



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
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Meeting of the Estates and Properties Committee	5 th December 2025
TO MEMBERS OF THE COMMITTEE: Cllr Shaw, Cllr Bond, Cllr Gilbert, Cllr Scawn, Cllr Coombes I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on 5th December 2025 at Town Hall, Camelford at 10am All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder. Yours sincerely, <i>Laura Murphy</i> Laura Murphy, Town Clerk. Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.	

1. To note Councillors present	
2. To receive Apologies for absence with reasons	
3. To receive Declarations of Interest & Approve Dispensations	
4. Public question time (15 minutes allowed for this)	
5. To receive and approve the Minutes of:	14th November 2025
6. To receive Clerk's report:	Sample of Rubber Bark ordered, awaiting delivery. Gate post almost complete at Allotments- (Completion due 7 th November) Coded lock purchased- Code sent to allotment holders in advance with notice as to when it will be in place. Skip collected from Cemetery- unfortunately an additional charger was incurred due to fly tippers adding to the skip. Public toilet cistern repairs booked for 9 th January 2026.
7. To receive Grounds report	
8. Planning	To Resolve PA25/08686
	Proposal Proposed first floor extension over existing garage. Location 8 Maple Avenue Camelford Cornwall PL32 9NJ
9. Agenda Items	A. To Discuss query from resident regarding Licence to access property through Clease Rd Car park.

	B. To Discuss community highways improvement plan				
	C. To Discuss Parent and Child spaces and Resolve on any line painting amendments in Churchfield Car park				
	D. To note - water damage to Clease Rd ticket machine				
	E. To note results of public consultation regarding the potential Library and Office relocation.				
	F. To Discuss and resolve on quote for Cemetery & Community Orchard Map				

10. Portfolio Holders	Play Area/OCM	
	Enfield Park	
	Car Parks	
	Cemetery & Orchard	
	Allotment & Footpaths	
	Town Hall	

11 Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:
A.

Meeting closed:	