



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
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Cornwall

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Meeting of the Full Council	17 th March 2026	26/076
TO MEMBERS OF THE COUNCIL: Councillors: S Bond (Mayor), M Coombes, J Gilbert, E Grigg, M Robins, R Rotchell, A Scawn, A Shaw, K Smeeth, J Thomson, T Callcut Dear Members I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on 17th March 2026 at Camelford Hall, Clease Road, Camelford at 7pm All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder. Yours sincerely, <i>Laura Murphy</i> Laura Murphy, Town Clerk. Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.		

1. To note Councillors present		
2. To receive Apologies for absence with reasons	Cllr Rotchell- Personal	
3. To receive Declarations of Interest & Approve Dispersations		
4. Public question time (15 minutes allowed for this)		

5. To receive and approve the Minutes of:	A. Ordinary meeting 24 th February 2026	

6. To receive Clerk's report:	Cllrs Shaw, Coombes and Grounds assistant attended Orchard Maintenance course- positive feedback received. Another tree down in Enfield Park, Arborcare have cleared the path, just awaiting total clearance of the tree. St Piran's Day Market was successful, good feedback received from vendors. Attended meeting with West Country Schools trust to start Lease Negotiations- Their solicitor to contact CTC's solicitor to start heads of terms. Arranged meeting with engineers who previously carried out works on the riverbank for 24th March to review failing gabions. Arrow lifts to attend library on 13th March to carry out survey on lift.	
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7. Planning	
To Note	PA25/02932- APPROVED
Location: Land South Of Victoria Road (West Of Roughtor Road) Camelford Proposal: Erection of Class E(a) foodstore and petrol filling station (including jet wash), together with access from Victoria Road, car parking and access road, regrading site levels (including retaining walls), hard and soft landscaping, click and collect facility, service area (including delivery van parking) and associated work. Decision: Approved with conditions	

8. Portfolio Reports	
Mayor-	

9. Correspondence	A- To note correspondence regarding the proposed Library relocation.	
	B- To note complaint regarding communication of Library relocation survey & response.	

10. Agenda Items	A. To resolve on Amendment to Minutes from December 2025 clarifying precept amount approved. (Recommendation from Internal Auditor)	
	B. To note , information on reporting dog fouling has been circulated to Cllrs and a social media post to raise awareness- to be reposted periodically. Information on how to report dog fouling on CTC website.	
	C. To discuss future tree project.	

11. A. Accounts	To Note Balances as of:10/03/2026	
Current Account	£76633.23	
Tracker Account	£208503.06	

CCLA Property Fund	£50000.00	
CCLA Deposit Account	£80000.00	

B. Payments		To resolve to authorise the payments of Accounts Outstanding for March:		
Staff	Feb/Mar wages	BACS	18474.43	
HMRC	Feb/Mar NI/TAX	BACS	4106.15	
Pension	Feb/Mar Pensions	BACS	3113.50	
Barclays	Bank Charges	DD	£8.50	
Cornwall Council	Enfield Park Store	DD	£0.00	
Cornwall Council	Churchfield Car Park	DD	£0.00	
Cornwall Council	Cleaze Road Car Park	DD	£0.00	
Cornwall Council	Town Hall/Library	DD	£0.00	
Camelford Town Trust	Town Hall/Library rent	DD	£574.79	
British Gas	Town Hall Electricity	DD	£514.40	
British Gas	Town Hall Electricity	DD	£166.27	
British Gas	OCM Electricity	DD	£82.02	
EDF	Electricity- Public Conveniences	DD	£216.30	
EDF	Electricity- Cleaze Rd	DD		
Seadog IT	Website Hosting	DD	£42.00	
Voipfone	Office Telephone	DD		
Everflow	Market Place (missed off January agenda)	DD		
BT	Internet	DD	£44.63	
EE	Maintenance Phone	DD	£22.98	
Peninsula	HR & Health and Safety	DD	£376.72	
Mailchimp	CTC Website Emailing	DD	£11.62	
Allstar	Fuel for van	BACS	£72.29	
Jason Ryan	Window Cleaning	BACS		
Cornwall Council	Winter Festival Event Fee	BACS	£61.00	
Rubber Bark	Playground chippings	BACS	£45.50	
PWLB	Car park loan repayment	DD	£4862.42	
Cornwall council	SLA Patrols	BACS	£135.00	
Bunzl	Cleaning supplies	Debit	£133.97	
Amazon	Rubbermaid air freshener	Debit	£55.30	
Bunzl	Toilet rolls	Debit	£97.01	
Staples	Antibacterial cloths	Debit	£10.39	
Amazon	Cork board	Debit	£16.00	
Amazon	Plastic eggs	Debit	£9.49	
Amazon	Cornwall flag bunting	Debit	£33.98	
Amazon	Metallic gold paint	Debit	£17.78	
R.Sleep	General maintenance supplies	BACS	£237.64	
Magento	Gel craft printing plate	Debit	£67.79	
Kernow training ltd	Lantra ride on mower training	Bacs	£155.00	
SLCC	Membership fee	Debit	£379.00	
Amazon	DC motor kit	Debit	£23.29	
Amazon	Batteries	Debit	£8.06	
Camelford Leisure centre	Swimming pool hire for ocm	BACS	£96.50	
Kernow Health	Training	Debit	£20.00	
DAC beachcroft	VAT Fees	BACS	£342.26	
Masons Kings	Maintenance supplies	BACS	£161.74	
DVLA	Van tax	DD	£345.00	
Totals:		£35140.72		

C. To note income				
Post office	Library takings	CC	£220.00	
Post office	Car park permit	CC	£50.00	
Post office	Car park takings	CC	£295.00	

CCLA	CCLA interest	CC	£145.80	
Revival books	Sale of old books	CC	£28.41	
Totals:		£739.21		

12. Public Bodies (Admission to Meetings) Act 1960.					
To resolve that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: A. Staffing Matter Update.					

Items for next meeting		
Meetings Closed:		