



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

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Meeting of the Full Council	20 th January 2026	
TO MEMBERS OF THE COUNCIL: Councillors: S Bond (Mayor), M Coombes, J Gilbert, E Grigg, M Robins, R Rotchell, A Scawn, A Shaw, K Smeeth, J Thomson. Dear Members I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on 20th January 2026 at Town Hall, Camelford at 7pm All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder. Yours sincerely, <i>Laura Murphy</i> Laura Murphy, Town Clerk. Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.		
1. To note Councillors present		
2. To receive Apologies for absence with reasons		
3. To receive Declarations of Interest & Approve Dispersations		
4. Public question time (15 minutes allowed for this)	Information and Question time with James Burke-Biodiversity team regarding Riverbanks Devon, Cornwall and Isles of Scilly	

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5. To receive and approve the Minutes of: Ordinary meeting 16 th December 2025		

6. To receive Clerk's report:		
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7. Planning	
A. To Note - PA25/07661	APPROVED
Location:- 9 Valley Truckle Camelford Cornwall PL32 9RU Proposal Proposed ground & first floor extension with variation of condition 2 of decision notice PA25/05898 dated 23.09.2025.	

B. To Note- PA25/07268	APPROVED	
Location:- Stable Cottage Newhall Green Delabole Cornwall PL33 9ES Proposal Change of use and conversion of stable building to a dwelling, together with the erection of extensions, including demolition of an existing hay store building		

C. To Note- PA25/08686	APPROVED	
Location:- 8 Maple Avenue Camelford Cornwall PL32 9NJ Proposal Proposed first floor extension over existing garage. Ward: Camelford And Boscastle Parish:- CAMELFORD		

8. Portfolio Reports	

9. Correspondence	A.	

10. Agenda Items	A. To discuss potential relocation updates.	
	B. To resolve on Salt & Salt bin order.	
	C. To note - Claim upheld regarding Churchfield Car park wall damage.	
	D. To Discuss & resolve on the PSPO Renewal (Alcohol Consumption in Public Places) 2026.	
	E. To Note , CTC included in trial for digital AGAR submissions.	
	F. To discuss increased dog mess around the Town.	

11. A. Accounts	To Note Balances as of: 14/01/2026	
Current Account	£116964.49	

Tracker Account	£207976.56	
CCLA Property Fund	£50000.00	
CCLA Deposit Account	£80000.00	

B. Payments		To resolve to authorise the payments of Accounts Outstanding for January:		
Staff	Dec/Jan wages	BACS	£9,871.55	
HMRC	Dec/Jan NI/TAX	BACS	£3,215.25	
Pension	Dec/Jan Pensions	BACS	£3,157.25	
OCM	Community Outreach Worker & Skate Coach	BACS	£1026.97	
Barclays	Bank Charges	DD	£13.03	
Cornwall Council	Enfield Park Store	DD	£51.00	
Cornwall Council	Churchfield Car Park	DD	£524.00	
Cornwall Council	Cleaze Road Car Park	DD	£269.00	
Cornwall Council	Town Hall/Library	DD	£269.00	
Camelford Town Trust	Town Hall/Library rent	DD	£574.79	
British Gas	Town Hall Electricity	DD	£526.80	
British Gas	Town Hall Electricity	DD	£193.63	
British Gas	OCM Electricity	DD	£79.67	
EDF	Electricity- Public Conveniences	DD	£196.22	
EDF	Electricity- Cleaze Rd	DD	£102.83	
Seadog IT	Website Hosting	DD	£42.00	
Voipfone	Office Telephone	DD	£13.20	
Everflow	Market Place	DD	£72.56	
BT	Internet	DD	£44.63	
EE	Maintenance Phone	DD	£22.98	
Peninsula	HR & Health and Safety	DD	£376.72	
Mailchimp	CTC Website Emailing (January)	DD	£11.78	
Mailchimp	CTC Website Emailing (December)	DD	£11.75	
Allstar	Fuel for van	BACS	£125.06	
Jason Ryan	Window Cleaning	BACS	£25.00	
Amazon	Laminating pouches	Debit	£11.98	
Spar	Office supplies	Debit	£18.12	
Inspire event hire	Laser & DJ set for Winter festival	BACS	£210.00	
R. Sleep Ltd	Grounds & Maintenance supplies – Dec 2025	BACS	£209.31	
Adam Stephens	Close up magic for Winter Festival	BACS	£250.00	
Metric	Installation kit – Cleaze Ticket Machine	BACS	£138.55	
Cornwall Scrapstore	Scrapstore membership for OCM	Debit	£45.00	
Biffa	Confidential waste handling	BACS	£137.22	
Bodmin Nursery	Ornamental tree	BACS	£48.50	
St Breward Bus	St Breward Bus Hire for OCM trip to HFC	BACS	£146.00	
Cornwall Council	Camelford SLA Patrols	BACS	£230.25	
CALC	Councillor Code of Conduct Training	BACS	£30.00	
Amazon	Personalised Plaque	Debit	£23.99	
Amazon	Machine Cover - Black	Debit	£49.66	
Amazon	Office Supplies	Debit	£16.55	
Amazon	Grounds & Maintenance supplies	Debit	£8.08	
A Scawn	Halloween Event Supplies	BACS	£8.16	
Checks Direct	Basic DBS Check	Debit	£39.50	
Totals: £22437.54				

C. To note income				
Findparkpay	App ticket income	CC	£434.85	
Post office	Permits for Churchfield & Cleaze car parks	CC	£700.00	

Post office	Churchfield ticket income	CC	£315.00	
Post office	Openreach Credit & Car Park Permits	CC	£61.18	
Ecclesiastical	Policy Excess refund – Churchfield Car Park	CC	£250.00	
Post Office	Permits for Churchfield & Clease car parks	CC	£810.00	
Barclays	Permits for Churchfield & Clease car parks	BACS	£1410.00	
Totals: £3981.03				

12. Public Bodies (Admission to Meetings) Act 1960.					
To resolve that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:					

Items for next meeting		
Meetings Closed:		