



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
Town Hall
Market Place
Camelford
Cornwall

PL32 9PD

01840 212880

clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Meeting of the Full Council		17th March 2026		26/076	
1. To note Councillors present		S Bond (Mayor), M Coombes, J Gilbert, E Grigg, M Robins, A Scawn, A Shaw, K Smeeth, T Callcut			26/077
2. To receive Apologies for absence with reasons		Cllr Rotchell- Personal Cllr Thomson- Personal			26/078
Proposed	Cllr Shaw	Seconded	Cllr Gilbert	Unan	26/079
3. To receive Declarations of Interest & Approve Dispensations		None received.			26/080
4. Public question time (15 minutes allowed for this)		Cllr Burnett handed in a petition concerning the library relocation on behalf of a resident unable to attend the meeting. He advised that a meeting is scheduled for 13th April regarding requested safety improvements on the Trefew road. A survey to gather public opinion following the cancellation of the bypass plans will be delivered to households in Camelford and Slaughterbridge from this weekend. He noted that the CIL fund has received over 400 bids, with £2 million available and applications exceeding £20 million, and that a Cornwall Council consultation on belonging and inclusivity is about to begin. Cllr Robins asked who was conducting the bypass survey and what progress had been made on the MP's Plan B. Cllr Burnett confirmed that he is undertaking the survey to identify achievable options, and that Plan B has been deemed not feasible. He confirmed he was informed of this decision approximately three weeks ago by Cornwall Highways. Barnaby from Two Bays Trust provided an update on the volunteer-run charity based at St Endellion, which delivers green social prescribing through conservation activities, wellness walks and creative projects. He highlighted high demand for the service in North Cornwall and outlined plans to build links with			26/081

Signed:

Date: 21-6-26

	Camelford, including Sir James Smith's School. A community day will be held at Trevathan Farm Shop on 16 May, opened by Ben Maguire, with Health Cornwall attending to offer mini health checks.	
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5. To receive and approve the Minutes of:		A. Ordinary meeting 24 th February 2026 <i>Proposal to approve</i>			26/082
Proposed	Cllr Smeeth	Seconded	Cllr Calcut	Unan	26/083

6. To receive Clerk's report:	Cllrs Shaw, Coombes and Grounds assistant attended Orchard Maintenance course- positive feedback received. Another tree down in Enfield Park, Arborcare have cleared the path, just awaiting total clearance of the tree. St Piran's Day Market was successful, good feedback received from vendors. Attended meeting with West Country Schools trust to start Lease Negotiations- Their solicitor to contact CTC's solicitor to start heads of terms. Arranged meeting with engineers who previously carried out works on the riverbank for 24th March to review failing gabions. Arrow lifts to attend library on 13th March to carry out survey on lift. <i>Cllr Shaw asked the Clerk to ask Arborcare if they can take some shavings up to the cemetery and put them there.</i>	26/084
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7. Planning		26/085
To Note	PA25/02932- APPROVED	26/086
Location: Land South Of Victoria Road (West Of Roughtor Road) Camelford Proposal: Erection of Class E(a) foodstore and petrol filling station (including jet wash), together with access from Victoria Road, car parking and access road, regrading site levels (including retaining walls), hard and soft landscaping, click and collect facility, service area (including delivery van parking) and associated work. Decision: Approved with conditions		26/087

8. Portfolio Reports		26/088
Mayor- Attended St Pirans day Market on 5th March- weather stayed dry all day, Thanked cllr burnett for coming down and showing support, thanked staff for their hard work. On 7th March attended an MS fundraiser in the library put on by Kirsty Ferguson.		26/089

9. Correspondence	A- To note correspondence regarding the proposed Library relocation.	26/090
	B- To note complaint regarding communication of Library relocation survey & response.	26/091

10. Agenda Items	A. To resolve on Amendment to Minutes from December 2025 clarifying precept amount approved. (Recommendation from Internal Auditor)	26/092
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Signed:



Date:

21-4-26

	Proposed	Cllr Coombes	Seconded	Cllr Robins	Unan	26/093
	B. To note , information on reporting dog fouling has been circulated to Cllrs and a social media post to raise awareness- to be reposted periodically. Information on how to report dog fouling on CTC website.					26/094
	C. To discuss future tree project. <i>Cllr Scawn shared his thoughts on the Town Council looking to purchase land to plant trees, which could be linked to the honoured citizens award, potential time capsules etc.</i> <i>Cllr Shaw seconded those thoughts and highlighted how many trees the town has lost recently, and that it would be a great legacy. Acquire patches of fields. Potential future allotment site. Clerk to look into the process. Start discussions at Estates and Properties.</i>					26/095

11. A. Accounts	To Note Balances as of: 10/03/2026	26/096
Current Account	£76633.23	26/097
Tracker Account	£208503.06	26/098
CCLA Property Fund	£50000.00	26/099
CCLA Deposit Account	£80000.00	26/100

B. Payments	To resolve to authorise the payments of Accounts Outstanding for March:			26/101
				26/102
Staff	Feb/Mar wages	BACS	£18474.43	
HMRC	Feb/Mar NI/TAX	BACS	£4106.15	
Pension	Feb/Mar Pensions	BACS	£3113.50	
OCM	Fab/Mar invoices (Added to minutes)	BACS	£1056.02	
Barclays	Bank Charges	DD	£8.50	
Cornwall Council	Enfield Park Store	DD	£0.00	
Cornwall Council	Churchfield Car Park	DD	£0.00	
Cornwall Council	Cleaze Road Car Park	DD	£0.00	
Cornwall Council	Town Hall/Library	DD	£0.00	
Camelford Town Trust	Town Hall/Library rent	DD	£574.79	
British Gas	Town Hall Electricity	DD	£514.40	
British Gas	Town Hall Electricity	DD	£166.27	
British Gas	OCM Electricity	DD	£82.02	
EDF	Electricity- Public Conveniences	DD	£216.30	
EDF	Electricity- Cleaze Rd	DD		
Seadog IT	Website Hosting	DD	£42.00	
Voipfone	Office Telephone	DD		
Everflow	Market Place (missed off January agenda)	DD		
BT	Internet	DD	£44.63	
EE	Maintenance Phone	DD	£22.98	
Peninsula	HR & Health and Safety	DD	£376.72	
Mailchimp	CTC Website Emailing	DD	£11.62	
Allstar	Fuel for van	BACS	£72.29	
Jason Ryan	Window Cleaning	BACS		
Cornwall Council	Winter Festival Event Fee	BACS	£61.00	
Rubber Bark	Playground chippings	BACS	£45.50	
PWLB	Car park loan repayment	DD	£4862.42	
Cornwall council	SLA Patrols	BACS	£135.00	
Bunzl	Cleaning supplies	Debit	£133.97	
Amazon	Rubbermaid air freshener	Debit	£55.30	
Bunzl	Toilet rolls	Debit	£97.01	

Signed: 

Date: 21-4-26

Staples	Antibacterial cloths	Debit	£10.39	
Amazon	Cork board	Debit	£16.00	
Amazon	Plastic eggs	Debit	£9.49	
Amazon	Cornwall flag bunting	Debit	£33.98	
Amazon	Metallic gold paint	Debit	£17.78	
R.Sleep	General maintenance supplies	BACS	£237.64	
Magento	Gel craft printing plate	Debit	£67.79	
Kernow training ltd	Lantra ride on mower training	Bacs	£155.00	
SLCC	Membership fee	Debit	£379.00	
Amazon	DC motor kit	Debit	£23.29	
Amazon	Batteries	Debit	£8.06	
Camelford Leisure centre	Swimming pool hire for ocm	BACS	£96.50	
Kernow Health	Training	Debit	£20.00	
DAC beachcroft	VAT Fees	BACS	£342.26	
Masons Kings	Maintenance supplies	BACS	£161.74	
DVLA	Van tax	DD	£345.00	
Totals:			£35140.72	
Proposed	Cllr Grigg	Seconded	Cllr Callcut	Unan
				26/103

C. To note income				26/104
Post office	Library takings	CC	£220.00	26/105
Post office	Car park permit	CC	£50.00	
Post office	Car park takings	CC	£295.00	
CCLA	CCLA interest	CC	£145.80	
Revival books	Sale of old books	CC	£28.41	
Totals:				26/106
			£739.21	

12. Public Bodies (Admission to Meetings) Act 1960.				26/107
To resolve that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: A. Staffing Matter Update- [REDACTED] [REDACTED] [REDACTED] [REDACTED]				
Proposed	Cllr Grigg	Seconded	Cllr Coombes	Unan
				26/208

Items for next meeting	Van tax email- print and put with invoices. Contact Arborcare to see if they can take chippings up to the cemetery. Find out about acquiring land and planting trees. - speak to the people from Andy and Mikes course- forestry Cornwall etc.	
Meetings Closed:	19.55	26/209

Signed:



Date:

21-4-26

Van tax email- print and put with invoices.

Contact Arborcare to see if they can take chippings up to the cemetery.

Find out about acquiring land and planting trees.- speak to the people from Andy and Mikes course- forestry Cornwall etc.

Community Bus

Signed:

A handwritten signature in blue ink, appearing to be 'SM' followed by a flourish.

Date:

21-4-26