



Meeting of the Events Committee

1st April 2026

1. To note Councillors present	Cllr Callcut (Stand-in Chair), Cllr Robins, Cllr Smeeth, Cllr Bond	E/26/015
CTC staff present: Jordan Burnard (JB), Bronwen Hockerday (BH)		
2. To receive Apologies for absence with reasons	Cllr Thomson - Illness	E/26/016
3. To receive Declarations of Interest & Approve Dispensations	None	E/26/017
4. Public question time (15 minutes allowed for this)	None	E/26/018
5. To receive and approve the Minutes of:	11 th February 2026	E/26/019
Proposed to Accept	Cllr Bond	Seconded: Cllr Callcut
		3 for 1 abs
6. Agenda items	A. Markets	E/26/020
	JB reported successful first market for St Piran's Day: lots of positive feedback from traders and public.	
	JB shared concerned that plan to run markets on Saturdays could be tricky owing to lack of staff on those days. Owing to conflicts with other markets in the area, and with considerations given to staffing, committee agreed to run markets on last Friday of each month, starting on Friday 29 th May (alongside 'Fun & Feathers Friday' as part of 'Four Days of Fun'). JB to get banner designs to committee for approval and to start contacting traders.	
	B. Four Days of Fun	E/26/021
	JB presented latest schedule, including all activities/events that are confirmed, and potential openings/opportunities for each day.	
	- 'Wild Wednesday' – 27 th : Potential opening for music/amusements on the bandstand alongside picnic and circus skills from 12pm. JB to contact carnival ride/amusement providers and musicians/groups.	
	- 'Tech & Tinker Thursday' – 28 th : JB to confirm booking of robot workshop. Cllr Robins proposed VR experience to follow robot workshop from 2:30pm: Cllr Robins & JB to bring in VR headsets for this event. Cllr Smeeth proposed bird box building workshop, which could fit in with 'Bird and Bat Walk' on Friday 29 th . JB to investigate costs for bird box kits.	

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	- 'Fun & Feathers Friday' – 29th: JB confirmed that Alpaca Trekking and Screech Owl Sanctuary have both been booked, along with Abby's Ice Cream Treats. JB to look for 3rd animal attraction to run 2pm – 4pm. Cllr Smeeth proposed Hallagenna – JB to contact. Note: markets also running this day from 10am – 2pm: JB to consider logistics. Dog show to run from 4:30pm: host required. Maggie Ginger has kindly agreed to speak with judge 'Colin' and ask if he is happy to judge once more – JB to chase. Cllr Bond happy to organise and host Bird and Bat walk. - 'Social Saturday' – 30th: JB confirmed Camelford Hall has been booked for entire day: CYFC happy to run 'big breakfast' in the morning, Cake, Coffee & Councillors to be organised by Cllr Bond, Brownies group are happy to organise and host Bingo in the evening. Three Churches walk to be offered to 'Camel District Group – Ramblers'. JB to approach Ramblers. - OCM Competitions – 1st June OCM have asked to run the skate competition on the Monday after half term within their regular hours, to maximise the number of skaters and volunteers that will be available to take part. C. Friday Nights on the Bandstand E/26/022 JB presented list of potential groups/musicians that were suggested by committee members ahead of the meeting, 5 of which already being booked (6 slots remaining). Committee discussed and narrowed list down: Cllr Bond to approach musicians/bands seeking more information/availability/etc. ahead of next meeting. Cllr Smeeth asked if the 9pm consideration cut-off for live music on the bandstand could be extended to 10pm: JB to speak with license providers. D. Camelford Show E/26/023 JB highlighted that Camelford Show will be taking place in August, and asked committee members to start considering materials that could be displayed to the public on the CTC stand (likely to be discussed in more detail at the events meeting taking place in July). E. Camelford Carnival E/26/024 Committee agreed to work with Skate:Create group again for Camelford Carnival: suggested more councillors needed to take part. Committee proposed that OCM come up with a list of 5 different themes for the events committee to consider and choose from (in the May events meeting). JB to speak with Skate:Create group. Cllr Smeeth proposed that council approach businesses with vans/vehicles capable of towing CTC float (if CTC wish to enter a float). JB to advertise on socials, etc. that CTC are looking for a tow vehicle (if required). F. Mailouts & Events Advertisement E/26/025 Cllr Smeeth proposed that CTC seek to expand its methods of advertising by reaching out to members of the community to ask if they would be interested in signing up for newsletters, or similar, from CTC via email. Cllr Smeeth proposed various options that public could choose from, as not everyone will be interested in all aspects of the council: 'Events', 'Library', 'Council News', etc. Committee proposed to reach out to schools, leisure centre, shops, etc. and query if they would be happy to display posters with QR code which links to CTC
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	newsletter sign up. JB to produce QR code and posters for circulating around town.	
7. Agenda items for next meeting (13 th May)	Markets, Four Days of Fun, Friday Nights on the Bandstand, Camelford Carnival, Mailouts & events advertisement update	E/26/026
8. Meeting closed 19:30		E/26/027

Signed:



Date:

13/05/2016