



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
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	15 th July 2025	Min Ref
1. To note Councillors present	S Bond (Mayor), M Coombes, J Gilbert, E Grigg, M Robins, R Rotchell, A Scawn, A Shaw, K Smeeth, J Thomson.	25/199
2. To receive Apologies for absence with reasons	None Received	25/200
3. To receive Declarations of Interest & Approve Dispensations	Cllr Robins- Tesco- interest identified at 19.27	25/201
4. Public question time (15 minutes allowed for this)	OCM Update from Community Outreach Worker Cyber Crime presentation- Deferred to Weds 23rd July Cllr Burnett from Cornwall Council- Geothermal application was debated – the committee deferred to the 21st August. The bypass has been turned down due to cost, need to look to come up with an alternative to remove HGVs from Camelford. CC will be updating the local plan over the next few years- this may lead to the neighbourhood development plan. Contacted by deputy clerk over use of the adult education centre. Next CAP meeting is in Camelford. Ness, Community Outreach Worker at OCM, presented plans for a new Community Youth Café. The Council has offered 12 months' rent-free use of the shipping container to support the project. While still in early stages, the café aims to provide affordable food, youth qualifications, and long-term community benefits. OCM currently supports informal education, youth engagement, and works with local partners including schools, police, and charities. Around 40 children are supported weekly through meals and activities. The project also aims to generate income to sustain OCM and related initiatives. Ness requested full Council support to overcome structural barriers to grant funding and asked for consideration of increased hours or reassignment of duties. Katie from Endelienta Arts confirmed Arts Council funding has been secured. Cllr Robins praised the project and requested more information. Cllr Bond recommended referring the matter to the Staffing and Finance Committee for further discussion. Representatives from Tesco, including Andy Bovickley, Simon Russell, and Steve Jolly, presented updated plans for the new	25/202

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	supermarket proposal. Changes have been made to the original proposal following previous public consultations, including relocating the petrol station. The proposed store will be approximately 30,000 square feet, with 160 parking spaces, a dedicated service yard, and a prioritised junction. Traffic assessments indicate junctions will function well during peak times. The store is expected to open in 2027 if planning is approved by year-end, creating around 100 jobs. EV charging, solar panels, and home delivery services are planned. Public questions were invited. Ness asked about community support, and Tesco confirmed they donate to local projects. A resident in attendance confirmed Tesco's history of charitable support. Questions were raised about shaded parking for dogs, operating hours (7am–11pm, with 24-hour unmanned fuel station), and the petrol station's location. Tesco confirmed changes were based on public feedback and subject to assessment. Concerns were raised about food larder donations, which Tesco stated they aim to maximise. Cllr Robins asked about staffing and facilities but was asked to refrain from further questions due to a declared interest. Residents raised concerns about the visual impact from Victoria Road, tree planting and hedge removal in a conservation area. Tesco responded that landscaping and conservation requirements will be addressed through Cornwall Council's planning process. Cllr Scawn questioned the cashpoint facilities. Tesco confirmed the locations. A resident from Trefrew Road presented a petition requesting double yellow lines along the road. Cllr Bond confirmed this is a matter for Cornwall Council and Highways, and Cllr Rotchell requested a copy of the petition be left with the Council.	
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5. To receive and approve the Minutes of: Ordinary meeting 17 th June 2025					25/203
Proposal	Cllr Thomson	Seconder	Cllr Grigg	Unan	25/204
6. To receive Clerk's report: Regular jobs completed, strimming in Enfield Park, gradually working through the footpaths on the LMP. OCM fence has been reinstalled successfully and is now complete. Replacement bench for outside Public Toilets has been ordered and the old damaged bench has been removed ready for installation. A large picnic bench for the resin area has been ordered and will be installed as soon as it arrives. Met two different companies for quotes on the bandstand area- given the public feedback and the short timescale for the TRIP grant advise Council to not apply for the resin on the grant application. Preparation for reintroducing Markets to the Town following the meeting with local businesses will still go ahead.					25/205
7. Planning					25/206
A. To Note	PA25/03986	Decided not to make a Tree Preservation Order (TPO)		25/207	

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Works to a tree in a conservation area for Sycamore – Removal. The tree is approx. 10m high and is causing damage to property and drains with branches falling in the wind					25/208
B. To Resolve		PA25/02932			25/209
Erection of Class E(a) foodstore and petrol filling station (including jet wash), together with access from Victoria Road, car parking and access road, regrading site levels (including retaining walls), hard and soft landscaping, click and collect facility, service area (including delivery van parking) and associated work. Location Land South Of Victoria Road (West Of Roughtor Road) Camelford Applicant Mr Andy Boucher Tesco Stores Limited					25/210
Cllr Bond Passed the chair to councillor Rotchell – who has been the lead councillor on this application for many years. Cllr Shaw stated that this application is new- but that the site had an application years ago which had add on with other facilities etc, since that time the town had expanded greatly, and the area itself has expended, Cllr Shaw stated that people use Tesco, and doesn't see why people from the Camelford area have to do a 40 mile round trip to do a large food shop and thinks it would be a benefit to the town. Cllr Coombes reiterated Cllr Shaw's statements, and commented that residents driving numerous miles for essential supplies does not support climate change efforts, and stated that he supports the application. Cllr Rotchell clarified the top 3 priorities for Camelford have always been the medical centre, bypass and a supermarket, so the town is closer than ever to achieving these. Cllr Shaw raised the incline entrance was a concern, but felt that the Tesco representative explained the reasons for this sufficiently. Cllr Grigg raised the question of how much lighting is on the entrance. Cllr Shaw proposed to support the application. Cllr Scawn wanted to comment that the lighting should be as stringent as possible. Proposal to Support the application- while recommending that any external lighting associated with the development be designed to be non-intrusive, minimised where possible, and sensitive to the surrounding environment to avoid disturbance to nearby residents and wildlife.					
Proposer	Cllr Shaw	Seconder	Cllr Coombes	8 in favour 2 abs	25/211

8. Portfolio Reports					25/212
a. Mayor's report – Cllr Bond b. 21st June a. Attended the Bodmin Fête. c. 1st July a. Participated in the Finance and Staffing Committee Meeting. d. 4th July (Friday) a. Attended the opening of the "Music on the Bandstand" event. b. Andy from Inspire Events performed a DJ set. c. Chaired a town meeting with local businesses to discuss key issues affecting businesses in town, and ways CTC can support- the meeting was well attended - A key issue raised was the priority of bringing the market back into the town centre. e. Other Updates a. Attended a performance by Serious Awful Symphonia – the evening was thoroughly enjoyed. b. Cllr Bond has contacted Devon and Cornwall Police to invite them to a future meeting; they are currently checking availability.					25/213

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c. With the assistance of Cllr Burnett, fly-tipping at Mount Camel was addressed and resolved.

9. Correspondence	A. To note- Statistics from Citizens Advice	25/214

10. Agenda Items	A- To Discuss bypass Cllr Bond requested an update from Cllr Rotchell, who confirmed the Camelford Bypass will not proceed. MP Ben Maguire has arranged further discussions with the Secretary of State to explore alternatives. Dan Rogerson (Cornwall Council) convened a meeting with the Transport Department and Cormac to consider options. The Slaughterbridge route was dismissed; focus shifted to widening Hendra Road to 6.7m (two full lanes), with junction improvements at Clease Road, Camelford Station, and Valley Truckle. A feasibility study proposal was submitted to the Secretary of State on 13 July, with a £300,000 funding request. HGVs would be restricted from Camelford unless delivering. Cllr Grigg raised concerns about whether HGVs are the sole issue and suggested traffic calming and speeding should also be considered. Cllr Scawn questioned why compulsory purchase of properties near the Co-op hadn't been explored. Cllr Shaw noted he had previously considered this. Cllr Robins expressed confusion over the origins of "Plan B." Cllr Bond suspended Standing orders to allow Cllr Burnett to interject. Cllr Burnett clarified that the 13 July meeting with the Secretary of State was cancelled and will be rescheduled. Cllr Bond reinstated Standing orders. Cllr Rotchell explained Plan B had been discussed historically but was only pursued after the bypass was rejected. He confirmed the Town Council has no formal position on Plan B. Cllr Robins proposed that the Council respond to the bypass rejection. Seconded by Cllr Coombes. Motion carried (9 for, 1 against). Cllr Coombes added that the feasibility study should be independent of Cormac. Cllr Grigg asked whether alternatives would be discussed if the Council does not support the current proposal. Cllr Rotchell requested a single-item agenda meeting within the week to adopt a formal position. Unanimously supported.				25/215
	B- To Approve August Payday as no meeting. Proposal to make payments on 13 th August 2025				25/216
	Proposer	Cllr Shaw	Seconder	Cllr Thomson	Unan
					25/217
	C- To resolve on Publication Scheme 2025				25/218
	Proposer	Cllr Scawn	Seconder	Cllr Rotchell	Unan
					25/219
	D- To resolve on updated Grants Policy recommended by Finance & Staffing committee.				25/220

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<i>Cllr Shaw raised concerns with the addition of the requirement of Grant Applicants to attend the October meeting to pitch their reason for the grant.</i> <i>Cllr Rotchell stated that as this has come as a recommendation from the Finance and Staffing committee and because of this proposed to accept the amendments.</i>						
Proposer	Cllr Rotchell	Seconded	Cllr Grigg	8 for 2 against.		25/221
E- To resolve on updated Procurement Policy						25/222
Proposer	Cllr Thomson	Seconded	Cllr Scawn	9 for 1 abs		25/223
F- To note Councillor Gingers resignation received and accepted and Casual Vacancy advertised on CTC website. <i>Cllr Rotchell requested than we formal write to councillor ginger thanking her for her service.</i>						25/224

11a. February Accounts	To note balances as of 10 th June 2025	25/225
Current Account	127988.02	25/226
Tracker Account	156875.38	25/227
CCLA Property Fund	£80,000.00	25/228
CCLA Deposit Account	£50,500.48	25/229
b. Payments	To resolve to authorise the payments of Accounts Outstanding for February:	25/230

				25/231
Staff	May/Jun wages	BACS	£9615.76	
HMRC	May/Jun NI/TAX	BACS	£3136.76	
Pension	May/Jun	BACS	£3017.21	
OCM	COW&Skate Coach	BACS	£1381.83	
Barclays	Bank Charges	DD	£15.19	
Cornwall Council	Enfield Park Store	DD	£51.00	
Cornwall Council	Churchfield Car Park	DD	£524.00	
Cornwall Council	Cleaze Road Car Park	DD	£269.00	
Cornwall Council	Town Hall/Library	DD	£269.00	
Camelford Town Trust	Town Hall/Library rent	DD	£550.04	
British Gas	Town Hall Electricity	DD	£129.61	
British Gas	OCM Electricity	DD	£65.35	
Octopus	Electricity- Public Conveniences	DD	£75.12	
Octopus	Electricity- Cleaze Road CP	DD	£148.13	
Seadog IT	Website Hosting	DD	£34.95	
Voipfone	Office Telephone	DD	£11.40	
Everflow	Market Place	DD	£76.51	
BT	Internet	DD	£44.63	
EE	Maintenance Phone	DD	£22.98	
Peninsula	HR & Health and Safety	DD	£376.72	
Mailchimp	CTC Website Emailing	DD	£11.84	
			11.90	
Jason Ryan	Window Cleaning	BACS	£25.00	
Your parking sign	No parking – No waiting signs	Debit	£32.80	
SeaDog IT	Website Design	BACS	£1425.00	
Spar	Office supplies	Debit	£11.07	
CALC	Code of conduct training	BACS	£30.00	

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Lavazza	Coffee supplies	BACS	£180.48
Camelford Hardware	Town supplies	BACS	£166.94
The Labrador rescue trust	Donation to The labrador rescue trust	Paypal	£90.00
Amazon	8 x carbon zinc batteries	Debit	£55.84
Amazon	Drawing paper for Library	Debit	£12.93
Amazon	Waterfall icicle lights for bandstand	Debit	£43.00
Amazon	Library shelf dividers	Debit	£10.49
Cornwall Air Ambulance	Donation to Cornwall Air Ambulance	BACS	£190.00
Camelford & district Agricultural Association	Trade show stands at the Camelford show.	BACS	£150.00
The Urban Playground	OCM competition & parkour workshop	BACS	£250.00
Amazon	Wooden fence post cap	Debit	£14.75
Camelot Garage	Fuel for Van	Debit	£60.00
EE limited	Mobile phone	DD	£22.98
Boots	Insect repellent	Debit	£11.66
Western supply	Cable ties	BACS	£10.76
Viking	Stationery supplies	BACS	£44.32
JRB enterprise ltd	Refill dog waste bags	BACS	£77.22
Duchy defibrillators	Annual monitoring fee	BACS	£246.00
Torch Fire protection	Annual maintenance of fire extinguishers	BACS	£108.16
Metric	Car park machine	BACS	£2013.60
R Sleep ltd	Town maintenance supplies	BACS	£212.57
Pickle Design	Visit Camelford website hosting	BACS	£108.00
Cornwall Council	SLA patrol	BACS	£183.00

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12 Public Bodies (Admission to Meetings) Act 1960. To resolve that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: - Camelford Medical Centre-					25/234
Proposed to Enter Part 2	Cllr Grigg	Seconder	Cllr Smeeth	Unan	25/235
Items for next meeting: Find out if the coffee machine covers its own costs.					25/236
After vacancy advertised- post looking for expressions of interest to be councillor. Contact Clerk to contact Cornwall council to raise issues with the bins in Churchfield. Contact Cornwall Council to enquire about the grass at valley truckle, Next estates and properties- second play area at the other end of town.					
Meeting closed:	8.45pm				25/237

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