



CAMELFORD TOWN COUNCIL

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Minutes of the Events Committee 8th May 2024

1. To note Councillors and Staff present

Steve Bond (SB – Chair), Maggie Ginger (MG), Jordan Burnard (JB), Jim Thomson (JT)

E/24/026

2. To receive Apologies for absence with reasons

Neil Pearce and Bronwen Hockerday

It was **resolved** to accept the apologies.

E/24/027

3. To receive Declarations of Interest & Approve Dispensations

None.

E/24/028

4. Public Question Time (15 minutes allowed for this)

Andy from Inspire Events attended as a member of the public to express his interest in taking part in events later in the year such as the Winter Festival and potentially to support events taking place during 'Four Days of Fun' 2024.

Andy stated that he would be interested in getting more involved at an earlier stage this year, and queried whether or not it would be possible for him to be provided with a 'clear space' for the lasers to be displayed on (i.e. a wall in the town without a lights display). JB advised Andy that working group meetings for the Winter Festival would be taking place later in the year, and that this could be discussed in further detail at that time (when members of the lights committee will also be present).

E/24/029

5. To receive and approve the Minutes of: 6th March 2024

It was **resolved** to approve the minutes of the previous meeting.

Proposed: Steve Bond

Seconded: Jim Thomson

(unan)

E/24/030

6. Agenda Items

a) Four Days of Fun

i. Lighting of the Beacon:

- (a) Beacon needs to be dug out of the lights container ahead of the lighting on 28th May. **SB to liaise with lights to organise this.**
- (b) Music still required. **JB to liaise with Andy Lawler & SB to liaise with Lauren Rathbone.**

ii. Mayor's Afternoon Tea:

- (a) Rob Rotchell reinstated as Mayor, and so will be organising Mayor's Afternoon. **RR to let committee know if he requires any additional help (how many volunteers, etc.).**
 - iii. **LEGO Building Competition:**
 - (a) Prizes now arriving ahead of event.
 - iv. **Family Fun Run:**
 - (a) Matt Allan is happy so far with the organisation of the fun run, however CTC will still need to supply volunteers to help. **JB to liaise with Matt Allan and seek how many volunteers he requires from CTC.**
 - v. **Circus Skills:**
 - (a) JB to check with Camel Circus Jam one last time to ensure that nothing further is required from CTC. **JB to liaise once more with Camel Circus Jam.**
 - vi. **Duck Race:**
 - (a) Still no lead for the duck race, however SB has agreed to lead if nobody else is free to do so. JB and BH have also offered to help, and MG has suggested she may be able to help as well if required.
 - vii. **Dog Show:**
 - (a) MG has organised judges and is otherwise happy with the running of the event.
 - (b) Rosettes still to be ordered and loudhailer to be checked as working: **JB to order rosettes and liaise with grounds team re. loudhailer checks.**
 - viii. **Teddy Bear Picnic:**
 - (a) Little Acorns happy with running of picnic and suggested no further help required.
 - ix. **OCM Activities and Competitions:**
 - (a) OCM event still waiting on prizes for Parkour event: **JB to order prizes.**
 - (b) JB has also chased Hugh Hastings (photographer) to see if he can attend the event: no response as yet. **JB to chase.**
 - x. **Brownie's Bingo:**
 - (a) Brownies happy with running of the bingo event on Friday and no further help required, although some CTC staff will likely be attending in support.
 - xi. **Music in the Park:**
 - (a) JB highlighted that the police have been in touch regarding the TEN, and have asked that further details be provided re. sale of alcohol, access to park, safety policies and procedures, etc. following issues at last year event. **JB to respond to police email.**
 - (b) **JB to liaise with TJR re. details for stage erection and take down.**
 - (c) **JB to liaise with SJS re. participation for event.**
 - (d) Lights committee and Pizza Van no longer able to attend, however ice cream offered by Simon Hobbs. **JB to discuss with Masons first as SB suggested they may be opening 'Coolio's', before confirming with Simon Hobbs.**
 - (e) JB highlighted that all tickets have been sold, however will be posting on social media to suggest that anybody who is unable to attend return their tickets to enable others to attend. JB also suggested that he would need to post on social media to reinforce the points made to the police re. underage drinking, drink driving, etc. to act as a deterrent. **JB to circulate ticket information and warnings on social media re. Music in the Park.**
- b) **D-Day 80th Anniversary**
- i) JB confirmed that organisation for the D-Day event is almost complete, as peckish have since confirmed they are happy to provide a deal for the honoured citizens of Camelford (CTC to purchase) and to provide a special, themed deal for the day. Committee approved deal proposal by peckish: **JB to confirm deal details with Peckish and advertise to public.**

- ii) JB yet to receive details regarding the honoured citizens, and so is yet to send out invites.
RR to provide JB with details re. honoured citizens of Camelford.

c) Friday Nights on the Bandstand

JB confirmed that only four dates have been booked so far, however there are several other groups considering the remaining dates. SB suggested he would have a think and come back with more ideas for bands to take part. **SB to consider other band options and share with JB.**

d) Camelford Show

JB confirmed that this event has been cancelled for 2024, but is likely to return in 2025.

e) Winter Festival

- i) JB still seeking confirmation re. music and person to perform switch-on. Potential for RR to switch on. JB confirmed he has been in touch with Boscastle Buoys re. music for the evening, however they have lost a key member and so will be considering whether to attend or not.
- ii) Andy (Inspire Events) happy to provide DJ support, and laser show.
- iii) JT happy to perform as Santa again for 2024. **To be resolved.**
- iv) JB confirmed that Mark Baker is happy to provide support for the road closures for the Winter Festival, however stressed concern regarding volunteer conduct on the evening as well as when lights are being put up/taken down. SB suggested inviting Mark and Marnie Baker to the next meeting. **JB to liaise with Mark Baker and Marnie Baker.**

E/24/031

7. Agenda Items for next meeting 17th July:

Band Stand Music, Winter Festival, New Year's Eve

E/24/032

Meeting Closed 8.03pm