



Meeting of the Estates and Properties Committee		15 th August 2025					
1. To note Councillors present		Cllr Shaw, Cllr Gilbert, Cllr Scawn, Cllr Coombes				EP2591	
2. To receive Apologies for absence with reasons		To note Cllr Thomson requested to be removed from Estates and Properties Committee and added to Staffing and Finance due to work commitments.				EP2592	
3. To receive Declarations of Interest & Approve Dispensations		Cllr Bond- Personal				EP2593	
4. Public question time (15 minutes allowed for this)		Presentation from "Tina Our only world"- Water fountain OCM- Offered to donate a water fountain including installation and an annual service to the OCM. All made locally. Local Residents- Proposing to get the footpath that links footpath 9 and 24 recognised as a public footpath. Looking for a letter from Camelford Town Council to support it. Library Manager- Raised issues with the allotments procedure. Current eviction process. Discussed future plans for the library.				EP2594	
5. To receive and approve the Minutes of:		11 th July 2025				EP2595	
		Proposed	Cllr Gilbert	Seconded	Cllr Scawn	1 abs	EP2596
6. To receive Clerk's report:		<i>Picnic bench installed on Resin, looks great and well used. Bench has arrived to replace broken bench outside the toilet- concrete plinth needs extending slightly to fit. Still awaiting recycling quote from CC, chased. Ordered Ply for park from cutmy. But after 3 weeks of waiting they cancelled the order as they cannot deliver to this location. Commemorative tree- want a willow by the pond. Cllr Thomson will be planting an Oak Tree late September/October time.</i>				EP2597	
7. To receive Grounds report		<i>Focussing on the mowing and strimming due to the time of year. Experiencing regular issues with vandalism in the toilets from youths. Market Place, new Picnic bench, lights to be changed for VJ day. OCM tops of containers</i>				EP2598	

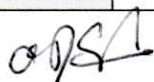
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	have been painted with anti climb paint. Allotment paths have all been strimmed- the allotment tenants. The orchard is looking like it will have a good harvest. Cleese needs weeding again. A conversation took place around the Harvest in the Orchard, Cllr Shaw raised concerns that the last two years the entire crop was taken in one go before the wider community had chance to benefit. Council discussed locking the cemetery gate until the crop is ready in Mid Sept but decided a small padlock on the orchard gate would be a better solution- MGM to source padlock. Clerk to announce Orchard open for fruit picking from Mid Sept to Mid Oct.					
8. Planning	PA25/05033		To Resolve			EP2599
	Proposal Single Storey front extension to form bedroom and entrance hall. Location Turnpike Gate Camelford Cornwall PL32 9XF Cllr Gilbert declared an interest as he uses the cattery and left the room.					EP25100
	Proposed	Cllr Scawn	Seconded	Cllr Shaw	3 in favour 1 abs	EP25101
8. Agenda Items	A. To discuss footpath linking Camelford 9 and Camelford 24 (Deferred from Full Council meeting). Cllr Scawn, proposed Clerk Draft a letter in support of the resident's application.					EP25102
	Proposed	Cllr Scawn	Seconded	Cllr Gilbert	Unan	EP25103
	B. To resolve on quote to add tow bar to CTC van. Cllr Shaw raised concerns about the towing capacity of the van, and that CTC do not have a trailer so would require an additional purchase. The condition of the van was discussed. Cllr Shaw proposed to leave it on the table for now.					EP25104
	Proposed	Cllr Shaw	Seconded	Cllr Scawn	Unan	EP25105
	C. To discuss and resolve on Permit start dates. Proposal to change permit start dates so Cleese Rd and Churchfield Car park start and end at the same time, in line with the calendar year, to resolve confusion with start/end dates. 2026 Permits to run January 1 st – January 1 st .					EP25106
	Proposed	Cllr Coombes	Seconded	Cllr Gilbert	Unan	EP25107
	D. To review Enfield Park Tree Survey. MGM to fell Ash tree as recommended and to monitor overhanging branch.					EP25108
	E. To resolve on Cleese Road Electricity contract renewal.					EP25109

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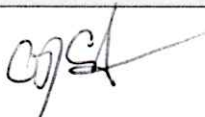


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Go with Smartest Energy quote.					
Proposed	Cllr Gilbert	Seconded	Cllr Scawn	Unan	EP25110
F. To resolve on request for second permit at Clease Rd Car Park. <i>Proposal to put to Full council to amend policy on Clease road for individual requests for second permits to be reviewed by the estates and properties committees.</i>					EP25111
Proposed	Cllr Scawn	Seconded	Cllr Gilbert	Unan	EP25112
G. To resolve on quotes for works to trees Proposal to Instruct Dave Brown to clear watercourse at Helstone and enrol MGM onto course for 360 excavator.					EP25113
Proposer	Cllr Coombes	Seconder	Cllr Gilbert	Unan	EP25114
H. To discuss traffic on high street. <i>Cllr Shaw Proposed to contact Oliver Jones and enquire about the wording on the right of way signage in the narrows by the Co-op. Clerk to contact Oliver Jones raising the issue and ask what can be done.</i>					EP25115
I. To discuss library and council offices location. <i>A discussion took place, the committee decided to wait for SED to discuss at the next meeting and then have a site visit.</i>					EP25116
J. To discuss water fountain at OCM The committee resolved to accept the kind offer of the water fountain for OCM from Our Only World.					EP25117
Proposer	Cllr Gilbert	Scawn	Cllr Scawn	Unan	EP25118
9. Portfolio Holders	Play Area/OCM		Cllr Gilbert update- OCM looks good- homemade ramp needs removing		
	Enfield Park		Cllr Gilbert update – Park looks good, chase Zipwire repairs.		
	Car Parks		Cllr Shaw- Clease road needs weeding.		
	Cemetery & Orchard		Cllr Shaw- No concerns, Grass well cut.		
	Allotment & Footpaths		Cllr Gilbert- passed on list of overgrown plots. Grounds team getting round to footpaths.		
	Town Hall		No updates.		
Public Bodies (Admission to Meetings) Act 1960. To resolve that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: - Maintenance job list- Leave Cemetery as last priority job.					
Meeting closed:		13.02			

Signed:



Date:

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