



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
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Meeting of the Finance & Staffing Committee	21st January 2025
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1. To note Councillors present		Cllr Ginger, Cllr Rotchell, Cllr Coombes		FS25/001	
Cllr Shaw present but not on committee				FS25/002	
2. To receive Apologies for absence with reasons		Cllr Scawn- Personal, Cllr Grigg- Personal		FS25/003	
Proposed to Accept	Cllr Rotchell	Seconded:	Cllr Ginger	Unan	
3. To receive Declarations of Interest & Approve Dispensations		Cllr Rotchell- 7D.		FS25/004	
4. Public question time (15 minutes allowed for this)		None		FS25/005	
5. To receive and approve the Minutes of:		14 th October 2024		FS25/006	
Proposed to Accept	Cllr Ginger	Seconded:	Cllr Rotchell	Unan	
6. To receive Clerk's report:		Q4 budget update and any other business.		FS25/007	
7. Agenda Items	a. To Note Q4 Budget to Expenditure report- The committee discussed the budget report- CTC are on track to end the year comfortably within the budget, with underspend in some budget lines. The committee discussed the underspend, and the following proposal was put forward: Purchase a new ticket machine to replace the faulty Clease Road ticket machine- any remaining underspend in "Car Parks to be moved into earmarked reserves in preparation for future resurfacing works. Any underspend from "Enfield Park Maintenance" to be moved into earmarked reserved in preparation for laying the new perimeter path. Purchase Hammer flails for the ride on Mower, and remaining "vehicle cost" underspend to be moved into earmarked reserves in preparation for replacing the CTC van. Any Allotment underspend to be moved into earmarked reserves to prepare for the event of relocation if required.			FS25/008	
	Proposed	Cllr Rotchell	Seconded:	Cllr Ginger	Unan
	b. To Resolve on grant application from Lanteglos Church £1200 for maintaining Churchyard. A discussion took place regarding the Grants Budget. Excluding the £1000 earmarked for Lanteglos Churchyard maintenance CTC has £750 remaining in the Grants budget, the recent community grant applications total more than £8000. The committee resolved to divide the remaining funds between Camelford Bowls Club and Camelford 1 st guide & ranger unit.			FS25/009	

Signed:

Date:

	Proposed	Cllr Rotchell	Seconded:	Cllr Coombes	Unan
	c. To Resolve on grant application from Camelford Guides and Rangers for £380 for equipment for upcoming Jamboree. Cllr Rotchell proposed to offer £190 to the Guides				FS25/010
	Proposed	Cllr Rotchell	Seconded:	Cllr Coombes	Unan
	d. To Resolve on grant application from Camelford Leisure Centre for £3000 to help replace the pool cover. The committee felt they could not support this grant application at present due to the limited remaining funds in the grant budget.				FS25/010
	Proposed	Cllr Coombes	Seconded:	Cllr Ginger	1abs
	e. To Resolve on grant application from Cornwall Air Ambulance Trust for £500 towards the Heli2 appeal. The committee felt that due to a recent donation of £200 to the air ambulance trust and the limited remaining funds in the grants budget they could not support this grant application at this time. Cllr Ginger proposed to continue to support the air ambulance trust through fund raising at community events rather than community grants				FS25/011
	Proposed	Cllr Rotchell	Seconded:	Cllr Coombes	Unan
	f. To Discuss and Resolve on request to trade from food truck on CTC land. Cllr Rotchell Proposed to allow Ice Cream van to trade from the bandstand area at a rate of £5 per session, , to be reviewed after 6 months. Further applications to be reviewed case by case.				FS25/012
	Proposed	Cllr Rotchell	Seconded:	Cllr Coombes	Unan
	g. To Discuss SPF funding bids- Enfield Park Bridge- New play Equipment in park- Town Hall Refurb. A discussion took place around the 3 projects Clerk & Deputy Clerk are working on in the hope of securing grant funding, and which projects to prioritise. Cllr Rotchell proposed to prioritise the Play equipment and Enfield Park Bridge plans, whilst continuing to work towards the Town Hall renovation plans.				FS25/013
Proposed	Cllr Rotchell	Seconded:	Cllr Coombes	Unan	
	h. To note LMP grant 2025-26- CTC to receive £1045.69 grant for financial year 2025/2026 for Local Maintenance Partnership.				FS25/014
	I. To note application for precept 2025/26 submitted.				FS25/015
12 Public Bodies (Admission to Meetings) Act 1960. To resolve that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:					
a. To Discuss & Resolve on Café Tenancy					FS25/016
	Proposed:	Cllr Rotchell	Seconded:	Cllr Ginger	FS25/017
Items for next meeting: 13th May 2025					

Signed:

Date:

Meeting closed:	18.45pm	
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DRAFT

Signed:

Date: