

CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
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The minutes of the Estates and Properties meeting held on Friday 20th September 2024 at 10am

1. **To note Councillors present** **EP24/083**
2. **To receive Apologies for absence with reasons: Cllr Grigg- Personal, Cllr Elford- Personal**
Proposed: Cllr Rotchell **Seconded: Cllr Hewlett** **EP24/084**
3. **To receive Declarations of Interest & Approve Dispensations- None** **EP24/085**
4. **Public question time (15 minutes allowed for this)- None** **EP24/086**
5. **To receive and approve the Minutes of 23rd August 2024:**
Proposed: Cllr Hewlett **Seconded:** **EP24/087**
6. **To receive Clerk's report**
Update regarding EV chargers at Churchfield- Pogo booked meter install for Friday 27th Sep- ticket machine should be powered up by 30th September. Broadwood Bridge- awaiting quotes. Clease Road ticket machine- Regular errors- ongoing issue with heater- trying thicker tickets to see if this improves the cutting. Speed radar signs- The Helstone sign is now installed and working well. Received a call from Helstone residents giving thanks. Awaiting adjusted quote from Cormac regarding post for Radar sign for Camelford. **EP24/088**
7. **To receive Grounds Manager's report.**
Grounds manager not present due to personal appt. **EP24/089**
8. **Agenda items**
 - a. **To resolve** National Grid post location at Heather Beds.
Proposal- happy with the location- would like to see fencing options as we don't want the maintenance.
Proposed: Cllr Hewlett **Seconded: Cllr Rotchell** **EP24/090**
 - b. **To resolve** on donating apples from community orchard to Nourish Kernow for Apple pressing event.
A discussion took place around the Council being happy to donate apples for Nourish Kernow's free community event, however council felt the need to offer the public chance to collect apples first.
Proposal to advertise apple picking to the public from the 1st Oct, then Nourish Kernow can go anytime after the 14th October and harvest remaining apples for community event.
Proposer: Cllr Rotchell **Seconded: Cllr Hewlett** **EP24/091**
 - c. **To discuss** Clease Road parking permit queries.
A discussion took place around businesses wanting transferable permits, rather than reg specific. Also a resident wanting to apply for a second permit. The committee resolved to keep the current conditions in place to keep the process fair for everyone.
Proposed: Cllr Rotchell **Seconded: Cllr Hewlett** **EP24/092**
 - d. **To resolve** on quote for 3 x bollard sleeves for Churchfield Car park.
3 more bollards have been damaged in Churchfield car park recently. A conversation took place around the need for another solution to protect the wall from impact from cars due to the constant need to replace damaged bollards which is costing the council a considerable amount of money.
Proposal to accept the quote- replace the bollards, and then seek quotes for a more permanent solution: Cllr Hewlett **Seconded: Cllr Rotchell** **EP24/093**

Signed:

Date: 1/11/24

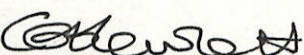
- e. To **discuss** quotes from metric re ticket machine replacement/upgrade.
It was resolved to try the thicker tickets and see if this rectifies the issues. **EP24/094**
- f. To **discuss** CLUP funding update- review options to meet spending targets.
A discussion took place around our recent CLUP application- unforeseen install costs regarding lights around the band stand. Looking to potentially secure funding to cover this, alternatively agreed to remove Town Trail Plaques and hanging baskets from the project. **EP24/095**
- g. To **note** Fore Street carpark surface repairs completed with temporary tarmac. **EP24/096**
- h. To **discuss** Budget wishlist.
A discussion took place with suggestions put forward for the wishlist including, Fore Street car park resurfacing, Replacement Playpark equipment, Treatment of the fence around playpark, Enfield Park Bridge, Electric Maintenance Van, Automated door opening for Library, Software package for Cemetery, Café Equipment OCM. **EP24/097**
- i. To **resolve** on date to turn library heating on.
Proposed to pass the responsibility of this onto the town clerk:
Proposed: Cllr Rotchell Seconded: Cllr Hewlett. **EP24/098**
- j. To **resolve** on equipment for OCM Café:
Deferred to Staffing and Finance **EP24/099**

10. To receive portfolio holder reports

Play Areas/OCM.	EP24/100
Enfield Park	EP24/101
Car Parks	EP24/102
Cemetery & Orchard – orchard update- Cllr Shaw to look into 10 x Trees to plant in Orchard.	EP24/103
Allotments & Footpaths – Clerk to check who is responsible for fencing.	EP24/104
Town Hall – Speak to Town Trust around no hot water facilities in library.	EP24/105

10. Date & Items for next meeting.

Meet before next meeting for walk around. Meet at 9am 1st November 2024
Meeting closed 11.47am.

Signed: 

Date: 11/11/24