



CAMELFORD TOWN COUNCIL

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Minutes of the Events Committee 13th February 2024

1. To note Councillors and Staff present

Jordan Burnard (JB), Alan Burgis (AB), Bronwen Hockerday (BH), Maggie Ginger (MG), Jim Thomson (JT), Steve Bond (SB)

E/24/001

2. To receive Apologies for absence with reasons

R Rotchell, N Pearce, M Chapman – other personal commitments

E/24/002

3. To receive Declarations of Interest & Approve Dispensations

None.

E/24/003

4. Public Question Time (15 minutes allowed for this)

Steve Stephens (Camelford Lights Committee) had multiple points to raise and questions to ask relating to both the Winter Festival (last year event and this year) and Camelford's '4 Days of Fun':

- Suggested the icicle lights (bandstand) that blew at 2023 event be added to lights committee feed for 2024, as lights were unable to readily access the bandstand junction box to turn lights back on due to not having key. **Noted.**
- Lights would like like 'Treasure Hunt' to be added to events calendar. **JB to contact Kasey Smeeth.**
- Lights have asked if they could have the 'Christmas Tree Festival' advertised on the poster for the Winter Festival. **JB noted.**
- Lights would like to be more involved with '4 Days of Fun 2024':
 - Lights to run food stand (with donation to be made to CTC) and also have games such as 'beat the buzzer'
 - Lights may be interested in taking on 'Slip n Slide'
- Highlighted that application for road closure needs to be more than 6 months before date of event (re. Winter Festival – before end of May). Also asked if road closure is possible for 16th November (lights install) and in January (takedown). **JB to query with Clerk.**
- Highlighted that despite training for multiple people re. road closures, the training was for organising road closures, and suggested that more training may be required for 'spectator marshalls' for future events. **JB to discuss potential training with Clerk.**

E/24/004

5. To receive and approve the Minutes of: 9th October 2023

It was **resolved** to approve the Events minutes 9th October 2023.

Proposed: Maggie Ginger Seconded: Steve Bond

E/24/005

M. Ginger 6.3.24.

6. Receive Deputy Clerk Report

JB reported that planning for '4 Days of Fun' is a little behind where it perhaps should be, however an events management plan is in place and is being worked through systematically. JB has also made initial contact with potential bands, vendors, suppliers, etc. for events due to take place across the year, and has carried out all actions from the previous events meeting back in October 2023.

E/24/006

7. Agenda Items

- a) Feedback from Winter Festival (keep fireworks at 7.20pm or move back to 7.30pm, integrate lasers, more food stalls, advertisement for craft fair, music, band stand lighting)
 - Danio (music) was very poorly organised and arrived late for the evening without PA system, etc. and so it was agreed that he would not be asked back for next event. Potential crisis averted by Andy (Inspire) who had agreed to step in at the last minute and assist. Suggestion by JB to invite Andy to next Winter Festival, and suggestion by SB that he could work with fireworks guys and produce synchronised show. **JB to contact Andy/Inspire Events ahead of 2024 event.**
 - Suggestion to move fireworks back to 7:30pm: the banner on the town hall caused confusion with some of the public as it conflicted with the time advertised on posters and social media. Also agreed that the change would not have any major impact on the event. **Unanimously agreed to change time of fireworks back to 7.30pm.**
 - Food stalls, etc. were discussed, and although it was agreed that the food vendors that were present for 2023 event should be invited back, it was also suggested that more could be invited to provide a greater range of food/drink available, especially with no café being open in town. MG suggested speaking with the shops in the community to get them more involved with the 2024 event (e.g. late opening), and BH suggested contacting 'Maggie's Mobile'. **JB to research and contact food vendors.**
 - Unanimously agreed to keep the parade through town led by Santa's sleigh and followed by brass band. **JB to contact Bodmin Town Band ahead of 2024 event.**
 - JB raised point regarding potential introduction of Martin's Law ahead of event: would need to have Tractors/increased security for anti-terrorism (potential of >800 members of the public present). **JB to consider road closure requirements due to potential introduction of Martin's Law.**

E/24/007

- b) Event Calendar for 2024 – discuss and confirm dates to propose to Council
 - Easter storytime (with RR) and D-Day missing from calendar. **JB to add to calendar.**
 - SB suggested he was happy to help with identifying potential bands for 'Fridays on the band stand'. **JB & SB to create shortlist of potential bands for 'Fridays on the band stand' 2024.**

E/24/008

- c) Budget overview including possible funding (Endelienta, enhancement of events)
JB advised committee that he has a meeting booked with FEAST re. potential funding, and that Endelienta have already been contacted re. involvement with 4 Days of Fun and with the skate park. Otherwise no proposed budget updates.

E/24/009

- d) St Piran's Day (including flags)
BH on behalf of RR, ideas and suggestions to share with the committee:
 - Bunting and flags to be displayed throughout the town. **BH to liaise with grounds staff.**
 - Mason's Arms no longer interested in hosting Trelawney shout, however RR believes that Conservative Club are happy to host instead. **RR/BH to liaise with Con Club.**
 - Suggested that a 'pasty making' competition and a 'fastest pasty eating' competition to also take place. **RR/BH to liaise with Con Club, organise prizes for competition winners (vouchers, etc.) & source pasties for eating competition.**

E/24/010

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e) Easter Eggstravaganza

BH suggested that the event is planned to run very similarly to previous years. BH also noted that volunteers would be required to help (judging, etc.), and that prizes are required. SB suggested to speak with Rob Rotchell to see if the Mayor's allowance would cover this. SB suggested that the new clerk or admin could help with volunteer aspect. MG suggested she would be happy to help judge if required. **BH to speak with Rob Rotchell re. prizes, new admin/councillors re. helping with the judging, etc.**

E/24/011

f) Fun Week – update Jordan Burnard (slip n slide, bands, etc.)

- **Points raised by Steve Stephens during public question time noted.**
- MG talked committee through event plan for fun week:
 - SB suggested that duck race time may be tricky as Karen, who usually runs this, is due to work at the time that the event is currently scheduled. SB suggested that Lisa Ellison may be able to offer assistance. **SB to speak with Karen/Lisa re. duck race.**
 - Brownie's Bingo still to be confirmed: also suggestion to consider other charities if Brownie's did not wish to take part in Bingo this year. **SB to provide JB with Brownie's contact details.**
- JB highlighted that ticket prices for Music in the Park can be procured at ~£30 for 100 tickets.
- JB confirmed that Launceston Voluntary First Aiders have confirmed that they will be attending 'Music in the Park' and 'Winter Festival'.
- JB also highlighted that, following research online, hiring out of 'slip n slide' or using an external company would likely be very costly, and so suggestion is for this to be community led or replaced with different activity. Suggestion from BH to get fire brigade involved? Also note from Steve Stephen's (Public question time) that lights committee may be interested. **JB to speak with lights and fire brigade re. 'slip n slide'.**
- Noted that Callum Flew and Blue Orion are scheduled to play at 'Music in the Park': both approved unanimously.
- Suggestions from MG, BH & AB that a 'Youth Orchestra', 'SJS Orchestra' or a 'Kids Set' could run for 20-30 minutes to start off 'Music in the Park'. Suggestions to get in touch with Marie Jordan and Morwenna Gee re. this. **JB to contact Marie Jordan and Morwenna Gee re. potential youth participation in 'Music in the Park'.**
- Noted that a 'headline' act is yet to be decided on: JB noted that 'Soul Traders' are asking for £1,500 which is out of budget, 'Duskies' are no longer together and not heard back from 'Not the Cowboys'. Suggestion from BH to contact 'Phoenix 5', and SB to contact 'Tankslapper'. Suggestions from MG, SB & JT to contact 'Queen' and 'ABBA' tribute acts to enquire re. availability and quotations.
- Security: following the issues from last year, discussion held regarding alternative security. BH suggested contacting David Burnard (on lights committee). **JB to contact David Burnard re. security for 'Music in the Park'.**
- Indian King (Naomi) have stated they are interested in running a bar at 'Music in the Park'. Some concern from the Committee as they have struggled to organise licenses for events in the past, and so reassurances would be required well ahead of time. It would also need to be expressed to them that CTC involvement would be minimal in organising the stand (i.e. they would need to organise tent, licensing, etc. themselves). **JB to speak with Indian King re. 'Music in the Park'.**
- MG suggested contacting Delabole Carnival Committee re. setup for 'Beer Festival' in particular (could it be replicated on a smaller scale in Camelford)? Lots of concern due to the lack of volunteers in Camelford compared with Delabole and the potential up-front costs that would be incurred to set this up. **MG to contact Delabole carnival committee/research beer festival options for Camelford going forward.**

E/24/012

Pl. first

b. 3. 24

g) Meeting dates for 2024

JB highlighted planned meeting dates for Events Committee in 2024 (planned start @7.00pm in the library):

6th March, 8th May, 17th July, 11th September & 16th October

E/24/013

h) Agenda items for next meeting 6 March: Fun Week, D-Day 80th Anniversary
JB to add Easter Eggstravanganza and Camelford Show to agenda items.

E/24/014

Meeting closed 8.15pm

JB

6.3.24.