



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
Town Hall
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Camelford
Cornwall
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Meeting of the Full Council	15 th July 2025
TO MEMBERS OF THE COUNCIL: Councillors: S Bond (Mayor), M Coombes, J Gilbert, E Grigg, M Robins, R Rotchell, A Scawn, A Shaw, K Smeeth, J Thomson. Dear Members I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on 15th July 2025 at Town Hall, Camelford at 7pm All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder. Yours sincerely, <i>Laura Murphy</i> Laura Murphy, Town Clerk. Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.	
1. To note Councillors present	
2. To receive Apologies for absence with reasons	
3. To receive Declarations of Interest & Approve Dispensations	
4. Public question time (15 minutes allowed for this)	OCM Update from Community Outreach Worker Cyber Crime presentation
5. To receive and approve the Minutes of: Ordinary meeting 17 th June 2025	
6. To receive Clerk's report:	
7. Planning	

A. To Note	PA25/03986	
Works to a tree in a conservation area for Sycamore – Removal. The tree is approx. 10m high and is causing damage to property and drains with branches falling in the wind		
B. To Resolve	PA25/02932	
Erection of Class E(a) foodstore and petrol filling station (including jet wash), together with access from Victoria Road, car parking and access road, regrading site levels (including retaining walls), hard and soft landscaping, click and collect facility, service area (including delivery van parking) and associated work. Location Land South Of Victoria Road (West Of Roughtor Road) Camelford Applicant Mr Andy Boucher Tesco Stores Limited		
C. To Note		

8. Portfolio Reports
a. Mayor's report – Cllr Bond

9. Correspondence	A. To note - Statistics from Citizens Advice

10. Agenda Items	A- To Discuss bypass
	B- To Approve August Payday as no meeting.
	C- To resolve on Publication Scheme 2025
	D- To resolve on updated Grants Policy recommended by Finance & Staffing committee.
	E- To resolve on updated Procurement Policy
	F- To note Councillor Gingers resignation received and accepted and Casual Vacancy advertised on CTC website.

11a. February Accounts	To note balances as of 10 th June 2025		
Current Account	127988.02		
Tracker Account	156875.38		
CCLA Property Fund	£80,000.00		
CCLA Deposit Account	£50,500.48		
b. Payments	To resolve to authorise the payments of Accounts Outstanding for February:		
Staff	May/Jun wages	BACS	£9615.76
HMRC	May/Jun NI/TAX	BACS	£3136.76
Pension	May/Jun	BACS	£3017.21
OCM	COW&Skate Coach	BACS	£1381.83

Barclays	Bank Charges	DD	£15.19
Cornwall Council	Enfield Park Store	DD	£51.00
Cornwall Council	Churchfield Car Park	DD	£524.00
Cornwall Council	Cleaze Road Car Park	DD	£269.00
Cornwall Council	Town Hall/Library	DD	£269.00
Camelford Town Trust	Town Hall/Library rent	DD	£550.04
British Gas	Town Hall Electricity	DD	£129.61
British Gas	OCM Electricity	DD	£65.35
Octopus	Electricity- Public Conveniences	DD	£75.12
Octopus	Electricity- Cleaze Road CP	DD	£148.13
Seadog IT	Website Hosting	DD	£34.95
Voipfone	Office Telephone	DD	£11.40
Everflow	Market Place	DD	£76.51
BT	Internet	DD	£44.63
EE	Maintenance Phone	DD	£22.98
Peninsula	HR & Health and Safety	DD	£376.72
Mailchimp	CTC Website Emailing	DD	£11.84
Jason Ryan	Window Cleaning	BACS	£25.00
Your parking sign	No parking – No waiting signs	Debit	£32.80
SeaDog IT	Website Design	BACS	£1425.00
Spar	Office supplies	Debit	£11.07
CALC	Code of conduct training	BACS	£30.00
Lavazza	Coffee supplies	BACS	£180.48
Camelford Hardware	Town supplies	BACS	£166.94
The Labrador rescue trust	Donation to The labrador rescue trust	Paypal	£90.00
Amazon	8 x carbon zinc batteries	Debit	£55.84
Amazon	Drawing paper for Library	Debit	£12.93
Amazon	Waterfall icicle lights for bandstand	Debit	£43.00
Amazon	Library shelf dividers	Debit	£10.49
Cornwall Air Ambulance	Donation to Cornwall Air Ambulance	BACS	£190.00
Camelford & district Agricultural Association	Trade show stands at the Camelford show.	BACS	£150.00
The Urban Playground	OCM competition & parkour workshop	BACS	£250.00
Amazon	Wooden fence post cap	Debit	£14.75
Camelot Garage	Fuel for Van	Debit	£60.00
EE limited	Mobile phone	DD	£22.98
Boots	Insect repellent	Debit	£11.66
Western supply	Cable ties	BACS	£10.76
Viking	Stationery supplies	BACS	£44.32
JRB enterprise ltd	Refill dog waste bags	BACS	£77.22
Duchy defibrillators	Annual monitoring fee	BACS	£246.00
Torch Fire protection	Annual maintenance of fire extinguishers	BACS	£108.16
Metric	Car park machine	BACS	£2013.60
R Sleep ltd	Town maintenance supplies	BACS	£212.57
Pickle Design	Visit Camelford website hosting	BACS	£108.00
Cornwall Council	SLA patrol	BACS	£183.00
Total:			£48497.90

c. To note Income:				
Revival Books	Library book sale	CC	£5.48	
Revival Books	Library book sale	CC	£6.29	
Revival Books	Library book sale	CC	£9.44	
Post office	Library takings	CC	£60.00	
Post office	Donations income	CC	£290.00	
Post office	Parking tickets and permits	CC	£425.00	
Churchfield C.P	Car park permit	CC	£50.00	
Post office	Donation	CC	£500.00	
Swarco Energy Ltd	EV Charger rent -Churchfield	CC	£750.00	
CCLA	CCLA investment	CC	£5.92	
CCLA	CCLA investment	CC	£171.57	
Post office	Refund	CC	£3.48	
Total:			£1995.64	

12 Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:

- Camelford Medical Centre

Items for next meeting:

Meeting closed: