

RESKAMMEL



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
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Cornwall
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Meeting of the Full Council		20 th January 2026			Min Ref
1. To note Councillors present		Cllr Bond, Cllr Calcutt, Cllr Coombes, Cllr Gilbert, Cllr Grigg, Cllr Rotchell, Cllr Scawn, Cllr Shaw, Cllr Smeeth			26/001
2. To receive Apologies for absence with reasons		Cllr Robins- Personal, Cllr Thomson – Personal			26/002
Proposed	Cllr Rotchell	Seconded	Cllr Grigg	Unan	26/003
3. To receive Declarations of Interest & Approve Dispensations		Cllr Scawn- Item 11 B			26/004
4. Public question time (15 minutes allowed for this)		Cllr Burnett reported that Cornwall Council’s 2026/27 budget position had improved, with the previous £13m shortfall reduced, though further savings are still being sought. He noted the good attendance at the Local Plan drop-in session in the Old Bank and thanked councillors for supporting it. Work continues on the bypass “Plan B”, and a survey of Camelford residents is being considered. He noted the impact of Storm Goretti, which was minor locally but severe further west, and highlighted the need to review Emergency Plans. Parking concerns on Trefrew Road and Clease Road have been raised, and he is arranging a meeting with Oliver Jones, Cllr Shaw and a resident. He noted that he had been approached regarding a consultation regarding Saputo looking to increase production. Cllr Rotchell referred to a previous meeting with Saputo where issues were raised regarding spillage, waste, odour and non-compliance, and questioned whether these matters had since been resolved. James Burke provided an update on river restoration work following Natural England’s finding that the river is in an unfavourable condition. The Biodiversity and Fisheries teams are addressing barriers to fish			26/005

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	<i>movement and are developing proposals for the upper Camel, particularly the artificially narrowed sections near Fenteroon Bridge and the park, with the aim of improving fish stocks, water quality and overall resilience. They will return with detailed plans once studies are complete.</i> <i>Councillors raised concerns about potential impacts on well-used areas of the park, and James confirmed that plans are at an early stage and all options will be considered. Cllr Rotchell emphasised the need for CTC to remain involved due to the implications for council-managed land. James noted that restoring river systems is key to improving water quality and climate resilience. James will return with proposals, and he explained that comparisons to Boscastle suggest the river would not widen excessively if allowed to follow a more natural course.</i>	
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5. To receive and approve the Minutes of: Ordinary meeting 16th December 2025		Cllr Shaw Proposed to accept the minutes of 16 th December 2025.	26/006
Proposed	Cllr Shaw	Seconded	Cllr Coombes 5 in favour 3 abs 26/007

6. To receive Clerk's report:	<i>Storm damaged in park following storm Goretti. Two Trees down. Precept application has been processed. CIL funding applications are now open. Peninsula payroll software is being set up and will be used for the February's pay. Work to public toilets has started, 2 cisterns have been replaced, due to unforeseen issues faced this took longer than expected and the contractor is due to return in early February to finish the work. Issue with water fountain outside of toilets- water has been switched off temporarily whilst we can get it fixed. Cllr Rotchell – requested to contact all councillors and ask for ideas to be put forward to Staffing and finance committee- Clerk confirmed work has started gathering quotes and a session was held with the youth group to pick out inclusive play equipment.</i>	26/008
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7. Planning		
A. To Note - PA25/07661	APPROVED	26/009
Location:- 9 Valley Truckle Camelford Cornwall PL32 9RU Proposal Proposed ground & first floor extension with variation of condition 2 of decision notice PA25/05898 dated 23.09.2025.		26/010

B. To Note- PA25/07268	APPROVED	
Location:- Stable Cottage Newhall Green Delabole Cornwall PL33 9ES		26/011

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Proposal Change of use and conversion of stable building to a dwelling, together with the erection of extensions, including demolition of an existing hay store building	
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C. To Note- PA25/08686	APPROVED	26/012
Location:- 8 Maple Avenue Camelford Cornwall PL32 9NJ Proposal Proposed first floor extension over existing garage. Ward: Camelford And Boscastle Parish:- CAMELFORD		26/013

8. Portfolio Reports	
<i>Cllr Bond reported that he attended the town carol concert at the Methodist Church on 20 December and congratulated the organisers on an excellent event. He also attended the Bethlehem Hymns and, on 14 January, attended the drop-in session for the Cornwall Council Local Plan.</i>	26/014

9. Correspondence		

10. Agenda Items	A. To discuss potential relocation updates. <i>Council reviewed the comparative running costs of the Town Hall compared to the adult education centre. The committee discussed potential relocation options. Cllr Scawn suggested looking into hiring an architect to assess whether issues within the Town Hall could be addressed through redesign. Cllr Bond noted that, as the building is not owned by the Town Council, investment in architectural work may not be appropriate. Cllr Rotchell added that commissioning an architect would be a significant cost and that it is not yet clear what building users want. Cllr Bond proposed that the matter be referred to the Strategic Committee. Cllr Grigg suggested placing relocation discussions on hold. Cllr Scawn clarified that his intention was to determine whether existing problems in the Town Hall can be resolved or whether relocation remains an option. The Clerk will add an item to the Strategic Committee agenda to gather ideas on the issues within the Town Hall and will invite all staff to contribute.</i>				26/015	
	B. To resolve on Salt & Salt bin order. <i>Cllr Rotchell proposed to accept quote.</i>				26/016	
	Proposed	Cllr Rotchell	Seconded	Cllr Bond	8 in favour 1 abs	26/017
	C. To note - Claim upheld regarding Churchfield Car park wall damage.				26/018	
	D. To Discuss & resolve on the PSPO Renewal (Alcohol Consumption in Public Places) 2026. <i>Cllr Rotchell clarified that the Town does not have a PSPO and explained that such orders are inflexible, requiring the whole area to be</i>				26/019	

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	<i>designated and potentially restricting future events such as the Winter Festival and Bandstand Nights. He advised that a PSPO would not be effective, noting that alcohol-related incidents in Camelford are low. Cllr Shaw agreed.</i> <i>Cllr Rotchell proposed to not request a PSPO for anywhere in Camelford.</i>					
	Proposed	Cllr Rotchell	Seconded	Cllr Shaw	Unan	26/020
	E. To Note , CTC included in trial for digital AGAR submissions.					26/021
	F. To discuss increased dog mess around the Town. Cllr Grigg reported a noticeable increase in the issue and asked that it be discussed. Cllr Gilbert noted that, in previous years, grounds staff had the authority to issue fines. Cllr Rotchell suggested improved signage as a possible approach, and the Clerk was asked to contact Cornwall Council to raise the matter.					26/022

11. A. Accounts	To Note Balances as of: 14/01/2026	26/023
Current Account	£116964.49	26/024
Tracker Account	£207976.56	26/025
CCLA Property Fund	£50000.00	26/026
CCLA Deposit Account	£80000.00	26/027

B. Payments	To resolve to authorise the payments of Accounts Outstanding for January: Cllr Scawn Left the room.			26/028
				26/029
Staff	Dec/Jan wages	BACS	£9,871.55	
HMRC	Dec/Jan NI/TAX	BACS	£3,215.25	
Pension	Dec/Jan Pensions	BACS	£3,157.25	
OCM	Community Outreach Worker & Skate Coach	BACS	£1026.97	
Barclays	Bank Charges	DD	£13.03	
Cornwall Council	Enfield Park Store	DD	£51.00	
Cornwall Council	Churchfield Car Park	DD	£524.00	
Cornwall Council	Cleaze Road Car Park	DD	£269.00	
Cornwall Council	Town Hall/Library	DD	£269.00	
Camelford Town Trust	Town Hall/Library rent	DD	£574.79	
British Gas	Town Hall Electricity	DD	£526.80	
British Gas	Town Hall Electricity	DD	£193.63	
British Gas	OCM Electricity	DD	£79.67	
EDF	Electricity- Public Conveniences	DD	£196.22	
EDF	Electricity- Cleaze Rd	DD	£102.83	
Seadog IT	Website Hosting	DD	£42.00	
Voipfone	Office Telephone	DD	£13.20	
Everflow	Market Place	DD	£72.56	
BT	Internet	DD	£44.63	
EE	Maintenance Phone	DD	£22.98	
Peninsula	HR & Health and Safety	DD	£376.72	
Mailchimp	CTC Website Emailing (January)	DD	£11.78	

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Mailchimp	CTC Website Emailing (December)	DD	£11.75	
Allstar	Fuel for van	BACS	£125.06	
Jason Ryan	Window Cleaning	BACS	£25.00	
Amazon	Laminating pouches	Debit	£11.98	
Spar	Office supplies	Debit	£18.12	
Inspire event hire	Laser & DJ set for Winter festival	BACS	£210.00	
R. Sleep Ltd	Grounds & Maintenance supplies – Dec 2025	BACS	£209.31	
Adam Stephens	Close up magic for Winter Festival	BACS	£250.00	
Metric	Installation kit – Clease Ticket Machine	BACS	£138.55	
Cornwall Scrapstore	Scrapstore membership for OCM	Debit	£45.00	
Biffa	Confidential waste handling	BACS	£137.22	
Bodmin Nursery	Ornamental tree	BACS	£48.50	
St Breward Bus	St Breward Bus Hire for OCM trip to HFC	BACS	£146.00	
Cornwall Council	Camelford SLA Patrols	BACS	£230.25	
CALC	Councillor Code of Conduct Training	BACS	£30.00	
Amazon	Personalised Plaque	Debit	£23.99	
Amazon	Machine Cover - Black	Debit	£49.66	
Amazon	Office Supplies	Debit	£16.55	
Amazon	Grounds & Maintenance supplies	Debit	£8.08	
A Scawn	Halloween Event Supplies	BACS	£8.16	
Checks Direct	Basic DBS Check	Debit	£39.50	
Totals: £22437.54				
Proposed accept	Cllr Grigg	Seconded	Cllr Gilbert	Unan
				26/030

C. To note income				26/031
Findparkpay	App ticket income	CC	£434.85	26/032
Post office	Permits for Churchfield & Clease car parks	CC	£700.00	
Post office	Churchfield ticket income	CC	£315.00	
Post office	Openreach Credit & Car Park Permits	CC	£61.18	
Ecclesiastical	Policy Excess refund – Churchfield Car Park	CC	£250.00	
Post Office	Permits for Churchfield & Clease car parks	CC	£810.00	
Barclays	Permits for Churchfield & Clease car parks	BACS	£1410.00	
Totals: £3981.03				26/033

12. Public Bodies (Admission to Meetings) Act 1960.				26/034
To resolve that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:				26/035
Proposed	Cllr Grigg	Seconded	Cllr Rotchell	Unan
				26/036

Items for next meeting	Send round CIL criteria and gain ideas from councillors. Ask for questions to send to town trust. Invite staff to strategic. Grit bin for businesses Community bus.	26/037
Meetings Closed:	20.23	26/038

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24-2-26