



Minutes of the Estates and Properties Committee			30 th May 2025				
1. To appoint Chair		Cllr Gilbert Proposed Cllr Shaw as Chair.					EP2539
2.		Proposer	Cllr Gilbert	Seconded	Cllr Scawn	Unan	EP2540
2. To note Councillors present		Cllr Gilbert, Cllr Scawn, Cllr Shaw, Cllr Thomson					EP2541
3. To receive Apologies for absence with reasons		Cllr Bond- Personal					EP2542
4. To receive Declarations of Interest & Approve Dispensations		Clerk- Quote for OCM fencing.					EP2543
5. Public question time (15 minutes allowed for this)		None					EP2544
6. To receive and approve the Minutes of:		4 th April 2025 <i>Due to committee change Cllr Shaw only remaining committee member present.</i> <i>Proposal for Cllr Shaw to Approve minutes</i>					EP2545
		Proposed	Cllr Thomson	Seconded	Cllr Gilbert.	Unan	EP2546
		Proposed to accept minutes	Cllr Shaw				EP2547
7. To receive Clerk's report:		Update on outstanding jobs. Enfield Park bridge is now complete. Pogo due to resurface resin area on bandstand on 5 th June. Fence and rail in park replaced, post and rope in park replaced, Rower installed, ground works need finishing. ROSPA report received, mostly positive, actions currently being carried out.					EP2548
8. To receive Grounds report		Grounds Manager not present.					
9. Agenda Items	a. To resolve on request from plot 48 to plant 3 fruit trees & adjust structure. The committee discussed the structure in place which is currently over the boundary, made from pallets. Committee recommends to remove structure completely and relocate location for the proposed solar panels. The committee proposed once the site is cleared, tenant to provide information on where the trees will go and the council will reconsider.					EP2549	
	Proposer	Cllr Shaw	Seconded	Cllr Gilbert	Unan	EP2550	
	b. To discuss OCM- <i>A discussion took place regarding the OCM Skate:Create group now leasing the Café, and the crossover between the café being a separate project not involving CTC. The Skate create group are hoping to use funds raised to buy essentials for starting the café. Cllr Scawn shared views that</i>					EP2551	

Signed:

Date:

11.7.25

<i>the Skate: Create group should be able to spend the money they have raised as they need. The committee agreed.</i>					
c. To resolve on quotes for replacement bench slats. <i>A discussion took place where the committee decided to replace the bench slats on visual prominent benches with timber, and less prominent benches with recycled plastic from Neptune street furniture.</i>					EP2552
Proposer	Cllr Thomson	Second	Cllr Shaw	Unan	EP2553
d. To resolve on quotes for reinstalling OCM Fence. <i>Proposed to accept Topan fencing quote, but keep the length of the existing fence the same to prevent climbing over by the scout hut.</i>					EP2554
Proposer	Cllr Thomson	Second	Cllr Gilbert	Unan	EP2555
e. To resolve on request from Plot 14 for temporary use of hose pipe at allotments. <i>Proposal to allow temporary use of hose pipe due to personal circumstances, until 16th July 2025.</i>					EP2556
Proposer	Cllr Scawn	Second	Cllr Gilbert.	Unan	EP2557
f. To discuss notice board for Tregoodwell. <i>Proposal to replace Tregoodwell notice board with the Metal notice board in storage at cemetery using an angle iron to support.</i>					EP2558
Proposal	Cllr Gilbert	Second	Cllr Shaw	Unan	EP2559
g. To resolve on council insurance quotes. <i>Proposal to accept Clear Council renewal.</i>					EP2560
Proposer	Cllr Shaw	Second	Cllr Thomson	Unan	EP2561
h. To note ROSPA report for Enfield Park & OCM <i>The committee discussed the report, Proposed to repair the ground under the see saw and replace woodchip.</i>					EP2562
Proposed	Cllr Shaw	Seconded	Cllr Gilbert	Unan	EP2563

10. Portfolio Holders-	Play Area/OCM	Cllr Gilbert	EP2564
	Enfield Park	Cllr Shaw	EP2565
	Car Parks	Cllr Thomson	EP2566
	Cemetery & Orchard	Cllr Shaw	EP2567
	Allotment & Footpaths	Cllr Thomson/Cllr Gilbert	EP2568
	Town Hall	Cllr Scawn	EP2569

Meeting closed: Meeting closed 11.55

Neptune plumbers- leak at allotments.

Feedback Strimmer damage on ROSPA report, where the guard cant be used,

Use a plastic pipe. Particularly round the zipwire.

Signed:

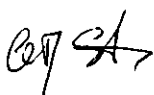
QJSA

Date:

11-7-05

	Update bench spreadsheet, add material Knot weed between bird hide and first bench (ornamental) Anti Slip netting on bird hide needs sticking back down. Trim the tree stump that over hangs the river Clear around the trees planted by the river authority. Willow- needs trimming right back. Rhododendron on the right needs trimming right back. Cllr Thomson oak tree/ pet commemoration. Weed killer back street
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Signed:



Date: 11. 7. 25