



CAMELFORD TOWN COUNCIL

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Estates and Properties Committee	Friday 17 th July	Min Ref
TO MEMBERS OF THE COMMITTEE: Cllr Shaw, Cllr Bond, Cllr Gilbert, Cllr Scawn, Cllr Coombes Dear Members I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on Friday 17th July 2026- In the Town Hall at 10.00am All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder. Yours sincerely, <i>Laura Murphy</i> Laura Murphy, Town Clerk. Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.		

1. To note Councillors present		
2. To receive Apologies for absence with reasons		
3. To receive Declarations of Interest & Approve Dispensations		
4. Public question time (15 minutes allowed for this)		
5. To receive and approve the Minutes of:	Friday 19 th June	
6. To receive Clerk's report:	Zip wire repairs have been completed and the drainage issues at OCM have been resolved. Ongoing issues have been reported at Churchfield	

	Car Park with people defecating on site and leaving waste and used tissues behind. A new bin has been ordered for the Enfield Park play area. Repairs have been carried out to the ride-on mower following incorrect fuel being added, and colour-coded fuel cans have been purchased to prevent a repeat occurrence. Footbridge repairs are due to be completed by 17 July. Dog fouling remains an issue within Enfield Park. A complaint was received from an allotment holder regarding dog mess on their plot, and a reminder of tenancy agreement responsibilities has been issued to all allotment tenants. On 13 July, CTC staff visited Camelford Primary School to consult with the School Council on the proposed designs for the Enfield Park play area improvements. Public consultation planned in the Library on Wednesday 15th 4.30pm – 6.30pm.	
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7. Agenda Items	A- To review and resolve on correspondence re: Fore street car park signage.	
	B- To review and resolve on quotes to remove fallen tree, riverbank side, Enfield Park.	
	C- To review and resolve on correspondence from NHS- blood donations re parking at Clease Rd.	
	D- To note Salt bin and Salt order placed with Cormac.	
	E- To note correspondence from resident re disabled permit.	
	F- Update on CIL grant application- Enfield Park playpark.	
	G- To resolve on in depth tree survey quotes for Enfield park (If available, still awaiting quotes at time of agenda publish)	
	H- To discuss and resolve on heather beds.	

8. Portfolio Holders	Play Area/OCM		
	Enfield Park		
	Car Parks		
	Cemetery & Orchard		
	Allotments & Footpaths		
	Town Hall		

9. Public Bodies (Admission to Meetings) Act 1960. To resolve that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: A. Correspondence OCM Incident	
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Items for next meeting:	
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Meeting Closed:		
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