



Minutes of the Finance & Staffing Committee		27 th May 2025					
1. To Appoint a Chair		Nomination received for Cllr Grigg to be Chair.					
	Proposed	Cllr Bond	Seconded	Cllr Rotchell	Unan	FS25/018	
Cllr Grigg took over Chairing the meeting.							
2. To note Councillors present		Cllr Bond, Cllr Ginger, Cllr Rotchell, Cllr Coombes, Cllr Grigg					FS25/019
3. To receive Apologies for absence with reasons		None Received.					FS25/020
4. To receive Declarations of Interest & Approve Dispensations		None Received.					FS25/021
5. Public question time (15 minutes allowed for this)		None					FS25/022
6. To receive and approve the Minutes of:		21 st January 2025					
Proposed to Accept	Cllr Rotchell	Seconded:	Cllr Ginger	2 abs			FS25/023
7. To receive Clerk's report:		Q4 budget update and any other business. Peninsula activity, GPC loss, pay rises implemented.					FS25/024
8. Agenda Items		a. To Note Q4 Budget to Expenditure report					FS25/025
		b. To resolve on Grant Application from Top Town Memory Café Camelford Town Council currently does not hold the GPC until Clerk completes CILCA qualification (Due in the next Two Months) – Grant applications deferred until October 2025.					FS25/026
		c. To resolve on Grant Application from Camelford Carnival – Deferred to October 2025					FS25/027
		d. To review and resolve on Grants Policy. Application deadline- end of Sep 2025 Cap on applications, £300, Mandatory attendance to APM meeting and October meeting to pitch for grant.					
		Proposer	Cllr Coombes	Seconded	Cllr Bond	Unan	FS25/028
		e. To note staff pay rises from 2024 appraisals applied from April 2025.					FS25/029

Signed:

Date: 01/07/2025

	f. To review Financial Regulations 2025, Pay Policy Statement 2025, Annual Transparency Code Statement 2025 Proposal to accept all policies- Cllr Bond					
	Proposer	Cllr Bond	Seconded	Cllr Rotchell	Unan	FS25/030

9. Public Bodies (Admission to Meetings) Act 1960.
To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:
Proposed to enter confidential part of meeting.

Proposed	Cllr Rotchell	Seconded	Cllr Bond	Unan
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a. **To Discuss Senior Librarian role summary.**
Title Change.

Proposed Amendments	Cllr Rotchell	Seconded	Cllr Coombes	Unan
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Items for next meeting: 8th July 2025

New grants policy,
Response from Senior Librarian.
Council ID Badges – Contact Adrian and get him to come to a meeting for photos.

Meeting closed:	19.44
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Signed:



Date: 01/07/2025