims are up to date.

Payroll

New Starters

New employees have been issued contracts of employment and have been paid in accordance with the Terms therein.

Tax, NI & Pensions

PAYE and pension requirements have been met.

Pay Award

The national pay award has been accurately implemented and the associated back-pay correctly calculated.

Bank Reconciliation

Monthly bank reconciliations are carried out in a timely manner and were found to be accurate. They are reviewed by a Member in accordance with Financial Regulations.

Electors Rights

Full Council properly approved the 2023/24 AGAR.

The opportunity for electors to examine the accounts was properly advertised and the publication requirements in respect of the 2023/24 accounts have been met.

Hello Laura

Apologies for the delay in getting back to you, I have received some advice from our Events and Planning Team in form of the attached document. I have also spoken with one of the hunt organisers they inform me that they have applied for a street collection licence and completed the required Risk Assessment forms. They have no plans to close any roads and they have people present in High Visibility Jackets for safety of the riders. They are expecting around 15-20 riders and approximately 400 spectators. The horse trailers will be left on Davidstow to avoid any traffic disruption and the time spent on the public road will be minimal as they start from the Conservative Club and cross the road into Roughtor Road. They appear to have complied with all that is expected of them.

I will send further advice to them to consult with the local Highway Authority as there is a likelihood of crowds spilling into the Highway as it's a requirement under the Traffic Management Act 2004. If anybody present at the event on the day feels that it has become unsafe then they can contact the police through 101 or 999 to express their concerns.

Kind regards

PC 17862 Lenehan

From: Laura Murphy <clerk@camelford-tc.gov.uk>

Sent: Wednesday, November 27, 2024 3:38 PM

To: LENEHAN Michael 17862 <Michael.LENEHAN@devonandcornwall.pnn.police.uk>

Subject: Boxing Day Hunt Meet- Camelford

Dear Michael,

I hope this message finds you well.

I am writing on behalf of Camelford Town Council to raise concerns regarding the annual Boxing Day hunt meet in Camelford. While the council maintains a neutral stance on the hunt itself, we have received feedback from residents expressing concerns about the safety and lack of official organisation for this event.

Unlike other events in Camelford that involve road closures, the hunt proceeds without official road closure permissions or trained marshals to manage traffic. This discrepancy raises significant safety concerns, as the hunt organisers close the roads themselves using untrained marshals.

Given the limitations of our authority as a town council, we believe that intervention from Cornwall Council or the police is necessary to ensure the event is conducted safely and in accordance with regulations. We seek your assistance in addressing these concerns and implementing measures to ensure the safety of all participants and residents during the event.

We appreciate your attention to this matter and look forward to your prompt response.

Best Wishes

Laura Murphy

Camelford Town Clerk and Responsible Financial Officer

Town Hall

Market Place

Camelford

Cornwall

PL32 9PD

