



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
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Strategic & Economic Development	Tuesday 3 rd February	Min Ref
TO MEMBERS OF THE COMMITTEE: Cllr Bond, Cllr Grigg, Cllr Rotchell, Cllr Robins, Cllr Smeeth		26/001
Dear Members		
I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on 3rd February 2026 at Town Hall, Camelford at 7pm		
All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.		
Yours sincerely,		
<i>Laura Murphy</i>		
Laura Murphy, Town Clerk.		
Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.		

1. To note Councillors present	Cllr Bond, Cllr Grigg, Cllr Rotchell, Cllr Smeeth – Cllr Shaw and Cllr Coombes attended but don't sit on committee.	26/002				
2. To receive Apologies for absence with reasons	Cllr Robins- Personal	26/003				
3. To receive Declarations of Interest & Approve Dispensations	None received	26/004				
4. Public question time (15 minutes allowed for this)	None Present	26/005				
5. To receive and approve the Minutes of:	Tuesday 19 th August 2025					26/006
	Proposed	Cllr Smeeth	Seconded	Cllr Rotchell	2 abs	26/007
6. To receive Clerk's report:	Update on Potential Library and Council office relocation.					26/008
7. Agenda Items	a. To resolve Saputo consultation response.					26/009

Signed:

Date:

2/6/26

Cllr Rotchell discussed issues that were raised previously, including the smell, particularly from the aerobic digester. The committee discussed the proposal Proposal Cllr Rotchell No objection					
Proposed	Cllr Rotchell	Seconded	Cllr Grigg	Unan	26/010
b. To Discuss and resolve on a recommendation to full council regarding Public Wifi. The committee discussed the benefits for the community of installing public Wifi on the bandstand, particularly due to the poor phone signal in Camelford- for potential markets, Proposal to go ahead with Wifi proposal to full council.					26/011
Proposed	Cllr Smeeth	Seconded	Cllr Bond	Unan	26/012
c. To note submissions to Highways Improvement Programme- and discuss traffic plan.					26/013
d. To discuss any updates regarding the potential Library and council office relocation. <i>Cllr Rotchell raised some points- including that fire regulation concerns were raised with the potential new location, however there is no fire risk assessment on the Town Hall, and there are some areas which would not/could not comply, for example, the office has no alternative exit, and is a room within a room, the stairs are open, and the fire escape is dangerous due to uneven slippy steps. There is no alternate route out for disabled people during a fire as the lift would be out of use. Clerk to contact Town Trust (Landlord) Clerk and ask for the latest fire risk assessment.</i> <i>The committee discussed the lift, and that Cornwall Council installed the lift before the library was devolved to the Town Council, estimates for replacement of the lift are £35,000.</i> <i>The heating is an issue, as the building is uncomfortably cold in the winter, and is hot in the summer, the heating system would need replacing, however due to the windows being ineffective, it wouldn't be efficient.</i> <i>Concerns have been raised about the footfall in the Town if the Library and Council offices relocated, a discussion took place around Town Centre's struggling in general, including Bodmin, Wadebridge and Penzance, despite investment.</i> <i>Cllr Rotchell shared a list of businesses which have opened and closed over the last decade, questions were raised as to why this is happening, including high rents- and that the Town Council relocating may impact the highstreet, but there are much bigger issues than that.</i> <i>When a controversial item is on a council agenda the Town Council would need to hire another space as the Town Hall isn't big enough to host that number of people.</i> <i>The committee discussed the response from the Town Trust answering the questions Council asked.</i> <i>Questions were raised such as if the Council did stay in the Town Hall, would that future proof the Library?</i>					26/014

Signed:



Date:

2/6/26

	<i>Cllr Shaw questioned when the last pat testing was carried out in the Town Hall.</i>	
	f. To review and resolve on terms of reference for Strategic & Economic development committee, and review strategic plan. <i>As this was raised by Cllr Robins, who is not present at this meeting, it was decided to defer this to the next meeting.</i>	26/015
	G. To note alternative traffic route update. <i>Cllr Rotchell shared an update, as we know the secretary of state isn't prepared to fund the feasibility study, however it was suggested to link it to housing- however south west water are going to object to every new planning application due to the capacity of the sewage treatment work, and its not in there strategic plan until after 2030, linking the alternative route isn't going to happen.</i> <i>Cllr Shaw noted the state of the road in the narrows, and the frequency of the repairs needed.</i> <i>Another public consultation was suggested, Cllr Burnett is working on this.</i>	26/016

8. Public Bodies (Admission to Meetings) Act 1960. To resolve that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:	26/017
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Items for next meeting: 2nd June 2026	26/018
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Terms of reference.

Meeting Closed:	20.12	26/019
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- Contact Town Trust and ask for fire risk assessment. Response should be shared at full council.

Signed:



Date:

2/6/26